ORDER OF ELECTION
(Education Code Sections 5000, 5018, 5304, 5322)

RESOLUTION ORDERING GOVERNING BOARD MEMBER ELECTION
& NOTICE TO CONSOLIDATE

WHEREAS, the regular biennial election of governing board members is ordered by law pursuant to section 5000 of the Education Code to fill offices of members of the governing board of Santa Barbara Community College District School/Community College District of Santa Barbara County; and

WHEREAS, pursuant to Section 5340 of the Education Code, said election must be consolidated with any other school or community college district governing board elections in the same area on the same day; and

WHEREAS, pursuant to section 10400 of the Elections Code, said election may be consolidated with other elections to be held on the same day;

NOW, THEREfore, BE IT RESOLVED that William J. Cirone, Santa Barbara County Superintendent of Schools, call the election as ORDERED and in accordance with the designations contained in the following Specifications of the Election Order made under the authority of Education Code Sections 5304 and 5322.

SPECIFICATIONS OF THE ELECTION ORDER

The election shall be held on Tuesday, November 4, 2008

The purpose of the election\(^1\) is to elect \(3\) members of the governing board of Santa Barbara School/Community College District

\(^2\) Indicate if any offices are for two-year terms:

It IS FURTHER ORDERED that the clerk or secretary of the district shall deliver, not less than 123 days prior to the date set for the election, two copies of this Resolution and Order to the county superintendent of schools, and one copy to the officer conducting the election.\(^3\)

The foregoing Resolution and Order was adopted by a formal vote of the governing board of the Santa Barbara School/Community College District of Santa Barbara County, being the board authorized by law to make the designations therein contained, on April 24, 2008.

(Signed) ____________
Clerk/Secretary of the Governing Board

Instructions

\(^1\) If election is called under ECS 5018, insert:

Another purpose is the measure whether the number of members of the governing board of ________________ District shall be increased from three to five.

Another purpose of the election shall be to elect two additional members of the governing board of ________________ District to serve if the above measure is approved.

\(^2\) Indicate if any offices are for two-year terms (as opposed to four-year terms)

\(^3\) After the Order of Election is adopted by the board, the clerk or secretary should sign the Order and deliver two copies to the county superintendent of schools and one to the officer conducting the election not less than 123 days prior to the date set for the election (ECS 5322). One of these copies is to be delivered by the county superintendent to the county clerk or registrar of voters, with a copy of the Notice of Election, at least 120 days prior to the date of election (ECS 5324).
Candidates’ Statements

School District/Community College: Santa Barbara Community College District

WHEREAS, Section 13307 of the Elections Code of the State of California requires this Board to adopt certain policies in regard to statements of candidates who run for office as members of the governing Board of the district;

NOW, THEREFORE, BE IT RESOLVED that this Governing Board does hereby determine:

- That the cost of printing, handling, and mailing candidates’ statements shall be charged to:
  
  Candidate
  
  (Candidate or district)

- That the candidates’ statement shall not exceed:

  200

  ("200" or "400" words)

- That candidates not be permitted to submit additional materials to be sent to the voter with the sample ballot.

- That the Registrar of Voters be directed to give a copy of these regulations to each candidate or his/her representative at the time that nomination documents are received.

BE IT FURTHER RESOLVED that these policies shall remain in full force and effect until rescinded by this Board.1

PASSED AND ADOPTED by the Board of Directors of the Santa Barbara Community District this 24th day of April, 2008.

Ayes:

Nocs:

Absent:

Abstain:

________________________________________
Signature
Secretary to the Board of Directors

1 If your resolution relating to Candidate Statements has not changed for your district’s board members, you may send a copy of the resolution currently in force.
Continuing Education
Minimum Qualification Equivalency

ALLEN, Barbara   ESL

EDUCATION:

UCSB
Santa Barbara, CA
BA, Political Science
1984

EXPERIENCE:

ESL Instructor
UCSB Extension
Santa Barbara, CA
9/04 thru present

Special Education Teacher
Santa Cruz Gardens
Santa Cruz, CA
9/1999 to 6/2003

K-6 Substitute Teacher
Soquel Elementary
Santa Cruz, Ca
2001-2003 School Years

WALKER, John   ESL

EDUCATION:

Bates College
Lewiston, Maine
Bachelors of Arts
Major in Spanish
June, 1974

EXPERIENCE:

EFL Instructor
CCAA (College of Languages)
Brazil
November 1977- 2007

Teacher of PE, Music and Recreation
Peace Corps
July 1974 – November 1977

Item 3.1-a
04/24/08
CLASS TITLE: DIRECTOR- WAKE AND SCHOTT FACILITIES

BASIC FUNCTION:
Under the direction of the Vice President-Business Services, plan, organize, control and direct operations and activities involved in the inspection, cleaning, construction, maintenance and repair of College District Wake and Schott Centers buildings, facilities, grounds and equipment; coordinate and direct communications, personnel, projects and resources to meet College District needs and assure smooth and efficient departmental activities; supervise and evaluate the performance of assigned personnel.

REPRESENTATIVE DUTIES:

ESSENTIAL DUTIES:
Plan, organize, control and direct operations and activities involved in the inspection, cleaning, construction, maintenance and repair of College District buildings, facilities, grounds and equipment; establish and maintain departmental and project time lines and priorities; assure related activities comply with established laws, codes, rules, regulations, ordinances, policies and procedures.

 Coordinate and direct communications, personnel, projects and resources to meet College District needs and assure smooth and efficient departmental activities; confer with staff and administrators regarding custodial, maintenance, construction and repair projects, activities, progress and related needs and issues; assure proper and timely resolution of Department issues and conflicts.

Supervise and evaluate the performance of assigned personnel; interview and select employees and recommend transfers, reassignment, termination and disciplinary actions; coordinate subordinate work assignments and schedules, and review work to assure compliance with established standards, requirements and procedures; assure employee understanding of established requirements.

Plan, schedule, develop and implement cleaning, installation, maintenance and repair projects; monitor, assess and modify activities in response to project progress; inspect projects completed by personnel and contractors for accuracy, completeness and compliance with established standards, requirements and specifications.

Estimate and assure adequate personnel, materials and equipment needed for cleaning, maintenance and repair projects and activities; compile and prepare cost estimates; initiate recruitment activities as needed; monitor and assure adequate inventory levels of equipment and supplies; research and coordinate the purchase of equipment and supplies as needed; assist with bidding functions.

Participate in the planning, development, scheduling, design and implementation of construction and renovation projects; coordinate projects with administrators, architects and contractors and participate in the preparation of related cost estimates.
DIRECTOR- WAKE AND SCHOTT FACILITIES (cont'd)

Provide consultation to administrators, personnel, outside agencies and the public concerning cleaning, maintenance, construction and repair activities; respond to inquiries, resolve issues and conflicts and provide detailed and technical information regarding related projects, services, time lines, standards, requirements, laws, codes, regulations, ordinances, policies and procedures.

Develop and prepare the annual preliminary budget for maintenance, repair and assigned construction functions; analyze and review budgetary and financial data; control and authorize expenditures in accordance with established limitations.

Provide technical information and assistance to the Vice President of Business Services regarding cleaning, maintenance, repair and construction activities, needs and issues; assist in the formulation and development of policies, procedures and programs.

Coordinate activities to assure facilities are cleaned and maintained in a safe and orderly condition; inspect buildings, grounds and facilities to identify maintenance and repair needs; direct preventative maintenance functions; coordinate response to emergency custodial and maintenance needs.

Direct the preparation and maintenance of various records and reports related to projects, work orders, plans, specifications, inspections, expenditures, inventory, plans, facility use, hazardous waste, personnel, waste management, budgets and assigned activities; assure mandated reports are distributed to appropriate governmental agency according to established time lines.

Communicate with personnel, administrators, contractors, outside organizations and the public to exchange information, coordinate activities and resolve issues or concerns; receive and prepare a variety of correspondence concerning departmental operations.

Coordinate, organize and lay out maintenance, repair, installation and construction tasks; interpret plans, diagrams, blue prints, sketches and specifications.

Develop and implement policies, procedures and training sessions related to worker safety; coordinate related accident prevention and loss control functions with consultants, personnel and others; direct hazardous waste removal functions for the College District.

Operate a variety of office equipment including a computer and assigned software; drive a vehicle to conduct work.

Attend, conduct and participate in a variety of meetings as assigned; prepare and deliver oral presentations concerning maintenance, repair and construction activities as required; attend and participate in various in-services and seminars.

Coordinate facility use functions to meet the needs of the College District and the community.

OTHER DUTIES:
Perform related duties as assigned.
KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:
Planning, organization and direction of operations and activities involved in the inspection, cleaning, construction, maintenance and repair of College District buildings, facilities, grounds and equipment. Proper methods, techniques, materials, tools and equipment used in cleaning, grounds maintenance, construction, maintenance and repair activities.
Applicable building codes, ordinances, requirements, regulations and safety precautions.
Requirements of maintaining buildings, facilities, grounds and equipment in a safe, clean and orderly condition.
Health and safety regulations and procedures.
Applicable laws, codes, rules, regulations, policies and procedures.
Operation of a computer and assigned software.
Policies and objectives of assigned programs and activities.
Inventory practices and procedures.
Preventive maintenance principles and practices.
Budget preparation and control.
Principles and practices of administration, supervision and training.
Oral and written communication skills.
Interpersonal skills using tact, patience and courtesy.
Operation of a computer and assigned software.

ABILITY TO:
Plan, organize, control and direct operations and activities involved in the inspection, cleaning, construction, maintenance and repair of College District buildings, facilities, grounds and equipment. Coordinate and direct communications, personnel, projects and resources to meet College District needs and assure smooth and efficient departmental activities.
Supervise and evaluate the performance of assigned personnel.
Inspect projects for accuracy, completeness and compliance with established standards, requirements and procedures.
Participate in the planning, development, scheduling, design and implementation of construction and renovation projects.
Develop and implement policies, procedures and training sessions related to worker safety.
Estimate and assure adequate personnel, material and equipment levels needed for projects.
Communicate effectively both orally and in writing.
Interpret, apply and explain rules, regulations, policies and procedures.
Establish and maintain cooperative and effective working relationships with others.
Operate a computer and assigned office equipment.
Analyze situations accurately and adopt an effective course of action.
Meet schedules and time lines.
Work independently with little direction.
Plan and organize work.
Direct the preparation and maintenance of a variety of reports, records and files related to assigned activities.
EDUCATION AND EXPERIENCE:

Any combination equivalent to: bachelor's degree in construction management, business administration or related field and five years increasingly responsible experience in the construction, maintenance and repair of building and facilities including two years in a supervisory capacity.

LICENSES AND OTHER REQUIREMENTS:

Valid California driver's license.

WORKING CONDITIONS:

ENVIRONMENT:
Indoor and outdoor work environment.
Driving a vehicle to conduct work.

PHYSICAL DEMANDS:
Hearing and speaking to exchange information.
Dexterity of hands and fingers to operate a computer keyboard.
Seeing to inspect projects and read a variety of materials.
Sitting for extended periods of time.
Walking to inspect projects.
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

CLASS TITLE: DIRECTOR- FACILITIES & CAMPUS DEVELOPMENT

BASIC FUNCTION:

Under the direction of the Vice President-Business Services, plan, organize, control and direct planning, operations and activities involved in the major maintenance, planning and construction of College District buildings, facilities, grounds and equipment; coordinate and perform a variety of specialized duties involved in the preparation, distribution and review of related planning, construction, fiscal, contractual and purchasing documents and correspondence; prepare, develop and maintain long-range plans for the College District; coordinate and direct communications, personnel, projects and resources to meet College District needs; oversee departmental activities; supervise and evaluate the performance of assigned personnel.

REPRESENTATIVE DUTIES:

ESSENTIAL DUTIES:
Plan, organize, control and direct operations and activities involved in the major maintenance, planning and construction of College District buildings, facilities, grounds and equipment; establish and maintain departmental and project time lines and priorities; assure related activities comply with established laws, codes, rules, regulations, ordinances, policies and procedures.

Plan, organize and direct planning, accounting, scheduling and implementation functions in support of College District planning and construction; establish and maintain accounting procedures and internal controls for projects.

Coordinate and direct projects involved in the preparation, distribution and review of related planning, construction, fiscal, contractual and purchasing documents and correspondence; draft, develop and maintain project specifications, requests for proposals, bid documents, professional service agreements and construction contracts; coordinate projects with architects, engineers, contractors and consultants.

Provide technical information and assistance to the Vice President of Business Services regarding major maintenance, planning and construction activities, needs and issues; assist in the formulation and development of policies, procedures and programs.

Coordinate and direct communications, personnel, projects and resources to meet College District needs and oversee departmental activities.

Prepare, develop and maintain District-wide five-year capital outlay plan, five-year scheduled maintenance plan, space inventory and other long-range development plans; coordinate and oversee budget development, scheduling and quality control for assigned projects.

Supervise and evaluate the performance of assigned personnel; interview and select employees and recommend transfers, reassignment, termination and disciplinary actions; coordinate subordinate work assignments and schedules, and review work to assure compliance with established standards, requirements and procedures; assure employee understanding of established requirements.
Estimate time, personnel, contract, material and equipment requirements for projects; calculate and prepare cost estimates; monitor progress of projects and modify activities to meet established objectives, budgetary limitations and time lines as appropriate; monitor, analyze and adjust projects in response to issues related to fiscal performance; assist in bidding functions as requested.

Serve as a liaison between administrators, personnel, contractors, vendors, outside organizations and governmental agencies concerning the development, design, planning, scheduling, accounting and implementation functions related to assigned projects; respond to inquiries and provide technical information concerning related specifications, time lines, documents, standards and requirements.

Monitor projects for progress, assess contractor performance and provide technical assistance to administrators, outside agencies and others concerning related budgets, contracts, needs and issues; monitor projects for accuracy, completeness and compliance with established contracts and specifications; assure proper and timely resolution of related issues, conflicts and discrepancies.

Coordinate and assist with Division of State Architect inspection of projects and contractors for compliance with specifications and requirements.

Research, assemble, compile and analyze a variety of technical information related to planning, construction, major maintenance and renovation projects and related functions; submit and file required documents with local agencies as needed. Participate in the development and preparation of budgets for long-range plans and construction, major maintenance and renovation projects; analyze and review budgetary and financial data; control and authorize expenditures in accordance with established limitations.

Direct and evaluate construction, maintenance and renovation activities for financial effectiveness and operational efficiency; participate in the development and implementation of practices, policies and procedures to enhance financial effectiveness and operational efficiency.

Prepare and maintain a variety of financial, statistical and narrative records, reports and files related to projects, plans, specifications, inspections, funding, financial activity, budgets and assigned duties.

Communicate with personnel, administrators, contractors and various outside agencies to exchange information, coordinate activities and resolve issues or concerns.

Coordinate, oversee and participate in a variety of activities involved in enhancing campus accessibility and removing architectural barriers.

Attend and participate in a variety of meetings as assigned; prepare and deliver presentations related to construction, maintenance and repair activities; attend various seminars.

Coordinate, organize and lay out major maintenance, installation and construction tasks; interpret plans, diagrams, blue prints, sketches and specifications.
Operate a variety of office equipment including a computer and assigned software; drive a vehicle to conduct work.

OTHER DUTIES:
Perform related duties as assigned.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:
Planning, organization and direction of operations and activities involved in the major maintenance, planning and construction of College District buildings, facilities, grounds and equipment.
Principles, practices, procedures, techniques and terminology involved in the preparation, development and maintenance of long-range construction plans.
General accounting functions, principles, practices and procedures related to the planning, development and implementation of construction projects.
College District facilities design, construction and maintenance methodologies, funding mechanisms and legal requirements.
Construction practices and procedures of cost estimating, project scheduling and project management.
General practices and procedures involved in contract and purchasing negotiation and administration.
Proper methods, techniques, materials, tools and equipment used in modern planning, project design and construction work.
Preparation of cost estimates and planning, construction, fiscal, contractual and purchasing documents for major construction projects.
Applicable local, State and federal laws, codes, ordinances, regulations, policies and safety precautions.
Terminology, concepts, methods and procedures involved in the management of planning functions.
Budget preparation and control.
Health and safety regulations and procedures.
Operation of a computer and assigned software.
Policies and objectives of assigned programs and activities.
Principles and practices of administration, supervision and training.
Record-keeping and report preparation techniques.
Oral and written communication skills.
Interpersonal skills using tact, patience and courtesy.

