MINUTES

REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

July 24, 2008

REGULAR MEETING
Room A-211
4:00 pm

MAC Building
Santa Barbara City College
721 Cliff Drive

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

President O'Neill called the meeting to order.

1.2 ROLL CALL

Members present:
Dr. Alexander
Dr. Dobbs
Mrs. Green
Mr. O'Neill, President
Mr. Villegas

Members absent:
Mr. Jurkowitz, Vice President
Ms. Livingston

Other present for all or a portion of the meeting:
Dr. Andreea M. Serban, Supt/President and Secretary Clerk to the Board of Trustees
Alarcon, Ignacio, President Academic Senate
Auchincloss, Liz, President CSEA
Bishop, Paul, VP Information Technology
Ehrlich, Sue, VP HR/LA
Friedlander, Jack, Executive VP Ed Programs
Galvan, Joan, PIO
Hanna, Karolyn, ADN
James, Mary FRC

1.3 WELCOME

President O'Neill extended a cordial welcome to all.

1.4 MINUTES OF THE REGULAR MEETING OF JUNE 26, 2008
Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board approved the amended minutes of the regular meeting of June 26, 2008.

1.5 HEARING OF CITIZENS

No citizen expressed an interest to address the board.

1.6 COMMUNICATIONS

The following reports were presented to the Board of Trustees about various matters involving the District. No action was taken unless listed on a subsequent agenda.

a. REPORT BY ACADEMIC SENATE – Ignacio Alarcon

Mr. Alarcon reported on the following: Congratulated Mary James. She is one of the presences that we all cherish at the college. The Academic Senate had their summer meeting July 16; President Serban attended the meeting and hoped that this was the first of many visits to their meetings. President Serban spoke on the state budget, accreditation, and how the college has been slipping in some of its effectiveness measures. This is something that needs to be reviewed and several Senators expressed an interest in taking on this assignment. The work on the self-study is picking up momentum and thanked the Board for being so engaged in this process and especially to Ms. Livingston who is now part of the Standard IV Committee on Governance and Leadership. The college is very fortunate to have such an engaged board in this reaffirmation of accreditation. The Academic Senate will hold its annual retreat on August 20, President Serban has been invited to attend. The main theme will be the Program Review, since this is the area where many colleges have faced difficulties in their accreditation. The Academic Senate will be also looking at the faculty evaluation because the Student Learning Outcomes process needs to be included in those evaluations.

b. REPORT BY ASSOCIATED STUDENTS – None

c. REPORT ON CLASSIFIED EMPLOYEES – Liz Auchincloss

Ms. Auchincloss reported on the following: Thanked Ignacio Alarcon for being the gentleman member of the Standard IV committee and also thanked Joan Livingston for her participation as a board member. The reclassification panel process has been completed and the board will be approving the changes that were made at this board meeting. This process will allow staff to keep the classification study updated and also the changes made to the evaluation process for classified staff will help them and their supervisors stay more in touch with their job descriptions. Classified staff participation has increased in the program review process, thanked Dr. Serban for encouraging classified staff and their managers to participate in this review process. This will be a good way for staff to provide input into for their departments. Also thanked Dr. Serban for allowing classified staff to participate in the accreditation process and the various standard committees. Congratulated Mary James on her 40 years of service. Thanked her for her all of her assistance over the many years. Thank you Mary.

d. REPORT ON CURRENT EVENTS – Joan Galvan

Ms. Galvan reported on the following: Barack Obama Fundraising Concert will be held on Sunday, September 21 at La Playa Stadium. Memorial services for Carol Purdie will be held July 28 at 1:00 pm at Calvary Chapel. Memorial service was held for Dillion Wilson, who was a student here on July 19. Memorial services were held on campus also for Richard Franz, a former employee of the college. Last week the college finished hosting the first of two credit summer immersion programs. The first one was the Japanese immersion program. This coming weekend the American Sign Language immersion program will be held.
e. REPORT FROM SUPERINTENDENT/PRESIDENT

- Andreea Serban

President Serban reported on the following:

1. Fall credit enrollments continue to increase with a 12.7% increase in head count, a 10% increase in enrolled units and California resident enrolled units are up 7% compared to last year.

