MINUTES

REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

October 30, 2008

REGULAR MEETING
Room A-211
4:00 pm

MacDougall Administration Center
Santa Barbara City College
721 Cliff Drive

The District Office is located at 721 Cliff Drive, Santa Barbara, CA. It is wheelchair accessible. The following services are available when requests are made by 4:00 p.m. of the day before the Board meeting: American Sign Language interpreters or use of a reader during a meeting; large print agenda or minutes in alternative format; assistive listening devices. Please contact the Office of Campus Diversity at (805) 965-0581 ext 3640 if you need assistance in order to participate in a public meeting or if you need the agenda and public documents modified as required by Section 202 of the American with Disabilities Act.

The Office of the President, Room A 110 in the MacDougall Administration Center is the location where documents that are public records relating to any item under discussion on a Board agenda (including documents distributed with the agenda and those distributed to all or a majority of the members of the Board within 72 hours prior to a Board meeting) are available for public inspection.

Board agendas and supporting documents are also posted on the college website at http://www.sbcc.edu/boardoftrustees/.

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

President O'Neill called the meeting to order.

1.2 Members present:
Dr. Alexander
Dr. Dobbs
Mrs. Green
Mr. Jurkowitz, Vice President
Ms. Livingston
Mr. O'Neill, President
Mr. Knotts, Student Trustee

Members absent:
Mr. Villegas

Others present for all or a portion of the meeting:
Dr. Andreea M. Serban, Supt/President and Secretary Clerk to the Board of Trustees
Alarcon, Ignacio, President Academic Senate
Alsheimer, Cornelia, IA
Auchincloss, Liz, President CSEA
Avendano, Camila, ASB President
Bishop, Paul, VP Information Technology
Collins, Amy, Student Life
Congleton, Paula, Faculty
Curtis, Allison, Admissions
1.3 WELCOME

President O'Neill extended a cordial welcome to all.

Board consideration of an item from Business Services not noticed on the Board agenda was requested at this time.

Vice President Ehrlich indicated that the Board may consider and act upon an item not listed on a regular Board agenda under the following circumstances:

The Board must determine that there is a need for immediate action that cannot reasonably wait until the next scheduled meeting. The need must have come to the attention of the college after the agenda had been posted.

Ms. Ehrlich indicated that a time critical settlement offer related to a claim and anticipated litigation had been agreed upon pending Board approval. This proposed settlement did not come to the attention of the college prior to the posting of the agenda.

Ms. Ehrlich requested that the Board add a Closed Session item pursuant to 54856.9(b)

Ms. Ehrlich proposed that the following item be added under Closed Session.

1) Conference with Legal Counsel-Anticipated Litigation to discuss a settlement offer in the claim of Janice Cleveland for personal injuries on 9/6/2008.

Upon motion by Ms. Livingston, seconded by Dr. Dobbs, the Board approved the addition of the closed session item to the regular agenda on the basis that the item was brought to the attention of staff after the agenda was published and that the need for immediate action exits. The vote follows:

AYES: Dr. Alexander, Dr. Dobbs, Mrs. Green, Mr. Jurkowitz, Ms. Livingston, Mr. O'Neill

NOES: None

ABSENT: Mr. Villegas

CONCUR: Mr. Knotts, Student Trustee

1.4 MINUTES OF THE REGULAR MEETING OF SEPTEMBER 25, 2008

Upon motion by Dr. Alexander, seconded by Mr. Jurkowitz, the Board approved the minutes of the regular meeting of September 25, 2008.