ABILITY TO:
Plan, organize, control and direct planning, accounting, scheduling and implementation functions in support of College District design, construction, major maintenance and renovation projects.
Coordinate and direct communications, personnel, projects and resources to meet College District needs and assure smooth and efficient departmental activities.
Coordinate and perform a variety of specialized duties involved in the preparation, distribution and review of related planning, construction, fiscal, contractual and purchasing documents.
Prepare, develop and maintain long-range plans for the College District.
Interpret, apply and explain laws, codes, regulations, policies and procedures.
Draft, develop and maintain project specifications, requests for proposals, bid documents, professional service agreements and construction contracts.
Estimate time, personnel, contract, material, equipment and related cost requirements for projects.
Participate in planning, development, scheduling, design and implementation of construction and renovation projects.
Supervise and evaluate the performance of assigned personnel.
Monitor projects for accuracy, completeness and compliance with established standards, requirements and procedures.
Estimate and assure adequate personnel, material and equipment levels needed for projects.
Communicate effectively both orally and in writing.
Interpret, apply and explain rules, regulations, policies and procedures.
Establish and maintain cooperative and effective working relationships with others.
Operate a computer and assigned office equipment.
Analyze situations accurately and adopt an effective course of action.
Meet schedules and time lines.
Work independently with little direction.
Plan and organize work.
Direct the preparation and maintenance of a variety of reports, records and files related to assigned activities.
Monitor, analyze and adjust projects in response to issues related to fiscal performance.
Prepare and maintain comprehensive narrative and statistical records and reports.

EDUCATION AND PAID EXPERIENCE:

Any combination equivalent to: bachelor’s degree in architecture, construction management, business administration or related field and five years increasingly responsible paid experience in the architecture, construction, maintenance and repair of building and facilities including two years in a supervisory capacity.

LICENSES AND OTHER REQUIREMENTS:

Valid California driver’s license.

WORKING CONDITIONS:

ENVIRONMENT:
Indoor and outdoor work environment.
Driving a vehicle to conduct work.

PHYSICAL DEMANDS:
Hearing and speaking to exchange information.
Dexterity of hands and fingers to operate a computer keyboard.
Seeing to inspect projects and read a variety of materials.
Sitting for extended periods of time.
Walking to inspect projects.
# Classified Short-Term Hourly Appointments - 4/24/2008

All short-term appointments are limited to 19-1/2 hrs. per week and 175 days per year.

<table>
<thead>
<tr>
<th>Name</th>
<th>Department/Position</th>
<th>Begin/End Date</th>
<th>Days/Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ADAMS, Stewart</td>
<td>FILM STUDIES Reader</td>
<td>1/28/08 - 6/30/08</td>
<td>Not to exceed 19.5 hours per week all assignments included</td>
</tr>
<tr>
<td>ARMANINO, Daniel</td>
<td>SOCIOLOGY Reader</td>
<td>1/28/08 - 6/30/08</td>
<td>Not to exceed 19.5 hours per week all assignments included</td>
</tr>
<tr>
<td>BARKLEY, Yvonne</td>
<td>BIOLOGY Reader</td>
<td>3/21/08 - 6/30/08</td>
<td>Not to exceed 19.5 hours per week all assignments included</td>
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<tr>
<td>BELLETTI, Lorrie</td>
<td>COMP LTA</td>
<td>6/13/08 - 6/30/08</td>
<td>Not to exceed 19.5 hours per week all assignments included</td>
</tr>
<tr>
<td>BERNALDO, Benjamin</td>
<td>FOOD SERVICES FSW I</td>
<td>3/17/08 - 6/30/08</td>
<td>Not to exceed 19.5 hours per week all assignments included</td>
</tr>
<tr>
<td>BINKLEY, Carolyn</td>
<td>GATEWAY GIA I</td>
<td>3/11/08 - 5/24/08</td>
<td>Not to exceed 19.5 hours per week all assignments included</td>
</tr>
<tr>
<td></td>
<td></td>
<td>6/16/08 - 6/30/08</td>
<td></td>
</tr>
<tr>
<td>CLASSEN, Carina</td>
<td>STUDENT HEALTH Nurse Practitioner</td>
<td>4/07/08 - 6/30/08</td>
<td>Not to exceed 19.5 hours per week all assignments included</td>
</tr>
<tr>
<td>CLASSEN, Carina</td>
<td>STUDENT HEALTH Nurse Associate</td>
<td>4/07/08 - 6/60/08</td>
<td>Not to exceed 19.5 hours per week all assignments included</td>
</tr>
<tr>
<td>DANSEREAU, Sylvain</td>
<td>AUTOMOTIVE IA I</td>
<td>3/06/08 - 6/30/08</td>
<td>Not to exceed 19.5 hours per week all assignments included</td>
</tr>
<tr>
<td>DISHMAN, Wendy</td>
<td>GATEWAY GIA II</td>
<td>3/01/08 - 5/24/08</td>
<td>Not to exceed 19.5 hours per week all assignments included</td>
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<td></td>
<td></td>
<td>6/16/08 - 6/30/08</td>
<td></td>
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<tr>
<td>ENSMINGER, Stephen</td>
<td>SOMA Info. Sys. Spec. II</td>
<td>4/25/08 - 6/30/08</td>
<td>Not to exceed 19.5 hours per week all assignments included</td>
</tr>
<tr>
<td>GARCIA, Adriana</td>
<td>Cal-SOAP Office Assistant</td>
<td>3/11/08 - 6/30/08</td>
<td>Not to exceed 19.5 hours per week all assignments included</td>
</tr>
<tr>
<td>GONZALEZ, Cecilio</td>
<td>F&amp;O Custodian</td>
<td>2/19/08 - 6/30/08</td>
<td>Not to exceed 19.5 hours per week all assignments included</td>
</tr>
<tr>
<td>MASON, Monty (Substitute)</td>
<td>AUTOMOTIVE LTA</td>
<td>3/24/08 - 6/30/08</td>
<td>Not to exceed 19.5 hours per week all assignments included</td>
</tr>
<tr>
<td>McNEILL, Susan</td>
<td>MUSIC Admin. Assistant I</td>
<td>3/01/08 - 6/30/08</td>
<td>Not to exceed 19.5 hours per week all assignments included</td>
</tr>
<tr>
<td>MITCHELL, Nancy</td>
<td>RHORC Rater</td>
<td>3/28/08 - 6/30/08</td>
<td>Not to exceed 19.5 hours per week all assignments included</td>
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<tr>
<td>MOREIRA, Victor</td>
<td>COMPUTER SCIENCE LTA</td>
<td>3/01/08 - 6/01/08</td>
<td>Not to exceed 19.5 hours per week all assignments included</td>
</tr>
<tr>
<td>MOREIRA, Victor</td>
<td>COMPUTER SCIENCE Reader</td>
<td>1/28/08 - 6/30/08</td>
<td>Not to exceed 19.5 hours per week all assignments included</td>
</tr>
<tr>
<td>ORTIZ, Toni</td>
<td>EARTH &amp; PLANETARY SCIENCE LTA</td>
<td>4/16/08 - 6/30/08</td>
<td>Not to exceed 19.5 hours per week all assignments included</td>
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<tr>
<td>SISTERSON, John</td>
<td>ATHLETIC ACHIEVEMENT Student Program Advisor</td>
<td>2/04/08 - 5/10/08</td>
<td>Not to exceed 19.5 hours per week all assignments included</td>
</tr>
<tr>
<td>SUNBEAR, Millie</td>
<td>STUDENT DEVELOPMENT Online Student Support Spec</td>
<td>3/17/08 - 6/30/08</td>
<td>Not to exceed 19.5 hours per week all assignments included</td>
</tr>
<tr>
<td>THOMASCO, Tiffany</td>
<td>ATHLETICS Athletic Event Cood. I</td>
<td>3/01/08 - 6/30/08</td>
<td>Not to exceed 19.5 hours per week all assignments included</td>
</tr>
</tbody>
</table>
CLASSIFIED SHORT-TERM HOURLY APPOINTMENTS – 4/24/2008

All short-term appointments are limited to 19-1/2 hrs. per week and 175 days per year.

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<thead>
<tr>
<th>Name</th>
<th>Department/Position</th>
<th>Begin/End Date</th>
<th>Days/Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>BELLETTI, Lorrie</td>
<td>COMP LTA</td>
<td>7/01/08 - 8/29/08</td>
<td>Not to exceed 19.5 hours per week all assignments included</td>
</tr>
<tr>
<td>BORRAYO, Patricia</td>
<td>COMP IA III</td>
<td>7/01/07 - 12/24/08</td>
<td>Not to exceed 19.5 hours per week all assignments included</td>
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<tr>
<td>CLARKE, Anne Marie</td>
<td>COMP IA I</td>
<td>7/01/07 - 12/24/08</td>
<td>Not to exceed 19.5 hours per week all assignments included</td>
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<tr>
<td>COON, Erin</td>
<td>COMP IA I</td>
<td>7/01/07 - 12/24/08</td>
<td>Not to exceed 19.5 hours per week all assignments included</td>
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<tr>
<td>DAMITZ, Merrilyn</td>
<td>COMP IA II</td>
<td>7/01/07 - 12/24/08</td>
<td>Not to exceed 19.5 hours per week all assignments included</td>
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<tr>
<td>FARINPOUR, Cher</td>
<td>COMP Tutor III</td>
<td>7/01/07 - 12/24/08</td>
<td>Not to exceed 19.5 hours per week all assignments included</td>
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<tr>
<td>GARCIA, Maribel</td>
<td>COMP IA I</td>
<td>7/01/07 - 12/24/08</td>
<td>Not to exceed 19.5 hours per week all assignments included</td>
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<tr>
<td>HERNANDEZ TRUJILLO, Norma</td>
<td>COMP IA I</td>
<td>7/01/07 - 12/24/08</td>
<td>Not to exceed 19.5 hours per week all assignments included</td>
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<tr>
<td>JOHNSON, Katy</td>
<td>COSMETOLOGY LTA</td>
<td>8/25/08 - 12/19/08</td>
<td>Not to exceed 19.5 hours per week all assignments included</td>
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<td>PONCE, Ana</td>
<td>COMP IA I</td>
<td>7/01/07 - 12/24/08</td>
<td>Not to exceed 19.5 hours per week all assignments included</td>
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<tr>
<td>QUINTERO, Maria</td>
<td>COMP IA I</td>
<td>7/01/07 - 12/24/08</td>
<td>Not to exceed 19.5 hours per week all assignments included</td>
</tr>
<tr>
<td>QTY</td>
<td>Dept/Position</td>
<td>Begin/End Date</td>
<td>Days/Hours</td>
</tr>
<tr>
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</tr>
<tr>
<td>1</td>
<td>Student Life SPA</td>
<td>5/12/08 - 6/30/08</td>
<td>Not to exceed 19.5 hours per week all assignments included</td>
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<tr>
<td>1</td>
<td>Prof Development Center ICLC</td>
<td>7/01/08 - 8/14/08</td>
<td>Not to exceed 19.5 hours per week all assignments included</td>
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<tr>
<td>1</td>
<td>Prof Development Center LTA</td>
<td>7/01/08 - 8/14/08</td>
<td>Not to exceed 19.5 hours per week all assignments included</td>
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<tr>
<td>1</td>
<td>Prof Development Center IA</td>
<td>7/01/08 - 8/14/08</td>
<td>Not to exceed 19.5 hours per week all assignments included</td>
</tr>
<tr>
<td>1</td>
<td>Prof Development Center ICLC</td>
<td>8/18/08 - 12/19/08</td>
<td>Not to exceed 19.5 hours per week all assignments included</td>
</tr>
<tr>
<td>3</td>
<td>Prof Development Center LTA's</td>
<td>8/18/08 - 12/19/08</td>
<td>Not to exceed 19.5 hours per week all assignments included</td>
</tr>
<tr>
<td>3</td>
<td>Prof Development Center IA's</td>
<td>8/18/08 - 12/19/08</td>
<td>Not to exceed 19.5 hours per week all assignments included</td>
</tr>
<tr>
<td>1</td>
<td>Prof Development Center ICLC</td>
<td>1/02/09 - 6/30/09</td>
<td>Not to exceed 19.5 hours per week all assignments included</td>
</tr>
<tr>
<td>3</td>
<td>Prof Development Center LTA's</td>
<td>1/02/09 - 6/30/09</td>
<td>Not to exceed 19.5 hours per week all assignments included</td>
</tr>
<tr>
<td>3</td>
<td>Prof Development Center IA's</td>
<td>1/02/09 - 6/30/09</td>
<td>Not to exceed 19.5 hours per week all assignments included</td>
</tr>
<tr>
<td>1</td>
<td>Cosmetology LTA</td>
<td>7/01/08 - 12/19/08</td>
<td>Not to exceed 19.5 hours per week all assignments included</td>
</tr>
<tr>
<td>65</td>
<td>Cal-SOAP Tutor/Peer Advisor's</td>
<td>7/01/08 - 12/19/08</td>
<td>Not to exceed 19.5 hours per week all assignments included</td>
</tr>
<tr>
<td></td>
<td></td>
<td>1/02/09 - 6/30/09</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Cal-SOAP Office Assistant's</td>
<td>7/01/08 - 6/30/09</td>
<td>Not to exceed 19.5 hours per week all assignments included</td>
</tr>
<tr>
<td>3</td>
<td>Student Life Wedding Monitor's</td>
<td>7/01/08 - 12/31/08</td>
<td>Not to exceed 19.5 hours per week all assignments included</td>
</tr>
<tr>
<td></td>
<td></td>
<td>1/02/09 - 6/30/09</td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>Student Life SPA</td>
<td>7/01/08 - 8/31/08</td>
<td>Not to exceed 19.5 hours per week all assignments included</td>
</tr>
</tbody>
</table>
Santa Barbara City College
On-Campus Student Employment
Board Approval – April 24, 2008

BAGWELL, Brianne
BARRY, Devin
BEN-SASSON, Ari
BERNAL, Gregory
BRENNER, Derek
BRIEN, Mele
CHANG, Jacky
CHOI, Jae Ho
CHOI, Woong Sik
DUNNE, Shane
DUQUE, Nicole
ELLIS, Caitlin
FEERICK, Christiane
FITZGERALD, Tom
FONTAN, Jennifer
GEE, Stephen
GILL, Mark
GLIDDEN, Nancy
GNANGBE, Charline
GOMEZ, Jadira
KELLY, Ashley
KIM, Suk Min
KOGANEMARU, Natsuko
LANDAVERDE, Susana
LARD, Cierra
LIM, Alexander
LIN, Hsin-Huei
MALARA, Daniel
MARTINEZ-RAINS, Cole
MUNIZ, Janet
PETCHE, Shawn
PETERSEN, Josh
RAMSGARD, James
RODRIGUEZ, Matthew
RODRIGUEZ-JACKSON, Monica
SANCHEZ, Ana
SHANAHAN, Miles
SHAPIRO, Ryan
SHTYRKOVA, Aleksandra
STEKETEE, Mark
TAGAWA, Calen
WILSON, Robin
ZABIEREK, Catherine
ZARE, Kare
ZIETO, Jean Pierre
Resolution
Of the Governing Board of the
Santa Barbara Community College District

UPON THE OCCASION OF CLASSIFIED SCHOOL EMPLOYEE WEEK

WHEREAS, classified school employees provide valuable services to the District and students of the Santa Barbara Community College District; and

WHEREAS, classified school employees contribute to the establishment and promotion of a positive instructional environment; and

WHEREAS, classified employees play a vital role in providing for the welfare and safety of Santa Barbara Community College District's students; and

WHEREAS, classified school employees employed by the Santa Barbara Community College District strive for excellence in all areas relative to the educational community.

THEREFORE, BE IT RESOLVED, that the Santa Barbara Community College District hereby recognizes and wishes to honor the contribution of the classified school employees to quality education in the State of California and in the Santa Barbara Community College District and declares the week of May 18-24, 2008, as Classified School Employee Week in the Santa Barbara Community College District.

PASSED AND ADOPTED by the Board of Trustees of the SANTA BARBARA COMMUNITY COLLEGE DISTRICT this 24th day of April 2008 by the following vote:

Ayes:

Noes:

Absent:

Concur:

John B. Romo
Superintendent/President
Secretary/Clerk to the Board of Trustees

Item 3.2-a
04/24/08
CLASS TITLE: DIRECTOR – INFORMATION TECHNOLOGY INFRASTRUCTURE & SYSTEMS

BASIC FUNCTION:

Under the direction of the Vice President - Information Technology, plan, organize, control and direct operations in support of college-wide initiatives involving technology infrastructure and systems; provide leadership for research, acquisition, development, design, operation, and implementation of enterprise software applications; coordinate the deployment and maintenance of computers, network and multimedia technology systems and related hardware and software; coordinate and direct resources, related procurement functions, personnel and communications to meet College technology needs and assure smooth and efficient activities; supervise and evaluate the performance of assigned personnel.

REPRESENTATIVE DUTIES:

ESSENTIAL DUTIES:
Plan, organize, control and direct operations in support of college-wide initiatives involving technology infrastructure and systems.

Provide leadership for research, acquisition, development, design, operation, and implementation of enterprise software applications.

Coordinate the deployment and maintenance of computers, network and multimedia technology systems and related hardware and software. Coordinate and direct resources, related procurement functions, personnel and communication to meet College technology needs and assure smooth and efficient activities.

Supervise and evaluate the performance of assigned personnel; interview and select employees and recommend transfers, reassignment, termination and disciplinary actions; coordinate subordinate work assignments and review work to assure compliance with established standards, requirements and procedures.

