MINUTES

REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

January 24, 2008

REGULAR MEETING
Room A-211
4:00 pm

MAC Building
Santa Barbara City College
721 Cliff Drive

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

President O'Neill called the meeting to order.

1.2 ROLL CALL

Members present:

Dr. Kathryn Alexander (left @ 5:30 pm)
Mrs. Sally Green
Mr. Morris Jurkowitz, Vice President
Ms. Joan Livingston
Mr. Des O'Neill, President
Mr. Luis Villegas
Mr. Doug Montgomery, Student Trustees

Members absent:

Dr. Joe Dobbs

Others present for all or a portion of the meeting:

Mr. John Romo, Supt/President and Secretary Clerk to the Board of Trustees

Anderson, Jan, AD Nursing
Alarcon, Ignacio, President Academic Senate
Auchincloss, Liz, President CSEA
Ben-Horin, Barbara, Fdn for SBCC
Bishop, Paul, VP, IT
Buckelew, Pablo, VP, Cont Ed
Ehrlich, Sue, VP HR/LA
Erika Endrijones, Ed Programs
Fitzgerald, Tom, ASB Pres.
Friedlander, Jack, Exec VP
Fryslie, Ann, Director Student Life
Galvan, Joan, PIO
Garey, Tom, Theatre Arts
Green, Russell, Fdn for SBCC
Griffin, Leslie, Controller
Johnston, Barbara, Accounting
Lowell, Linda, Graphic Design & Photography
Ly, Sandy, Accounting
Pazich, Betty, Ed Programs
Preston, Dru, Accounting
Rose, Mary, Mary Rose Assoc
Skogberg, Leif, Cntr for Sustainability
Watkins, Dan, Dir Digital Campus
Watson, James, Music
Wiley, Anne, Cont. Ed
Wiley, John, Cont. Ed.
1.3 WELCOME

Mr. O'Neill extended a cordial welcome to all.

1.4 MINUTES OF THE REGULAR MEETING OF DECEMBER 13, 2007 AND THE SPECIAL BOARD MEETING OF JANUARY 10, 2008

Upon motion by Dr. Alexander, seconded by Ms. Livingston, the Board approved the minutes of the regular meeting of December 13 and the Special Board meeting of January 10.

1.5 HEARING OF CITIZENS

Leif Skogberg, Coordinator Center for Sustainability, thanked the Board for listening to the Center for Sustainability members' suggestions for the bond measure and incorporating them. Reminded the Board Members of the Center's February 6th Sustainability Showcase and he hoped to see them all there.

Ignacio Alarcon, Associate Professor Math Dept. and President Instructors' Association, acknowledged and thanked the Board Members for all the work they have put into the bond measure.

Tom Garey, Professor Theatre Arts, expressed appreciation for the extensive consultation process in relation to the bond measure. This is shared governance at work. Reported that he represents all his colleagues not only in Drama and Music, but colleagues across the campus that are ready to commit themselves to the success of the bond measure. Congratulated President of the Board, Mr. Desmond O'Neill and Vice President Morris Jurkowitz and wished them a good year in their new roles.

Jan Anderson, Director ADN Program in Health Technologies, expressed the need for this well thought out and well organized bond measure; we are all in support of it. Expressed appreciation for all the work the President and the Board have done on the bond measure.

Linda Lowell, Associate Professor, Graphic Design and Photography, expanded upon what the bond measure will bring to the School of Media Arts. Reported that currently the school is housed in six different buildings on and off campus, and with the new building, the four major departments plus the Faculty Resource Center will be housed under one roof which will bring increased interchange between disciplines thereby increasing each student's success in their chosen field.

John Romo, President, thanked everyone for their hard work, support and commitment to this bond measure. He reported that the hard work shows when discussing SBCC projects with community members from a variety of political persuasions and backgrounds.