1.5 HEARING OF CITIZENS

No citizen expressed an interest to address the Board.
1.6 COMMUNICATIONS

The following reports were presented to the Board of Trustees about various matters involving the District. No action was taken unless listed on a subsequent agenda.

a. REPORT BY ACADEMIC SENATE — Ignacio Alarcon

Mr. Alarcon reported on the following: The College was recognized by the Santa Barbara Mayor's office for Leadership and Increasing Awareness and Opportunities for people with disabilities. The theater group was recognized by the Indy, once again. Congratulated Morrie and Irma Jurkowitz for receiving the ADL Community Service Award from the Anti-Defamation League. Karolyn Hanna, who is one of the finalists for Meardy Award, is in New York at the Association of Community Colleges Trustees meeting and we will know tomorrow if she won the award. Congratulated the College on receiving the Hewlett Award and in particular the Partnership for Student Success team present today. The Partnership has made us proud once again. The Faculty Recognition Committee of the Academic Senate has approved the nomination of the SLO Project for the Board of Governor's Exemplary Award and of Tom Garey for the Hayward Award. Mr. Alarcon mentioned that he was happy to see that the College Plan is on the Board's agenda for approval today, and that he considered this to be the best plan that he has seen in the 11 years he has been at the College. He said that this was such a good product because of the wide consultation that has taken place in its development. The Academic Senate has approved the new program review procedures and will soon complete the process with the final program review policy. The Academic Senate will rank the new request for full-time positions next week, knowing fully well that there may be no new full-time positions, as it is very likely that the full-time faculty obligation will be waived.

b. REPORT BY ASSOCIATED STUDENTS — Camila Avendano

Ms. Avendano: The Student Senate attended the General Fall Assembly, this conferences brings all community colleges from California together. It was a great opportunity to connect with other student senators and officers and to learn what they have been working on. The workshop sessions were very informative and gave us many ideas and we are very excited to begin researching and implementing them. The Student Senate has been working on various projects this month. They are as follows: a) The MTD contract passed with a majority of over 95% student votes. The Student Senate was very pleased with these results, after investing time and effort in the promotion for this student vote. b) Worked with UCSB and Project Hope in promoting a Safe Halloween. c) Have informed the students about all of the new measures that will be implemented this year. d) Club Day was held on 10/16 and was a great success. Commissioner of clubs did a great job of gathering 23 clubs to participate in this event and received great feedback.

c. REPORT ON CLASSIFIED EMPLOYEES — Liz Auchincloss

Ms. Auchincloss reported on the following: The Classified Consultation Group has been meeting regularly and is working on its organizational structure. Thanked President Serban for her chat last week, it's very important for the college community to get to see the President and ask questions. Thanked the College and the Board for its principal of keeping all people employed during these hard times. Congratulated the individuals who will be receiving their longevity awards today Janice Dependahl, Ana Jimenez and Cindy Salazar, especially Cindy. Thanked Cindy for all the help she provided while Liz was out this past year.

d. REPORT ON CURRENT EVENTS — Joan Galvan

Ms. Galvan reported on the following: Congratulated the Theater Group for receiving The Independent's Reader's Poll Award this year for the best theater group in Santa Barbara. The
Harold Dunn Memorial Concert series is underway; performances include Jazz Choir, Big Band, Concert Band, and Symphony Orchestra. Continuing Ed’s Mind Supermind lecture series concludes on November 10 with author Sam Keen sharing his thoughts on Fragments of a Future Religion at the Lobero Theater. The Collin Gray exhibit closes tomorrow at the Atkinson Gallery, with the next exhibit, Small Images opening with a reception on November 14. The Transfer Center will host its annual Transfer Day on November 5 on the West Campus, with more that 55 colleges and universities participating.

e. REPORT FROM SUPERINTENDENT/PRESIDENT  – Andreea Serban

President Serban reported on the following:

1. Acknowledged and recognized the entire team who worked on the Partnership for Student Success and congratulated them for the great work they have accomplished.
   - Paula Congleton, Associate Professor, Physical Education/Recreation
   - Pam Guenther, Associate Professor, Mathematics
   - Jerry Pike, Director, Learning Support Services
   - Alice Scharper, Dean, Educational Programs
   - Sheila Wiley, Assistant Professor, English Skills
   - Kathy Molloy, Professor, English/English Skills and Past President of the Academic Senate
   - Jack Friedlander, Executive Vice President of Educational Programs

   The accomplishment of this core team speaks so well about the enthusiasm, creativity, and dedication to Student Success, the good spirit of collegiality and embracing of our mission which is our commitment to the success of each student.