Provide leadership, support and training to members of the Information Technology Department. Assist with IT strategic planning. Coordinate the strategic direction for IT staff including setting priorities, developing technology rollout plans, and reporting on group activities.

Provide consultation to Administrative Office, Educational Programs, and Continuing Education administrators, faculty, staff, and students in the implementation of their duties that involve the application of technology solutions. Participate in technology improvement initiatives across the organization. Work closely with other groups to coordinate plans and activities including coordination.
documentation, reporting on IT oriented projects, and IT issues associated with Facilities Projects. Review, approve and direct the design and implementation of hardware, infrastructure, and networking requirements in new building projects.

Review and update department standards, manage the creation of documentation and Best Practice standards to assist in directing IT activities. Recognize and identify potential areas where existing policies and procedures require change or creation. Assure related activities comply with established standards, requirements, laws, codes, rules, regulations, policies and procedures.

Recommend and approve procedural and security standards for Information Technology functions to protect the security of the installation. Assure security standards are maintained.

Inform management of recurring or projected resource and capacity problems. Initiate and coordinate planning and/or corrective action. Inform management of potential risks and technical failures and proactively mitigate risks in these areas.

Work with management to coordinate and improve overall Information Technology services.

OTHER DUTIES:
Perform related duties as assigned.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:
Planning, organization and direction of operations and activities involved in the research, acquisition, development, design, operation, analysis, maintenance and repair of College computer, network and multimedia technology systems and related hardware and software.
Practices, procedures and techniques involved in the research, design, development and implementation of instructional technology, network infrastructure and computer systems.
Principles, methods and procedures of operating computers, network systems and peripherals.
Technical aspects of researching, comparing and purchasing technology systems and equipment.
System utilities and design and program applications.
Principles and techniques of systems and network analysis.
Practices, procedures and techniques involved in the installation, configuration, maintenance, troubleshooting, diagnosis and repair of hardware, software, networks and multimedia equipment.
College organization, operations, policies and objectives.
DIRECTOR – INFORMATION TECHNOLOGY INFRASTRUCTURE & SYSTEMS

Policies and objectives of assigned programs and activities.
Applicable laws, codes, regulations, policies and procedures.
Principles and practices of administration, supervision and training.
Budget preparation and control.
Oral and written communication skills.
Interpersonal skills using tact, patience and courtesy.

ABILITY TO:
Plan, organize, control and direct operations and activities involved in the research, acquisition, development, design, operation, analysis, maintenance and repair of College computer, network and multimedia technology systems and related hardware and software.
Coordinate and direct resources, procurement functions, personnel and communications to meet College technology needs and assure smooth and efficient activities.
Supervise and evaluate the performance of assigned personnel.
Research, analyze and maintain current knowledge of new technologies to identify opportunities to enhance College operations and meet technology needs.
Direct the planning, design, set-up, development and modification of computer and network systems.
Plan, organize, control and direct the investigation, troubleshooting, diagnosis and repair of hardware, software, network and multimedia equipment malfunctions.
Estimate and assure adequate resources required for College technology needs and related projects.
Communicate effectively both orally and in writing.
Interpret, apply and explain laws, codes, rules, regulations, policies and procedures.
Establish and maintain cooperative and effective working relationships with others.
Operate a computer and assigned office equipment.
Analyze situations accurately and adopt an effective course of action.
Meet schedules and time lines.
Work independently with little direction.
Plan and organize work.
Prepare comprehensive narrative and statistical reports.
Direct the maintenance of a variety of reports, records and files related to assigned activities.

EDUCATION AND EXPERIENCE:

Any combination equivalent to: bachelor’s degree in computer science or related field and six years increasingly responsible experience in the development, design, operation, analysis, maintenance and repair of computer and network systems and related hardware and software including work with technology research and acquisition functions.
DIRECTOR – INFORMATION TECHNOLOGY INFRASTRUCTURE & SYSTEMS

LICENSES AND OTHER REQUIREMENTS:

Valid California driver’s license.

WORKING CONDITIONS:

ENVIRONMENT:
Office environment.
Driving a vehicle to conduct work.

PHYSICAL DEMANDS:
Dexterity of hands and fingers to operate a computer keyboard.
Hearing and speaking to exchange information.
Seeing to view a computer monitor and read a variety of materials.
Sitting for extended periods of time.
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

CLASS TITLE: DIRECTOR – INFORMATION TECHNOLOGY USER SERVICES

BASIC FUNCTION:

Under the direction of the Vice President for Information Technology, coordinate and direct projects, personnel, communications, user support functions and resources to meet the campus technology needs of the College and assure smooth and efficient activities; supervise and evaluate the performance of assigned personnel.

REPRESENTATIVE DUTIES:

ESSENTIAL DUTIES:

Plan, organize, control and direct operations and activities involved in the implementation and support of campus technology systems, databases, software and applications; establish and maintain time lines and priorities; assure related activities comply with established standards, requirements, laws, codes, regulations, policies, procedures and campus technology goals.

Coordinate and direct user training, campus Help Desk services and campus-wide support related to the operation of computer, media systems hardware and desktop software. Coordinate and direct user support functions; oversee and participate in technical assistance and training services concerning the operation of campus technology systems, databases, software and applications; respond to inquiries and provide detailed and technical information and training concerning related practices, techniques, requirements, procedures and malfunctions.

Supervise and evaluate the performance of assigned personnel; interview and select employees and recommend transfers, reassignment, termination and disciplinary actions; coordinate subordinate work assignments and review work to assure compliance with established standards, requirements and procedures. Establish and maintain a workplace climate that encourages staff professional development and participation.

Supervise the technical support staff within the Information Technology Division to implement and support software with campus web-based services, assess workload implications and feasibility of new system requirements.

Prepare documentation of system functionality and use. Develop a thorough and rigorous testing of software and database performance before new applications are released into production.

OTHER DUTIES:

Perform related duties as assigned.
Knowledge and Abilities:

Knowledge of:
Planning, organization and direction of operations and activities involved in the development and implementation of campus technology systems, databases, software and applications. Principles, methods and procedures of operating computers, network systems and peripherals. Technical aspects of researching technology systems and equipment.
System utilities and design and program applications. Database structures, on-line applications and system capabilities of campus technology systems. Principles, practices and methods of database structures, computer programming and system design.
Practices, procedures and techniques involved in the installation, configuration, maintenance, troubleshooting, diagnosis and repair of hardware, software, networks and peripherals.
College organization, operations, policies and objectives.
Policies and objectives of assigned programs and activities.
Applicable laws, codes, regulations, policies and procedures.
Principles and practices of administration, supervision and training.
Budget preparation and control.
Oral and written communication skills.
Interpersonal skills using tact, patience and courtesy.

Ability to:
Plan, organize, control and direct operations and activities involved in the development and implementation of campus technology systems, databases, software and applications.
Coordinate and direct projects, personnel, communications, user support functions and resources to meet the technology needs of the College and assure smooth and efficient activities.
Supervise and evaluate the performance of assigned personnel.
Research, analyze and maintain current knowledge of new technologies to identify opportunities to meet technology needs.
Direct the programming, development, modification and analysis of computer systems, databases and applications to meet campus technology needs and provide for system enhancements.
Direct user support functions concerning campus technology systems, software and applications. Plan, organize, control and direct the investigation, troubleshooting, diagnosis and repair of hardware, software, network and peripheral malfunctions.
Communicate effectively both orally and in writing.
Interpret, apply and explain laws, codes, rules, regulations, policies and procedures.
Establish and maintain cooperative and effective working relationships with others.
Operate a computer and assigned office equipment.
Analyze situations accurately and adopt an effective course of action.
Meet schedules and time lines.
Work independently with little direction.
Plan and organize work.
Prepare comprehensive narrative and statistical reports.
Direct the maintenance of a variety of reports, records and files related to assigned activities.
Director – Information Technology User Services – Continued

Sensitivity to and understanding of the diverse academic, socio-economic, cultural, disability, and ethnic backgrounds of Community College Students.

EDUCATION AND EXPERIENCE:

Any combination equivalent to: bachelor’s degree in computer science or related field and three years increasingly responsible experience in the development, design, operation, analysis, maintenance and repair of computer systems and related hardware and software.

LICENSES AND OTHER REQUIREMENTS:

Valid California driver’s license.

WORKING CONDITIONS:

ENVIRONMENT:
Office environment.
Driving a vehicle to conduct work.

PHYSICAL DEMANDS:
Dexterity of hands and fingers to operate a computer keyboard.
Hearing and speaking to exchange information.
Seeing to view a computer monitor and read a variety of materials.
Sitting for extended periods of time.
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

CLASS TITLE: DIRECTOR- FACILITIES & CAMPUS DEVELOPMENT

BASIC FUNCTION:

Under the direction of the Vice President-Business Services, plan, organize, control and direct planning, operations and activities involved in the major maintenance, planning and construction of College District buildings, facilities, grounds and equipment; coordinate and perform a variety of specialized duties involved in the preparation, distribution and review of related planning, construction, fiscal, contractual and purchasing documents and correspondence; prepare, develop and maintain long-range plans for the College District; coordinate and direct communications, personnel, projects and resources to meet College District needs; oversee departmental activities; supervise and evaluate the performance of assigned personnel.

REPRESENTATIVE DUTIES:

ESSENTIAL DUTIES:
Plan, organize, control and direct operations and activities involved in the major maintenance, planning and construction of College District buildings, facilities, grounds and equipment; establish and maintain departmental and project time lines and priorities; assure related activities comply with established laws, codes, rules, regulations, ordinances, policies and procedures.

Plan, organize and direct planning, accounting, scheduling and implementation functions in support of College District planning and construction; establish and maintain accounting procedures and internal controls for projects.

Coordinate and direct projects involved in the preparation, distribution and review of related planning, construction, fiscal, contractual and purchasing documents and correspondence; draft, develop and maintain project specifications, requests for proposals, bid documents, professional service agreements and construction contracts; coordinate projects with architects, engineers, contractors and consultants.

Provide technical information and assistance to the Vice President of Business Services regarding major maintenance, planning and construction activities, needs and issues; assist in the formulation and development of policies, procedures and programs.

Coordinate and direct communications, personnel, projects and resources to meet College District needs and oversee departmental activities.

Prepare, develop and maintain District-wide five-year capital outlay plan, five-year scheduled maintenance plan, space inventory and other long-range development plans; coordinate and oversee budget development, scheduling and quality control for assigned projects.

Supervise and evaluate the performance of assigned personnel; interview and select employees and recommend transfers, reassignment, termination and disciplinary actions; coordinate subordinate work assignments and schedules, and review work to assure compliance with established standards, requirements and procedures; assure employee understanding of established requirements.
Estimate time, personnel, contract, material and equipment requirements for projects; calculate and prepare cost estimates; monitor progress of projects and modify activities to meet established objectives, budgetary limitations and time lines as appropriate; monitor, analyze and adjust projects in response to issues related to fiscal performance; assist in bidding functions as requested.

Serve as a liaison between administrators, personnel, contractors, vendors, outside organizations and governmental agencies concerning the development, design, planning, scheduling, accounting and implementation functions related to assigned projects; respond to inquiries and provide technical information concerning related specifications, time lines, documents, standards and requirements.

Monitor projects for progress, assess contractor performance and provide technical assistance to administrators, outside agencies and others concerning related budgets, contracts, needs and issues; monitor projects for accuracy, completeness and compliance with established contracts and specifications; assure proper and timely resolution of related issues, conflicts and discrepancies.

Coordinate and assist with Division of State Architect inspection of projects and contractors for compliance with specifications and requirements.

Research, assemble, compile and analyze a variety of technical information related to planning, construction, major maintenance and renovation projects and related functions; submit and file required documents with local agencies as needed. Participate in the development and preparation of budgets for long-range plans and construction, major maintenance and renovation projects; analyze and review budgetary and financial data; control and authorize expenditures in accordance with established limitations.

Direct and evaluate construction, maintenance and renovation activities for financial effectiveness and operational efficiency; participate in the development and implementation of practices, policies and procedures to enhance financial effectiveness and operational efficiency.

Prepare and maintain a variety of financial, statistical and narrative records, reports and files related to projects, plans, specifications, inspections, funding, financial activity, budgets and assigned duties.

Communicate with personnel, administrators, contractors and various outside agencies to exchange information, coordinate activities and resolve issues or concerns.

Coordinate, oversee and participate in a variety of activities involved in enhancing campus accessibility and removing architectural barriers.

Attend and participate in a variety of meetings as assigned; prepare and deliver presentations related to construction, maintenance and repair activities; attend various seminars.

Coordinate, organize and lay out major maintenance, installation and construction tasks; interpret plans, diagrams, blue prints, sketches and specifications.
Operate a variety of office equipment including a computer and assigned software; drive a vehicle to conduct work.

OTHER DUTIES:
Perform related duties as assigned.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:
Planning, organization and direction of operations and activities involved in the major maintenance, planning and construction of College District buildings, facilities, grounds and equipment.
Principles, practices, procedures, techniques and terminology involved in the preparation, development and maintenance of long-range construction plans.
General accounting functions, principles, practices and procedures related to the planning, development and implementation of construction projects.
College District facilities design, construction and maintenance methodologies, funding mechanisms and legal requirements.
Construction practices and procedures of cost estimating, project scheduling and project management.
General practices and procedures involved in contract and purchasing negotiation and administration.
Proper methods, techniques, materials, tools and equipment used in modern planning, project design and construction work.
Preparation of cost estimates and planning, construction, fiscal, contractual and purchasing documents for major construction projects.
Applicable local, State and federal laws, codes, ordinances, regulations, policies and safety precautions.
Terminology, concepts, methods and procedures involved in the management of planning functions.
Budget preparation and control.
Health and safety regulations and procedures.
Operation of a computer and assigned software.
Policies and objectives of assigned programs and activities.
Principles and practices of administration, supervision and training.
Record-keeping and report preparation techniques.
Oral and written communication skills.
Interpersonal skills using tact, patience and courtesy.

ABILITY TO:
Plan, organize, control and direct planning, accounting, scheduling and implementation functions in support of College District design, construction, major maintenance and renovation projects.
Coordinate and direct communications, personnel, projects and resources to meet College District needs and assure smooth and efficient departmental activities.
Coordinate and perform a variety of specialized duties involved in the preparation, distribution and review of related planning, construction, fiscal, contractual and purchasing documents.
Prepare, develop and maintain long-range plans for the College District. Interpret, apply and explain laws, codes, regulations, policies and procedures. Draft, develop and maintain project specifications, requests for proposals, bid documents, professional service agreements and construction contracts. Estimate time, personnel, contract, material, equipment and related cost requirements for projects. Participate in planning, development, scheduling, design and implementation of construction and renovation projects. Supervise and evaluate the performance of assigned personnel. Monitor projects for accuracy, completeness and compliance with established standards, requirements and procedures. Estimate and assure adequate personnel, material and equipment levels needed for projects. Communicate effectively both orally and in writing. Interpret, apply and explain rules, regulations, policies and procedures. Establish and maintain cooperative and effective working relationships with others. Operate a computer and assigned office equipment. Analyze situations accurately and adopt an effective course of action. Meet schedules and time lines. Work independently with little direction. Plan and organize work. Direct the preparation and maintenance of a variety of reports, records and files related to assigned activities. Monitor, analyze and adjust projects in response to issues related to fiscal performance. Prepare and maintain comprehensive narrative and statistical records and reports.

EDUCATION AND PAID EXPERIENCE:

Any combination equivalent to: bachelor’s degree in architecture, construction management, business administration or related field and five years increasingly responsible paid experience in the architecture, construction, maintenance and repair of building and facilities including two years in a supervisory capacity.

LICENSES AND OTHER REQUIREMENTS:

Valid California driver’s license.

WORKING CONDITIONS:

ENVIRONMENT:
Indoor and outdoor work environment. Driving a vehicle to conduct work.

PHYSICAL DEMANDS:
Hearing and speaking to exchange information. Dexterity of hands and fingers to operate a computer keyboard. Seeing to inspect projects and read a variety of materials. Sitting for extended periods of time. Walking to inspect projects.
This grant is made and entered into, by and between, the Chancellor's Office of the California Community Colleges, and the aforementioned district, hereafter referred to as the Grantee. The grant shall consist of the RFA Specification; this Grant Agreement face sheet, the Grantee’s application, with all required forms; and the Grant Agreement Legal Terms and Conditions (Articles I, Rev. 10/06 and II, Rev. 10/06), as set forth in the RFA Instructions. All of these items are incorporated into this grant by reference.

The total amount payable for this grant shall not exceed the amount specified above as “Amount Encumbered.”

The term of this grant shall be from April 1, 2008, to and including November 30, 2009. All performance under this grant shall be completed by September 30, 2009, except for the submission of the Final Report that is due by November 30, 2009.

I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.