1.6 COMMUNICATIONS

The following reports were presented to the Board of Trustees about various matters involving the District. No action was taken unless listed on a subsequent agenda.

a. REPORT BY ACADEMIC SENATE

   - Ignacio Alarcon

   Mr. Alarcon reported on the following: Wished Mr. O'Neill, good luck in his presidency for the 08-09 year. Reported that the Faculty In-Service began this morning and will continue
for the next 2 days. Reported that the massive implementation of the SLOs and the self study has also begun. Wished President Romo a very happy last semester.

b. REPORT BY ASSOCIATED STUDENTS – Tom Fitzgerald

Mr. Fitzgerald reported on the following: The first Student Senate meeting of the Spring Semester will be held January 25 to discuss upcoming conferences, another Meet and Greet to recruit student senators, and updates involving programs being implemented to reduce the cost of text books. Acknowledged the hard work of the Student Senate and Doug Montgomery on the textbook rental program. Reported that he again encouraged the faculty, in his speech at the Faculty In-Service, to continue educating their students about getting involved with campus activities. Reported that the Student Senate hosted an event, Project Vote Smart, with intention of inspiring students to vote and to educate them on the issues, especially Proposition 92. Reinforced that the Student Senate is in full support of a capital bond campaign as it has become very clear it is a core necessity for student success. Congratulated Mr. O’Neill on his nomination as Board President and looks forward to a successful spring semester.

c. REPORT ON CLASSIFIED EMPLOYEES – Liz Auchincloss

Ms. Auchincloss reported on the following: The Classified Staff had a successful Emergency Disaster Training. Thanked the Administration for sponsoring the training and Steve Lewis for organizing it. Reported that Chapter members of the SBCC Union Chapter voted in support of the bond. Congratulated Jim Lynn and Drew Preston for their commitment to Santa Barbara City College.

d. REPORT ON CURRENT EVENTS – Joan Galvan

Ms. Galvan reported on the following: The John King Exhibition opens at the Atkinson Gallery on January 28 and continues until February 22. The Harold Dunn Memorial Concert Series, Evening of Chamber Music will be held February 1 at the First United Methodist Church, Jazz Night at SoHO will take place on February 25, The Quire of Voyces and the SB Chamber Orchestra will be held February 26 at The First Presbyterian Church. Actress and writer Fannie Flagg will be the keynote speaker at Continuing Education’s 25th Annual Writer’s Workshop at the Schott Center Saturday, February 22.

e. REPORT FROM SUPERINTENDENT/PRESIDENT – John Romo

Mr. Romo reported the following:

1. **CAMPUS:** Acknowledged the strong turn-out of Faculty at the Spring Semester In-Service today. Reported that the SBCC School of Culinary Arts had ten students from the program studying in France during the Winter break. Our first achievement with an actual International Exchange effort: Ten French students will be studying and working in SBCC’s School of Culinary Arts Program through the help of Barbara Ben-Horin, and the Foundation of SBCC. Reported on the write up and photographs about SBCC in the United Hemisphere’s Magazine, and thanked Karen Sophia, SBCC Marketing Director, for her efforts in getting this published. Reported on the two-day Managers’ Disaster Preparedness Training which included learning the state and federal detailed guidelines and protocols. Follow-up training for managers and staff and training of faculty is the next priority.

2. **FACULTY:** Congratulated David Starkey, English Instructor, for being recognized for his published collection of essays in his book: “Living Blue in the Red States”.

3. **STAFF:** Welcomed Joan Galvan as the PIO, replacing Kay Bruce, and applauded Ms. Galvan for her excellent work.
4. STUDENTS: Reported the kidnapping of one of our out-of-state students, Brianna Dennison. Noted that a letter to the parents expressing the concern of the SBCC community had been sent. A candle light vigil of about 80 people, organized by an SBCC student was held for her last night. There will be counseling services available for students when the Spring semester begins.

