AGENDA

MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

SPECIAL MEETING/STUDY SESSION
November 13, 2008
Room A218
4:00 pm

MacDougall Administration Center
Santa Barbara City College
721 Cliff Drive

The District Office is located at 721 Cliff Drive, Santa Barbara, CA. It is wheelchair accessible. The following services are available when requests are made by 4:00 p.m. of the day before the meeting: American Sign Language interpreters or use of a reader during a meeting; large print agenda or minutes in alternative format; assistive listening devices. Please contact the Office of Campus Diversity at (805) 965-0581 ext 3640 if you need assistance in order to participate in a public meeting or if you need the agenda and public documents modified as required by Section 202 of the American with Disabilities Act.

The Office of the President, Room A 110 in the MacDougall Administration Center is the location where documents that are public records relating to any item under discussion on a Board agenda (including documents distributed with the agenda and those distributed to all or a majority of the members of the Board within 72 hours prior to a Board meeting) are available for public inspection.

Board agendas and supporting documents are also posted on the college website at http://www.sbcc.edu/boardoftrustees/.

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

1.2 ROLL CALL

1.3 WELCOME

1.4 HEARING OF CITIZENS

Members of the public have the opportunity to directly address the Board on the item described in the notice for this meeting before the Board's consideration of that item. Unless otherwise determined by the Board, each person is limited to five minutes (20 minutes per issue). Those wishing to address the Board at this meeting should complete a written request and return it to the Board secretary prior to the Board meeting. (Govt. Code Sec 54954.3)

2. STUDY SESSION

1. Review of the following Board Policies (Attachment 1)
   BP 2315 Closed Session
   BP 2365 Recording
BP 2410 Policy and Administrative Procedure
BP 2431 Superintendent/President Selection
BP 2610 Presentation of Initial Collective Bargaining Proposals
BP 2716 Political Activity
BP 2717 Personal Use of Public Resources
BP 2720 Communications Among Board Members
BP 2730 Board Member Health Benefits

2. Budget 2008-09

3. Update on Institutional Self Study for Re-affirmation of Accreditation

4. ADJOURNMENT

The next Regular Meeting of the Board of Trustees will be held on Thursday, November 20, 2008 at 4:00 pm in A211. A Study Session will be held on December 3, 2008, at 4:00 pm in A218.
BP 2315  CLOSED SESSIONS

Reference: Government Code Sections 54956.8, 54956.9, 54957, 54957.6; Education Code Section 72122

Closed sessions of the Board shall only be held as permitted by applicable legal provisions including but not limited to the Brown Act, California Government Code and California Education Code. Matters discussed in closed session may include:

- the appointment, employment, evaluation of performance, discipline or dismissal of a public employee;
- charges or complaints brought against a public employee by another person or employee, unless the accused public employee requests that the complaints or charges be heard in an open session. The employee shall be given at least twenty-four (24) hours written notice of the closed session.
- advice of counsel on pending litigation, as defined by law;
- consideration of tort liability claims as part of the district's membership in any joint powers agency formed for purposes of insurance pooling;
- real property transactions;
- threats to public security;
- review of the District's position regarding labor negotiations and giving instructions to the District's designated negotiator;
- discussion of student disciplinary action, with final action taken in public;
- conferring of honorary degrees;
- consideration of gifts from a donor who wishes to remain anonymous;
- to consider its response to a confidential final draft audit report from the Bureau of State Audits.

The agenda for each regular or special meeting shall contain information regarding whether a closed session will be held and shall identify the topics to be discussed in any closed session in the manner required by law.

After any closed session, the Board shall reconvene in open session before adjourning and shall, consistent with law; announce any actions taken in closed session and the vote of every individual Board member present.

All matters discussed or disclosed during a lawfully held closed session and all notes, minutes, records or recordings made of such a closed session are confidential and shall remain confidential unless and until required to be disclosed by action of the Board or by law.
BP 2365  RECORDING

Reference: Government Code Sections 54953.5, 54953.6; Education Code Section 72121(a)

If the Board causes any tape or video electronic recording of a meeting, the recording shall be subject to inspection by members of the public in accordance with the California Public Records Act, Government Code Sections 6250, et seq. The Superintendent/President is directed to enact administrative procedures to ensure that any such recordings are maintained for at least thirty days following the taping or recording.