<table>
<thead>
<tr>
<th>Item</th>
<th>Chapter</th>
<th>Statute</th>
<th>Fiscal Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>6870-605-0001</td>
<td>171</td>
<td>2007</td>
<td>2007-08</td>
</tr>
</tbody>
</table>

Object of Expenditure (Code and Title)
0233-751-23901 (FY 2007-08)

Signature, Accounting Officer (or authorized Designee)

Project Monitor

Agency
Chancellor's Office
California Community Colleges
1102 Q Street
Sacramento, CA 95814-6511

Signature, Executive Vice Chancellor (or authorized Designee)

Printed Name of Person Signing

Title
Executive Vice Chancellor

Grant Funds Requested: $164,077
Total Match Funds, if Applicable: N/A

Project Director
Jane Metlu, A.D.N. Professor/Allied Health Learning Lab Director

District (Grantee) Address
721 Cliff Drive
Santa Barbara, CA 93109

Signature, Chief Executive Officer (or authorized Designee)

Printed Name of Person Signing

President/Superintendent

Title
APPLICATION BUDGET SUMMARY

RFA Specification No.: 07-0125  Fiscal Year: 2008-2009

District: Santa Barbara Community College District

College(s): Santa Barbara City College

<table>
<thead>
<tr>
<th>Object of Expenditure</th>
<th>Classification</th>
<th>Line</th>
<th>Total Program Funds Requested</th>
</tr>
</thead>
<tbody>
<tr>
<td>1000</td>
<td>Instructional Salaries</td>
<td>1</td>
<td>2000</td>
</tr>
<tr>
<td>2000</td>
<td>Noninstructional Salaries</td>
<td>2</td>
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<tr>
<td>3000</td>
<td>Employee Benefits</td>
<td>3</td>
<td>182</td>
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<td>4000</td>
<td>Supplies and Materials</td>
<td>4</td>
<td>1916</td>
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<tr>
<td>5000</td>
<td>Other Operating Expenses and Services</td>
<td>5</td>
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<tr>
<td>6000</td>
<td>Capital Outlay</td>
<td>6</td>
<td>153,669</td>
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<tr>
<td>7000</td>
<td>Other Outgo</td>
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</table>

Total Direct Costs 8  157,767
Total Indirect Costs (4% of line 8) 9  6310
Total Project Costs 10  164,077

Administration (Project director) is limited to 5% of the grant total.

I authorize this cost proposal as the maximum amount to be claimed for this project and assure that funds shall be spent in compliance with State and federal regulations.

Project Director Name/Title

(Authorized Signature)  Date

District Chief Business Officer

(Authorized Signature)  Date
Grant Title: Career Technical Education – Equipment for Nursing and Allied Health Programs

Agency to Which Grant Will Be Submitted: Chancellor's Office/Economic and Workforce Development

Amount of Grant Request: $164,077

Grant Focus: This is grant to purchase equipment for the Allied Health Learning Laboratory. The planned expenditures will benefit the Radiography program, the Associate Degree Nursing, Licensed Vocational Nursing, and Certified Nursing Programs, as well as the EMT program. A major portion of this budget will be spent on a new state-of-the-art human simulator.

Responsible Administrator: Dr. Erika Endrijonas, Dean, Educational Programs

Projected Start Date: April 1, 2008 and runs for 18 months
This grant is made and entered into, by and between, the Chancellor's Office of the California Community Colleges, and the aforementioned district, hereafter referred to as the Grantee. The grant shall consist of the RFA Specification; this Grant Agreement face sheet, the Grantee's application, with all required forms; and the Grant Agreement Legal Terms and Conditions, (Articles I, Rev. 10/06 and II, Rev. 10/06), as set forth in the RFA Instructions. All of these items are incorporated into this grant by reference.

The total amount payable for this grant under each performance/funding period shall not exceed the amounts shown above as "Amount Encumbered"; and the total amount payable under this agreement shall not exceed the amount shown above as "Total Amount to be Encumbered."

The term of this grant shall be from July 1, 2008 to and including August 31, 2010. All performance under each one of the funding periods must be completed by June 30 of each respective funding period, except for the submission of any final reports that may be required by Article I of the Grant Agreement.

I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.

<table>
<thead>
<tr>
<th>Item</th>
<th>Chapter</th>
<th>Statute</th>
<th>Fiscal Year</th>
<th>Project Director Sheri Shields, A.D.N. Director 2008-2010</th>
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<tr>
<td>6870-101-0001</td>
<td>2008</td>
<td>2008-09</td>
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<td>6870-101-0001</td>
<td>2009</td>
<td>2009-10</td>
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<tr>
<td>Object of Expenditure (Code and Title)</td>
<td>FY 2008-09: $</td>
<td>(FY 2009-10: $)</td>
<td>Grant Funds Requested FY 2008-2009 $ 78,500 FY 2009-2010 $ 107,000</td>
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<tr>
<td>Signature, Accounting Officer (or authorized Designee)</td>
<td>Matching Funds: None (if applicable)</td>
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</tr>
<tr>
<td>Project Monitor</td>
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</tr>
<tr>
<td>Agency</td>
<td>Chancellor's Office California Community Colleges 1102 Q Street Sacramento, California 95811-6549</td>
<td>Signature, Chief Executive Officer (or authorized Designee) Date</td>
<td></td>
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</tr>
<tr>
<td>Signature, Executive Vice Chancellor (or authorized Designee) Date</td>
<td>Printed Name of Person Signing John Romo</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Printed Name of Person Signing</td>
<td></td>
<td>Title President/Superintendent</td>
<td></td>
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</tr>
</tbody>
</table>
APPLICATION BUDGET SUMMARY

RFA Specification No.: 08-0116  Fiscal Year: 2008-2010

District: Santa Barbara Community College District

College(s): Santa Barbara City College

<table>
<thead>
<tr>
<th>Object of Expenditure</th>
<th>Classification</th>
<th>Line</th>
<th>Total Program Funds Requested</th>
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<tr>
<td>7000</td>
<td>Other Outgo</td>
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Total Direct Costs 8 178,366

Total Indirect Costs (4% of line 8) 9 7,134

Total Project Costs 10 185,500

I authorize this cost proposal as the maximum amount to be claimed for this project and assure that funds shall be spent in compliance with State and federal regulations.

Project Director Name/Title

(Authorized Signature)  Date

District Chief Business Officer

(Authorized Signature)  Date
Grant Title: Enrollment Growth and Retention for Registered Nursing Programs

Agency to Which Grant Will Be Submitted: California Community Colleges Chancellor's Office

Amount of Grant Request: $185,500

Grant Focus: This grant has two major components. The first is to increase the number of students entering the nursing program. With these funds, 10 students will be added to the Associate Degree Nursing program over the next two years. As well, 5 LVN-to-RN students will be added in Spring 2010. This two-year grant will also support retention efforts, including administration of the Test of Essential Skills and appropriate remediation plan development for entering students who do not score 67 on the test. As well, this grant will pay for retention efforts with continuing students, and additional RN skills evaluators in the Allied Health Learning Lab.

Responsible Administrator: Dr. Erika Endrijonas

Projected Start Date: July 1, 2008
<table>
<thead>
<tr>
<th>DIVISION/DEPARTMENT</th>
<th>NEW PROGRAM(S)</th>
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<tbody>
<tr>
<td>ART</td>
<td>EXHIBIT and DISPLAY DESIGN</td>
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<tr>
<td>EDUCATIONAL PROGRAMS</td>
<td>LIBERAL STUDIES DEGREE</td>
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<table>
<thead>
<tr>
<th>DIVISION/DEPARTMENT</th>
<th>NEW COURSE(S)</th>
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<tr>
<td>ALLIED HEALTH</td>
<td>AH 132: HCI II: Health Concepts</td>
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<td>AH 133: HCI III: Fundamental Skills</td>
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<td>AH 134: HCI IV: Multiple Settings</td>
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<td>AH 135: HCI V: Professional Development</td>
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<td>SCHOOL OF JUSTICE STUDIES</td>
<td>AJ 105: Diversity, Law and Justice</td>
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<td>Administration of Justice</td>
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<td>AJ 270A-Z: Topics in Justice Studies</td>
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<td>AJ 271: The Study of Evil</td>
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<td>SCHOOL OF CULINARY ARTS</td>
<td>CA 210: Healthy Cafeteria Cooking</td>
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<td>CA 233: Healthy Cafeteria Nutrition</td>
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<tr>
<td>COMPUTER INFORMATION SYSTEMS</td>
<td>CIS 112: Help Desk Concepts</td>
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<td>COMPUTER NETWORK ENGINEERING</td>
<td>CNEE 107: Introduction to AV Technology</td>
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<td>ENG 273: Creative Writing Capstone:</td>
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<td>ESL 44: Beg 1: Read/Write</td>
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<td>DIVISION/DEPARTMENT</td>
<td>NEW COURSE(S)</td>
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<tr>
<td>FINANCE, INTERNATIONAL BUSINESS AND MARKETING</td>
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<td>HIT 284: Coding Exam Prep</td>
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<td>ITAL 150: Advanced Italian</td>
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<td>ITAL 160: Advanced Italian</td>
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<td>MULTIMEDIA ARTS AND TECHNOLOGY</td>
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<td>MAT 177: Case Studies in Mobile Media</td>
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<td>MKT/MAT 164: Online and Mobile Marketing</td>
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<td>PHYSICAL EDUCATION</td>
<td>PE 107AB: Yoga for Athletes</td>
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<td>PE 225: Lifeguard Training</td>
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<tr>
<td></td>
<td>RT 100: Radiography and Health Care</td>
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FALL 2008 TERM
(10 weeks: Sept. 15 - Nov. 22*)

<table>
<thead>
<tr>
<th>Date</th>
<th>Day</th>
<th>Event</th>
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</thead>
<tbody>
<tr>
<td>Sept. 15</td>
<td>Mon</td>
<td>Fall Term begins</td>
</tr>
<tr>
<td>Nov. 11</td>
<td>Tue</td>
<td>Veteran's Day holiday</td>
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<tr>
<td>Nov. 22</td>
<td>Sat</td>
<td>Fall Term ends*</td>
</tr>
<tr>
<td>Nov. 24</td>
<td>Mon</td>
<td>Rosters due in office</td>
</tr>
<tr>
<td>Nov. 27-29</td>
<td>Thu-Sat</td>
<td>Thanksgiving holidays</td>
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<tr>
<td>Nov. 24-Jan. 17</td>
<td>Mon-Sat</td>
<td>No classes*; Winter break</td>
</tr>
<tr>
<td>Dec. 25-Jan. 1</td>
<td>Thu-Thu</td>
<td>Winter holidays; SBCC offices closed</td>
</tr>
</tbody>
</table>

*FALL 2008 CALENDAR EXCEPTIONS:
- ESL special holiday classes 3 weeks: Dec. 1 – Dec. 20
- Jail classes 15 weeks: Sept. 8 – Dec. 20
- Parent-Child workshops 16 weeks: Sept. 2 – Dec. 18

WINTER 2009 TERM
(10 weeks: Jan. 20 - Mar. 28**)

<table>
<thead>
<tr>
<th>Date</th>
<th>Day</th>
<th>Event</th>
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<tbody>
<tr>
<td>Jan. 19</td>
<td>Mon</td>
<td>M.L. King, Jr. holiday</td>
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<tr>
<td>Jan. 20</td>
<td>Tue</td>
<td>Winter Term begins</td>
</tr>
<tr>
<td>Feb. 13</td>
<td>Fri</td>
<td>Lincoln's Day holiday</td>
</tr>
<tr>
<td>Feb. 14</td>
<td>Sat</td>
<td>President's Day weekend holiday</td>
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<tr>
<td>Feb. 16</td>
<td>Mon</td>
<td>Washington's Day holiday</td>
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<tr>
<td>Mar. 28</td>
<td>Sat</td>
<td>Winter Term ends**</td>
</tr>
<tr>
<td>Mar. 30</td>
<td>Mon</td>
<td>Rosters due in office</td>
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<tr>
<td>Mar. 30-Apr. 4</td>
<td>Mon-Sat</td>
<td>Spring break; no classes</td>
</tr>
</tbody>
</table>

**WINTER 2009 CALENDAR EXCEPTIONS:
- Jail classes 12 weeks: Jan. 5 – Mar. 28
- Parent-Child workshops 11 weeks: Jan. 5 – Mar. 20

SPRING 2009 TERM
(10 weeks: Apr. 6 - June 13***)

<table>
<thead>
<tr>
<th>Date</th>
<th>Day</th>
<th>Event</th>
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</thead>
<tbody>
<tr>
<td>Apr. 6</td>
<td>Mon</td>
<td>Spring Term begins</td>
</tr>
<tr>
<td>May 25</td>
<td>Mon</td>
<td>Memorial Day holiday</td>
</tr>
<tr>
<td>June 13</td>
<td>Sat</td>
<td>Spring term ends***</td>
</tr>
<tr>
<td>June 15</td>
<td>Mon</td>
<td>Rosters due in office</td>
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***SPRING 2009 CALENDAR EXCEPTIONS:
- Parent-Child workshops 10 weeks: Apr. 6 – June 12

SUMMER 2009 TERM
(8 weeks: June 22 - Aug. 15****)

<table>
<thead>
<tr>
<th>Date</th>
<th>Day</th>
<th>Event</th>
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<tr>
<td>June 22</td>
<td>Mon</td>
<td>Summer Term begins</td>
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<tr>
<td>July 3</td>
<td>Fri</td>
<td>Independence Day holiday</td>
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<tr>
<td>August 15</td>
<td>Sat</td>
<td>Summer Term ends***</td>
</tr>
<tr>
<td>August 17</td>
<td>Mon</td>
<td>Rosters due in office</td>
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****SUMMER 2009 CALENDAR EXCEPTIONS:
- Jail classes 10 weeks: June 22 – August 29
- Frail Elderly 6 weeks: July 6 – August 15
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<td>$2,941.25 03/24/2008</td>
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<td>$70,393.97 03/21/2008</td>
<td>Educ Programs Media Equip</td>
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<td>$1,669.46 03/21/2008</td>
<td>Lauren Roberts Furnitute</td>
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<td>Debra Foundra Furnitute</td>
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<td>$3,864.00 03/21/2008</td>
<td>Drinking Fountain</td>
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<td>$5,604.43 03/19/2008</td>
<td>Educ Programs Meas/Accesories</td>
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**Total:** $130,000.00
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<td>$125.00</td>
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<td>$4,698.98</td>
<td>Admission Printers</td>
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<td>$6,850.00</td>
<td>R&amp;F Finish Gym Floor</td>
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<td>$7,049.99</td>
<td>Nursing Overheads</td>
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<td>$6,210.00</td>
<td>Gateway &amp; Window Blinds</td>
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<tr>
<td>$9,927.75</td>
<td>Nursing Labeled Color Printer</td>
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<td>$135.75</td>
<td>Replacement Hard Drive</td>
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<td>$674.99</td>
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<td>Special Trust</td>
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Change Order

PROJECT (Name and address):
Santa Barbara City College
Campus Center Swing Space No.1
721 cliff Drive, Santa Barbara,
CA 93109

TO CONTRACTOR (Name and address):
Shaw Excavating & Grading
P.O. Box 171
Carpinteria, CA 93014

ARCHITECT'S PROJECT NUMBER: 07056

DATE: March 27, 2008

ARCHITECT:

ARCHITECT’S PROJECT NUMBER: 07056

CONTRACT DATE: February 11, 2008

CONTRACT FOR: General Construction

FIELD:

OTHER:

THE CONTRACT IS CHANGED AS FOLLOWS:
(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directive.
See attachment to Change Order No. 001, dated March 27, 2008

The original Contract Sum was

The net change by previously authorized Change Orders

The Contract Sum prior to this Change Order was

The Contract Sum will be increased by this Change Order in the amount of

The new Contract Sum including this Change Order will be

The Contract Time will be unchanged by Zero (0) days.
The date of Substantial Completion as of the date of this Change Order therefore is April 14, 2008

NOTE: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Kruger Bensen Ziemer Architects, Inc.

