MINUTES

REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

October 18, 2007

REGULAR MEETING
Room A-211
4:00 pm

MAC Building
Santa Barbara City College
721 Cliff Drive

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

President Villegas called the meeting to order.

1.2 ROLL CALL

Members present:

Dr. Kathryn Alexander
Dr. Joe Dobbs
Mrs. Sally Green
Mr. Morris Jukowitz
Ms. Joan Livingston, Vice President
Mr. Des O'Neill
Mr. Luis Villegas, President
Mr. Doug Montgomery, Student Trustee

Others present for all or a portion of the meeting:

Mr. John Romo, Supt/President and Secretary Clerk to the Board of Trustees
Alarcon, Ignacio, President Academic Senate
Alvarado, Rhys, The Channels
Auchincloss, Liz, President CSEA
Baird, Nancy, Human Resources/LA
Ben-Horin, Barbara, CEO Fdn for SBCC
Bishop, Paul, VP Information Technology
Bruce, Kay, Public Information Officer
Buckelew, Pablo, VP Continuing Education
Carter, Phil, Media Services
Cooper, Darla, Inst. Research
Edwards, Blair, Guest
Fitzgerald, Tom, ASB President
Friedlander, Jack, Executive VP
Frylie, Ann, Student Life
Gonzalez, Cristina, Earth Sciences
Gray, Bob, Earth Sciences
Meyer, Jeff, Earth Sciences
O'Connor, Erin, Earth Sciences
Partee, Ben, Educational Programs
Pazich, Betty, Educational Programs
Reynolds, Gail, Instructors' Association
Scharper, Alice, Educational Programs
Spaventa, Marilyn, Educational Programs
Sullivan, Joe, VP Business Services
Wright, Marsha, EOPS
1.3 WELCOME

President Villegas extended a cordial welcome to all.

1.4 MINUTES OF THE REGULAR MEETING OF SEPTEMBER 27, 2007

Upon motion by Mr. O’Neill, seconded by Ms. Livingston, the Board approved the minutes of the regular meeting of September 27, 2007.

1.5 HEARING OF CITIZENS

Ms. Marilyn Hochhauser spoke on the way she was treated by Instructor Ed Inks. President Villegas requested that President Romo investigate Ms. Hochhauser’s complaint and report back to the Board.

1.6 COMMUNICATIONS

The following reports were presented to the Board of Trustees about various matters involving the District. No action was taken unless listed on a subsequent Agenda.

a. REPORT BY ACADEMIC SENATE  – Mr. Ignacio Alarcon

Mr. Alarcon reported on the following: The Academic Senate met Oct 10 to discuss the ISLOs, which will be approved at their next meeting. President Romo attended and provided updates on the state budget, the college budget, the Community College Initiative and the possible local bond. The Academic Senate endorses the hiring of a consultant to conduct a survey regarding the placement of a possible bond for SBCC construction projects on the November 2008 ballot. The Partnership for Student Success Committee presented their recommendation that all members of the committee remain on the committee and they also recommended the addition of four more representatives for the 07-08 process. The Academic Senate is proud to hear that the Partnership for Student Success has received the Best Practices in Student Equity Award.

REPORT BY ASSOCIATED STUDENTS  – Mr. Tom Fitzgerald

Mr. Fitzgerald reported on the following: There are 32 active clubs on campus, 15 of those clubs participated in Club Day. There are two new student senators and three pending applications. Student Senate members will be attending the “Taking it to The Streets: Social Activism and Responsibility” conference in Sacramento. Spoke with Leif Skoberg, and Adam Green, Biological Sciences Instructor, on how the Student Senate can help promote sustainability on campus. Academic Senate invited three Student Senate members to assist in the development of the ISLOs. Matt Lorenzan, Student Success Advisor, addressed the Student Senate about working with them on Student Success and topics such as: teacher/student relationships, leadership training, and student involvement. The Student Senate will be working through the consultative process on helping spread awareness for the Community College Initiative to all the students. Congratulated the College on receiving the award for the Partnership for Student Success.

