MINUTES

REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

December 17, 2009

REGULAR MEETING
Room A-211
4:00 pm

MacDougall Administration Center
Santa Barbara City College
721 Cliff Drive

The District Office is located at 721 Cliff Drive, Santa Barbara, CA 93109. It is wheelchair accessible. The following services are available when requests are made by 4:00 p.m. of the day before the Board meeting: American Sign Language interpreters or use of a reader during a meeting; large print agenda or minutes in alternative format; assistive listening devices. Please contact the Office of the Superintendent/President at (805) 965-0581 ext 2211 if you need assistance in order to participate in a public meeting or if you need the agenda and public documents modified as required by Section 202 of the American with Disabilities Act.

The Office of the Superintendent/President, Room A 110 in the MacDougall Administration Center, is the location where documents that are public records relating to any item under discussion on a Board agenda (including documents distributed with the agenda and those distributed to all or a majority of the members of the Board within 72 hours prior to a Board meeting) are available for public inspection.

Board agendas and supporting documents are also posted on the college website at http://www.sbcc.edu/boardoftrustees/.

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

President Alexander called the meeting to order.

1.2 ROLL CALL

Members present:
Dr. Kathryn Alexander, President
Mrs. Sally Green
Mr. Morris Jurkowitz
Ms. Joan Livingston
Mr. Des O’Neill
Mr. Luis Villegas
Ms. Nicole Ridgell, Student Trustee

Member absent:
1.3 WELCOME

President Alexander extended a cordial welcome to all.

1.4 HEARING OF CITIZENS

No citizen expressed an interest to address the Board.

1.5 MINUTES OF THE REGULAR MEETING OF NOVEMBER 19, 2009

Upon motion by Mr. O'Neill, seconded by Mrs. Green, the Board approved the minutes of the regular meeting of November 19, 2009. Dr. Alexander abstained.

1.6 COMMUNICATIONS

The following reports were presented to the Board of Trustees about various matters involving the District. No action was taken unless listed on a subsequent agenda.

a. REPORT BY ACADEMIC SENATE – None

b. REPORT BY ASSOCIATED STUDENTS – Emily Harrington

Ms. Harrington reported on the following: The Student Senate ended its semester with an end-of-the-year dinner, hosted by Superintendent/President Serban. Superintendent/President Serban also invited the Student Senate Executive Committee to the President's Holiday Reception held on December 4. In the spring semester, we will endeavor to design and implement events aimed at introducing the student body to the multiple clubs and programs we offer on campus and also to reinvigorate participation in these events. The Senate will host a student showcase the third week of February in conjunction with other community colleges, where music, art and other talents will be displayed. The event "The Educational Stimulus Jam" will attempt to raise awareness about the current California fiscal crisis and draw attention to solutions for students. We will move forward with our ongoing projects such as: Thought Spots, McKinley School luncheons, and the Senate Room improvements. The Student Senate will focus on using technology as a means of outreach, in a time when a majority of our students use a computer four hours each day, we will aim our visibility and advocacy campaigns primarily through the internet and social networking. I'm looking forward to another successful semester with the Student Senate in the spring and wish all of you a very Happy Holiday and New Year.

c. REPORT ON CLASSIFIED EMPLOYEES – Liz Auchincloss

Ms. Auchincloss reported on the following: Welcomed Dr. Alexander back. The Consultation Group met last week and discussed the items on the CPC agenda, especially the funding for
categorical programs. The group is interested to see the full package of needs that will come to CPC. The group may even want to do some of their own ranking of items. Happy Holidays and Merry Christmas and hopefully our funding will be better next year.

d. REPORT ON CURRENT EVENTS – Joan Galvan

Ms. Galvan reported on the following: The Harold Dunn Memorial Concert series closes out the year with Quire of Voices performing at St. Anthony’s Seminary in Santa Barbara. SBCC’s Historical Photo Exhibit at City Hall opened December 1 and will remain on display until May 28, 2010. The SBCC Women’s Volleyball team ended the season with a 21-3 record and a share of the Western State Conference North title. Congratulations to Coach Ed Gover and these fine players.

Major Media Coverage
The November 20 Continuing Education forum at the Wake Center was covered by the Santa Barbara News Press, the Santa Barbara Daily Sound, The Mesa Paper, Noozhawk, Edhat, and KEYT-TV, Channel 3.