5. STATE BUDGET HIGHLIGHTS: Reported on key points in both the 07-08 state budget and the 08-09 budget as clarified at the Consultation Council meeting President Romo attended in Sacramento: 1) the actual 07-08 governor's proposal calls for a $40 million reduction in Community College funding. 2) Consultation Council advised the Districts to be careful in their response to this news, as it is possible to absorb the $40 million without any significant reductions at the district level in terms of services. 3) The key points in the Governor's 2008-09 proposal include the following items: a) There will be 0% COLA which is a total of $292 million reduction. b) There will be a 1% reduction to growth which is the statutory minimum which will be another $112 million reduction. c) Reducing categorical programs by $80 million which is an 11% decrease. Disabled Student Services and EOPS are included under categorical funding. The level of cuts to those programs is one that at the system and district levels will argue against. Reported the governor's total 08-09 budget cuts for the district-wide system are $483 million, for a two year reduction of $525 million. Reported that the governor's budget did not recommend increasing student fees. The Consultation Council would support the system in the fight against any increase in student fees. Lastly the Consultation Council will be engaging in dialogue with the Dept. of Finance to make the case that California Community Colleges have to be able to function at an optimum level to be able to contribute toward keeping the California economy strong.

6. STATE BOARD OF GOVERNORS' MEETING: Reported that the Board of Governors adopted a new policy to provide system-wide procedures for the Community Colleges to achieve specified development operational efficiency and environmentally conscious goals. Quoted statement from Chancellor, Diane Woodruff delineating the specific goals of the policy and expressed the seriousness of adopting this new sustainability and energy conservation policy.

   f. REPORT FROM BOARD MEMBERS - Members of the Board had nothing to report.

2. GOVERNING BOARD

2.1 APPROVAL OF LONG-RANGE FACILITIES PROJECTS RELATED TO THE PROPOSED BOND MEASURE

Upon motion by Mr. Villegas, seconded by Dr. Alexander, the Board approved the Long-Range Facilities Projects, as contained in the agenda and attachment.

2.2 RECOMMEND ADOPTION OF RESOLUTION NO. 24 (2007-08) TO PLACE A BOND ISSUE ON THE BALLOT FOR THE VOTERS OF THE SANTA BARBARA COMMUNITY COLLEGE DISTRICT.

Adoption of Resolution 24 (2007-08) would enable Santa Barbara City College to continue to provide affordable, local higher education, to train and retrain local residents for higher-paying and skilled jobs, and to enhance educational opportunities for the students in the District who desire to transfer to four-year universities.

Upon motion by Dr. Alexander, seconded by Mrs. Green, the Board approved Resolution No. 24 (2007-08) to place a bond on the ballot for the voters of the Santa Barbara Community College District, as contained in the agenda and attachment. The vote follows:
Ayes:  Dr. Alexander, Mrs. Green, Mr. Jurkowitz, Ms. Livingston, Mr. O'Neill, Mr. Villegas
Noes:  None
Absent: Dr. Dobbs
Concur: Mr. Montgomery (Student Trustee)

3. HUMAN RESOURCES & LEGAL AFFAIRS – Ms. Sue Ehrlich

3.1 HUMAN RESOURCES & LEGAL AFFAIRS CONSENT ITEMS

The Student Health Nurse Practitioner/PA position was removed from this agenda.

Upon motion by Ms. Livingston, seconded by Mr. Jurkowitz, the Board approved the Human Resources & Legal Affairs consent items, as contained in the agenda and attachments.

CLASSIFIED APPOINTMENTS

JACQUEMOUD, Joseph  Wellness Program  39/6  2/4/08  New Position Health & Wellness  Nurse  FT/11 Mo.
HERNANDEZ, Martin  Security Officer  12/6  1/25/08  FT/12 Mo. Security Office  Re:D.Elizalde

CLASSIFIED LONGEVITY CAREER INCREMENT

Kenley Neufeld spoke on the 30 years of service of James Lynn. President Romo congratulated James and presented him with a plaque and a certificate for dinner from the Board and college community.

