MINUTES

REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

August 28, 2008

REGULAR MEETING
Room A-211
4:00 pm

MAC Building
Santa Barbara City College
721 Cliff Drive

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

President O'Neill called the meeting to order.

1.2 ROLL CALL

Members present:
Dr. Alexander
Dr. Dobbs
Ms. Livingston
Mr. O'Neill, President
Mr. Villegas
Mr. Knotts, Student Trustee

Members absent:
Mrs. Green
Mr. Jurkowitz, Vice President

Other present for all or a portion of the meeting:
Dr. Andreea M. Serban, Supt/President and Secretary
Alarcon, Ignacio, President Academic Senate
Auchincloss, Liz, President CSEA
Bishop, Paul, VP Information Technology
Ehrlich, Sue, VP HR/LA
Friedlander, Jack, Executive VP Ed Programs
Galvan, Joan, PIO

1.3 WELCOME

President O'Neill extended a cordial welcome to all.

1.4 MINUTES OF THE REGULAR MEETING OF JULY 24, 2008
Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board approved the minutes of the regular meeting of July 24, 2008.

1.5 HEARING OF CITIZENS

No citizen expressed an interest to address the Board.

1.6 COMMUNICATIONS

The following reports were presented to the Board of Trustees about various matters involving the District. No action was taken unless listed on a subsequent agenda.

a. REPORT BY ACADEMIC SENATE – Ignacio Alarcon

Mr. Alarcon reported on the following: This is of course an exciting week on campus; it’s great to see all the students back. Wished Sean Knotts well on his term as Student Trustee. Congratulated Karolyn Hanna for receiving the 2008 ACCT (Association of Community College Trustees) Pacific Regional Faculty Award and reported that Karolyn is also a finalist for the Meardy Award, to be announced at the end of October in New York during the annual ACCT conference. The Academic Senate held their summer retreat on August 20 and among the items discussed were the program review policy, faculty job descriptions and faculty evaluations, as these are items required by accreditation standards.

b. REPORT BY ASSOCIATED STUDENTS – Sean Knotts

Mr. Knotts reported that the Student Senate will be holding an informal meeting on Friday, August 29. Tania is away on personal business, so this meeting will just be an informal meeting.

c. REPORT ON CLASSIFIED EMPLOYEES – Liz Auchincloss

Ms. Auchincloss reported on the following: Thanked President Serban for inviting classified staff to attend the in-service last week. Classified staff appreciated the opportunity to hear what is happening on campus. Classified staff has been very involved in preparation for the school semester to begin. Commended the staff that work in the PS building, they have done an outstanding job of getting ready for classes, even though the remodeling has not been completed. The Classified Consultation group will be meeting again after the next CPC meeting, September 9. Discussion will take place on whether or not classified staff is involved in the program review process. The group will be monitoring this process.

d. REPORT ON CURRENT EVENTS – Joan Galvan

Ms. Galvan reported on the following: Art Faculty Exhibition will open August 29 at the Atkinson Gallery and will continue through September 26. Center for Sustainability has a full schedule of activities for the Fall beginning with Jeff Lawson who will cover “How all the World’s Problems Can Be Solved in the Garden”, this evening in EBS309. Other topics that will be covered this semester are Water Harvesting and Sustainable Design. The Vaqueros are already in high gear with a number of our sports teams in active competition and the first football game of the season will be held on September 6 in La Playa Stadium with SBCC vs. Allan Hancock. In terms of media Dr. Serban’s inauguration on July 29 received extensive coverage, by both print and electronic media.

e. REPORT FROM SUPERINTENDENT/PRESIDENT – Andreea Serban

President Serban reported on the following:
1. President Serban was approached by Brad Phillips who heads the California Partnership for Achieving Student Success to consider having SBCC participate in a Hewlett Foundation funded project that will focus on: aligning English and Math coursework, developing contextualized examples of Career Technical Education coursework for use in English and Math courses; and developing English and Math learning outcome standards into Career Technical Education disciplines.