2. One of many new parent and student orientations was held today. Christine D’Arcy and her staff are doing a great job.

3. End of the year celebrations for Running Start and Transition Program were also held today. President Serban spent some time with these groups and reported that she was amazed with the stories told by the students, regarding the issues they have to deal with and about how much SBCC has changed their lives. Many thanks to Marsha Wright and all of her staff.

4. There is not much happening with the state budget. According to a memo sent to capitol offices, the legislature will only consider AB1781, which is the budget bill. According to information received from CCLC, no agreement has been reached regarding the budget.

5. Measure V: The College is in the process of selecting the bond underwriters. The Fiscal committee met on July 23. We are on the right path in selecting an underwriter.

6. Ads will be placed in the Independent, New Press and on the college website for solicitation of applications for the Oversight Committee.

7. Accreditation: As Ignacio Alarcon and Liz Auchincloss mentioned, Joan Livingston’s participation in this committee is greatly appreciated.

8. A Management Retreat was held on July 15. It was a good retreat and a significant portion of the time spent on discussing the self study for re-affirmation of accreditation, the administrative program reviews and the importance of involving classified staff.

9. President Serban reported that she will be chairing the College Planning Council for the coming year.

10. SBCC will host the Chancellor’s Circle on July 29. This is a meeting that is held on various campuses throughout the state. CEO’s and individuals from the business community are invited to attend. 35 area CEO’s and individuals representing various businesses are expected to attend this meeting. Dr. Diane Woodruff, Interim State Chancellor and Scott Lay, President/CEO of the Community College League of California, are leading the meeting. It will be a great opportunity for us to showcase our campus.

11. President Serban reported that she is very excited about her inauguration event. The State Interim Chancellor, Dr. Diane Woodruff and Scott Lay, President/CEO of the Community College League of California will be here to participate in and speak at the inauguration. This inauguration for her will be an official starting point. Thanked Joan Galvan, Angie Esqueda, and Cindy Salazar. Also thanked all of the board members for the willingness to participate in the ceremony.

f. REPORT FROM BOARD MEMBERS

Board Member Villegas reported that he attended the CCLC Board of Directors meeting
and he will be forwarding to the board members for their review a copy of the updated Strategic Plan for the League. Mr. Villegas also noted that he has requested from the League a copy of the evaluation form that is used by the league when evaluating their CEO. He has also sent out requests to other community college board members for copies of their self evaluations. As soon as he receives those he will forward them to the board members.

2. GOVERNING BOARD


Upon motion by Mrs. Green, seconded by Mr. Villegas, the Board approved Resolution No. 1 (2008-09) entering the June 3, 2008; General Obligation Bond Election results into the Minutes of the Board, as contained in the agenda and attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mrs. Green, Mr. O’Neill, Mr. Villegas.

Absent: Mr. Jurkowitz, Ms. Livingston

Noes: None

Concur: None

2.2 ADOPTION OF RESOLUTION NO. 2 (2008-09) ESTABLISHING A CITIZENS’ BOND OVERSIGHT COMMITTEE

Upon motion by Dr. Alexander, seconded by Mrs. Green, the Board approved Resolution No. 2 (2008-09) establishing a Citizens’ Bond Oversight Committee, as contained in the agenda and attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mrs. Green, Mr. O’Neill, Mr. Villegas.

Absent: Mr. Jurkowitz, Ms. Livingston

Noes: None

Concur: None

2.3 APPROVAL OF THE CITIZENS’ BOND OVERSIGHT COMMITTEE BYLAWS

Upon motion by Dr. Dobbs, seconded by Mr. Villegas, the Board approved the Citizens’ Bond Oversight Committee Bylaws, as contained in the agenda and attachment.

