MINUTES

SPECIAL MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

SPECIAL MEETING/STUDY SESSION
April 10, 2008
4:00 p.m.

Room A211
MAC Building
Santa Barbara City College
721 Cliff Drive

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

President O’Neill called the meeting to order.

1.2 ROLL CALL

Members present:
Kay Alexander
Sally Green
Morris Jurkowitz, Vice President
Desmond O’Neill, President
Luis Villegas
Doug Montgomery, Student Trustee

Member absent:
Joe Dobbs

Others present for all or a portion of the meeting:
Mr. John Romo, Supt/President and Secretary Clerk to the Board of Trustees
Ignacio Alarcon, Academic Senate President
Homer Arrington, IA President
Liz Auchincloss, CSEA President
Paul Bishop, VP IT
Pablo Bucklew, VP Continuing Education
Darla Cooper, Instl Research
Sue Ehrlich, VP Human Resources & LA
Tom Fitzgerald, ASB President
Jack Friedlander, Executive Vice President
Educational Programs
Alexandra Wilcox, The Channels

1.3 WELCOME

President O’Neill extended a cordial welcome to all.
1.4 HEARING OF CITIZENS

Ignacio Alarcon spoke on the new president selection process and thanked the Board for all of their efforts in the hiring of the new president.

Dr. Alexander thanked the search committee members for their efforts in this process.

Homer Arrington thanked the Board of Trustees for the process used for this selection.

Liz Auchincloss commended the Board on the process, and on the final results. There were two very good final candidates and the Board made their decision quickly. She also appreciated working with Jim Walker, the consultant. She thanked Human Resources, especially Leilani Browne, who worked very hard to keep this whole process organized. Finally she thanked the Board for allowing her to be a part of the committee.

2. GOVERNING BOARD


Upon motion by Ms. Livingston, seconded by Dr. Alexander, the Board unanimously approved the employment contract with Dr. Andreea M. Serban, appointing her as Superintendent/President of Santa Barbara City College effective June 2, 2008 through June 30, 2011, as contained in the agenda and attachment.

3. STUDY SESSION

Upon motion by Dr. Alexander, seconded by Ms. Livingston, the Board approved adjourning into study session.

1. Budget Updates

Vice President Sullivan reviewed the budget principles with the board members. President Romo noted that the budget principles were pretty solid and still had a lot of relevancy.

Vice President Sullivan provided a presentation on the history of the general fund and the general fund transfers going back five years. Mr. Sullivan covered each year by discussing the nature of each transfer and the college’s fund balances at that time.

Vice President Sullivan reviewed the assumptions for the 2008-09 budget with the Board.

President Romo reported to the Board his recommendations for the preparation of a balanced budget. These recommendations have been discussed by the Executive Committee and Dr. Serban. The recommendations will now go through the consultation process.

- Allocate $1.2 million to Facilities from ending balances; this would be in anticipation of the passing of Measure V. These funds would be used to pay for deferred maintenance projects.
- Reduce the allocation for Equipment Replacement from $1.8 million to $500,000.
- Vice Presidents have been asked to go to their cost centers and through consultation
outline a 2% net reduction in general fund allocations.

- Vice Presidents and Managers will be asked by President Romo to slow down operating expenses in 07-08 as much as possible.
- Vice Presidents who have responsibility for categorical programs have been asked to analyze with their program heads the impact of applying the governor’s proposed reductions to categorical programs. This analysis would be presented to President Romo, Joe Sullivan and his staff to evaluate what the programmatic impacts would be. The decision would then need to be made as to whether to proceed with that level of cut or whether in core program areas such as EOPS, DSPS, Matriculation, and Basic Skills, the college may have to do some backfill from the general fund for these programs.
- A hiring freeze has been placed on all regular contract positions, both certificated and classified. Authorization has been given to go ahead with those positions that are already in the process, however, no offers should be made until after the May revise.
- No further positions may be filled, either vacancies or new positions, until after the May revise and all positions will be reviewed on a case by case basis.

These recommendations were not easy recommendations to make however; they are prudent while still allowing some flexibility. College staff will move forward conservatively as they build the budget and will work to fulfill the principle of providing a balanced budget.

Vice President Sullivan provided a handout and reviewed the budget timeline for 2008-09.

2. Institutional Effectiveness Report

President Romo acknowledged the work of Darla Cooper on the Institutional Effectiveness Report. Dr. Cooper reported that the plan for the future is too update this report annually, perhaps during the Fall semester.

Dr. Cooper noted that this report is very important to the college in their planning efforts and while it is not meant to be all encompassing, it is meant to be comprehensive.
Board members thanked Dr. Cooper for the report and they felt it was an excellent report that provided lots of information.

Dr. Cooper reminded everyone that the report was still in draft form and correction requests could still be emailed to her.

3. College Mission Statement and College Plan – This item was deferred

4. Temporary Buildings Update

The mounting costs and delays in the installation of the temporary buildings to be located near the Sports Pavilion, due to the retaining wall, have caused staff to look at other options that would control the cost of installing the temporary buildings for the Drama/Music dept. The alternative being focused on is to locate the temporary buildings on the West Campus. Vice President Sullivan provided handouts that show the location of the buildings on the West Campus and the cost for placing the buildings there.

Board member Livingston requested that some type of signage be placed near the temporary buildings to explain to the community why the buildings are being placed on the West Campus. Vice President Sullivan stated that a sign would be placed near the buildings, as requested.
5. Photovoltaic System Update

Vice President Sullivan reported that the structural engineers had determined that the roof of the Sports Pavilion could not support the photovoltaic equipment, without replacing all the interior beams. It is also not possible to put the system on any other buildings, however, an alternative would be to install carports down the center of Lot 4 a,b,c,d, which is currently staff parking. Mr. Sullivan provided a photo of what the carports would possibly look like. It was also noted that the carports would provide protection to cars that park under them, lighting in the area, and outlets for electric cars.

The installation of the carports was presented at this meeting so that all the board members could be informed on this project and to discuss the possible aesthetic look they will bring to the campus. After discussion, the board members agreed that work could continue on this project.

6. Board Self Evaluation Survey Results

President Romo reported that the Board had completed the self evaluation several months ago. The board after discussion of the evaluation noted that there are areas that need improvement. President Romo recommended to the board that they hold a study session where they could discuss with Dr. Serban what their expectations are for the new president. This type of meeting was held with President Romo when he first arrived and he felt it was very helpful to him in his work with the Board. President O'Neil and the other board members agreed that such a meeting could be scheduled with Dr. Serban when she arrives in June.

Upon motion by Dr. Alexander, seconded by Ms. Livingston, the Board approved adjourning back into open session.

3. ADJOURNMENT

Upon motion by Dr. Alexander, seconded by Mrs. Green, the Board approved adjourning the study session.

The next Regular Meeting of the Board of Trustees will be held on Thursday, April 24, 2008 at 4:00 pm in A211.

John B. Romo, President