b. REPORT ON CLASSIFIED EMPLOYEES  – Ms. Liz Auchincloss

Ms. Auchincloss reported on the following: At last week’s Consultation Group meeting, President Romo discussed the Community College Initiative, the bond issue and the status of the procedure for reclassifying staff positions. The State Organization of CSEA supports the California Community College Initiative. Reported that CSEA appreciates the addition
of the 6th increment to the Professional Growth for Classified Staff. Reported that the Governor signed Bill SB 166, which is the Community College Emergency Preparedness Bill, a bill that CSEA sponsored.

c. REPORT ON CURRENT EVENTS – Ms. Kay Bruce

Ms. Bruce reported the following: The SBCC Theater Group Production, Over the Tavern opened October 19 and continues to Nov. 3. John Sonsini Art Exhibition continues at the Atkinson Gallery through November 2. John Sonsini will give a free public lecture on Wednesday, October 24th in the Atkinson Gallery. The Day of the Dead exhibit of Altars is at the Luria Library from October 29 to November 2 and the reception will be the evening of November 2. The 17th annual Leonard Dorantes Memorial Lecture will be held on November 8 at 12:45pm with a reception immediately following the lecture.

d. REPORT FROM SUPERINTENDENT/PRESIDENT – Mr. John Romo

Mr. Romo reported the following:

1) STUDENT EQUITY AWARD: To be one of two colleges across the State selected to receive the Student Equity Award from the System-Wide Office is a significant achievement. Extended appreciation and recognition to faculty, administration and staff who worked so hard on The Partnership for Student Success. Also extended appreciation to the Board for their leadership in supporting this from the very beginning. Acknowledged and thanked Dr. Diane Rodriguez-Kiino, Director of Campus Diversity, who took the initiative to develop the proposal that was submitted to the System Wide Office.

2) Reported that the Governor has signed the Emergency Procedures Bill. SBCC will be holding a two-day management level emergency preparedness workshop and classified staff will be provided with this training also. SBCC is going through a systematic review of all internal safety practices to verify that they are in place in the event of an emergency on campus.

3) Reported that the Governor signed AB 194, the California Community College Student Success Initiative, This action by the Governor will release the $33.1 million that was allocated as one time funding and is now ongoing funding for the system.

e. REPORT FROM BOARD MEMBERS

Mr. Villegas reported on the following: Today the Board will be approving the contract with Ruth Bernstein to conduct a survey regarding the possible placement of bond for SBCC construction projects on the November 2008 ballot. A sixteen member work-group will be formed to work with Ms. Bernstein and it will include a broad spectrum from the college, so all elements of the college community will have representation. The two Board members who will be serving with that work-group are: Dr. Kay Alexander and Mr. Morrie Jurkowitz. Thanked them for their willingness to serve on this work-group.

Mr. O'Neill congratulated, on behalf of the Board, all those involved in the Partnership for Student Success and expressed appreciation for all of the hard work that went into this program.

Dr. Alexander requested that the College Plan be placed on the next study session agenda for discussion. President Villegas asked President Romo to place it on the agenda.

Ms. Livingston Congratulated the SBCC Garvin Theater for winning the Best Theater award, in the Santa Barbara Independent, Best of Santa Barbara Poll,
2. GOVERNING BOARD

2.1 ADOPTION OF RESOLUTION 12 (2007-08) NAMING OF THE ENTREPRENEURSHIP AND BUSINESS INNOVATION PROGRAM AS THE JAMES D. SCHEINFELD ENTREPRENEURSHIP AND BUSINESS INNOVATION PROGRAM. (This item was reviewed and endorsed by the Ed Policies Committee on October 8, 2007.)

Upon motion by Mr. O’Neill, seconded by Mr. Jurkowitz, the Board unanimously approved Resolution 12 (2007-08) in honor of Mr. James D. Scheinfeld who has been a steadfast supporter of Santa Barbara City College, as contained in the agenda and attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mrs. Green, Mr. Jurkowitz, Ms. Livingston, Mr. O’Neill, Mr. Villegas

Noes: None

Absent: None

Concur: Mr. Montgomery (Student Trustee)

2.2 ADOPTION OF RESOLUTION 13 (2007-08) IN SUPPORT OF THE CALIFORNIA COMMUNITY COLLEGE INITIATIVE (OFFICIALLY KNOWN AS THE COMMUNITY COLLEGE GOVERNANCE, FUNDING STABILIZATION, AND STUDENT FEE REDUCTION ACT).

