MINUTES

REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

July 26, 2007

REGULAR MEETING
4:00 p.m.

Earth & Biological Sciences Building
Room 309
Santa Barbara City College
721 Cliff Drive

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

President Villegas called the meeting to order.

1.2 ROLL CALL

Members present:
Dr. Alexander
Dr. Dobbs
Mrs. Green
Mr. Jurkowitz
Ms. Livingston, Vice President
Mr. O'Neill
Mr. Villegas, President
Mr. Montgomery, Student Trustee

Others present for all or a portion of the meeting:

Mr. John Romo, Supt/President and Secretary Clerk to the Board of Trustees
Aguirre-Fuentes, Lydia, STEP/Counseling
Alarcon, Ignacio, President Academic Senate
Auchincloss, Liz, President CSEA
Baird, Nancy, HR/LA
Bishop, Paul, VP Information Technology
Bruce, Kay, Public Information Officer
Cooper, Darla, Sr. Director, Research
Ehrlich, Sue, VP HR/LA
Fitzgerald, Tom, ASB President
Fryslie, Ann, Director, Student Life
Griffin, Leslie, Controller
Lizalde, Martha, STEP Program
Lozano, Carmen, Step Program
Ornelas, Ivonne, STEP Program
Purdie, Carole, Step Program
Smith, Guy, Dean Educational Programs
Spaventa, Marilynn, Dean Educational Programs
Vega, Carina, Student Senator
1.3 WELCOME

President Villegas extended a cordial welcome to all.

1.4 HEARING OF CITIZENS

No citizen expressed an interest to address the board.

1.5 MINUTES OF THE REGULAR MEETING OF JUNE 28, 2007

Upon motion by Dr. Dobbs, seconded by Ms. Livingston, the Board approved the minutes of the regular meeting of June 28, 2007.

1.6 COMMUNICATIONS

The following reports were presented to the Board of Trustees about various matters involving the District. No action was taken unless listed on a subsequent Agenda.

a. REPORT BY ACADEMIC SENATE – Mr. Ignacio Alarcon

Mr. Alarcon reported on the following: Provided brief background information on himself. The Academic Senate held their summer meeting last week and had only 3 senators absent. Items discussed were the presentation of the Student Learning Outcomes; the proposed Institutional Student Learning outcomes; approved revised sabbatical leave request for Margaret Prothero; and the committee for the Partnership for Student Success will be attending the study session to present their progress report. The Instructors’ Association and the Academic Senate have agreed upon the individuals that will serve on the Superintendent/President Search Committee and they are Cornelia Alsheimer (adjunct), Kelly Lake, Homer Arrington, and Ignacio Alarcon.

b. REPORT BY ASSOCIATED STUDENTS – Mr. Tom Fitzgerald

Mr. Fitzgerald reported on the following: First Student Senate meeting was held today, five officers attended the meeting and they did not take any action on items as it was their first meeting of the year. Discussed student senate promotion and upcoming student senate conferences, overall it was a good start to what promises to be a strong senate. Doug Montgomery will be attending a Student Trustee’s conference in San Jose. This conference is held annually and Doug will be the first student trustee to attend in over 8 years, due to the fact that they had the student trustee in place early this year.

c. REPORT ON CLASSIFIED EMPLOYEES – Ms. Liz Auchincloss

Ms. Auchincloss reported on the following: Provided a brief update on the SWAT incident. Attended the study session where the Superintendent/President search was discussed and was very impressed with Dr. Jim Walker and his presentation.

d. REPORT ON CURRENT EVENTS – None

1.7 GOVERNING BOARD

a. REPORT REGARDING THE SELECTION PROCESS FOR THE SUPERINTENDENT/PRESIDENT AND APPROVAL OF SUPERINTENDENT/PRESIDENT SEARCH COMMITTEE

Dr. Dobbs reported that he, Sally Green and Des O’Neill met as the ad hoc committee. Dr. Dobbs noted that Dr. Walker spoke at the Study Session of July 12; everyone was
impressed by his presentation and demeanor. The committee’s recommendation is to hire the firm of Community College Search Services, which is the company that Dr. Walker works for. Dr. Walker will work with the search committee as a facilitator for SBCC’s Superintendent/President search. The contract with Community College Search Services is listed under Business Services as an action item.