Sharon Coffield spoke on the 20 years of service of Dru Preston. President Romo congratulated Dru and presented her with a certificate of appreciation from the Board and college community.

4. EDUCATIONAL PROGRAMS – Dr. Jack Friedlander

4.1 PRESENTATION BY JAN ANDERSON, PROFESSOR/DIRECTOR, ASSOCIATE DEGREE NURSING, ON HER SABBATICAL LEAVE ACTIVITIES DURING FALL 2005.

Jan Anderson provided a presentation on her sabbatical leave activities during Fall 2005.

4.2 RECOMMEND APPROVAL OF THE SANTA BARBARA CITY COLLEGE INSTITUTIONAL STUDENT LEARNING OUTCOMES. (This item was discussed at the Ed Policies meeting on January 22, 2008)

Upon motion by Mr. Jurkowitz, seconded by Ms. Livingston, the Board approved the Santa Barbara City College Institutional Student Learning Outcomes, as contained in the agenda and attachment.

5. CONTINUING EDUCATION – Mr. Pablo Buckelew

5.1 RECOMMENDED APPROVAL OF TRANSFER OF WORKPLACE INVESTMENT ACT (WIA) JOB TRAINING PROGRAM

Upon motion by Ms. Livingston, seconded by Mr. Jurkowitz, the Board approved the transferring of Workplace Investment Act (WIA) training contracts from Continuing Education to the Associate Dean of Occupational Education.
5.2 PROGRAM REVIEW OF CONTINUING EDUCATION'S PARENT EDUCATION PROGRAM

Director Anne Wiley provided a program review of Continuing Education's Parent Education Program.

6. BUSINESS SERVICES – Mr. Joe Sullivan

6.1 BUSINESS CONSENT ITEMS

Upon motion by Mr. Jurkowitz, seconded by Mr. Villegas, the Board approved the Business Consent items, as contained in the agenda and attachments.

a. RATIFICATION OF PURCHASE ORDERS, Attachment 6.1-a

b. RATIFICATION OF PAYMENTS AS SUMMARIZED BELOW (Detailed report may be viewed in the Accounting Office, A-130)

<table>
<thead>
<tr>
<th>Check Ranges</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Food Service 327567-7608</td>
<td>$108,410.90</td>
</tr>
<tr>
<td>County Treasury 1154240-4867, 732-777 (ACH)</td>
<td>2,418,926.39</td>
</tr>
<tr>
<td></td>
<td>$2,527,337.29</td>
</tr>
</tbody>
</table>

c. AUTHORIZATION TO ESTABLISH NEW FUND 75 SCHOLARSHIP/LOAN FINANCIAL AID AND FUND 81 CLUB ACCOUNTS, Attachment 6.1-c

d. APPROVAL OF PROPOSAL FROM EHLEN SPIESS & HAITCH, INC., $7,500, TO PERFORM A LIMITED STRUCTURAL REVIEW OF THE SPORTS PAVILION ROOF TO DETERMINE THE FEASIBILITY OF ADDING SOLAR PANELS, Attachment 6.1-d

e. APPROVAL OF PROPOSAL FROM MARTIN & ASSOCIATES FOR ENGINEERING SERVICES IN PREPARATION FOR REPLACING THE EXISTING PEDESTRIAN BRIDGE, $8,500, Attachment 6.1-e (Item was discussed at the Facilities Committee Meeting, January 17, 2008.)

f. APPROVAL OF MACTEC PROPOSAL, $22,000, TO PERFORM SUPPLEMENTAL GEOTECHNICAL INVESTIGATION (UPDATE FROM 03/09/05) ON THE SOMA SITE, Attachment 6.1-f

g. APPROVAL OF AGREEMENT WITH REX R. RUSKAUFF FOR ARCHITECTURAL SERVICES FOR RESTROOM UPGRADES AT THE SCHOTT CENTER, $3,000, Attachment 6.1-g

h. APPROVAL OF AMENDMENT TO INDEFINITE QUANTITY CONTRACT WITH RJC INC. $18,113 (ORIG. AMT: $72,832), ECC 19-20 OFFICE RENOVATION, Attachment 6.1-h

i. AUTHORIZATION TO FILE NOTICES OF COMPLETION:

1) Wake Center Portable Classrooms Panel Upgrade, #6626, Bid #621
2) Humanities Bldg - Replace Fire Alarm, #6570, Bid #623
3) Campus Center Seismic Reglazing II, #6596, Bid #624

j. 2007-08 MEMBERSHIPS: ADD USGBC (US Green Bldg Council), $750, FACILITIES AND OPERATIONS
k. APPROVAL OF AGREEMENT WITH STRATA INFORMATION GROUP (SIG) FOR PROFESSIONAL SERVICES AS LISTED ON EXHIBIT A OF THE ATTACHMENT, EST. $75,000, 12/12/07 - 6/30/08, Attachment 6.1-k

l. RETROACTIVE APPROVAL OF TEST SITE AGREEMENT WITH TULARE COUNTY RE. HEALTH CARE PROFESSIONS TESTING, Attachment 6.1-l

m. APPROVAL OF STUDY ABROAD AGREEMENT WITH AMERICAN INSTITUTE FOR FOREIGN STUDY FOR SPRING 2008 SEMESTER IN CAMBRIDGE, Attachment 6.1-m

n. APPROVAL OF CHANGE ORDER NO. 23 - SPORTS PAVILION ADDITION AND REMODEL, Attachment 6.1-n, (Item was discussed at the Facilities Committee Meeting, January 17, 2008.)

o. APPROVAL OF CHANGE ORDER NO. 1 - CAMPUS CENTER SEISMIC REGLAZING II, FOR A DECREASED AMOUNT OF $6,130, Attachment 6.1-o (Item was discussed at the Facilities Committee Meeting, January 17, 2008.)

p. APPROVAL OF SUBCONTRACTOR SUBSTITUTION: ECC 19 AND 20 OFFICE RENOVATION, Bid #622, Attachment 6.1-p (Item was discussed at the Facilities Committee Meeting, January 17, 2008.)

Margaret Dillon of Dillon & Co., General Contractor for the ECC 19 and 20 Office Renovation, has requested the substitution of Jenkins Drywall for Condor Drywall Co. - wall framing and gypsum board subcontractor. The legal procedures necessary for the substitution have been completed, and staff is in agreement with the substitute.

q. APPROVAL OF AGREEMENT WITH AUGUSOFT TO PURCHASE LUMENS SOFTWARE, Attachment 6.1-q

Recommend purchase of Lumens software from Augusoft for the Adult Education student system. Lumens is used in hundreds of community college adult education programs, is web based and will allow for online student registration. The agreement provides for significant modification to allow for full MIS data reporting required by the CA Chancellor's Office. (Item was discussed at the Ed Policies Meeting, January 22, 2008)

6.2 BUSINESS ACTION ITEMS

a. ADOPTION OF RESOLUTION NO. 25 (2007-08) ESTABLISHING NON-RESIDENT TUITION FEES FOR 2008-09

As required in Education Code Sections 76140 and 76141, the Board of Trustees must establish non-resident tuition fees for the ensuing academic year by February 1. The Superintendent/President recommends adoption of Resolution No. 25 (2007-08) establishing the per-unit, non-resident tuition fee for the 2008-09 academic year at $181 and $188 (foreign students). (Item was discussed at the Ed Policies Meeting, January 22, 2008.)