Wayne Rosing, former Google executive and the featured speaker at the November 20 lecture at SBCC, was featured in the November 21 Santa Barbara News Press.

Our EOPS Thanksgiving Dinner Giveaway to needy students made the front page of the November 25 Santa Barbara News Press and was covered by KEYT-TV, Channel 3.

The Alison Saar exhibit which closed at the Atkinson Gallery on December 11 was reviewed in the November 25 Santa Barbara Independent.

In Passing
SBCC Student Michael Brown passed away on November 25 from health-related complication in Santa Barbara. Due to weather conflicts, a flag-lowering ceremony in his honor was postponed and will be held during the Spring semester.

e. REPORT FROM SUPERINTENDENT/PRESIDENT – Dr. Andreea M. Serban

Superintendent/President Serban reported on the following:

Welcomed Dr. Kathryn Alexander back and thanked her for her service as Board President during the past year, 2009.

Enrollment

Fall 2009 has established a new enrollment record on the credit side. Our final census count is 20,360 students, up by 4.2% from last fall, in spite of offering fewer sections. The spring enrollments are continuing with tremendous demand for our classes. Open registration began on Monday; head count is up by 8.3% and units enrolled by 10.5%. This spring semester we are offering 2,159 sections of 878 different courses and 42% of these sections are already closed, as a result of priority registration, which has never happened before. Sections of 190 of the 878 different courses are closed. As mentioned at the last Board meeting, the spring semester will be challenging in terms of the many students who will not be able to attend community college.

Dr. Ofelia Arellano and I hosted the second Continuing Education open community forum for the fall at the Wake Center on November 20. Over 100 people attended. We used a different format than the one used at the October 27 forum, we used facilitators and breakout groups, seeking input from the audience. Thanked Des O’Neill, Joan Livingston, Ofelia Arellano, Ron Christie, and Ignacio Alarcon for serving as group facilitators. Appreciated having Mr. O’Neill and Ms. Livingston there, because having Board members in attendance, particularly in times
of budget crisis, where we have been forced to take significant measures that impact the community, is a tremendous reinforcement.

Centennial

The College and the Foundation hosted a successful reception at City Hall on December 1 to open our historical photo exhibit. We had a good turn out and some of the guests included: Marty Blum, Helene Schneider, Lois Mitchell from the Orfalea Foundation, and Henry Dubroff from Pacific Coast Business Times. This event would not have been possible without the hard work and enthusiasm of Stefanie Davis from the Foundation.

We received and distributed our 2010 Centennial calendars, thanked Karen Sophiea and Alex Girard for their work on those.

Almost finished with the manuscript for the Centennial book and both Des O’Neill and Kathryn Alexander have reviewed and provided input that was most helpful in making this book as accurate as we can make it. It is a really great read and I look forward to sharing the book with you. It was amazing in reading the manuscript to learn how much has changed and how much has stayed the same. Parking and fiscal crisis seem to be a continuing problem.

Other College Events

I hosted the first Student Senate Holiday Dinner on December 2 and I hope to make this a tradition. Having the opportunity for informal conversation with the students is a joy, and it never fails to impress me and it reinforces how important our work is here. This makes me understand every day why those who choose to teach, teach for many years. The interaction with students is the most rewarding part of being in a college environment.

Thanked the Foundation staff for their help with the President’s Holiday Reception on December 4. Thanked Jerry Pike for pulling together the Student Success slide show; Emily Harrington and Devin Dinapoli (vice-president of Phi Theta Kappa) for providing a student perspective.

On December 5 and December 12, I attended the pinning ceremonies on campus for our Vocational Nursing and Associate Degree Nursing Programs. Thanked Dr. Karolyn Hanna, Ann Marie Kopekin, and Rosette Strandberg, as well as all faculty and staff from the ADN and LVN departments for making these ceremonies so special.

The Heath Professional Graduation Ceremony was held on December 16. Thanked Dr. Diane Hollems and Shelly Dixon, they did a great job. These programs are really important in terms of our partnership with our community.

Other

This year we took a different approach with our 2008-09 Annual report. For the first time, we combined the College and Foundation information into one report, the College took the lead for the design, production and distribution, as well as its content. It was included in the Sunday, December 13 Santa Barbara News Press and the Pacific Coast Business Times. Thanked Barbara Ben-Horin, Stefanie Davis, Karen Sophiea, Alex Girard, and Joan Galvan for their assistance on this report.