Persons attending an open and public meeting of the Board may, at their own expense, record the proceedings with an audio or video tape recording or a still or motion picture camera or may broadcast the proceedings. However, if the Board finds by a majority vote that the recording or broadcast cannot continue without noise, illumination, or obstruction of view that constitutes or would constitute a persistent disruption of the proceedings, any such person shall be directed by the President of the Board to stop.
BP 2410  POLICY AND ADMINISTRATIVE PROCEDURE

Reference: Education Code Section 70902; Accreditation Standard IV.B.1.b & e

The Board may adopt such policies as are authorized by law or determined by the Board to be necessary for the efficient operation of the District. Board policies are intended to be statements of intent by the Board on a specific issue within its subject matter jurisdiction.

The policies have been written to be consistent with provisions of law, but do not encompass all laws relating to district activities. All district employees are expected to know of and observe all provisions of law pertinent to their job responsibilities.

Policies of the Board may be adopted, revised, added to or amended at any regular board meeting by a majority vote. Proposed changes or additions shall be introduced not less than one regular meeting or Policies Committee or Study Session of the Board prior to the meeting at which action is recommended.

Administrative procedures are to be issued by the Superintendent/President as statements of method to be used in implementing Board Policy. Such administrative procedures shall be consistent with the intent of Board Policy. Unless otherwise directed, administrative procedures may be revised as deemed necessary by the Superintendent/President.

The Superintendent/President shall, provide each member of the Board with any revisions since the last time they were provided. The Board reserves the right to direct revisions of the administrative procedures should they, in the Board's judgment, be inconsistent with the Board's own policies.

Policies and administrative procedures shall be electronically available to District employees through the District website as maintained by the Human Resources and Legal Affairs Department.

Adopted: POLICY PROPOSED BY ACCREDITATION STANDARD
BP 2431  SUPERINTENDENT/PRESIDENT SELECTION

Reference: Accreditation Standard IV.B.1, IV.B.1.j: Title 5, Sections 53000 et seq.

In the case of a Superintendent/President vacancy, the Board shall establish a search process to fill the vacancy. The process shall be fair and open and comply with relevant regulations.
BP 2610 PRESENTATION OF INITIAL COLLECTIVE BARGAINING PROPOSALS

Reference: Government Code Section 3547

The Superintendent/President is directed to enact administrative procedures that assure compliance with the requirements of Government Code Section 3547 regarding the presentation to the Board of initial proposals for collective bargaining.

Collective bargaining begins when either an exclusive representative or the District itself presents an initial proposal for consideration in accordance with the timelines specified in the bargaining agreements with the district and the Santa Barbara City College Instructors' Association and the California School Employees Association and its Chapter 289.
BP 2716  POLITICAL ACTIVITY

Reference: Education Code Sections 7054; 7056; Government Code 8314

Members of the Board shall not use District funds, services, supplies or equipment to urge the passage or defeat of any ballot measure or candidate, including, but not limited to, any candidate for election to the governing board.
BP 2717  PERSONAL USE OF PUBLIC RESOURCES

Reference: Government Code Section 8314; Penal Code Section 424

No trustee shall use or permit others to use public resources, except that which is incidental and minimal, for personal purposes or any other purpose not authorized by law.
BP 2720   COMMUNICATIONS AMONG BOARD MEMBERS

Reference: Government Code Section 54952.2

Members of the Board shall not communicate among themselves by the use of any form of communication (e.g., personal intermediaries, e-mail, or other technological device) in order to reach a collective concurrence regarding any item that is within the subject matter jurisdiction of the Board.
BP 2730  BOARD MEMBER HEALTH BENEFITS

Reference: Government Code Section 53201, 53205

Trustees who are currently serving on the governing board may participate in the college health and benefits program to this extent: they are eligible to receive the applicable district allowance (single, employees and spouse, or family) for full-time employees to apply toward any or all of the district health, dental, and life insurance. They are not eligible for disability income protection. Any cost in excess of the district allowance must be paid by the Trustee.

Any former member of the governing board who has completed at least one full term or four consecutive years in office may, upon termination participate in the District medical and dental plan providing he/she pays the full cost of benefit payments.