ARCHITECT (Firm name)
30 West Arrellaga Street
Santa Barbara, CA 93101

BY (Signature)
Donald Ziemer, AIA
(Typed name)
4/11/08

DATE

Shaw Excavating & Grading

CONTRACTOR (Firm name)
P.O. Box 171
Carpinteria, CA 93014

BY (Signature)
(Typed name)
DATE

Santa Barbara Community College District

OWNER (Firm name)
721 Cliff Drive
Santa Barbara, CA 93109

BY (Signature)
(Typed name)
DATE

Item 6.1-e
Page 1 of 4
04/24/08

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User Notes:
The contract is changed as follows:

1. **Provide Restroom soil stabilization**
   
   (Re: Contractor's Cost Proposal #1)
   
   Requested by: Owner
   
   Reason: Due to existing soil conditions, need to add 2 feet of base to over excavating area
   
   (Add) $13,800.00

2. **Relocate Waterline underground transition**

   (Re: Contractor's Cost Proposal #3)
   
   Requested by: Contractor
   
   Reason: Construction coordination
   
   (Add) $0.00

3. **Relocate sewer line Point of Connection**

   (Re: Contractor's Cost Proposal # 5, & RFI #1)
   
   Requested by: Contractor
   
   Reason: Construction coordination
   
   (Add) $1,427.00

4. **Provide and install 2" water valve**

   (Re: Contractor's Cost Proposal # 6)
   
   Requested by: Contractor
   
   Reason: Construction coordination
   
   (Add) $375.00

5. **Provide additional Electrical panels and feeders**

   (Re: Contractor's Cost Proposal # 10)
   
   Requested by: Owner
   
   Reason: Part of design build system
   
   (Add) $14,169.00

Total Cost of This Change Order: (Add) $29,771.00

Prepared by Kruger Bensen Ziemer Architects, Inc.
Change Order

PROJECT (Name and address):
Santa Barbara City College
Campus Center Swing Space No.2
721 cliff Drive, santa Barbara,
CA 93109

CHANGE ORDER NUMBER: 001
DATE: March 27, 2008

TO CONTRACTOR (Name and address):
Shaw Excavating & Grading
P.O. Box 171
Carpinteria, CA 93014

ARCHITECT'S PROJECT NUMBER: 07056
CONTRACT DATE: February 11, 2008
CONTRACT FOR: General Construction

THE CONTRACT IS CHANGED AS FOLLOWS:
(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directive)
See attachment to Change Order No. 001, dated March 27, 2008

The original Contract Sum was
The net change by previously authorized Change Orders
The Contract Sum prior to this Change Order was
The Contract Sum will be increased by this Change Order in the amount of
The new Contract Sum including this Change Order will be
The Contract Time will be unchanged by Zero (0) days.
The date of Substantial Completion as of the date of this Change Order therefore is April 14, 2008

NOTE: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Kruger Bensen Ziemer Architects, Inc.
ARCHITECT (Firm name)
30 West Arrellaga Street
Santa Barbara, CA 93101

Shaw Excavating & Grading
CONTRACTOR (Firm name)
P.O. Box 171
Carpinteria, CA. 93014

Santa Barbara Community College
District
ARCHITECT (Firm name)
721 Cliff Drive
Santa Barbara, CA. 93109

Donald Ziemer, AIA
(Typed name)
4/1/08
DATE

(Signature)

(Typed name)

DATE

(Typed name)

DATE
The contract is changed as follows:

1. **Provide additional Electrical feeders**
   
   *(Re: Contractor’s Cost Proposal #10)*
   
   Requested by: Owner
   
   Reason: Part of design build system
   
   *(Add) $10,000.00*

---

**Total Cost of This Change Order:** *(Add) $10,000.00*
LICENSE AGREEMENT

This License Agreement ("Agreement") is made and entered into this Monday, March 10, 2008, by and between the Santa Barbara Community Youth Performing Arts Center, Inc., a California non-profit corporation, hereinafter referred to as "Licensors" and Santa Barbara City College Dance, hereinafter referred to as "Licensee," for the use of the Marjorie Luke Theatre, located at 721 E. Cota Street, Santa Barbara, California, 93103, (hereinafter referred to as "Theatre"). Licensee is informed and aware that the Theatre is the property of the Santa Barbara School District and is located on the campus of the Santa Barbara Junior High School.

In the event that the Agreement conflicts with, or is silent as to a provision in the Agreement for Joint Use, Programming, Maintenance, and Development, the latter will control.

LICENSE INFORMATION:

Licensee's Address: 721 Cliff Drive  
City, State, Zip Code: Santa Barbara, CA 93109  
Authorized Representative: Jennifer Seigle  
Day Phone: 965-0581 x3630  
Alt. Phone: 323-633-0466  
E-mail: seiglesbccc@gmail.com  
Title: Dance Director  
Tax ID#: 77-0070762

Please circle one of the following:  
Non-profit  
Commercial

A. SCOPE OF LICENSE:

1. In consideration of the covenants and agreements herein expressed, and subject to the faithful performance by the Licensee of all such covenants and agreements, the Licensors does hereby grant, and such Licensee does hereby accept, a non-assignable and non-exclusive right to use and occupy the Theatre, located in the City of Santa Barbara, State of California, for the period of time and for such charges as are set forth below:

Event Name and Description: SBCC "Spring Dance Concert"  
Booked Date(s): Thursday May 8, 2008 (Load-In/Tech Rehearsal), Friday May 9, 2008 (Performance), Saturday May 10, 2008 (Performance)
The following is an estimate only of schedule of uses permitted under this Agreement and a list of agreed charges for uses and equipment licensed, services provided by Licensor and general supervision by Licensor. Actual charges will be compiled according to the attached Marjorie Luke Theatre Rate Schedule.

**Use Schedule:**

<table>
<thead>
<tr>
<th>Date</th>
<th>Thursday</th>
<th>Friday</th>
<th>Saturday</th>
</tr>
</thead>
<tbody>
<tr>
<td>DATE</td>
<td>05/08/08</td>
<td>05/09/08</td>
<td>05/10/08</td>
</tr>
<tr>
<td>TIME IN</td>
<td>6:00 pm</td>
<td>6:00 pm</td>
<td>6:00 pm</td>
</tr>
<tr>
<td>TIME OUT</td>
<td>11:00 pm</td>
<td>11:00 pm</td>
<td>11:00 pm</td>
</tr>
<tr>
<td>EST HOURS</td>
<td>5.0</td>
<td>5.0</td>
<td>5.0</td>
</tr>
</tbody>
</table>

- **Performance License Fee:** $725.00 (This represents 50% discount)
- **Rehearsal License Fee:** $117.50 (This represents 50% discount)
- **Technical Director:** $381.00
- **Technical Director Show Call:** $190.50
- **Additional Technical Labor:** $325.00
- **House Management & Ushers:** $200.00
- **Parking Services** (required if more than 110 cars): $200.00
- **Janitorial Services:** $200.00
- **Insurance:** $0 (provided by renter)
- **Facilities & Equipment Maintenance Fee**
  - $0.50/ticket (if ticket price is $12.00 or less)
  - $1.00/ticket (if ticket price is $12.01 or more)
- **Concessions Fee** (10% on total sales of any concessions or merchandise sold): $0 (fee waived by theatre for SBCC)

**Total Estimated Costs:** $2339.00

*(Final equipment charge may vary if technical needs change. Estimate does not include possible additional equipment rental.)*

2. The Performance License Fee and the Rehearsal License Fee shall be non-refundable, unless Licensee gives written notice to Licensor of cancellation of the event more than 60 days before the Event Date stated in paragraph A.1 above.

3. If services by Licensor are not specified in the above schedule, but either request by Licensee or required by Licensor, labor charges for such services shall be charged to and paid by Licensee in accordance with the attached Marjorie Luke Theatre Rate Schedule.

4. Licensee shall comply with the Marjorie Luke Theatre Policies & Information attached hereto or hereafter provided.
B. THEATRE USE:

1. It shall be understood that the Licensee shall have the right of ingress and egress through halls and corridors of only those portions of the Santa Barbara Junior High School ("School") buildings adjacent to the Theatre, as reasonably required for Licensee's authorized use(s), but acquires hereby no other rights to use or interests in any parts of the Theatre building(s) or equipment licensed under this Agreement or any other rights to use the School premises.

2. Licensee will be allowed use of entire Theatre inventory of sound and lighting equipment. Licensor will provide complete and current inventory upon request of Licensee.

3. Licensee represents that such premises are being licensed for the purpose of presenting the event describe above and for no other purpose whatsoever without the written consent of the Licensor.

4. Licensor shall furnish the enumerated services, equipment or material for the charges specified on the rate schedule.

5. Licensor shall not be obligated to provide any additional service, equipment or material not specifically described by this Agreement, without a separate written agreement to that effect.

6. Licensee shall not permit or hire any persons who are not employed by Licensee, including without limitation contractors, agents, laborers and/or co-participants, to use the licensed premises or equipment or to assist with or participate in the preparation and/or presentation of the event described above without written consent by Licensor. It is understood and agreed that Licensor may withhold such consent in its sole discretion and, if consent is granted, Licensor may require payment by Licensee of additional charges as a condition of such consent.

7. As a condition of this Agreement, Licensor requires the Licensee to utilize and consult Licensor’s Technical Director for advance services and general supervision of the licensed premises during rehearsals and performance Licensor shall provide the advance services of a Technical Director. The rates for the Technical Director and Stage Technicians supplied by Licensor are stated on the attached rate schedule and listed above. The schedule charges listed above shall be paid to Licensor as follows:

$1000.00 DUE UPON EXECUTION OF LICENSE AGREEMENT
BALANCE DUE NO LATER THAN MAY 30th, 2008.
8. Licensor shall provide a settlement statement to Licensee no later than seven (7) days after the last date of use of the Theatre under this Agreement. The settlement statement shall set forth all costs, fees and other charges chargeable to Licensee, all deposits and payments received from Licensee, all receipts, including ticket sales, received on account of the event (if applicable), and a statement of any sums that may be due Licensor after application of payments described in preceding paragraph and, if applicable, any receipts due Licensee. If Licensor is requested to receive and hold ticket sales receipts or other money payable to Licensee on account of the event, Licensor shall have a lien against such money in the amount of such any obligations due and owing to Licensor by Licensee under this Agreement.

9. Licensee agrees to pay all other sums due Licensor hereunder not later than 10 working days following the receipt of the settlement statement. Licensee agrees to pay all such sums hereunder, if required by Licensor in lawful money of the United States of America: cashier’s check, or certified check at the office of the Marjorie Luke Theatre, Santa Barbara, California.

C. LIABILITY AND INDEMNITY:

1. Licensee shall be responsible for all damage to or loss of equipment and/or the licensed premises during the entire period or periods covered by this Agreement, whether or not such damage or loss is a result of Licensee’s actions, with the exception of Licensor employee’s actions.

2. Licensee shall indemnify, defend, and hold harmless Licensor and the Santa Barbara School District against any and all claims, causes of action, liability, expense, damages and losses (collectively referred to as “Claims”) that may arise from injuries to persons or damage to property arising from Licensee’s use of the Theatre under this Agreement, regardless of whether or not any of such Claims arise in part from negligent acts or omissions of Licensor. Licensee does not have an obligation to indemnify Licensor against Claims that are caused solely by active negligence or willful misconduct of Licensor.

3. Licensee shall obtain a property and liability insurance policy in the amount of one million dollars ($1,000,000) per occurrence and two million dollars ($2,000,000) in the aggregate, and name the Santa Barbara School District as additionally insured.

4. Licensee has inspected the condition of the Theatre premises and equipment and accepts the condition of such licensed property, and releases Licensor from any and all claims for personal injury, property damage and/or repair or replacement costs that Licensee may have or claim in the future arising wholly or in part from the condition of the Theatre premises, equipment and any other licensed property.
D. MISCELLANEOUS

1. Licensor reserves the right to terminate or cancel this contract and the rights of Licensee upon sixty (60) days notice in advance of the first date of the performance reserved by Licensee. Licensor may exercise its right by delivering notice to Licensee by the United States mail, postage prepaid, addressed to Licensee at the address as shown above, or at such other address that Licensee may hereafter give Licensor in writing.

2. If any provision or clause in this Agreement is found by a court of competent jurisdiction to be invalid or unenforceable, such invalidity or unenforceability shall not affect the balance of the Agreement, which shall remain in full force and effect.

3. In the event that a legal action or proceeding is filed to enforce this Agreement or to seek any remedies for breach of this Agreement, the prevailing party shall be entitled to recover actual attorney’s fees and legal expenses incurred in good faith in connection with such action or proceeding.

4. Licensee acknowledges that Licensee has had the opportunity to consult with counsel of Licensee’s choice in connection with the negotiation and preparation of this Agreement, and agrees that this License Agreement shall be deemed to have been drafted jointly by Licensor and Licensee and that no ambiguities, if any, shall be resolved or interpreted more strictly against either party to this Agreement.

5. The parties acknowledge that this Agreement is the entire agreement between them relating to the subject matter of this Agreement and that it supercedes all other agreements, promises or representations that may have been made. This agreement may be modified only in writing signed by both Licensor and Licensee.

6. Licensee will obtain and comply with all permits, licenses and other legal authorizations required, and pay all applicable licensing fees, performance rights, levies and royalties. Licensee will assume all costs arising from the use of any composition, materials, devices, or processes covered by copyright, patent, trademark, license agreement, or franchise. The Licensee agrees to indemnify, defend and hold harmless Licensor from any claims or costs, including legal fees, which might arise from question or use of any such material described above.
E. **BOX OFFICE SERVICE**

1. The Box office in the Bryan Family Foyer is available to Licensee between the hours of 9:00 am and 10:00 pm during days and times Licensee has rented the Theatre.

2. Ticket sales will be handled as shown below:

<table>
<thead>
<tr>
<th>XX</th>
<th>Licensee is responsible for handling ticket sales for said event(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Licensee will engage the services of an independent, Licensor-approved ticket agency to handle ticket sales. Name of ticket agency:</td>
</tr>
</tbody>
</table>

F. **THEATRE RULES**

In addition to the Marjorie Luke Theatre Policies and Information attached hereto, Licensee shall be obligated to follow the additional rules as a condition of the License Agreement:

Please initial each item and sign below

1. I understand that the Marjorie Luke Theatre cannot provide any parking for my performers or production personnel during school use days, other than necessary loading and unloading space, without specific prior arrangement with the Technical Director or Theatre Manager. Parking is limited during any day or night the school is in use.

2. I understand that I cannot deliver any materials to the Theatre without specific prior arrangement with the Technical Director or Theatre Manager.

3. I understand that I cannot leave any materials at the Theatre after my final performance without specific prior arrangement with the Technical Director or Theatre Manager.

4. I understand that no one will be admitted into the Theatre without a representative of the Theatre stage crew present. The Technical Director must arrange all access times.

5. The Theatre reserves the right to no more than 24 (twenty four) complimentary tickets per performance. A representative of the Theatre may view the performance from the auditorium, if seats are available, once the performance begins.
Licensee understands that sales or consumption of alcoholic beverages, smoking of any substance, possession of any illegal substances or any kind of weapons or firearms anywhere on the campus of Santa Barbara Junior High School is strictly prohibited. Violation of these laws will impose a minimum $500 fine to Licensee and possible cancellation of this rental agreement.

Licensee acknowledges that it has received a copy of the Marjorie Luke Theatre Rate Schedule and Policies and Information established by the Licensor. Said Rate Schedule and Policy Statement, attached, are to be considered a portion of this Agreement, with full force and effect, and Licensee hereby agrees to be bound thereby.

EXECUTED this Monday, March 10, 2008.

LICENSOR (signature)  
[Signature]

Rick Villa, General Manager  
CYPAC/The Marjorie Luke Theatre  
P.O. Box 21046  
Santa Barbara, CA 93121  
(805) 884-4087 ext 1  
rickvilla@luketheatre.org

LICENSEE (signature)  
[Signature]

Name/Title: Jennifer Seigle,  
Dance Director  
Representing: SBCC Dance  
Address: 721 Cliff Drive  
City, State, Zip: Santa Barbara, CA 93109  
Phone #: 965-0581 x3630  
E-mail: seiglesbcc@gmail.com

* Contact Person (if different than licensee signer): As the user of the Marjorie Luke Theatre my signature indicates that I have read and understand the Policies and Information established by the Licensor. Policy Statement, attached, is to be considered a portion of this Agreement, with full force and effect, and Contact Person hereby agrees to be bound thereby.

* CONTACT PERSON (signature)

Name/Title:  
Representing:  
Address:  
City, State, Zip:  
Phone #:  
E-mail: 

NOTE: Please return smaller seven-page signed contract with initial deposit, plus Certificates of Insurance (if applicable). Keep larger sixteen-page contract for your records, thank you.
Renewal Notice

Send Purchase Order to
Blackboard Finance Operations
1899 L Street NW, 5th Floor
Washington, DC 20036 USA
Fax: (202) 318-2619
ASQuotes@blackboard.com

Unless otherwise notified, invoice will be sent to the address below.

Client Contact Information
Santa Barbara City College
Walker, Jason
721 Cliff Drive
Santa Barbara CA 93109-2312
USA
walkerj@sbcc.edu

Client ID: 300985
Renewal Notice Date: April 02, 2008

The renewal pricing listed below is based on your contract with Blackboard and is provided to facilitate generation of purchase orders for your upcoming renewal item. The amounts listed below do not include applicable taxes, which will be assessed and included at the time of invoice.