2. Acknowledged Dr. Curtis Solberg on his retirement after 44 years. Thanked him for all he has done for the college.

3. Reported on Measure V and the selling of the bonds. President Serban, Joe Sullivan, and Des O’Neill met with the bond underwriters and the two rating agencies, Moody’s and Standard & Poors. The college should receive the rating results by next Tuesday, November 4 and if all goes well the bonds will be sold on November 18.

4. The first meeting of the Oversight Committee will take place on November 6, at 4:00 pm in A218C. This is an open meeting and all are welcomed. This will be an introduction and orientation meeting and David Casnocha, who is our legal counsel for the bond, will be present to explain the roles and responsibilities of the committee.

5. Pleased with the turnout for the two President’s Chats that took place on September 30 and October 23. This shows the interest of the college community and the fact that there are concerns, particularly in regards to the budget situation and how the college will come together to handle these difficult times. We all have to remember that as a college we have two fundamental commitments: Commitment to the core instruction and services provided to our students, this is first and foremost, and equally important is the college’s commitment to keeping the full-time employees employed. In order to achieve these two core commitments, sacrifices will need to be made in other areas. We need to stay focused on these two primary commitments and everything else is secondary. We, as a college, have been through difficult times together before and we can come through together. We need to work together and we will emerge as a stronger institution and a stronger team by doing so. Counts on everyone’s support during these challenging times.

6. On November 14 the College will host Dr. Angela Belcher and Dr. Yoky Matsuoka, the two MacArthur fellows, who are SBCC Alumni. The event will be held in the Garvin Theater from 3:00-4:30 pm. This is a tremendous recognition of the success of our students and what they can become.
7. Reported on the various speeches that she had provided during the month.
   - 10/21 keynote speaker for the Channel City Club
   - 10/22 keynote speaker for the Santa Barbara Chamber of Commerce Executive Quarterly luncheon that was held here at the Gourmet Dining Room.
   - 10/23 was invited along with Des O'Neill to Sister Cities Annual Dinner
   - 10/29 along with Ben Partee spoke with the Santa Barbara Newcomers group that met here in the Gourmet Dining Room.
   - 11/2 will be serving soup at the Empty Bowls event – annual fundraiser for the Santa Barbara County Foodbank.
   - 11/17 keynote speaker at the University Club

These events have provided significant positive feedback and are always rewarding.

f. REPORT FROM BOARD MEMBERS

Members of the Board of Trustees may report about various matters involving the College District. There will be no Board discussion except to ask questions or refer matters to staff, and no action will be taken unless the item becomes part of a subsequent agenda.

Items out of order at this time:
Recognition of Classified Longevity Career Increments
Presentation by the Instructors' Association proposal
Sabbatical Leave presentation
Report on Student Success Initiative

2. GOVERNING BOARD

2.1 RECOMMEND APPROVAL OF COLLEGE PLAN 2008-2011

Upon motion by Ms. Livingston, seconded by Dr. Alexander, the Board approved amending the College Plan, Page 7, Objective 7.1, to replace "LEEDS standards" with "best sustainable practices".

Upon motion by Dr. Dobbs, seconded by Mrs. Green, the Board approved the amended College Plan 2008-2011, as contained in the agenda and attachment.

2.2 RECOMMEND APPROVAL OF BOARD POLICIES

Upon motion by Mr. Jurkowitz, seconded by Dr. Alexander, the Board approved the following policies:

BP 2320 Special and Emergency Meetings
BP 2330 Quorum and Voting
BP 2340 Agendas
BP 2345 Public Participation at Board Meetings
BP 2350 Speakers
BP 2355 Decorum
BP 2360 Minutes
BP 2710 Conflict of Interest
BP 2715 Code of Ethics/Standards of Practice
BP 2725 Board Member Compensation
BP 2735 Board Member Travel