Dr. Dobbs presented the committee’s recommendation for the composition of the Screening Committee and they are: 3 Faculty members, 1 Adjunct faculty, 3 Classified staff, 2 Administrative, 2 Community members, 1 Student member, 1 Foundation staff member, 1 Adult Education Advisory Committee member. To date no appointments have been made from the administrative, community, foundation, or adult education advisory committee areas. These committee members will need to devote their time to three 5-hour meetings and as needed over a three-week period. The committee will provide the board their recommendations and they will not be ranked. The Board will make the final decision from the applicants presented.

A motion was made by Ms. Livingston, seconded by Mr. O’Neill, for Board to accept the ad hoc committee’s report and approve the composition and selection process for the Screening Committee.

Dr. Alexander requested that Ms. Livingston’s motion be amended to allow the ad hoc committee the authority to receive input from the board members for the community representatives to serve on the committee. The ad hoc committee would then determine from those candidates who will serve on the committee, so that the first meeting of the search committee is not delayed until after the August board meeting. Ms. Livingston did not accept Dr. Alexander’s amendment; she felt that the board as a whole should select the community member for the committee.

President Villegas recommended that the composition of the screening committee and the approval of Dr. Walker’s contract be voted on at this meeting. It was also recommended that a Special Board meeting be held prior to the study session of August 9 and the agenda item would be the selection of the community representatives by the Board.

Upon motion by Ms. Livingston, seconded by Mr. O’Neill, the Board approved the ad hoc board committee’s recommendation regarding the composition and selection process for a Screening Committee to assist the Governing Board with the selection of candidates to be considered for the position of Superintendent/President of the Santa Barbara Community College District.

Upon motion by Dr. Alexander, seconded by Mrs. Green, the Board approved that the ad hoc board committee proceed with the appointment of the remaining members of the selection committee and to explore any suggestions received for the selection of the community members. Dr. Alexander also recommended that all the names of the selection committee be presented at the Special Board meeting for approval. Recommendations for the community member positions need to be submitted to Dr. Dobbs prior to the Special Board meeting of August 9, for discussion and to be voted upon prior to convening to the study session.

Items taken out of order at this time: Classified Longevity Career Increment, Item 3.1 Presentation on the American Sign Language Institute Immersion Program and Item 4.2 Program Review of the CE STEP Program.

2. HUMAN RESOURCES & LEGAL AFFAIRS – Ms. Susan Ehrlich

2.1 HUMAN RESOURCES & LEGAL AFFAIRS CONSENT ITEMS

The Certificated Faculty position of PE/Health Instructor was removed from this agenda.
Upon motion by Mr. O'Neill, seconded by Ms. Livingston, the Board approved the Human Resources and Legal Affair consent items, as contained in the agenda and attachments. Mr. Villegas abstained.

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<td>KIGGENS, James</td>
<td>Director, So Coast Multimedia Regional Ed Center</td>
<td>TBD incl 44 Extended Days</td>
<td>8/23/07-6/30/08</td>
<td>1-Yr, FT Temporary Contract Re: G. Smith</td>
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**CLASSIFIED APPOINTMENTS**

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<td>MONTEZ, Jose</td>
<td>Custodian</td>
<td>12/5</td>
<td>8/1/07</td>
<td>FT/12 Mo. Re: A. Trejo</td>
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**CLASSIFIED LONGEVITY CAREER INCREMENT**

Sue Ehrlich spoke to the 30 years of service of Nancy Baird. Nancy began her career at SBCC in 1973 as a substitute stenographer clerk, she worked as an hourly in Student Personnel in the Veterans office as a senior secretary and health occupations until she was promoted to certificated personnel technician in 1990. It has been a wonderful association for the college. Nancy brings outstanding skills, intelligent, excellence, self sufficiency’s, high level of personal responsibility, commitment to personal development and life long learning and a belief in and loyalty to the institution of SBCC. Ms. Ehrlich provided many more praises for Nancy. It was also noted that each year Nancy receives numerous compliments from candidates, successful and unsuccessful, praising Nancy’s assistance and knowledge. Nancy loves to travel, is a proud grandmother of two very exceptional and accomplished grandchildren, and her husband who has retired feels that Nancy should also retire and of course Sue disagrees with that. Ms Ehrlich extended her congratulations and thanks to Nancy. President Romo presented Nancy Baird with a plaque and a certificate for dinner from the Board and college community.