Upon motion by Mrs. Green, seconded by Mr. Jurkowitz, the Board approved adoption of Resolution No. 25 establishing non-resident tuition fees for 2008-09, as contained in the agenda and attachments. The vote follows:
b. ADOPTION OF RESOLUTION NO. 26 (2007-08) AUTHORIZING ROUTINE INTERNAL BUDGET TRANSFERS

Upon motion by Mr. Villegas, seconded by Ms. Livingston, the Board approved Resolution No. 26 (2007-08) authorizing routine internal transfers as contained in the agenda and attachment. The vote follows:

Ayes: Mrs. Green, Mr. Jurkowitz, Ms. Livingston, Mr. O’Neill, Mr. Villegas
Noes: None
Absent: Dr. Alexander, Dr. Dobbs
Concur: Mr. Montgomery (Student Trustee)

c. ADOPTION OF RESOLUTION NO. 27 (2007-08) PROVIDING FOR 2007-08 BUDGET REVISIONS DUE TO RECEIPT OF UNBUDGETED REVENUE

Upon motion by Mr. Villegas, seconded by Ms. Livingston, the Board approved Resolution No. 27 (2007-08) authorizing 2007-08 budget revisions for unbudgeted revenue as contained in the agenda and attachment. The vote follows:

Ayes: Mrs. Green, Mr. Jurkowitz, Ms. Livingston, Mr. O’Neill, Mr. Villegas
Noes: None
Absent: Dr. Alexander, Dr. Dobbs
Concur: Mr. Montgomery (Student Trustee)

d. APPROVAL OF 2007-08 AGREEMENT WITH THE CALIF. DEPT. OF EDUCATION FOR CHILD DEVELOPMENT SERVICES, INSTRUCTIONAL MATERIALS (CIMS-7624), $737, AND ADOPTION OF RESOLUTION NO. 28 (2007-08)

Upon motion by Ms. Livingston, seconded by Mrs. Green, the Board the approved the referenced agreement and adoption of Resolution No. 28 (2007-08) authorizing the Vice President, Business Services, to sign the agreement on behalf of the District, as contained in the agenda and attachment. The vote follows:

Ayes: Mrs. Green, Mr. Jurkowitz, Ms. Livingston, Mr. O’Neill, Mr. Villegas
Noes: None
Absent: Dr. Alexander, Dr. Dobbs
Concur: Mr. Montgomery (Student Trustee)
e. PHYSICAL SCIENCE BLDG RENOVATION - APPROVAL OF CHANGE ORDER #2

<table>
<thead>
<tr>
<th>CO #</th>
<th>Amount</th>
<th>Add'l Days</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>27,421.49</td>
<td>0</td>
</tr>
</tbody>
</table>

Original contract amount $3,449,497.00
Change Order total to date: $27,421.49
Revised contract amount $3,476,918.49
Original completion date May 31, 2008

Upon motion by Ms. Livingston, seconded by Mr. Jurkowitz, the Board approved Change Order No. 2 for an increase in the contract amount of $27,421.49 as described in the agenda and attachment.

f. AUTHORIZATION TO ACCEPT BIDS AND AWARD CONTRACT: Portable Buildings Drama/Music Swing Space, Bid #625

Upon motion by Mr. Jurkowitz, seconded by Mrs. Green, the Board approved the acceptance of bids and award of contract to Shaw Excavating.

6.3 BUSINESS INFORMATION ITEMS

a. 2008 MILEAGE RATE: 50.5 CENTS PER MILE

The IRS has increased the standard mileage rate to 50.5 cents per mile for use in computing the reimbursement for business use of an automobile, effective 01/01/08.

7. INFORMATION TECHNOLOGY – None

8. CLOSED SESSION – None

9. ADJOURNMENT

Upon motion by Mr. Jurkowitz, seconded by Ms. Livingston, the Board approved adjourning this meeting, setting the next Regular Meeting of the Board of Trustees on Thursday, February 28, 2008 at 4:00 p.m. in A211. A Study Session will be held on February 14, 2008 in BC214.

APPROVED BY THE BOARD OF TRUSTEES ON February 28, 2008

[Signatures]