Upon motion by Mr. O’Neill, seconded by Mrs. Green, the Board approved Resolution 13 (2007-08) California Community College Initiative, as contained in the agenda and attachment. The vote follows:

Ayes: Dr. Dobbs, Mrs. Green, Mr. Jurkowitz, Ms. Livingston, Mr. O’Neill, Mr. Villegas

Noes: Dr. Alexander

Absent: None

Concur: Mr. Montgomery (Student Trustee)

3. HUMAN RESOURCES & LEGAL AFFAIRS – Ms. Nancy Baird

3.1 HUMAN RESOURCES & LEGAL AFFAIRS CONSENT ITEMS

Upon motion by Mr. O’Neill, seconded by Dr. Dobbs, the Board approved the Human Resources and Legal Affairs consent items as contained in the agenda and attachments.

CLASSIFIED APPOINTMENTS

DEARRY, Laurel 
Accounting Tech III  
TBD  
TBD  
Re: R. Macabio 
Accounting 
FT/12 Mo.

3.2 HUMAN RESOURCES & LEGAL AFFAIRS ACTION ITEM

a. RECOMMEND APPROVAL OF MEMO OF UNDERSTANDING FOR MANAGEMENT/SUPERVISORS GROUP.
Upon motion by Ms. Livingston, seconded by Mr. O’Neill the Board approved the Memo of Understanding for the Management/Supervisors Group, as contained in the agenda and attachment.

b. RECOMMEND APPROVAL OF MODIFICATIONS TO THE EXISTING CLASSIFIED EMPLOYEE PROFESSIONAL GROWTH PROGRAM.

Upon motion by Mr. O’Neill, seconded by Dr. Dobbs the Board approved the modifications to the existing Employee Growth Program as contained in the agenda.

4. EDUCATIONAL PROGRAMS – Dr. Jack Friedlander

4.1 SABBATICAL LEAVE PRESENTATION

Christopher Bate’s Sabbatical will be presented at a future meeting.

4.2 RECOMMEND APPROVAL OF THE INSTRUCTIONAL SERVICE AGREEMENT BETWEEN SANTA BARBARA CITY COLLEGE AND INTERNATIONAL TRAINING RESOURCES.

Upon motion by Mr. O’Neill, seconded by Mr. Jurkowitz, the Board approved the Instructional Service Agreement, as contained in the agenda and attachment.


Upon motion by Ms. Livingston, seconded by Dr. Dobbs, the Board approved the new courses and course modifications, as contained in the agenda and attachment.

4.4 PRESENTATION BY ROBERT GRAY, PROFESSOR, EARTH SCIENCE, AND EARTH SCIENCE FACULTY ON GEOLOGY FIELD TRIPS.

Professor Gray provided a presentation to the Board on their geology field trips.

5. CONTINUING EDUCATION – None

6. BUSINESS SERVICES – Mr. Joe Sullivan

6.1 BUSINESS CONSENT ITEMS

Upon motion by Mr. O’Neill, seconded by Mrs. Green, the Board approved the Business Consent Items as contained in the agenda and attachments.

a. RATIFICATION OF PURCHASE ORDERS, Attachment 6.1-a

b. RATIFICATION OF PAYMENTS AS SUMMARIZED BELOW (Detailed report may be viewed in the Accounting Office, A-130.)

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c. AUTHORIZATION TO ESTABLISH NEW CLUB ACCOUNTS FOR FUNDS 75, 79 AND 81 OR 2007-08, Attachment 6.1-c
d. APPROVAL OF INTERAGENCY AGREEMENT WITH THE FOUNDATION FOR CCC AND SITE LICENSE, 9/1/07 - 8/31/08, Attachment 6.1-d (Attachments to agreement available in A-121 upon request.)

e. 2007-08 INSTITUTIONAL MEMBERSHIPS: ADD 4C/SD (State staff development organization), $125, Educational Programs

f. APPROVAL OF M.O.U. WITH CAL-SOAP, EFFECTIVE 7/1/07, Attachment 6.1-f

g. APPROVAL OF REGIONAL HEALTH OCCUPATIONS RESOURCE CENTER AGREEMENTS, AS PART OF THE STATEWIDE STRATEGIC INITIATIVE HUB GRANT:

  1) Recruitment/Retention of Male Nurses, 8/1/07 - 6/30/08, $38,000, Attachment 6.1-g 1)
  2) Development of Paramedic to RN Career Transition Course, 9/10/07 - 2/27/08, $4,080, 6.1-g 2)

h. ACKNOWLEDGMENT OF RECEIPT OF QUARTERLY FINANCIAL STATEMENT ENDING 6/30/07 (The report may be viewed in the Accounting Office, A-130.)

6.2 BUSINESS ACTION ITEMS

a. ADOPTION OF RESOLUTION NO. 14 (2007-08) AUTHORIZING ROUTINE INTERNAL BUDGET TRANSFERS

Upon motion by Dr. Dobbs, seconded by Mr. O'Neill, the Board approved Resolution No. 14 (2007-08) authorizing routine internal transfers as contained in the agenda and attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mrs. Green, Mr. Jurkowitz, Ms. Livingston, Mr. O'Neill, Mr. Villegas

Noes: None

Absent: None

Concur: Mr. Montgomery (Student Trustee)

b. ADOPTION OF RESOLUTION NO. 15 (2007-08) PROVIDING FOR 2007-08 BUDGET REVISIONS DUE TO RECEIPT OF UNBUDGETED REVENUE

Upon motion by Dr. Dobbs, seconded by Mr. O'Neill, the Board approved Resolution No. 15 (2007-08) authorizing 2007-08 budget revisions for unbudgeted revenue as contained in the agenda and attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mrs. Green, Mr. Jurkowitz, Ms. Livingston, Mr. O'Neill, Mr. Villegas

Noes: None

Absent: None

Concur: Mr. Montgomery (Student Trustee)

c. RETROACTIVE APPROVAL OF BENTLEY CONSTRUCTION INSPECTION SERVICE, PHYSICAL SCIENCE REMODEL, $150,000, EFFECTIVE 6/30/07 - 12/30/08
Upon motion by Mr. O’Neill, seconded by Dr. Dobbs, the Board approved Bentley Construction Inspection Service to perform construction inspection services for the Physical Science remodel project, as delineated in the attachment, for an amount not to exceed $150,000, effective June 30, 2007, through December 30, 2008.

d. APPROVAL OF RUTH BERNSTEIN, INDEPENDENT CONTRACTOR, TO CONDUCT A BOND SURVEY, $27,000

Upon motion by Mr. O’Neill, seconded by Dr. Dobbs, the Board approved Ruth Bernstein, EMC Research-Market and Opinion Research Services, to conduct a survey regarding the placement on the November 2008 ballot of a possible bond for SBCC construction projects.

e. AUTHORIZATION TO ACCEPT BIDS AND AWARD CONTRACT: ECC-19 AND 20 OFFICE RENOVATION RE-BID #622

Upon motion by Dr. Alexander, seconded by Mrs. Green, the Board approved authorizing Business Services to accept the bids and award contract to the lowest bidder, amount is not to exceed $100,000. This award of contract will be presented to the Board of Trustees on November 29 for ratification.

f. AUTHORIZATION TO ACCEPT BIDS AND AWARD CONTRACT: HUMANITIES BUILDING-REPLACE FIRE ALARM SYSTEM, BID #623

Upon motion by Dr. Alexander, seconded by Mr. Jurkowitz, the Board unanimously approved the acceptance of bids and award of contract to Smith Electric Services in the amount of $98,586.

7. INFORMATION TECHNOLOGY - NONE

8. CLOSED SESSION – NONE

9. ADJOURNMENT

Upon motion by Mrs. Green, seconded by Dr. Dobbs, the Board approved adjourning this meeting setting the next Regular Meeting of the Board of Trustees on Thursday, November 29, 2007 at 4:00 p.m. in A211. A Study Session will be held on November 8, 2007, in BC214 at 4:00 pm.

APPROVED BY THE BOARD OF TRUSTEES ON November 29, 2007

President, Board of Trustees

Superintendent/President
Secretary/Clerk of the Board