3. HUMAN RESOURCES & LEGAL AFFAIRS – Ms. Sue Ehrlich

3.1 HUMAN RESOURCES & LEGAL AFFAIRS CONSENT ITEMS

Upon motion by Dr. Alexander, seconded by Mrs. Green, the Board approved the Human Resources & Legal Affairs consent items, as contained in the agenda.

CLASSIFIED LONGEVITY CAREER INCREMENT

David Wong spoke on the 40 years of service of Mary James. Ms. James first started at the college in February of 1968 as a typist clerk in the Admissions and Records office before accepting a permanent position with that department, where she remained for 12 years. In 1980, she accepted a position as a
word processor in the then new Word Processing Center; she worked in the center for the next 15 years and later assumed a lead role as Principal Word Processor in that department until her unit joined the Faculty Resource Center in 1995. Mary James has two AA’s, one in Business Secretarial and one in Supervision and Management. In the early 1980’s Mary James was granted a special honorary doctorate by Dr. Peter Haslund after he witnessed her performing word processing miracles on the computer. Dr. Serban presented to Mary James a plaque and congratulated her on her years of service on behalf of the college community and the Board.

4. EDUCATIONAL PROGRAMS – Dr. Jack Friedlander

4.1 SABBATICAL LEAVE PRESENTATION

Dean Nevins, Associate Professor, Computer Science, reported on his sabbatical leave activities during the 2005-2006 academic year.

5. CONTINUING EDUCATION – Dr. Ben Partee

5.1 RECOMMEND APPROVAL OF NEW COURSES AND TITLE CHANGES, CONTINUING EDUCATION DIVISION – FALL 2008

This item was removed from the agenda and will be presented at a future board meeting.

6. BUSINESS SERVICES – Mr. Joe Sullivan

6.1 BUSINESS CONSENT ITEMS

Upon motion by Dr. Dobbs, seconded by Mrs. Green, the Board approved the Business Consent items, as contained in the agenda and attachments.

a. RATIFICATION OF PURCHASE ORDERS, Attachment 6.1-a

b. RATIFICATION OF PAYMENTS AS SUMMARIZED BELOW (Detailed report may be viewed in the Accounting Office, A-130.)

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<td>County Treasury 1163516-116467, 1115-1179 (ACH)</td>
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<td>ACH: Automated Clearinghouse</td>
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c. AUTHORIZATION TO FILE NOTICE OF COMPLETION:
   1) Multimedia Classroom Implementation, Bid #626
   2) Campus Center Lawn Portable #1, 2, 3, Remodel, Bid #629

d. APPROVAL TO SUBMIT 2009-10 FIVE-YEAR CONSTRUCTION PLAN TO THE CHANCELLOR’S OFFICE, Attachment 6.1-d, Page 1 (This document was reviewed by the Board of Trustees’ Facilities Committee on July 21, and the complete document is available for review in the Facilities and Operations Office.)

e. APPROVAL TO SUBMIT 2009-10 FINAL AND INITIAL PROJECT PROPOSALS TO THE CHANCELLOR’S OFFICE: (These documents were reviewed by the Facilities Committee on July 21.)
   1) FPP - Humanities Building Modernization, Attachment 6.1-e 1)
   2) IPP - Occupational Education Modernization, Attachment 6.1-e 2)
3) IPP - Physical Science 101 Modernization, Attachment 6.1-e 3)
4) IPP - Wake Center Modernization, Attachment 6.1-e 4)

f. AMENDMENT TO CONTRACT WITH RJC, INC., (ROBERT COLES), LA PLAYA
CONFERENCE AND PRESS CENTER, AMOUNT INCREASED $14,356 FOR A
TOTAL AMOUNT OF $91,138, Attachment 6.1-f

g. APPROVAL OF JOINT USE [OF FACILITIES] AGREEMENT WITH SANTA BARBARA
SCHOOL DISTRICTS, Attachment 6.1-g

h. APPROVAL OF M.O.U. WITH PLANNED PARENTHOOD FOR REPRODUCTIVE
HEALTH SERVICES TO STUDENTS, Attachment 6.1-h

i. APPROVAL OF CHANGE ORDER NO. 1, CAMPUS CENTER LAWN PORTABLES #1,
2, 3, REMODEL, Bid #629, INCREASING CONTRACT AMOUNT OF $54,695 BY
$947.60, Attachment 6.2-i  (This item was reviewed by the Facilities Committee on
July 21.)