Appointments

I’m really excited about the newly formed Commission on the Future that the Community College League of California is convening with a charge of putting together a report on “A 2020 Vision for Student Success.” This commission will be meeting several times and will be focusing on policy and practice changes that can meet the increasing calls to improve student success. I look forward to being part of this group; it’s an important state-wide effort.
Awards

Exemplary Program Award
Congratulated our SBCC's Partnership for Student Success for winning the Academic Senate for California Community Colleges Exemplary Program Award under the category "Creating a Bridge to Transfer and Career". SBCC will have representatives accepting the award at the Board of Governors meeting on January 11 in Sacramento.

Verizon
The Foundation continues to be extraordinarily successful in helping our programs; through their efforts The Verizon Foundation has approved a grant for $12,000 for the MESA Program. This brings the total Verizon support for the Mesa program to $34,500.

The Arthur Rupe Foundation
This Arthur Rupe Foundation has approved $400,000 for two grants, one of them is to continue the funding of the Dorothy Rupe Certified Nursing Assistant/Home Health Aide Program. This is a three year grant from 2010-2013 at $100,000 per year for three years. The second grant is to fund a new project to track CNA/HHA graduates. Mr. Rupe is very interested in knowing what happens with our graduates. We actually hope to use this project and the methodology that is put in place to expand and track graduates and alumni from other programs.

Media
Participated in a phone interview on December 3 with the Ventura County Star reporter Jean Moore regarding the College's new Honors Certificate Programs. We were just approved by the State Chancellor's Office for two new honor certificates and there are only three community colleges in the state that offer certificates in honors programs. Thanked Dean Alice Schaper and other staff members for providing the needed information for this interview.

Conducted an "editor's roundtable" with the publisher and editor of the Montecito Journal on December 3 and will be working with them to have a featured piece in the journal in the next couple of months.

On December 14, Michael Gonella and I were interviewed by the Santa Barbara Independent regarding our recent Green Leadership Award and green grant.

On December 21, I will be interviewed for an executive profile by a columnist from Noozhawk.

Longevity Recognition
I would like to congratulate Agnes Kalisher and David Ortega for their service to the College.

Last but not least I would like to thank each of the board members for their work and support over the past year. We have had an interesting and challenging year. I would like to wish you all Happy Holidays and a very Happy New Year.

2. REPORT FROM BOARD MEMBERS - NONE

2. GOVERNING BOARD

2.1 ELECTION OF PRESIDENT AND VICE PRESIDENT

Upon motion by Mr. O'Neill, seconded by Ms. Livingston, the Board unanimously elected Dr. Joe
Dobbs as President of the Board of Trustees for 2010.

Upon motion by Mr. Villegas, seconded by Mr. Jurkowitz, the Board unanimously elected Mrs. Sally Green as Vice President of the Board of Trustees for 2010.

2.2 ESTABLISHMENT OF MEETING DATE, TIME AND PLACE

Upon motion by Mr. O’Neill, seconded by Mr. Villegas, the Board unanimously approved the regular meetings of the Board of Trustees be held on the fourth Thursday of each month. Further, that the regular meetings will begin at 4:00 p.m. and will be held in Room A211 of the MacDougall Administration Center.

2.3 SUBCOMMITTEES FOR THE BOARD OF TRUSTEES FOR 2010

Upon motion by Mr. O’Neill, seconded by Mr. Jurkowitz, the Board unanimously approved the subcommittees for the Board of Trustees for 2010.

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<th>Educational Policies</th>
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<td>Des O’Neill (Chair)</td>
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<td>Kathryn Alexander (Alt)</td>
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2.4 APPOINTMENT OF REPRESENTATIVE AND ALTERNATE TO THE COUNTY COMMITTEE ON SCHOOL DISTRICT ORGANIZATION.

Upon motion by Mr. Villegas, seconded by Mr. Jurkowitz, the Board unanimously approved the appointment of Ms. Livingston as the Representative and Mr. O’Neill as the Alternate to serve on the County Committee on School District Organization for 2010.