SBCC would be one of 15 community colleges in the state who are invited to participate in this two-year project. This project will help SBCC move forward with work that we wanted to do anyway and the funds will help defray the cost.

2. Congratulated Karolyn Hanna on being nominated as the 2008 ACCT (Association of Community College Trustees) Pacific Regional Faculty Award.

3. Thanked Doug Hersh and Joyce McPheter for their hard work in organizing the in-service activities. In-service was so exciting that Jan Maupin, a full-time instructor in Biological Sciences, went into labor and gave birth to Mary Ella, we have an in-service baby. We wish Jan and Mary Ella the best.

4. Was touched by the warm welcome and enthusiastic response to her in-service presentation, which was taped and will be made available on the web next week. It will also include the presentations made by Ignacio Alarcon and Lynne Stark.

5. As mentioned during in-service, President Serban would like to have opportunities for open conversations with the entire campus communities and experiment with a series called “President’s Chats”. There are now three sessions scheduled during the Fall semester: Tuesday, September 30, 11:00 am – 12:00 pm in Humanities 306; the second one is scheduled on Thursday, October 23, 2:30-3:30 pm in A211; and a third one on Tuesday, December 2, 8:30-9:30 am in A217. Looks forward to these open conversations. There will not be any prescribed topics; President Serban looks forward to having an open conversation with the college community.

6. When there is a state budget, President Serban will schedule a budget forum.

7. The beginning of the Fall semester has been fairly smooth. Fall credit enrollments continue to look really good with a 10% increase in headcount and an 8% increase in enrolled units. The California resident enrolled units are up 6%, this will help us make up the 192 FTES that were used from last summer to make cap and hopefully we will be able to produce the growth that is required for funding in 2008-09 of 2.03%. Throughout the state, all community colleges are reporting significant enrollment increases for the fall semesters.

8. Participated in a call with about 40 CEO’s across the state and Scott Lay, talking about the budget and how the community colleges are dealing with the situation. It was reported that some colleges already have borrowed money with high interest rates. One of the items discussed was how much money should the colleges have in reserves to be prepared for situations as the one we are in now? The consensus was that colleges should strive to have above the 5% that is required. They should strive to have at least what it would take to be able to operate the college for 5-6 months. This is something that SBCC use to have about 8 years ago.

9. Reported that as of this morning the State Controller has deferred another payment to community colleges, which means that we will not be receiving our August payment because of the state budget impasse. Everyone thinks that something should happen
by Sunday, because Sunday is believed to be the last possible point when the Legislature can place measures on the November ballot and they have a variety of items that they want to place on the ballot. This is not a guarantee that anything will happen.

10. Measure V:
   - On the agenda tonight for board approval is the selection of the Bond Underwriters.
   - 9 applications were received for the Bond Oversight Committee and because of the timeline requirements; a portion of the September 11 study session will be used to select the membership of this committee.

11. Accreditation is moving full speed ahead. August 29 is the first meeting of the Steering Committee. The second draft will be distributed campus wide on October 21 and will be also distributed through Pipeline so that students who are interested can have access to this document. Two campus wide accreditation forums have been scheduled to discuss accreditation and the self-study in general. The first forum is on November 5, 8:00-9:30 am in A211 and the second one is on November 6, 2:15-3:45 pm in PS101.

f. REPORT FROM BOARD MEMBERS – None

2. GOVERNING BOARD

2.1 OATH OF OFFICE FOR NON-VOTING STUDENT MEMBER OF THE BOARD

Dr. Andreea Serban, Secretary/Clerk administered the Oath of Office to Mr. Sean Knotts who has been appointed as the non-voting Student Trustee for the 2008-09 academic year.

2.2 RECOMMEND APPROVAL OF BOARD POLICIES
   (Policies were discussed at the Study Session on August 14, 2008.)
   a. BP 2430 Delegation of Authority to Superintendent/President (new)
   b. BP 2435 Evaluation of Superintendent/President (new)
   c. BP 2745 Board Self Evaluation (new)

Upon motion by Ms. Livingston, seconded by Mr. Villegas, the Board approved board policies 2430, 2435, and 2745, as contained in the agenda and attachment.