j. 2008-09 MONTHLY MILEAGE: Add Robin Goodnough and Dolores Howard
($50/month, 10 months)

k. 2008-09 INSTITUTIONAL MEMBERSHIP: Add Carpinteria Chamber of Commerce,
$505, President’s Office

6.2 BUSINESS ACTION ITEMS

a. ADOPTION OF RESOLUTION NO. 3 (2008-09) AUTHORIZING ROUTINE INTERNAL
TRANSFERS

Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board approved Resolution
No. 3 (2008-09) authorizing routine internal transfers, as contained in the agenda and
attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mrs. Green, Mr. O’Neill, Mr. Villegas.

Absent: Mr. Jurkowitz, Ms. Livingston

Noes: None

Concur: None

b. ADOPTION OF RESOLUTION NO. 4 (2008-09) PROVIDING FOR 2007-08 BUDGET
REVISIONS DUE TO RECEIPT OF UNBUDGETED REVENUE

Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board approved Resolution
No. 4 (2008-09) authorizing 2007-08 budget revisions for unbudgeted revenue as
contained in the agenda and attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mrs. Green, Mr. O’Neill, Mr. Villegas.

Absent: Mr. Jurkowitz, Ms. Livingston

Noes: None

Concur: None
c. ADOPTION OF RESOLUTION NO. 5 (2008-09) AUTHORIZING THE EXECUTIVE VICE PRESIDENT AND DEAN OF EDUCATIONAL PROGRAMS FOR CAL-WORKS TO SIGN AGREEMENTS WITH WORK/STUDY EMPLOYERS

Upon motion by Mrs. Green, seconded by Mr. Villegas, the Board approved Resolution No. 5 (2008-09) authorizing the Executive Vice President and Dean of Educational Programs for CalWORKs to sign agreements with Work/Study Employers, as contained in the agenda and attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mrs. Green, Mr. O'Neil, Mr. Villegas.

Absent: Mr. Jurkowitz, Ms. Livingston

Noes: None

Concur: None

d. APPROVAL OF AGREEMENT WITH PAINTED CAVE PRODUCTIONS FOR OBAMA CONCERT, SEPTEMBER 21, 2008

Upon motion by Mrs. Green, seconded by Dr. Dobbs, the Board approved the Use of Facility Agreement with Painted Cave Productions, September 19-22, La Playa Stadium/Field and Parking Lot 2C, $25,000, as contained in the agenda and attachment.

e. Bid #634 AUTHORIZATION TO ACCEPT BIDS AND AWARD CONTRACT: LANDSCAPING FOR PORTABLE BUILDINGS AND SWING SPACE

Upon motion by Mrs. Green, seconded by Dr. Dobbs, the Board approved the acceptance of bids and award of the contract to American Landscape of Canoga Park, in the amount of $210,299, as contained in the agenda and attachment.

6.3 BUSINESS INFORMATION ITEMS

a. THE MILEAGE REIMBURSEMENT RATE FOR EMPLOYEES USING PERSONAL CARS WHILE ON COLLEGE BUSINESS HAS BEEN INCREASED BY THE I.R.S. TO 58.5 CENTS PER MILE, EFFECTIVE 7/1/08.

7. INFORMATION TECHNOLOGY – None

8. CLOSED SESSION – None

9. ADJOURNMENT

Upon motion by Dr. Dobbs, seconded by Mr. Villegas the Board approved adjourning this meeting setting the next Regular Meeting of the Board of Trustees on Thursday, August 28, 2008 at 4:00 p.m. in A211. A Study Session will be held on August 14, 2008 in A218.

APPROVED BY THE BOARD OF TRUSTEES ON August 28, 2008

[Signatures]

President, Board of Trustees

Superintendent/President

Secretary/Clerk of the Board