3. HUMAN RESOURCES & LEGAL AFFAIRS – Ms. Sue Ehrlich

3.1 HUMAN RESOURCES & LEGAL AFFAIRS CONSENT ITEMS

Upon motion by Mr. Jurkowitz, seconded by Mrs. Green, the Board approved the Human Resources & Legal Affairs consent items, as contained in the agenda and attachments.

CLASSIFIED LONGEVITY CAREER INCREMENT

Dr. Jack Friedlander spoke on the 10 years of service of Agnes Kalisher. Agnes began working at the college 14 years ago as a part-time coordinator of the Colleges Tech Prep grant, which actually became a forerunner of what we now call Dual Enrollment. During the four years that Agnes worked part-time, we became aware of her considerable talents, she possesses excellent analytical organization skills, she pays careful attention to detail, she is able to learn software programs very quickly, and she is able to handle multiple tasks. These talents coupled with her interpersonal skills and her sense of humor made it relatively easy for the interview committee to recommend that she be hired for the full-time administrative assistant position, in the Office of Educational Programs, ten years ago. Agnes does an exceptional job performing each of her many responsibilities that supports the Office of Educational Programs. Among her many challenges in the area she spends a great deal of time is keeping track and verifying the accuracy of teaching and counseling loads. As a result of Agnes’ knowledge and careful attention to detail and knowing the rules and how things work, she has earned the confidence and respect of the faculty and administrators that she interacts with. She handles her job not only with intelligence but with a good sense of humor. Agnes, thank you for providing such great assistance to so many faculty, administrators, classified staff and me during these past 10 years. We are so fortunate to have someone with your skills and talents on our staff.
4. EDUCATIONAL PROGRAMS – Dr. Jack Friedlander

4.1 RECOMMEND APPROVAL OF THE ACADEMIC CALENDAR FOR 2010-2011.

Upon motion by Mr. O’Neill, seconded by Mr. Jurkowitz, the Board approved the Academic Calendar for 2010-11, as contained in the agenda and attachment.

4.2 RECOMMEND APPROVAL OF NEW PROGRAMS, PROGRAM MODIFICATIONS, A NEW COURSE PROPOSAL AND COURSE MODIFICATIONS.

Upon motion by Mr. O’Neill, seconded by Mr. Jurkowitz, the Board approved the New Programs, Program Modifications, a New Course Proposal and Course Modifications, as contained in the agenda and attachments.

5. CONTINUING EDUCATION – NONE

6. BUSINESS SERVICES – Mr. Joe Sullivan

6.1 BUSINESS CONSENT ITEMS

Upon motion by Mr. O’Neill, seconded by Mr. Jurkowitz, the Board approved the Business Services consent items, as contained in the agenda and attachments.

a. RATIFICATION OF PURCHASE ORDERS, Attachment 6.1-a

b. RATIFICATION OF PAYMENTS AS SUMMARIZED BELOW (Detailed report may be viewed in the Accounting Office, A-130)

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c. ACKNOWLEDGMENT OF RECEIPT OF QUARTERLY FINANCIAL STATEMENT ENDING 9/30/09, attachment 6.1-c

d. AUTHORIZATION TO ESTABLISH NEW SPECIAL TRUST ACCOUNTS – FUND 79 AND CLUB ACCOUNTS – FUND 81, attachment 6.1-d

e. ACKNOWLEDGMENT OF RECEIPT AND REVIEW OF THE SBCCD AUDIT REPORT FOR THE FISCAL YEAR ENDED 6/30/09, attachment 6.1-e

f. REJECTION OF CLAIM: Evelyn Newey, Date of Claim: 9/29/09, attachment 6.1-f

g. RETROACTIVE APPROVAL OF FACILITY USE AGREEMENT WITH SANTA BARBARA INTERNATIONAL MARATHON, 12/4-6/09, attachment 6.1-g

h. APPROVAL OF LICENSE AGREEMENT WITH ARTSPACE FOR USE OF CENTER STAGE THEATER BY SBCC DANCE, MAY 6-8, 2010, attachment 6.1-h

i. RETROACTIVE APPROVAL OF ONE-YEAR TRIAL DATA PROTECTION AND PURCHASE AGREEMENT FOR ALCOHOL-EDU FOR COLLEGE WITH OUTSIDE THE CLASSROOM, 11/10/09 - 5/30/10, $1,600, attachment 6.1-i