2.3 RECOMMEND APPROVAL OF VETERAN'S DAY PROCLAMATION
Upon motion by Mr. Jurkowitz, seconded by Ms. Livingston, the Board approved the Veteran's Day Proclamation, as contained in the agenda and attachment. The roll call follows:

AYES:  Dr. Alexander, Dr. Dobbs, Mrs. Green, Mr. Jurkowitz, Ms. Livingston, Mr. O'Neill

NOES: None

ABSENT: Mr. Villegas

CONCUR: Mr. Knotts, Student Trustee

3. HUMAN RESOURCES & LEGAL AFFAIRS - Ms. Sue Ehrlich

3.1 HUMAN RESOURCES & LEGAL AFFAIRS CONSENT ITEMS

Upon motion by Mrs. Green, seconded by Mr. Jurkowitz, the Board approved the Human Resources & Legal Affairs consent items, as contained in the agenda and attachments.

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CLASSIFIED APPOINTMENTS

Bob Gray spoke on the 20 years of service of Jan Dependahl. Jan was one of the original LTA’s in the ’70’s. Jan responsibility is to maintain the laboratory teaching area, in consultation with the faculty, and in doing so requires a lot of hands on approach. Jan collects an enormous amount of information to make sure that the handout and materials that go with it are ready for the first day of class. Jan is also very involved with the students, particularly with the Geology Club program and for the last twenty years has led field trips for the geology club and geology students. Jan’s greatest asset is her enthusiasm and her passionate approach for field geology. Jan has worked with the Dibble Foundation and has been recognized for this work by having the Reyes B quadrangle named after her. In 1999 Jan was elected president of the Coast Geologic Society. President Serban presented Jan with a plaque from the Board and college community.

Brad Hardison spoke on the 25 years of Ana Jimenez. Ana has held various positions here at SBCC. Ana started in Admissions and Records, then joined the Financial Aid office as a statistical clerk. Ana left the college for two years to begin her family and was pulled back to the college where she began her work in the ESL department. Ana has a passion about students, is always looking for ways to help students in any way she can. Ana is bilingual and helps our bilingual students in filling out their applications and with any issues they may have. Ana thinks of the student as a whole and not just the financial aid portion. Congratulations Ana on your 25 years of service. President Serban presented Ana with a plaque from the Board and college community.

Ben Partee spoke on the 20 years of Cindy Salazar. Cindy began her tenure as an Administrative Assistant for the Citizenship Program. Cindy’s work ethic, dedication and innate gift to connect with students made her the ideal candidate when an opening became available in the EOPS/CARE program. One year later Cindy became the administrative assistant to Bill Cordero. Cindy’s wide range of support duties include the coordination of three very high profile events that year in and year out take place without a glitch. They are Commencement, the President’s Honor Roll and the Dorantes lectures, events whose success can be directly attributed to Cindy’s attention to detail and untiring commitment to our students. The other area that Cindy is invaluable is student discipline, Cindy’s calming demeanor and 18 years of student discipline experience has assisted every dean since Bill Cordero in making
timely, responsible and student centered decisions when adjudicating student violations of the college's standards of student conduct. Cindy's dedication to her classified colleagues is well documented as well. Cindy congratulations on your 20 years of dedicated service to administration, faculty, CSEA and most importantly our students. President Serban presented Cindy with a plaque from the Board and college community.

3.2 HUMAN RESOURCES & LEGAL AFFAIRS INFORMATION ITEM

a. PRESENTATION OF INITIAL INSTRUCTORS' ASSOCIATION COLLECTIVE BARGAINING CONTRACT PROPOSAL

Upon motion by Ms. Livingston, seconded by Mrs. Green the Board approved the following:

1. Officially received the IA initial proposal,

2. made the IA proposal a matter for public record for public pickup in the Superintendent/President's office and the Human Resources & Legal Affairs Office, and

3. gave notice by District news release to the public that at its next Board meeting a hearing will be held to provide the public with an opportunity to express itself regarding the IA proposal.