2.2 HUMAN RESOURCES & LEGAL AFFAIRS ACTION ITEMS

a. Employment of Professional Expert Per Education Code Section 88003

Upon motion by Ms. Livingston, seconded by Mr. O’Neill, the Board approved the contract for Mr. Robert Else for up to 12 months as Director, Computer Applications for Banner implementation at a rate of $75/hour. Funding is from Banner implementation funds, as contained in the agenda.

3. EDUCATIONAL PROGRAMS – Ms. Marilynn Spaventa

3.1 PRESENTATION BY MARILYNN SPAVENTA, DEAN, EDUCATIONAL PROGRAMS, AND MICHELE SMITH, INSTRUCTOR, ASL, ON THE AMERICAN SIGN LANGUAGE INSTITUTE IMMERSION PROGRAM

Dean Marilynn Spaventa and Dr. Kara Powers provided a report on the School of Modern Languages piloted immersion American Sign Language (ASL) program that was presented this summer.

3.2 RECOMMEND APPROVAL OF MEMORANDUM OF UNDERSTANDING TO PARTICIPATE IN THE CALIFORNIA PARTNERSHIP FOR ACHIEVING STUDENT SUCCESS (Cal-PASS). (Item was discussed at the Ed Policies Meeting of July 17, 2007).
Upon motion by Mrs. Green, seconded by Mr. O’Neill, the Board approved the Memorandum of Understanding to participate in the California Partnership for Achieving Student Success (Cal-PASS), as contained in the agenda and attachment.

3.3 RECOMMEND APPROVAL OF SUBMISSION TO THE CHANCELLOR’S OFFICE OF AN ECONOMIC AND WORKFORCE DEVELOPMENT GRANT ENTITLED “INCUMBENT WORKER RESPONSIVE TRAINING” IN THE AMOUNT OF $800,000. (Item was discussed at the Ed Policies Meeting of July 17, 2007)

Upon motion by Mr. O’Neill, seconded by Ms. Livingston, the Board approved the submission of the grant application entitled “Incumbent Worker Responsive Training” to the Chancellor’s Office, as contained in the agenda and attachment.

4. CONTINUING EDUCATION – Ms. Carole Purdie

4.1 RECOMMENDED APPROVAL OF NEW COURSES AND TITLE CHANGES, CONTINUING EDUCATION DIVISION – FALL 2007

Upon motion by Dr. Alexander, seconded by Mr. Jurkowitz, the Board approved the new courses and title change for the Continuing Education Division, effective Fall 2007, as contained in the agenda and attachments.

4.2 PROGRAM REVIEW OF CONTINUING EDUCATION’S STEP (STUDENT SERVICES) PROGRAM

Dean Carole Purdie presented a report on the STEP Program activities that promote the transition from non-credit to credit.

5. BUSINESS SERVICES – Ms. Leslie Griffin

5.1 BUSINESS CONSENT ITEMS

Upon motion by Dr. Alexander, seconded by Mrs. Green, the Board approved the Business Consent items, as contained in the agenda and attachments.

a. RATIFICATION OF PURCHASE ORDERS, Attachment 5.1-a

b. RATIFICATION OF PAYMENTS AS SUMMARIZED BELOW (Detailed report may be viewed in the Accounting Office, A-130.)

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<td>County Treasury</td>
<td>142759-4838, 358-422 (ACH)</td>
<td>2,332,175.73</td>
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<td>ACH: Automated Clearinghouse</td>
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c. ACKNOWLEDGMENT OF RECEIPT OF QUARTERLY FINANCIAL STATEMENT ENDING 3/31/07 (The report may be viewed in the Accounting Office, A-130.)

d. AUTHORIZATION TO DECLARE/DISPOSE OF SURPLUS EQUIPMENT:
   1) 1997 GMC PICK UP TRUCK-Marine Diving Technology (Vehicle has been declared “totaled” by our insurance agency)
   2) Toro Riding Mower-Wake Center
e. APPROVAL OF 2007-08 M.O.U. AUTHORIZING THE SANTA BARBARA COUNTY EDUCATION OFFICE TO AUDIT SELECT COMMERCIAL WARRANTS RATHER THAN 100%. Attachment 5.1-e

f. APPROVAL OF 2007-08 AGREEMENT WITH XAP CORPORATION FOR THE DESIGN, DEVELOPMENT, OPERATION AND MAINTENANCE OF THE CCC ONLINE ADMISSION SYSTEM (CCC APPLY), $25,029, Attachment 5.1-f

g. APPROVAL OF CHANGE ORDER NO. 1, BAGISH OVERLOOK (Item was discussed at the Facilities Committee meeting on July 10), Attachment 5.1-g