Renewal Number: REN0002001

<table>
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<th>Qty</th>
<th>Unit</th>
<th>Product Code</th>
<th>Product Description</th>
<th>Start Date</th>
<th>End Date</th>
<th>List Price</th>
<th>Discount</th>
<th>Net Price</th>
</tr>
</thead>
<tbody>
<tr>
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<td>ASP SVC LSVE SHR NA CUSTOM</td>
<td>7/1/2008</td>
<td>6/30/2009</td>
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</table>

Renewal Amount

$76,700.00
# Santa Barbara City College Pricing Summary

<table>
<thead>
<tr>
<th>Product Description</th>
<th>Product ID</th>
<th>Qty.</th>
<th>Units</th>
<th>Initial Term Year 1 Fee</th>
<th>Initial Term Year 2 Fee</th>
<th>Initial Term Year 3 Fee</th>
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</thead>
<tbody>
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<td>1</td>
<td>YR</td>
<td>$131,200.00</td>
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</tbody>
</table>

One Time Price Reduction: ($13,120.00) ($5,560.00) ---

TOTAL: $118,080.00 $124,640.00 $131,200.00

---

**Designated Server Site**  
(Physical Location of the Software):  
721 Cliff Drive  
Santa Barbara, CA 93109-2312 | USA

**Database Version:**  
**Operating System:**  
**Hardware Model:**  

---

Customers FTE/User Band: 8,000-15,000
BLACKBOARD LEARNING SYSTEM - VISTA™ ENTERPRISE LICENSE
SOFTWARE SCHEDULE

This Blackboard Learning System- Vista™ Enterprise License Software Schedule1 ("Schedule") is made as of the last date indicated below, by and between Blackboard and Santa Barbara City College ("Customer") and is an addendum to the Blackboard License And Services Agreement between Blackboard and Customer, which includes, without limitation, the Master Terms dated March 13, 2007 and other Schedules incorporated therein. Capitalized terms used in this Schedule that are not otherwise defined in this Schedule shall have the meaning set forth in the Master Terms. In consideration of the foregoing promises, and other good and valuable consideration, the receipt of which are hereby acknowledged, the parties hereby agree as follows:

1. ADDITIONAL DEFINITIONS
1.1 "Application Pack" means the object code software utility release(s) that are designed to work with the Software that may be, in Blackboard's sole discretion, issued in between Updates, designated by number, and/or later incorporated into Updates or Upgrades.
1.2 "Authorized End User" means any individual who is a student resident in a degree- or certificate-granting program of Customer, prospective student, student, alumni, consortia student registered to take one of Customer's regularly offered courses of instruction, trustee or collaborating researcher of Customer or a Customer employee (solely to the extent any such employee uses the Software for Customer's internal training purposes). Customer's Authorized Users will not exceed Customer's FTE listed on the Pricing Summary.
1.3 " Corrections" means a change (e.g., fixes, workarounds and other modifications) made by or for Blackboard which corrects Software Errors in the Software, provided in temporary form such as a patch, and later issued in the permanent form of an Update.
1.4 "Designated Server Site" means the physical location where the Software will be installed, as identified in the Pricing Summary. Unless otherwise indicated in the Pricing Summary, the Designated Server Site shall be the physical location at the primary address of Customer.
1.5 "Pricing Summary" means the pricing attributable to the Software and services provided pursuant to this Schedule as set forth on the cover page to the Agreement.
1.6 "Software" means, for purposes of this Schedule only, the Blackboard Learning System - Vista Enterprise proprietary software (formerly named WebCT Vista Enterprise) including Updates, Upgrades, Corrections and Application Packs thereto.
1.7 "Software Error" means a failure of any Software materially and substantially to conform to applicable Documentation, provided that such failure can be reproduced and verified by Blackboard using the most recent version (including all available Corrections, Application Packs, Updates, and Upgrades) of such Software made available to Customer, and further provided that Software Errors do not include any nonconformity to applicable Documentation caused by: (i) Customer's or its end users' negligence; (ii) any modification or alteration to the Software not made by Blackboard; (iii) data that does not conform to Blackboard's specified data format; (iv) operator error; (v) use on any system other than the operating system specified in the Documentation, (vi) accident, misuse or any other cause which, in Blackboard's reasonable determination, is not inherent in the Software; or (vii) any use of the Software other than as expressly authorized in this Schedule.
1.8 "Supported Interface" means application-based interfaces (API) provided pursuant to the Blackboard Building Blocks® and Blackboard PowerLinks™ programs, to the extent such programs are available, network protocols, data formats, database schemas, and file formats available for use in the Software as expressly specified in the Documentation.
1.9 "Third-Party Software" means the software or content manufactured or created by third parties that has been incorporated by Blackboard into the Software or that has been shipped with the Software.
1.10 "Updates" means the object code versions of the Software that have been developed by Blackboard to correct any Software Error and/or provide additional functionality and that have been commercially released with a version number that differs from that of the prior version in the number to the right of the decimal point (e.g., 2.0 vs. 2.1) and that are not marketed as a separate product or module, including Application Packs.
1.11 "Upgrades" means the object code versions of the Software that have been customized, enhanced, or otherwise modified by or on behalf of Blackboard, acting in its sole discretion, to include additional functionality and that have been released with a version number that differs from that of the prior version in the number to the left of the decimal point (e.g., 3.0 vs. 2.0) and that are not marketed as a separate product or module.

2. LICENSE
2.1 Grant of License. Subject to the terms and conditions of this Schedule and the Master Terms, Blackboard grants Customer a limited, non-exclusive, non-sublicensable right and license (i) to install and use one (1) production copy and one unsupported Test Copy of the Software for one installation at Customer's Designated Server Site, solely in the form of machine-readable, executable, object code or bytecode, as applicable, and solely in connection with providing access to Customer Content to Customer's Authorized End Users and to use the Documentation provided, however, that such Test Copy may be used to the extent required for and for the sole purposes of application clustering and/or load balancing, (a) on a group of production servers, with each server acting as a managed node within such group so that, effectively, the application is deployed on a single logical system host comprised of multiple managed node servers or (i) on multiple managed nodes that are configured and deployed on a single physical host that manages the self contained nodes. Customer acknowledges and understands that in the event it wishes to use the Software for purposes other than those expressly permitted by the foregoing, including, without limitation, to provide course materials or other content to any end users who are not Customer's Authorized End Users, Customer will be required to obtain additional license rights from Blackboard pursuant to a separately executed Schedule and payment of additional license fees.

2.2 General Usage Restrictions. Customer agrees not to use the Software or Documentation for any purposes beyond the scope of the license granted in Section 2.1. Without limiting the foregoing, except as expressly contemplated in this Agreement or as otherwise agreed in writing between the Parties, Customer shall not: (i) copy or duplicate the Software or Documentation, provided that, notwithstanding the foregoing, Customer shall be permitted to create one (1) copy of the Software for archival, non-productive purposes provided that Customer reproduces on the copy all copyright notices and any other confidentiality or proprietary legends that are on or encoded in the Software; (ii) decompile, disassemble,
reverse engineer or otherwise attempt to obtain or perceive the source code from which the Software is compiled or interpreted, and Customer hereby acknowledges that nothing in this Agreement shall be construed to grant Customer any right to obtain or use such source code; (iii) install or use the Software on any computer, network, system or equipment other than the Designated Server Site, except with the prior written consent of Blackboard; (iv) modify the Software or create any derivative or new version of Blackboard's Software, except with the prior written consent of Blackboard, provided that the foregoing shall not be construed to prohibit Customer from configuring the Software to the extent permitted by the Software's standard user interface; (v) sublicense, assign, sell, lease or otherwise transfer or convey, or pledge as security or otherwise encumber, Customer's rights under the license granted in Section 2.1; or (vi) use the Software or Documentation to provide services to third parties other than Authorized End Users in the nature of a service bureau, time sharing arrangement or as an application service provider, as such terms are ordinarily understood within the software industry or for any other reason. Customer will not obscure, remove or alter any of the trademarks, trade names, logos, patent, trademark notices or markings on the Software, nor will Customer add any other notices or markings to the Software or any portion thereof except as permitted by the Software standard user interface. Customer shall not use the Software in violation of Blackboard's obligations to any third party incurred prior to the Effective Date, provided that Blackboard has notified Customer of such obligation. Customer shall not provide access to the Software to anyone other than Authorized End Users without Blackboard's prior written consent; provided, however, that Customer may provide access to Blackboard Building Blocks® or Blackboard PowerLinks™ partners that are subject to a valid Blackboard developer’s license agreement for the limited purpose of installing, maintaining and supporting their respective Blackboard Building Blocks® and Blackboard PowerLinks™ applications. Customer shall ensure that its use of the Software complies with all applicable laws, statutes, regulations or rules promulgated by governing authorities having jurisdiction over the Parties or the Software. Customer warrants that its Authorized End Users will comply with the provisions of this Schedule in all respects, including, without limitation, the restrictions set forth in this Section 2.2. Customer will take appropriate steps to ensure that it and its Authorized End Users do not share access information (including user identification data and passwords) with third parties except as expressly permitted under this Agreement. Under no circumstances shall Customer permit any third party to host the Software.

2.3 Further Restrictions. Customer acknowledges that certain Blackboard Software contains an “Auto Report” feature, which feature provides to Blackboard aggregate usage statistics regarding the Software and Blackboard represents and warrants that the Auto Report feature does not report individually identifiable use information to Blackboard or any third party. Customer will not disable the Auto Report feature of the Software, or undertake any action which has the effect of preventing such feature from operating correctly or the effect of modifying the information reported thereby.

2.4 Interoperability. To the extent permitted by the specifications as outlined in the Documentation, if the Customer wishes to achieve interoperability of the Software with another software program and requires interface specifications or other information in order to do so, the Customer should request that information from Blackboard. Nothing in this Section 2.4 authorizes Customer to use any interfaces except Supported Interfaces. Customer may not use any Supported Interface in a manner that is inconsistent with the Documentation.

2.5 Third Party Software/Content. Customer acknowledges that the Software may utilize Third Party Software. Pursuant to its agreements with these third parties, Blackboard hereby grants to Customer a non-exclusive, non-transferable license or sublicense, as applicable, to load and/or operate and use the Third Party Software solely in connection with the Software and Customer's own instructional activities.

2.6 Ownership of Software. Blackboard and its licensors shall be deemed to own and hold all right, title and interest in and to the Software and Documentation, and Customer acknowledges that it neither owns nor acquires any additional rights in and to the Software and Documentation not expressly granted by this Agreement, and Customer further acknowledges that Blackboard hereby reserves and retains all rights not expressly granted in this Agreement, including, without limitation, the right to use the Software or Documentation for any purpose in Blackboard's sole discretion.

2.7 Expansion of Licensed Use. The Software is priced annually based upon Customer's FTE (as defined below). Customer represents and warrants that the FTE provided to Blackboard and set forth on the Pricing Summary is correct and accurate to the best of its knowledge, and agrees that it will inform Blackboard of any increase in its FTE prior to the beginning of any Renewal Term (as defined below). Blackboard will assess additional license fees for the Software for increases in Customer's FTE.

"FTE" or “Full Time Equivalent” is defined as the number of full-time students plus half of the part-time students. To the extent that Customer desires not traditional students, including without limitation, faculty, staff, alumni, continuing education students or participants in community outreach or under-graduate or graduate courses to utilize the Blackboard Software, the total number of such other users shall be communicated to Blackboard to be priced separately when the combined numbers of such other users exceeds ten percent (10%) of the total FTE number reported by Customer.

Blackboard's assessment of additional license fees will be in accordance with Blackboard's then-current pricing. In the event of growth related to a Customer merger or acquisition, Blackboard's assessment of additional license fees will be in accordance with Blackboard's then-current pricing.

2.8 Other Rights. Customer hereby grants to Blackboard the limited right to use Customer's name, logo and/or other marks for the sole purpose of listing Customer as a user of the Software in Blackboard's promotional materials. Blackboard agrees to discontinue such use within fourteen (14) days of Customer's written request.

3. DELIVERY

Unless otherwise agreed by the Parties, as soon as commercially practicable after the Schedule Effective Date, Blackboard will make available a copy of the Software for downloading from the Internet by Customer for purposes of installation by Customer. Customer will take possession of the Software within thirty (30) days of availability. Customer acknowledges that the Software shall be activated for the Initial Term (as defined below) by a license key consisting of identification codes to be provided by Blackboard to Customer electronically promptly after receipt by Blackboard of Customer's IP address and operating system information. A new license key will be provided to Customer for each Renewal Term (as defined below) upon receipt by Blackboard of Customer's renewal notice (or such Renewal Term. Initial delivery of the Software shall be deemed complete when Blackboard notifies Customer that the Software is available for download. Customer acknowledges that the download site will be available to Customer for a period not longer than thirty (30) days from the date of such notice, and Customer will have no right to download the Software after this thirty (30)-day period.

4. FEES

In consideration for the services provided and license(s) granted in this Schedule with respect to the Initial Term, Customer shall pay to Blackboard all fees specified in the Pricing Summary or otherwise required in this Schedule, which fees shall be non-cancelable and non-refundable. With respect to each Renewal Term, if any, Customer shall pay to Blackboard the then-current fees for such services and licenses, which amounts shall
be due and payable within thirty (30) days of the date of Blackboard’s invoice for such Renewal Term. Customer further agrees to reimburse Blackboard for: (i) reasonable travel and living expenses incurred by Blackboard’s employees and subcontractors in connection with the performance of maintenance and support services under this Schedule and; (ii) any other expenses described in this Schedule, provided that Blackboard will receive Customer’s prior approval for single expenses greater than $250, and further provided that, upon Customer’s request, Blackboard will provide reasonable documentation indicating that Blackboard incurred such expenses. Except as otherwise required by this paragraph, all amounts payable under this Schedule shall be subject to applicable provisions of the Master Terms.

5. TERM
This Schedule shall become effective (i) when executed by authorized representatives of both Parties (the “Schedule Effective Date”); or (ii) the Effective Date of the Agreement, whichever later occurs, and shall continue in effect for a period of three (3) years (the “Initial Term”), unless earlier terminated. Thereafter, the Schedule will renew automatically upon the conclusion of each twelve (12) month period following the Schedule Effective Date unless otherwise agreed upon by the Parties in writing for successive one (1)-year periods (each, a “Renewal Term”), unless either Party provides notice of its desire not to renew more than thirty (30) days prior to the end of the Initial Term or then-current Renewal Term, as applicable. Upon termination of this Schedule, all licenses granted under this Schedule shall immediately cease, and Customer will: (i) immediately discontinue all use of Software licensed under this Schedule; (ii) pay to Blackboard all amounts due and payable hereunder; (iii) remove the Software from its server and provide to Blackboard proof of the destruction of the original copy and any other copies of the Software; and (iv) return all Documentation and related training materials to Blackboard within a reasonable time at Customer’s cost.

6. LIMITED SOFTWARE WARRANTY
Blackboard warrants, solely for the benefit of Customer, that any Software licensed under this Schedule which is manufactured by Blackboard will substantially conform to applicable Documentation for a period of ninety (90) days after the relevant Available Date, provided that: (i) Blackboard has received all amounts owed under this Agreement; (ii) Customer is not in material breach of this Agreement; (iii) Customer has installed any Corrections, Upgrades and Updates made available to Customer; and (iv) Customer has notified Blackboard in writing of any failure of the Software to conform to the foregoing warranty within the warranty period. CUSTOMER ACKNOWLEDGES AND AGREES THAT, TO THE MAXIMUM EXTENT PERMITTED BY LAW, THE FOREGOING WARRANTY IS IN LIEU OF ALL OTHER WARRANTIES BY BLACKBOARD, AND THAT BLACKBOARD’S SOLE OBLIGATION, AND CUSTOMER’S SOLE REMEDY, WITH RESPECT TO ANY BREACH OF THE FOREGOING WARRANTY, IS REPAIR OR REPLACEMENT (AT BLACKBOARD’S OPTION) OF THE RELEVANT SOFTWARE IN A TIMELY MANNER.

7. SUPPORT AND MAINTENANCE

IN WITNESS WHEREOF, the parties hereto have executed this Schedule as of the date hereof.

BLACKBOARD INC.  

                          Signature

                          TESS FRAZIER, VICE PRESIDENT
                          Print Name and Title

                          Date:

SANTA BARBARA CITY COLLEGE

                          Signature

                          JOE SULLIVAN, VICE PRES., BUSINESS SVCS
                          Print Name and Title

                          Date:
AGREEMENT

between

THE REGENTS OF THE UNIVERSITY OF CALIFORNIA

and

Santa Barbara City College

This is a cost-reimbursement Agreement between The Regents of the University of California, on behalf of its Santa Barbara campus (hereinafter "University") and Santa Barbara City College (hereinafter "Subcontractor") for the performance of services on a project entitled "REU Site: Internships in nanosystems Science, Engineering and Technology (INSET) Program" (hereinafter "Project"). This Agreement is funded under the authority of Grant Number EEC-0754874 (hereinafter "Prime Award") from the National Science Foundation (hereinafter "NSF") in 2008 for Research and Development. The CFDA number for the Prime Award is 47.041.

ARTICLE I. SCOPE OF AGREEMENT

Subcontractor shall provide the necessary personnel, equipment, facilities and supplies to perform the work described in the Statement of Work, appended hereto as Exhibit A.

ARTICLE II. PERIOD OF PERFORMANCE

The period of performance of this Agreement shall be from April 1, 2008 through March 31, 2009.