2.3 RECOMMEND APPROVAL OF SELECTED BOND UNDERWRITERS

Upon motion by Dr. Dobbs, seconded by Mr. Villegas, the Board approved the selection of RBC Capital Markets to handle 75% and Estrada Hinojosa Investment Bankers to handle 25% of the underwriting services for Measure V.

2.4 ADOPTION OF RESOLUTION NO. 6 (2008-09) RE. ESTABLISHMENT OF TAX RATE FOR MEASURE V BONDS

Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board approved the adoption of Resolution No. 6 (2008-09) requesting the SB County Board of Supervisors to establish the tax rate for the sale of Measure V bonds in 2008-09 and authorizing actions related to the sale, as contained in the agenda and attachment. The vote follows:
Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. O'Neill, Mr. Villegas.
Absent: Mrs. Green, Mr. Jurkowitz
Noes: None
Concur: Mr. Knotts, Student Trustee

3. HUMAN RESOURCES & LEGAL AFFAIRS – Ms. Sue Ehrlich

3.1 HUMAN RESOURCES & LEGAL AFFAIRS CONSENT ITEMS

The Media Arts Lab Tech position was removed from this agenda.

Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board approved the Human Resources & Legal Affairs consent items as contained in the agenda and attachments.

CLASSIFIED APPOINTMENTS

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CLASSIFIED LONGEVITY CAREER INCREMENT

Paul Bishop, Vice President of Information Technology spoke on the 15 years of service of Alan McKenzie. Alan began his career at the college in June of 1993. Alan has been through a lot of managers during his time here. Alan was asked what the best part of working at SBCC is and his response was of course first of all the location, and second was the variety of people he has worked with at SBCC. Alan’s current manager noted that Alan is a renaissance person, the computer repair rating that he started in years ago has been expanded to include, not only computer repair, but also the helpdesk, and media services. Alan is an outstanding member of the helpdesk crew and as you can see he is providing media support for the board meeting tonight. Alan was able to bridge all of the diverse areas within his current rating and is doing a good job in all of them. From all of us in IT we would like to thank Alan for those 15 years and are looking forward to the next 15 years.

4. EDUCATIONAL PROGRAMS – Dr. Jack Friedlander

4.1 SABBATICAL LEAVE PRESENTATION

Charles Grogg, Associate Professor, English, reported on his sabbatical leave activities during the Spring 2006 semester.

4.2 PRESENTATION BY MARSHA WRIGHT, DIRECTOR OF EOPS/CARE, ON THE FOUR SUMMER BRIDGE PROGRAMS IN WHICH EOPS/CARE WAS INVOLVED IN SUMMER 2008

Marsha Wright, Director of EOPS/CARE, reported on the four summer bridge programs in which EOPS/CARE was involved in Summer 2008.

4.3 RECOMMEND SUBMISSION OF A GRANT PROPOSAL TO THE FEDERAL DEPARTMENT OF LABOR FOR A GRANT ENTITLED, "VIRTUAL ENTERPRISE BUSINESS PROGRAM" IN THE AMOUNT OF $488,937.
Upon motion by Mr. Villegas, seconded by Ms. Livingston, the Board approved the submission of a grant proposal to the Federal Department of Labor for a grant entitled, "Virtual Enterprise Business Program", as contained in the agenda and attachment.

5. CONTINUING EDUCATION – None

6. BUSINESS SERVICES – Mr. Joe Sullivan

6.1 BUSINESS CONSENT ITEMS

Item 6.1-i was removed from this agenda.