AlcoholEdu for College Includes:
• Unlimited use of AlcoholEdu for College (up to four populations, including first-year students)
• Unlimited use of AlcoholEdu for Sanctions and Alcohol Innerview
• Free retakes for students who do not pass the course
• Administrator training resources and online guided presentations
• Access to a personalized administrative Web site, the AlcoholEdu Hub, to help manage your implementation
• 24/7, toll-free, technical support line for students
• Access to interactive reporting allowing institution to search through and compare data
• Custom messaging, allowing you to add campus-specific messages and links to campus resources in key course locations, and custom survey questions (up to ten questions in Survey 1)
• On-going access to Outside the Classroom’s Prevention Practice Management Resources
• Access to the following annual reports developed by Outside the Classroom: Comparative Report, Evaluative Report, Executive Summary, Program Review, the Survey 1 report, the Survey 2 report, and the Survey 3 report

j. ACCEPTANCE OF PROPOSAL FROM THE SOLIS GROUP TO PROVIDE LABOR COMPLIANCE SERVICES FOR THE BRIDGE RENOVATION PROJECT, $8,260, attachment 6.1-j (This was discussed at the Facilities meeting of 12/14/09)

k. RETROACTIVE APPROVAL OF AGREEMENT FOR SUPPLEMENTAL SUPPORT FUNDING, CALIFORNIA EARLY CHILDHOOD MENTOR PROGRAM, $1,000, attachment 6.1-k

l. ACCEPTANCE OF SETTLEMENT AGREEMENT OF BIG, attachment 6.1-l

The District/CCC will pay BIG the sum of $120,000 in exchange for BIG’s execution of a Settlement Agreement and Release of all claims. The District has already paid BIG $46,071.33 of this settlement, an additional lump sum payment to BIG in the sum of $73,928.67 remains.

m. DRAMA/MUSIC MODERNIZATION – BID PKG #1: APPROVAL OF CHANGE ORDER NO. 1, DIANI BUILDING CORP., $172,724, attachment 6.1-m (This item was discussed at the 12/14/09 Facilities Committee meeting.)

n. DRAMA/MUSIC MODERNIZATION, BID PKG #3, DIANI BUILDING CORP., CREDIT OF $22,869, attachment 6.1-n (This item was discussed at the 12/14/09 Facilities Committee meeting.)

o. APPROVAL OF CHANGE ORDER NO. 1, DRAMA/MUSIC MODERNIZATION – BID PACKAGE 2, DIANI BUILDING CORP, CREDIT OF $159,000, attachment 6.1-o (This item was discussed at the 12/14/09 Facilities Committee meeting.)

p. AUTHORIZATION TO AWARD DESIGN AGREEMENT, TRACK AND FIELD REPLACEMENT, TO LLOYD CIVIL AND SPORTS ENGINEERING, $183,030 (This item was discussed at the 12/14/09 Facilities Committee meeting.)

q. BRIDGE RENOVATION: APPROVAL OF CHANGE ORDER NO. 5, CUSHMAN CONTRACTING CORPORATION, $397, 674 (This item was discussed at the 12/14/09 Facilities Committee meeting.)
6.2 BUSINESS ACTION ITEMS

a. ADOPTION OF RESOLUTION NO. 14 (2009-10) AUTHORIZING ROUTINE INTERNAL BUDGET TRANSFERS

Upon motion by Mr. O'Neill, seconded by Ms. Livingston, the Board approved Resolution No. 14 (2009-10) authorizing routine internal transfers as contained in the agenda and attachment. The vote follows:

Ayes: Dr. Alexander, Mrs. Green, Mr. Jurkowitz, Ms. Livingston, Mr. O'Neill, Mr. Villegas
Noes: None
Absent: Dr. Dobbs
Concur: Ms. Ridgell (Student Trustee)

7. INFORMATION TECHNOLOGY – NONE

8. ADJOURNMENT

Upon motion by Mr. O'Neill, seconded by Mr. Jurkowitz, the Board approved adjourning this meeting, setting the next Regular Meeting of the Board of Trustees on Thursday, January 28, 2010 at 4:00 p.m. in A211. A Study session will be held January 21, 2010 at 3:30 p.m. in BC214.

APPROVED BY THE BOARD OF TRUSTEES ON January 28, 2010

[Signatures]
President, Board of Trustees
Superintendent/President
Secretary/Clerk of the Board