ARTICLE III. CONSIDERATION AND METHOD OF PAYMENT

The total amount presently available for payment and allocated to this Agreement is $8,100 for the period stated in Article II. The parties contemplate that University will allot additional funds to this Agreement in the amount of $16,950. However, such additional funding is contingent upon receipt by University of continuation funding from NSF and upon the scientific progress of the Subcontractor.

University shall reimburse Subcontractor for allowable costs incurred in the performance of this Agreement provided that:

1. The total of such costs does not exceed the amount presently allocated in this Article III;

2. Such costs are incurred in accordance with the applicable cost principles and Subcontractor's established policies and procedures.

Reimbursements for indirect costs shall not exceed the rate(s) specified in Subcontractor's indirect cost agreement(s), negotiated with its cognizant government agency, in effect during the term of this agreement.

April 10, 2008

UC Santa Barbara – Santa Barbara City College

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Subcontractor shall submit invoices to University for reimbursement at least quarterly, but no more often than monthly. Costs must be identified on each invoice by cost category similar to the budget in Exhibit B. Invoices that do not reference University’s Subagreement number shall be returned to the Subcontractor. Invoices in duplicate shall be submitted on Subcontractor's billing forms to the following address:

Alycia Lewis  
CNSI Building (MC6105)  
University of California  
Santa Barbara, CA 93106

University will make provisional payment on all invoices submitted in accordance with the terms of this agreement. The final invoice, clearly marked FINAL, must be submitted within 60 days after the expiration date of this agreement. Receipt and payment of the final invoice by University shall constitute complete satisfaction of all of University’s obligations under this agreement and Subcontractor shall release and discharge University from all further claims and obligations upon payment thereof.

ARTICLE IV. ALLOWABLE COSTS AND ADMINISTRATIVE REQUIREMENTS

The allowability of costs shall be in accordance with the provision of OMB Circular A-21, "Cost Principles for Educational Institutions."

Subcontractor’s management systems shall meet the standards specified in OMB Circular A-110, "Grants and Agreements with Institutions of Higher Education, Hospitals and Other Nonprofit Organizations - Uniform Administrative Requirements."

ARTICLE V. PROJECT PERSONNEL

University's Principal Investigator:

Dr. Evelyn Hu  
CNSI Building (MC 6105)  
University of California  
Santa Barbara, CA 93106

University's authorized personnel for the purpose of negotiating this Agreement are the following duly authorized officials of the University: Nancy Lewis, Director Sponsored Projects, Cora Diaz, Interim Associate Director Sponsored Projects, and Lynne VanDerKamp, Sponsored Projects Officer.

Changes or modifications to this Agreement shall be approved by a duly authorized official of the University. University's Principal Investigator is authorized to approve only programmatic changes which involve neither a substantial change in the scope of work nor any part of this agreement.

Subcontractor's Principal Investigator is Nicholas Arnold. No change of Subcontractor's Principal Investigator shall be made without prior written approval of University.
ARTICLE VI. REPORTS

Subcontractor shall submit annual performance reports 120 day prior to the end date stated in Article II.

A final performance report shall be submitted within 30 days of the end date.

All reports shall be submitted to University's Principal Investigator.

ARTICLE VII. PATENTS

Patents and Inventions shall be in accordance with the clause found at 37 CFR part 401 (Standard Patent Rights Clauses) and is incorporated herein by reference to the same extent as if provided in full text.

ARTICLE VIII. DISSEMINATION OF PROJECT RESULTS

The Subcontractor is expected to publish or otherwise make publicly available the results of the work conducted under this award.

At such time as any article resulting from work under this Agreement is published in a scientific, technical or professional journal or publication, one reprint shall be sent to University's Principal Investigator.

ARTICLE IX. COPYRIGHT

When publications or similar materials are developed from work supported in whole or in part by this Agreement, the author is free to arrange for copyright without approval. A copy of such materials and a royalty-free and other fee-free license to use them for educational and research purposes shall be provided to University.

Any such copyrighted or copyrightable materials shall be subject to a royalty-free, nonexclusive, worldwide, and irrevocable license to the Government to reproduce, publish, or otherwise use them and to authorize others to do so for Federal Government purposes.

ARTICLE X. ACKNOWLEDGMENT OF SUPPORT AND DISCLAIMER

An acknowledgment of support and a disclaimer must appear in the publication of any material, whether copyrighted or not, based on or developed under this project, in the following terms:

*This material is based upon work supported by the National Science Foundation under Award No. EEC-0754874 and The Regents of the University of California.*

All materials, except scientific articles or papers published in scientific journals, must also contain the following:

*Any opinions, findings, and conclusions or recommendations expressed in this publication are those of the author(s) and do not necessarily reflect the views of the National Science Foundation or of The Regents of the University of California.*
Any solicitation using Federal grant funds to procure goods and services (including construction) costing $500,000 or more must announce the amount and percentage of total costs to be financed with Federal funds.

ARTICLE XI. PRIOR APPROVAL REQUIREMENTS

Except for those actions listed below, prior approval requirements shall be as specified in Exhibit C. All requests for prior approval, including the actions listed below, shall be directed to University's Principal Investigator, who shall recommend appropriate action to the Sponsored Projects Office.

1. Pre-award Costs
2. No Cost Extension

Any requests that require additional approval by the Government shall be submitted to the University in sufficient time to allow forwarding to meet the deadlines of the Government.

ARTICLE XII. TITLE TO EQUIPMENT

Title to all non-expendable personal property purchased with funds from this Agreement shall vest in Subcontractor upon acquisition. In the event Subcontractor is unable to complete the project (e.g., Subcontractor's Principal Investigator transfers to another Institution), University reserves the right to take title to all personal property acquired with funds from this agreement and, at University's expense, requires Subcontractor to transfer said property to where ever University may direct.

ARTICLE XIII. RECORDS

The Subcontractor shall maintain such records and accounts necessary to assure a proper accounting of all project funds. University, the Director of the National Science Foundation or any of their duly authorized representatives, shall have access to any books, documents, paper and records of Subcontractor which are directly pertinent to this Agreement for the purpose of making audits, examinations, excerpts and transcriptions.

ARTICLE XIV. TERMINATION

Either party may terminate this agreement upon thirty (30) days written notice to the other. In the event of such termination, Subcontractor shall take all reasonable steps to minimize further costs, and shall be entitled to reimbursement for costs and noncancellable obligations incurred prior to the effective date of termination, except in no event shall such reimbursement exceed the total amount allocated as set forth in Article III. The allowability of costs in the event of termination shall be determined in accordance with OMB Circular A-21. Within sixty (60) days after termination, Subcontractor shall submit a final invoice to University and University shall promptly make payment to Subcontractor of the amount due.

ARTICLE XV. INDEPENDENT CONTRACTOR
Subcontractor's relationship to University in the performance of this Agreement is that of Independent Contractor. Nothing contained in this agreement shall be construed as constituting Subcontractor the partner, agent or employee of University or as authorizing Subcontractor to create or assume obligation or liability in the name of University or to subject University to any obligation or liability.

The personnel performing the services under this Agreement shall at all times be under Subcontractor's exclusive direction and control and shall be employees or agents of Subcontractor and not employees or agents of University.

ARTICLE XVI. INDEMNIFICATION

Subcontractor shall defend, indemnify, and hold University, its officers, employees, and agents harmless from and against any and all liability, loss, expense (including reasonable attorney's fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorney's fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of Subcontractor, its officers, agents, or employees.

University shall defend, indemnify, and hold Subcontractor, its officers, employees, and agents harmless from and against any and all liability, loss, expense (including reasonable attorney's fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorney's fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of University, its officers, agents, or employees.

ARTICLE XVII. NOTICES

All notices required by this Agreement shall be made in writing and sent prepaid by certified mail. For purposes of this Agreement the addresses of the parties are as follows:

**UNIVERSITY:** Cora L. Diaz  
Subcontracts Officer  
Office of Research  
3227 Cheadle Hall  
University of California  
Santa Barbara, CA 93106

**SUBCONTRACTOR:**  
Joe Sullivan, Vice Pres., Business Svcs  
Santa Barbara City College  
721 Cliff Drive  
Santa Barbara, CA 93109-2394

ARTICLE XVIII. USE OF UNIVERSITY NAME

April 10, 2008

UC Santa Barbara – Santa Barbara City College
Neither Subcontractor nor University shall use the name of the other, either expressly or by implication, in any publicity or advertisement without the express written approval of the other party to this Agreement.

ARTICLE XIX. ADDITIONAL PROVISIONS

The following documents are incorporated herein by reference and are made a part hereof:

1. Exhibit A Statement of Work
2. Exhibit B Budget
3. Exhibit C NSF award# EEC-0754874

ARTICLE XX. ORDER OF PRECEDENCE

In the event of conflicting conditions, the following order of precedence shall apply:

Agreement

Exhibit C

ARTICLE XXI. ENTIRE AGREEMENT

This Agreement and attachments hereto contain the entire agreement between the two parties. All modifications must be in writing and signed by the duly authorized officials of University and Subcontractor. No oral agreements or conversation with any officer or employee of either party shall affect or modify any of the terms and conditions of this Agreement.

THE REGENTS OF THE UNIVERSITY OF CALIFORNIA

Signature

Cora L. Diaz
Subcontracts Officer

Date 4/10/08

Santa Barbara City College

Signature

JOSEPH E. SULLIVAN
Vice President, Business Services

Name and Title

Date
SBCC Budget Narrative/Justification for UCSB INSET Program

A. Senior Personnel
Co-PI and Community College Faculty Mentor Nicholas J. Arnold (Engineering Professor) will receive the following annual stipends over the 3 years of the program:

- Year 1: $6,500
- Year 2: $6,750
- Year 3: $7,000

His will provide critical input on program design, help guide students through the summer program, advise the program coordinator on student events and workshops, closely monitor student progress throughout the summer, and coach students on writing abstracts and developing posters to present at national conferences.

B. Travel
Co-PI travel to the SACNAS National Conference. Annual cost of $1,600. Estimated expenses include airfare @ $600/trip, 4 days lodging/meals @ $600/trip, and conference registration @ $400/trip.
<table>
<thead>
<tr>
<th>ORGANIZATION</th>
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<tbody>
<tr>
<td>Santa Barbara City College</td>
<td>Proposal No:</td>
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**Summary Proposal Budget**

**Principal Investigator / Project Director**
Nicholas J Arnold

**A. Senior Personnel:** PI/PI, Co-PI's, Faculty and Other Senior Associates
(List each separately with title, A.T. show number in brackets)

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<th>CAL</th>
<th>ACAD</th>
<th>SUMR</th>
<th>Funds Requested by proposer</th>
<th>Funds granted by NSF (if different)</th>
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<td>1. Nicholas J Arnold - Professor</td>
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<td>$6,500</td>
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<td>6. (0) Others (List Individually on Budget Justification Page)</td>
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<td>6,500</td>
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**B. Other Personnel (Show Numbers in Brackets)**

1. (0) Post Doctoral Scholars
2. (0) Other Professionals (Technician, Programmer, Etc.)
3. (0) Graduate Students
4. (0) Undergraduate Students
5. (0) Secretarial - Clerical (If Charged Directly)
6. (0) Other

**Total Salaries and Wages (A + B)**
6,500

**C. Fringe Benefits (If Charged as Direct Costs)**

**Total Salaries, Wages and Fringe Benefits (A + B + C)**
6,500

**D. Equipment (List Item and Dollar Amount for Each Item Exceeding $5,000.**

**Total Equipment**

**E. Travel**

1. Domestic (Incl. Canada, Mexico and U.S. Possessions) 1,600
2. Foreign

**F. Participant Support Costs**

1. Stipends
2. Travel
3. Subsistence
4. Other

**Total Number of Participants**
0

**Total Participant Costs**
0

**G. Other Direct Costs**

1. Materials and Supplies
2. Publication Costs/Documentation/Dissemination
3. Consultant Services
4. Computer Services
5. Subawards
6. Other

**Total Other Direct Costs**
0

**H. Total Direct Costs (A Through G)**
8,100

**I. Indirect Costs (F&A) (Specify Rate and Base)**
(Rate: , Base: )

**Total Indirect Costs (F&A)**
0

**J. Total Direct and Indirect Costs (H + I)**
8,100

**K. Residual Funds**
0

**L. Amount of This Request (J) Or (J Minus K)**
$8,100

**M. Cost Sharing Proposed Level**

**FOR NSF USE ONLY**

**IFP/PI Name**
Nicholas J Arnold

**Org. Rep. Name**

**INDIRECT COST RATES**

**Date of Check**

**Date of Rate**

**Item 6.1-h**

**Electronic Signatures Required for Revised Budget**

**EXHIBIT (R)**
### SUMMARY PROPOSAL BUDGET

**ORGANIZATION**
Santa Barbara City College

**PRINCIPAL INVESTIGATOR / PROJECT DIRECTOR**
Nicholas J Arnold

<table>
<thead>
<tr>
<th>A. SENIOR PERSONNEL: PUPD, Co-PI’s, Faculty and Other Senior Associates (List each separately with title, A.T. show number in brackets)</th>
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<tbody>
<tr>
<td><strong>Nicholas J Arnold - Professor</strong></td>
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<td>CAL</td>
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<th>B. OTHER PERSONNEL (SHOW NUMBERS IN BRACKETS)</th>
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<tr>
<td>1. (0) POST DOCTORAL SCHOLARS</td>
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<td>2. (0) OTHER PROFESSIONALS (TECHNICIAN, PROGRAMMER, ETC.)</td>
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<tr>
<td>3. (0) GRADUATE STUDENTS</td>
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<td>4. (0) UNDERGRADUATE STUDENTS</td>
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<tr>
<td>5. (0) SECRETARIAL - CLERICAL (IF CHARGED DIRECTLY)</td>
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<tr>
<th>C. FRINGE BENEFITS (IF CHARGED AS DIRECT COSTS)</th>
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<tr>
<td>TOTAL SALARIES AND WAGES (A + B)</td>
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<tr>
<th>D. EQUIPMENT (LIST ITEM AND DOLLAR AMOUNT FOR EACH ITEM EXCEEDING $5,000.)</th>
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<td>TOTAL EQUIPMENT</td>
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<tr>
<th>E. TRAVEL</th>
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<tbody>
<tr>
<td>1. DOMESTIC (INCL. CANADA, MEXICO AND U.S. POSSESSIONS)</td>
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<td>2. FOREIGN</td>
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<th>F. PARTICIPANT SUPPORT COSTS</th>
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<tr>
<td>1. STIPENDS</td>
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<td>2. TRAVEL</td>
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<td>3. SUBSISTENCE</td>
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<td>4. OTHER</td>
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<tr>
<th>G. OTHER DIRECT COSTS</th>
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<tbody>
<tr>
<td>1. MATERIALS AND SUPPLIES</td>
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<tr>
<td>2. PUBLICATION COSTS/DOCUMENTATION/DISSEMINATION</td>
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<td>3. CONSULTANT SERVICES</td>
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<td>4. COMPUTER SERVICES</td>
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<td>5. SUBAWARDS</td>
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<td>6. OTHER</td>
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<tr>
<th>H. TOTAL DIRECT COSTS (A THROUGH G)</th>
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<tr>
<td>TOTAL OTHER DIRECT COSTS</td>
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<tr>
<th>I. INDIRECT COSTS (F&amp;A) (SPECIFY RATE AND BASE)</th>
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<th>M. COST SHARING PROPOSED LEVEL $</th>
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**FOR NSF USE ONLY**

**PROPOSAL NO.**

**DURATION (months)**
Proposed

**AWARD NO.**

**PROPSAL NAME**
Nicholas J Arnold

**INDIRECT COST**
Item 6.1-h

**ORG. REP. NAME**
Marilyn D. Gravert

**Date Check**
04/24/06

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*ELECTRONIC SIGNATURES REQUIRED FOR REVISED BUDGET*
**SUMMARY PROPOSAL BUDGET**

**FOR NSF USE ONLY**

<table>
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<tr>
<th>ORGANIZATION</th>
<th>Santa Barbara City College</th>
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<tr>
<td>PRINCIPAL INVESTIGATOR / PROJECT DIRECTOR</td>
<td>Nicholas J Arnold</td>
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<th>Funds Granted by NSF (if different)</th>
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<td>(List each separately with title, A.7. show number in brackets)</td>
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<tr>
<td>1. <strong>Nicholas J Arnold - Professor</strong></td>
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<td>E. TRAVEL</td>
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<tr>
<td>1. DOMESTIC (INCL. CANADA, MEXICO AND U.S. POSSESSIONS)</td>
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<td>F. PARTICIPANT SUPPORT COSTS</td>
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<td>TOTAL OTHER DIRECT COSTS</td>
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<td>H. TOTAL DIRECT COSTS (A THROUGH G)</td>
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<tr>
<td>I. INDIRECT COSTS (F&amp;A)(SPECIFY RATE AND BASE)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(Rate: , Base: )</td>
<td></td>
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</tr>
<tr>
<td>TOTAL INDIRECT COSTS (F&amp;A)</td>
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<tr>
<td>J. TOTAL DIRECT AND INDIRECT COSTS (H + I)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>K. RESIDUAL FUNDS</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>L. AMOUNT OF THIS REQUEST (J) OR (J MINUS K)</td>
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<tr>
<td>M. COST SHARING PROPOSED LEVEL</td>
<td>$</td>
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</table>