Upon motion by Ms. Livingston, seconded by Dr. Dobbs, the Board approved the Business Consent items 6.1-a thru h, as contained in the agenda and attachments.

a. RATIFICATION OF PURCHASE ORDERS, Attachment 6.1-a

b. RATIFICATION OF PAYMENTS A SUMMARIZED BELOW (Detailed report may be viewed in the Accounting Office, A-130)

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c. ACCEPTANCE OF PROPOSAL FROM SCIENCE APPLICATIONS INTERNATIONAL CORPORATION (SAIC), MONITORING RE-VEGETATION OF PERSHING CREEK AND PREPARATION OF ANNUAL REPORT, $3,290, Attachment 6.1-c

d. APPROVAL OF CHANGE ORDER NO. 1, BID #633, ADMINISTRATION BUILDING DUPLICATING REMODEL, $239.15 FOR A TOTAL CONTRACT AMOUNT OF $38,139.15, Attachment 6.1-d (This item was discussed with the Facilities Committee on 8/26/08.)

e. APPROVAL OF CHANGE ORDER NO. 1, BID #632, WEST CAMPUS SWING SPACE, $11,650 FOR A TOTAL CONTRACT AMOUNT OF $503,450, Attachment 6.1-e (This item was discussed with the Facilities Committee on 8/26/08.)

f. RETROACTIVE APPROVAL OF AGREEMENT WITH THE PHOENIX GROUP INFORMATION SYSTEMS, PARKING CITATION PROCESSING SERVICE, 7/01/08 - 6/30/09, Attachment 6.1-f

g. APPROVAL OF AGREEMENTS FOR STUDY ABROAD PROGRAM – CHINA AND VIET NAM, 9/08-10/31/08, Attachment 6.1-g

1) Shandong University; Jinan, China, Attachment 6.1-g 1)
2) Hanoi Luxury Hotel; Hanoi, Vietnam, Attachment 6.1-g 2)

h. APPROVAL OF AGREEMENT WITH CALIFORNIA COPY SERVICE RE. STUDENT COIN-OPERATED COPIERS, Attachment 6.1-h

i. ACCEPTANCE OF INSPECTION SERVICES PROPOSAL FROM MELVIN BENTLEY, DRAMA/MUSIC BLDG MODERNIZATION, Attachment 6.1-i (This item was discussed with the Facilities Committee on 8/26/08.)
6.2 BUSINESS ACTION ITEMS

a. ADOPTION OF RESOLUTION NO. 7 (2008-09) AUTHORIZING ROUTINE INTERNAL BUDGET TRANSFERS FOR 2007-08

Upon motion by Mr. Villegas, seconded by Ms. Livingston, the Board approved Resolution No. 7 (2008-09) authorizing routine internal budget transfers for 2007-08, as contained in the agenda and attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. O'Neill, Mr. Villegas.

Absent: Mrs. Green, Mr. Jurkowitz

Noes: None

Concur: Mr. Knotts, Student Trustee

b. ADOPTION OF RESOLUTION NO. 8 (2008-09) PROVIDING FOR 2008-08 BUDGET REVISIONS DUE TO RECEIPT OF UNBUDGETED REVENUE

Upon motion by Mr. Villegas, seconded by Ms. Livingston, the Board approved Resolution No. 8 (2008-09) authorizing 2007-08 budget revisions for unbudgeted revenue as contained in the agenda and attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. O'Neill, Mr. Villegas.

Absent: Mrs. Green, Mr. Jurkowitz

Noes: None

Concur: Mr. Knotts, Student Trustee

c. APPROVAL OF AGREEMENT WITH LM SWEANEY & ASSOCIATES FOR SERVICES RELATED TO THE PRE-QUALIFICATION OF BIDDERS, DRAMA/MUSIC BUILDING MODERNIZATION.

Upon motion by Dr. Alexander, seconded by Ms. Livingston, the Board approved the agreement with LM Sweaney & Associates for services related to the pre-qualification of bidders, Drama/Music Building Modernization, as contained in the agenda and attachment.

7. INFORMATION TECHNOLOGY – None

8. CLOSED SESSION – None

9. ADJOURNMENT

Upon motion by Dr. Dobbs, seconded by Ms. Livingston, the Board approved adjourning this meeting setting the next Regular Meeting of the Board of Trustees on Thursday, September 25, 2008 at 4:00 p.m. in A211. A Study Session will be held on September 11, 2008 in A218.

APPROVED BY THE BOARD OF TRUSTEES ON September 25, 2008

[Signatures]

President, Board of Trustees

Superintendent/President
Secretary/Clerk of the Board