h. APPROVAL OF CHANGE ORDER NO. 4, ENERGY EFFICIENCY PROJECT – SCHOTT CENTER LIGHTING RETROFIT OVERLOOK (Item was discussed at the Facilities Committee meeting on July 10), Attachment 5.1-h

i. APPROVAL OF AGREEMENT WITH COMPASS ENERGY SOLUTIONS TO INSTALL PHOTOVOLTAIC POWER SYSTEM, SPORTS PAVILION, $2,380,000 OVERLOOK (Item was discussed at the Facilities Committee meeting on July 10), Attachment 5.1-i

j. DENIAL OF CLAIM FILED 07/06/07 - CAROLYN RITA

5.2 BUSINESS ACTION ITEMS

a. ADOPTION OF RESOLUTION NO. 1 (2007-08) AUTHORIZING ROUTINE INTERNAL TRANSFERS

Upon motion by Dr. Alexander, seconded by Mrs. Green, the Board approved Resolution No. 1 (2007-08) authorizing routine internal transfers for 2006-07, as contained in the agenda and attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mrs. Green, Mr. Jurkowitz, Ms. Livingston, Mr. O’Neill, Mr. Villegas.

Noes: None

Concur: None

b. ADOPTION OF RESOLUTION NO. 2 (2007-08) PROVIDING FOR 2007-08 BUDGET REVISIONS DUE TO RECEIPT OF UNBUDGETED REVENUE

Upon motion by Dr. Alexander, seconded by Mrs. Green, the Board approved Resolution No. 2 (2007-08) authorizing 2006-07 budget revisions for unbudgeted revenue as contained in the agenda and attachment. The vote is as follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mrs. Green, Mr. Jurkowitz, Ms. Livingston, Mr. O’Neill, Mr. Villegas.

Noes: None

Concur: None

c. APPROVAL OF 2007-08 AGREEMENT CRPM-6131 WITH THE CALIF. DEPT. OF EDUCATION FOR CHILD DEVELOPMENT SERVICES, FACILITIES RENOVATION AND REPAIR, $19,670, AND ADOPTION OF RESOLUTION NO. 3 (2007-08)
Upon motion by Dr. Alexander, seconded by Ms. Livingston, the Board approved the referenced Agreement and adoption of Resolution No. 3 (2007-08) authorizing the Vice President, Business Services, to sign the Agreement on behalf of the District, as contained in the agenda and attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mrs. Green, Mr. Jurkowitz, Ms. Livingston, Mr. O’Neill, Mr. Villegas.

Noes: None

Concur: None

d. AUTHORIZATION TO ACCEPT BIDS AND AWARD CONTRACT: EXTERIOR PAINTING OF SCHOTT CENTER, BID #620

This item was removed from the agenda.

e. APPROVAL OF CONTRACT WITH COMMUNITY COLLEGE SEARCH SERVICES (CCSS) FOR PROFESSIONAL SERVICES—SUPERINTENDENT/PRESIDENT SEARCH PROCESS

Upon motion by Ms. Livingston, seconded by Dr. Dobbs, the Board approved the contract with Community College Search Services, as contained in the agenda and attachment.

6. INFORMATION TECHNOLOGY – None

G. CLOSED SESSION

a. Adjourn to Closed Session

Upon motion by Mr. O’Neill, seconded by Ms. Livingston, the Board approved convening to Closed Session to:

1) Conference with Legal Counsel-Existing Litigation Pursuant to 54956.9 (a)

Beverly Herbert v. Santa Barbara Community College District, Santa Barbara Superior Court case no. 01243555, Beverly Herbert, Plaintiff

b. Reconvene to Open Session

Upon motion by Dr. Alexander, seconded by Mr. O’Neill, the Board approved reconvening to open session. President Villegas reported that the Board conferred with legal counsel and directed legal counsel on how to proceed.

8. ADJOURNMENT

Upon motion by Mr. Jurkowitz, seconded by Dr. Dobbs, the Board approved adjourning this meeting, setting the next Regular Meeting of the Board of Trustees on Thursday, August 23, 2007 at 4:00 p.m. in A211. A Study Session will be held on August 9, 2007, in BC214 at 4:00 p.m.
APPROVED BY THE BOARD OF TRUSTEES ON August 23, 2007

President, Board of Trustees

Superintendent/President
Secretary/Clerk of the Board