4. EDUCATIONAL PROGRAMS – Dr. Jack Friedlander

4.1 SABBATICAL LEAVE PRESENTATION

Dr. Curtis Solberg, Professor, History, reported on his sabbatical leave activities during the Fall 2005 Semester.

4.2 PRESENTATION ON STUDENT SUCCESS INITIATIVE, YEAR TWO

Kathy Molloy, Professor, English/English Skills, provided a summary of the results of the evaluation of the second year of the Partnership for Student Success (PSS) Initiatives and the activities underway this year to increase student success.

4.3 RECOMMEND APPROVAL OF NEW PROGRAMS, NEW COURSES AND CERTIFICATES

Upon motion by Ms. Livingston, seconded by Mr. Jurkowitz, the Board approved the Curriculum Advisory Committee's recommendations, as contained in the agenda and attachment.

5. CONTINUING EDUCATION – None

6. BUSINESS SERVICES – Mr. Joe Sullivan

6.1 BUSINESS CONSENT ITEMS

Item 6.1-j was removed from this agenda.

Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board approved the Business Services consent items as contained in the agenda and attachments:

a. RATIFICATION OF PURCHASE ORDERS, Attachment 6.1-a

b. RATIFICATION OF PAYMENTS AS SUMMARIZED BELOW (Detailed report may be viewed in the Accounting Office, A-130.)


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c. APPROVAL OF 2008-09 INSTRUCTIONAL AGREEMENT, CHILD DEVELOPMENT TRAINING CONSORTIUM, YOSEMITE CCD, Attachment 6.1-c
d. APPROVAL OF AGREEMENT WITH SAN FRANCISCO CCD, CALIFORNIA EARLY CHILDHOOD MENTOR PROGRAM, Attachment 6.1-d
e. ECC 40-44 REMODEL: APPROVAL OF CHANGE ORDER #1 FOR AN INCREASE IN CONTRACT TIME OF 26 DAYS, Attachment 6.1-e (This item was discussed with the Facilities Committee on 10/28/08.)
f. WEST CAMPUS SWING SPACE LANDSCAPING: APPROVAL OF CHANGE ORDER #1, Attachment 6.1-f (This item was discussed with the Facilities Committee on 10/28/08.)
g. SWING SPACE (PERFORMANCE/SCENE SHOP BLDGS): APPROVAL OF CHANGE ORDER #2, Attachment 6.1-g (This item was discussed with the Facilities Committee on 10/28/08.)
h. DUPLICATING SHOP REMODEL: CHANGE ORDER #2, Attachment 6.1-h (This item was discussed with the Facilities Committee on 10/28/08.)
i. APPROVAL OF PROPOSAL FROM EHLEN SPIESS & HAIGHT FOR CONCRETE COLUMN REPAIRS, CAMPUS CENTER AND PHYSICAL SCIENCE BUILDINGS, Attachment 6.1-i (This item was discussed with the Facilities Committee on 10/28/08.)
j. ACCEPTANCE OF PROPOSAL FROM BIESEK DESIGN FOR EAST CAMPUS MAIN ENTRY SIGNAGE, $22,200, Attachment 6.1-j (This item was discussed with the Facilities Committee on 10/28/08.)
k. APPROVAL OF AGREEMENT WITH ACCENT FOR STUDY ABROAD PROGRAM: FILM AND ART IN ROME AND PARIS, SPRING 2009 SEMESTER, Attachment 6.1-k

6.2 BUSINESS ACTION ITEMS

a. ADOPTION OF RESOLUTION NO. 13 (2008-09) AUTHORIZING ROUTINE INTERNAL BUDGET TRANSFERS

Upon motion by Dr. Alexander, seconded by Mr. Jurkowitz, the Board approved Resolution No. 13 (2008-09) authorizing routine internal transfers as contained in the agenda and attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mrs. Green, Mr. Jurkowitz, Ms. Livingston, Mr. O'Neill,