**FOR NSF USE**

**INDIRECT COST RA1**

**Item 6.1-h**

**Page 10 of 13**

**04/2003**

**ELECTRONIC SIGNATURES REQUIRED FOR REVISED BUDGET**

**PI/PD NAME**

Nicholas J Arnold

**PI/PD SIGNATURE**

Nicholas J Arnold

**O.R. REP. NAME**

Marilyn Spaventa

**O.R. REP. SIGNATURE**

Marilyn Spaventa
<table>
<thead>
<tr>
<th>Category</th>
<th>NSF Funded</th>
<th>Fund Requested by Proposal</th>
<th>FUNDS GRANTED BY NSF (if different)</th>
</tr>
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<tr>
<td><strong>A. SENIOR PERSONNEL: PI(PD), Co-PI's, Faculty and Other Senior Associates</strong> (List each separately with title, A.T. show number in brackets)</td>
<td></td>
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<tr>
<td>1. Nicholas J. Arnold - Professor</td>
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</tr>
<tr>
<td>5.</td>
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<td>6. ( ) OTHERS (LIST INDIVIDUALLY ON BUDGET JUSTIFICATION PAGE)</td>
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<td><strong>TOTAL SALARIES AND WAGES (A + B)</strong></td>
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<td>5. SUBAWARDS</td>
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<td>6. OTHER</td>
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<tr>
<td><strong>TOTAL OTHER DIRECT COSTS</strong></td>
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<tr>
<td><strong>H. TOTAL DIRECT COSTS (A THROUGH G)</strong></td>
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<tr>
<td><strong>J. TOTAL DIRECT AND INDIRECT COSTS (H + I)</strong></td>
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<td>$25,050</td>
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<tr>
<td><strong>K. RESIDUAL FUNDS</strong></td>
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<td><strong>M. COST SHARING PROPOSED LEVEL $</strong></td>
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<td><strong>FOR NSF</strong></td>
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<tr>
<td>Nicholas J. Arnold</td>
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<td><strong>INDIRECT COSTS</strong></td>
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<td>ORG REP NAME</td>
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<td>Item 6.1-h</td>
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<td><strong>DATE CHANGED</strong></td>
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<tr>
<td>Mary Jane Spaventa</td>
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*ELECTRONIC SIGNATURES REQUIRED FOR REVISED BUDGET*
Subject: Award Id: 0754874, PI: Hu
From: jrobey@nsf.gov
Date: 13 Mar 2008 16:26:09 -0400
To: awards@research.ucsb.edu
CC: dgaawd@nsf.gov

Award Date: March 13, 2008
Award No. EEC-0754874
Proposal No. EEC-0754874

Dr. Henry T. Yang  
Chancellor  
University of California, Santa Barbara  
Office of Research  
Rm 3227 Cheadle Hall  
SANTA BARBARA, CA  93106-2050

Dear Dr. Yang:

The National Science Foundation hereby awards a grant of $ to University of California, Santa Barbara for support of the project described in the proposal referenced above as modified by revised budget dated February 7, 2008.

This project, entitled "RSU Site: Internships in Nanosystems Science, Engineering and Technology (INSET)," is under the direction of Evelyn L. Hu, Nicholas J. Arnold.

This award is effective April 1, 2008 and expires March 31, 2009.

This is a continuing grant which has been approved on scientific / technical merit for approximately 3 years. Contingent on the availability of funds and the scientific progress of the project, NSF expects to continue support at approximately the following level:

FY 2009
FY 2010

The scientific/technical progress of the project is documented through submission of annual and final project reports to NSF. Such reports are to be submitted electronically via the NSF FastLane System [www.fastlane.nsf.gov]. Information regarding the specific due dates of such reports also is available in FastLane.

This grant is awarded pursuant to the authority of the National Science Foundation Act of 1950, as amended (42 U.S.C. 1861-75) and is subject to Federal Demonstration Partnership General Terms and Conditions (FDP, dated 04/05) and the NSF Agency-Specific Requirements (dated 6/1/07) available at http://www.nsf.gov/awards/managing/fed dem part.jsp.

Funds provided by this award include support for "Research Experiences for Undergraduates" in accordance with the NSF program announcement 07-569.

Please view the project reporting requirements for this award at the following web address [https://www.fastlane.nsf.gov/researchadmin/prsLogInHome.do?awdID=0754874].

The attached budget indicates the amounts, by categories, on which NSF has based its
support.

The cognizant NSF program official for this grant is Esther Bolding, (703) 292-8380. The cognizant NSF grants official contact is Andrea R. Kline, (703) 292-4820.

Sincerely,

John C. Robey
Grants and Agreements Officer

CPDA No. 47.041
awards@research.ucsb.edu
April 14, 2008

Santa Barbara Community College
721 Cliff Drive
Santa Barbara, CA 93109

Attn: Alex Pittmon

Re: West Campus Swing Space 1 & 2

Dear Mr. Pittmon;

Please find our proposal to accommodate the Drama, Music, and Purchasing Departments into new modular facilities. Our understanding is that these new facilities will be arranged as shown on attached drawing labeled Scheme #5 rev. dated 3-19-2008, except the dimension between purchasing/Receiving and acting classrooms will be 10'-0".

We will try to expedite the DSA approval process by trying for an over the counter process. This will require two (2) separate application numbers in order to meet DSA over the counter approvals of not more than four (4) modular buildings at any one application.

Our proposal is based on providing all architectural, structural, civil, electrical, landscaping site development services including topographical survey and construction administration services in order to accommodate the one-story modular facilities provided by others.

Based on our understanding of the requirements and our experience with similar projects, our fee for this scope of work is $141,838.00 not including reimbursable expenses.

Reimbursable expenses such as prints, mileage, shipping, delivery, postage, and DSA application fees if required will be billed separately.

Services not included are soils and geotechnical reports, location of existing utilities, and full time construction administration services.

If the above mentioned proposal is satisfactory, please sign and return one copy to us.

Very Truly Yours,

Donald Ziener, AIA
KRUGER BENSEN ZIEMER ARCHITECTS, INC.

Santa Barbara Community College

Kruger Benson Ziener Architects, Inc.
Certification of Interest and Qualifications in Administering the California Community Colleges Statewide Financial Aid Media Campaign

Qualifications

Please attach additional pages summarizing the administrative qualifications and experience of your district in the following areas for projects of this scope:

1. Service as a fiscal agent for the Chancellor's Office and fiscal management of contracts;
   A) Conducting a competitive bid process for projects of this magnitude (process to select a subcontractor must be consistent with standards and requirements of the State Chancellor's Office)
   B) Management of subcontracts,
   C) Use of the California Multiple Award Schedule (CMAS)
2. Rapid start up and implementation of complex projects;
3. What is the customary percent of administrative cost charged by your district for projects of this scope? 5%

Certification

I hereby certify that the information above and attached is accurate and that the Santa Barbara Community College District is interested in administering the California Community Colleges Statewide Financial Aid Media Campaign.

Required Signatures

District Chief Executive Officer

District Chief Business Officer

District Contact (please type or print clearly):

Name: Robert Morales
Title: Director of Purchasing
Phone: 805-965-0581 x4348
E-mail: MoralesR@sbcc.edu

This form and attachments must be received by the Chancellor's Office no later than 5:00 pm on Wednesday, April 16, 2008. Signatures are required. Responses may be sent by mail, fax or email attachment (scanned .pdf file showing required signatures). Send to:

Marianne Estes
Student Services and Special Programs Division
California Community Colleges Chancellor's Office
1102 Q Street
Sacramento, CA 95811-6549
Fax: 916-324-8486
Email: mestes@cccco.edu
April 9, 2008

Marianne Estes
Student Services and Special Programs Division
California Community Colleges Chancellor's Office
1102 Q Street
Sacramento, CA 95811-6549

Dear Ms. Estes:

Thank you for the opportunity to submit our interest in administering the Statewide Financial Aid Media Campaign. Attached is the information requested. Santa Barbara City College is uniquely qualified to serve in this capacity for the following reasons: (1) the college has done an excellent job in administering the Statewide Financial Aid Campaign since its inception and has the organizational structures and processes in place to continue doing so; (2) the college has a great deal of expertise and experience in administering complex county, state, federal, and private grants; and (3) the college has been actively involved in using both English and Spanish language marketing campaigns using print, web, radio, transit and television media. Much of the work has been done by subcontracting to private marketing communications companies. In addition, we have initiated a local marketing campaign targeting financial aid outreach using BFAP funds. As a result, we have extensive experience and a firm understanding of what needs to be completed.

Again, thank you for the opportunity to submit our application. Let us know if we can answer any questions or provide any additional information.

Sincerely,

Jack Friedlander
Executive Vice President, Educational Programs
Qualification #1 Service as a Fiscal Agent

Santa Barbara Community College District ("District") has extensive experience as a fiscal agent and manager of contracts. The District is currently the fiscal agent for the Statewide Financial Aid Media Campaign. In the past fifteen years, the District has managed over $75 million of grants and contracts. For the past twenty-five years, the District has acted as fiscal agent for a Cal-Soap consortium of eleven schools and agencies. The District has also acted as the fiscal agent for the Chancellor’s Office for the current Statewide Financial Aid Media Campaign.

In the area of contract management, the District has managed the current Statewide Financial Aid Media Campaign. We work closely with the Program Director (Paige Mariatt-Dorr) and Marianne Estes of the Student Services and Special Programs Division of the Chancellor’s Office. As we have been involved since the initial bid, we feel we have the expertise required to continue to provide excellent service in administering this contract.

We (the District) have experience using California Multiple Award Schedule (CMAS) Contracts. Though we do not use them extensively, we have utilized these contracts for purchases of various commodities. The CMAS contracts provide a value added service to the District for products and services at prices which have been assessed to be fair, reasonable and competitive.

Qualification #2 Rapid Start up and Implementation of complex projects

Additionally, when the District became the fiscal agent for this media campaign, we were under extreme time constraints to stay on schedule. Over the short time period allocated, we were able to:

- Finalize the bid package
- Work with the Chancellor’s Office to answer all questions relating to the Media Campaign submitted by agencies
- Receive & review all bid packages to make sure proper format & documentation.
- Distribute all packages to selection committee
- Notified advertising agencies the results of the process
- Execute contract with agency
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

BID TABULATION

Project: East Campus Fire Hydrants
Date: Wednesday, April 16, 2008

BID: #627
Time: 2:00 p.m.

<table>
<thead>
<tr>
<th>Contractor</th>
<th>Base Bid</th>
<th>Bid Bond</th>
<th>Subcontractor List</th>
<th>Experience Statement</th>
<th>MBE/WBE</th>
<th>Signed</th>
<th>Contractor Licensing Statement</th>
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<td>X</td>
<td>X</td>
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<td>Peter Lapidus Construction</td>
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</table>

Bid Opened by: Kara Patton

Bid Opening Attended by: Kara Patton, Alex Pittmon, Mindy Johnson and Hillary Lapidus

Copies Sent to: B. Armstrong
A. Pittmon
R. Morales
J. Sullivan
Statewide Strategic Initiative Hub
Fiscal Memorandum of Understanding (MOU)
With Santa Barbara Community College District

The terms of this agreement shall be for the duration of the grant project and reports, January 1, 2008 through June 30, 2008. The Statewide Strategic Initiative Hub grant, awarded to Santa Barbara Community College District, provides the following over the funding period of 1/1/08 – 6/30/08:

**Statewide Strategic Initiative Hub grant:** provides $13,500

The goal of this project at the College of the Sequoias is to develop and implement an Interpreting in Health Care certificate program, based on the well-established program and curricula used at the City College of San Francisco, including:

1. Conduct outreach and increase collaboration with at least four local industry partners and three colleges, with regard to an Interpreting in Health Care Program, by March 2008.
2. Develop and implement Interpreting in Health Care Program at COS, including curriculum, classroom, course schedule, and advertising, by June 2008.
3. Kaweah Delta Hospital will conduct language proficiency testing [for English/Spanish, related to healthcare] for approximately 150 hospital employees, by March 2008.
4. Enroll at least 25 students in the first semester of the program, starting in June 2008.
5. Facilitate textbook loan program for participants of the HCI program, with appropriate safeguards to ensure return of books.
7. Provide travel expenses for key project facilitators.

**College** refers to College of the Sequoias (as noted by signature below).

**Fiscal Agent** refers to Santa Barbara Community College District Fiscal Services (Sharon Coffield, Assistant Controller).

**Project Coordinator** refers to Ann Durham, RN, MSN, FNP, Esq., who will facilitate grant activities by regular communication with college coordinator; and write monthly, quarterly, annual, and final reports.

**Project Director** refers to Marsha Roberson, Director, Regional Health Occupations Resource Center (RHORC), who will review and approve grant invoices; conduct regular communications with the Project Coordinator and supervise grant implementation.

**College Coordinator** refers to Cindy DeLain, RN, MSN, Dean of Nursing, Allied Health & Physical Education at College of the Sequoias, who will be responsible for grant activity implementation.

**Invoicing:** The College Coordinator (or College Delegate) is responsible for invoicing the Fiscal Agent (Santa Barbara Community College District) for grant expense reimbursement on a monthly to quarterly basis (final invoice due 7/11/08).

- Copy of general ledger transaction details should be included. Invoices should clearly identify which grant budget the request for reimbursement is for [Statewide Strategic Initiative Hub Grant].
- Invoices should be billed to Santa Barbara Community College District, and sent to the Project Director for review and approval for reimbursement, attn: Marsha Roberson, RHORC Director, Santa Barbara City College, 721 Cliff Drive, Santa Barbara, CA 93109-2394
- The Fiscal Agent will reimburse colleges through electronic transfer, or as requested by the College Coordinator.

College shall indemnify and hold harmless the Fiscal Agent, Santa Barbara Community College District, and RHORC, its officers, agents and employees from any claims or damages arising out of this agreement.

College of the Sequoias [Signature]
Title V.P.

Santa Barbara Comm. College District, Grant Fiscal Agent [Signature]
Title V.P., Business Services

Joseph Sullivan

Santa Barbara City College, 721 Cliff Drive, Santa Barbara, CA 93109-2394 • (805) 965-0581, ext. 2783 • Fax (805) 963-7222
E-mail: roberson@sbcc.edu • http://www.sbcc.edu/rhoc • http://www.healthoccupations.org
RESOLUTION
OF THE GOVERNING BOARD OF THE
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

Re: INTERNAL BUDGET TRANSFERS - FISCAL YEAR 07-08

WHEREAS, the Santa Barbara City College District Board of Trustees on June 28, 2007, adopted its budget for the fiscal year; and

WHEREAS, routine budget transfers between major objects have been requested by department chairs to better meet changing fiscal needs;

NOW, THEREFORE, BE IT RESOLVED that budget transfers be made resulting in the net effect as shown:

<table>
<thead>
<tr>
<th>Description</th>
<th>Fund</th>
<th>Object</th>
<th>Increase</th>
<th>Decrease</th>
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<td>11000</td>
<td>500000-Other Operating Expense</td>
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<td>400000-Supplies and Materials</td>
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<td>$10,000.00</td>
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<td></td>
<td>11000</td>
<td>500000-Other Operating Expense</td>
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<td>$10,000.00</td>
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<td></td>
<td>11000</td>
<td>500000-Other Operating Expense</td>
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<tr>
<td>Dean Of Ed Programs - Voc Ed Advertising &amp; Marketing</td>
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<td>500000-Other Operating Expense</td>
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PASSED AND ADOPTED by the Board of Trustees of the Santa Barbara Community College

District this 24th of April 2008, by the following vote:

Ayes:

Noes:

Absent:

Concur:

________________________________________
John B. Romo
Superintendent/President and Secretary/
Clerk to the Board of Trustees
RESOLUTION
OF THE GOVERNING BOARD OF THE
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

RE:  Additional Revenue 2007-2008

WHEREAS, additional revenue not included in the 2007-2008 Adopted Budget has been received and needs to be appropriated, and

WHEREAS, under the provisions of Education Code Sections 85200 and 85210, such action may be taken by written resolution of the governing board;

NOW, THEREFORE, BE IT RESOLVED, that the County Superintendent of Schools and County Auditor be authorized and directed to increase the revenue and budgeted expenditures as shown below.

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<th>Revenue Amount</th>
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Total New Money $ 6,281

PASSED AND ADOPTED BY THE Board of Trustees of the Santa Barbara Community College District on the 24th day of April 2008, by the following vote:

Ayes:
Noes:
Absent:
Concur:

John B. Romo
Superintendent/President and Secretary/Clerk to the Board of Trustees

Item 6.2-b
04/24/08