Noes: None

Absent: Mr. Villegas

Concur: Mr. Knotts (Student Trustee)

b. ADOPTION OF RESOLUTION NO. 14 (2008-09) PROVIDING FOR 2008-09 BUDGET REVISIONS DUE TO RECEIPT OF UNBUDGETED REVENUE

Upon motion by Dr. Alexander, seconded by Mr. Jurkowitz, the Board approved Resolution No.
14 (2008-09) authorizing 2008-09 budget revisions for unbudgeted revenue as contained in the agenda and attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mrs. Green, Mr. Jurkowitz, Ms. Livingston, Mr. O'Neill,

Noes: None

Absent: Mr. Villegas

Concur: Mr. Knotts (Student Trustee)

c. RETROACTIVE APPROVAL (Effective 07/01/08) OF CONTRACT #08-0104 WITH THE CHANCELLOR'S OFFICE TO ADMINISTER THE STATEWIDE FINANCIAL AID AWARENESS CAMPAIGN AND ADOPTION OF RESOLUTION NO. 15 (2008-09) AUTHORIZING THE VICE PRESIDENT OF BUSINESS SERVICES TO SIGN THE CONTRACT

Upon motion by Mr. Jurkowitz, seconded by Mrs. Green, the Board approved Contract #08-0104 with the Chancellor's Office to act as fiscal agent for the Statewide Financial Aid Awareness Campaign and adoption of Resolution No. 15 (2008-09) authorizing the Vice President of Business Services to sign the contract, as contained in the agenda and attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mrs. Green, Mr. Jurkowitz, Ms. Livingston, Mr. O'Neill,

Noes: None

Absent: Mr. Villegas

Concur: Mr. Knotts (Student Trustee)

d. Bid #637: AUTHORIZATION TO ACCEPT BIDS AND AWARD CONTRACT – HELP DESK TICKETING SOFTWARE

Upon motion by Dr. Dobbs, seconded by Mr. Jurkowitz, the Board approved the acceptance of bids and award of contract to Symantec Altiris of Lindon, Utah, in the amount of $140,880, as outlined in the agenda and attachment.

e. Bid #641: AUTHORIZATION TO ACCEPT BIDS AND AWARD CONTRACT: PRINTING OF CLASS SCHEDULES, Bid#641

Upon motion by Ms. Livingston, seconded by Mrs. Green, the Board approved the acceptance of bids and award of contract to Southwest Offset Printing of Gardena, California, in the amount of $146,952, as contained in the agenda and attachment.

f. AUTHORIZATION TO ACCEPT BIDS AND AWARD CONTRACT FOR BOND MEASURE V PROGRAM MANAGEMENT SERVICES

Upon motion by Dr. Dobbs, seconded by Mrs. Green, the Board approved acceptance of bids and award of contract to URS Corporation Americas, as contained in the agenda and attachment.

7. INFORMATION TECHNOLOGY – None
8. CLOSED SESSION

a. Adjourn to Closed Session

Upon motion by Ms. Livingston, seconded by Mr. Jurkowitz, the Board approved adjourning into closed session.

1) Conference with Legal Counsel-Anticipated Litigation to discuss a settlement offer in the claim of Janice Cleveland for personal injuries.

b. Reconvene to Open Session

Upon motion by Mr. Jurkowitz, seconded by Ms. Livingston, the Board approved convening back to an open meeting.

Upon motion by Dr. Dobbs, seconded by Ms. Livingston, the Board accepted the offer of settlement in the claim of Janice Cleveland for personal injuries on September 6, 2008 in the amount of $3,510.00 in exchange for a release of all claims. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mrs. Green, Mr. Jurkowitz, Ms. Livingston, Mr. O'Neill,

Noes: None

Absent: Mr. Villegas

9. ADJOURNMENT

Upon motion by Dr. Alexander, seconded by Mrs. Green, the Board approved adjourning this meeting, setting the next Regular Meeting of the Board of Trustees on Thursday, November 20, 2008 at 4:00 p.m. in A211. A Study Session will be held on November 13, 2008 in A218.

APPROVED BY THE BOARD OF TRUSTEES ON November 20, 2008

[Signatures]

President, Board of Trustees

Superintendent/President
Secretary/Clerk of the Board