MINUTES

REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

September 27, 2007

REGULAR MEETING
Room A-211
4:00 pm

MAC Building
Santa Barbara City College
721 Cliff Drive

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

President Villegas called the meeting to order.

1.2 ROLL CALL

Members present:
Dr. Kathryn Alexander
Mrs. Sally Green
Ms. Joan Livingston, Vice President
Mr. Luis Villegas, President
Mr. Doug Montgomery, Student Services

Members absent:
Dr. Joe Dobbs
Mr. Morris Jurkowski
Mr. Des O'Neill

Others present for all or a portion of the meeting:
Mr. John Romo, Supt/President and Secretary Clerk to the Board of Trustees

Aguilera, Pat, Athletics
Alarcon, Ignacio, President Academic Senate
Auchincloss, Liz, Pres. CSEA
Bishop, Paul VP, Information Technology
Bruce, Kay, PIO
Buckelew, Pablo, VP Continuing Ed
Cooper, Darla, Dir. Institutional Research
D'Arcy, Cristine, Matriculation
Elder, Randy, Information Technology
English, Pat, Human Resources
Fitzgerald, Tom, ASB President
Friedlander, Jack, Executive Vice President

Fryslie, Ann, Director Student Life
Garey, Tom, Theater Arts
Hollems, Diane, Dean Educational Programs
McLellan, Keith, Dean Education Programs
Partee, Ben, Dean Educational Programs
Reynaldo, Jen, PDC
Robinson, Renee, Director, Continuing Ed
Rowley, Kathy, PDC
Sullivan, Joe, VP Business Services
Warren, Mike, Associate Dean, Athletics
1.3 WELCOME

President Villegas extended a cordial welcome to all.

1.4 MINUTES OF THE REGULAR MEETING OF AUGUST 23, 2007

Upon motion by Dr. Alexander, seconded by Mrs. Green, the Board approved the minutes of the regular meeting of August 23, 2007.

1.5 HEARING OF CITIZENS

No citizen expressed an interest to address the Board.

1.6 COMMUNICATIONS

The following reports were presented to the Board of Trustees about various matters involving the District. No action was taken unless listed on a subsequent agenda.

a. REPORT BY ACADEMIC SENATE — Mr. Ignacio Alarcon

Mr. Alarcon reported on the following: Reported on the success of the Basic Skills Regional Workshop held at Alan Hancock College. The Partnership for Student Success was presented with a positive response about how impressed they were with the SBCC’s Board of Trustees having had the vision of supporting Basic Skills a year before the funding came thru. Reported that the ISLO’s will be presented for approval in mid October. Presented the Academic’s Senates suggestions for the brochure for the Presidential search.

b. REPORT BY ASSOCIATED STUDENTS — Mr. Tom Fitzgerald

Mr. Fitzgerald reported on the following: The Merchant’s Bazaar will be held Oct. 1-4 on West Campus. Six Student Senators will attend the CCCSAA Student Leadership Conference in Sacramento on Oct. 19-21 with Dr. Partee. There are 22 active clubs so far this year. The Senate has been brainstorming ideas for getting students informed about the California Community College Initiative. The Student Senate formed a subcommittee “The Student Voting Committee” this committee will be discussing the CCI in more detail. Reported that both Presidential candidates Senator Obama and Congressman Kucinich visited our campus this past month. The Student Senate was able to co-sponsor Senator Obama’s visit and was able to host a pre-rally meeting with Congressman Kucinich along with sponsoring club members. Commended administration, faculty and staff on all of their assistance in making both of these visits a great educational experience for everyone.

c. REPORT ON CLASSIFIED EMPLOYEES — Ms. Liz Auchincloss

Ms. Auchincloss reported on the following: The Bagish Outlook is rather deceiving. One side looks like a hill, but once on the other side, what a dramatic view. Congratulated the Facilities and Operations staff and everyone who worked on it. The Classified Consultation Group met and discussed the California Community College Initiative and the Bond Issue. Expressed appreciation to staff and administration for their help with the chemistry classroom move to the ECC Building.

c. REPORT ON CURRENT EVENTS — Ms. Kay Bruce
Ms. Bruce reported on the following: September 28 is the final day of the Monica and Matthew Furmanski Art Exhibition at the Atkinson Gallery. October 5 is the Opening Reception for the John Sonsini Art Exhibition, this event will continue through November 2. October 6 the LA Clippers will have a free public scrimmage at the Sports Pavilion.

d. REPORT FROM BOARD MEMBERS

Dr. Alexander reported on the following: Expressed appreciation for the good job that Doug Montgomery, Student Trustee and Tom Fitzgerald, ASB President are doing. Reported that on September 11, the Facilities Committee took a tour of the major renovation projects around campus. Commended all those who worked on the projects during the summer to make the campus classrooms ready for the Fall semester. Expressed appreciation to all who participated in the Bagish Dedication, it was a wonderful event.

Ms. Livingston reported on the following: Recognized the excellent turnout the College had at SB County’s United Way Day of Caring. Reported that there was a higher turnout of staff, faculty, and students than ever before. President Romo noted that SBCC has established a presence in United Way due to the leadership of Vice President Paul Bishop and the staff members who are involved in the United Way Campaign Committee.

Mr. Villegas reported on the following: Underlined the importance of the Community College Initiative in the February 2008 election. Reminded the Trustees of the CCLC Annual Convention taking place in San Jose on November 15-17.

2. GOVERNING BOARD

2.1 INFORMATIONAL ITEM

Mr. Villegas, Board President, provided an update on the Superintendent/President search, including information on committee meetings, the projected timeline, and materials prepared for dissemination.

3. HUMAN RESOURCES & LEGAL AFFAIRS – Ms. Pat English

3.1 HUMAN RESOURCES & LEGAL AFFAIRS CONSENT ITEMS

Upon motion by Ms. Livingston, seconded by Mrs. Green, the Board approved the Human Resources and Legal Affairs Consent items as contained in the agenda and attachments.

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CLASSIFIED APPOINTMENTS

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CLASSIFIED LONGEVITY CAREER INCREMENT

Mike Warren, Associate Dean, Physical Education spoke on Pat Aguilera's 15 years of service at SBCC, as Athletic Equipment Attendant Extraordinaire. He currently assists the Athletic Department with all aspects of managing athletic contests and assisting our Physical Education Instructors with their classes. Pat is extremely loyal, dependable, enthusiastic, and friendly. He is very knowledgeable about physical education and athletics; and takes strong leadership with our work-study students. His work is all about helping the students, the coaches and the staff. President John Romo presented Pat Aguilera with a certificate of appreciation from the Board and college community.

Diane Hollems, Dean Educational Programs introduced and recognized Shelly Dixon for her 15 years of service to SBCC. Shelley's long and varied history at SBCC started in 1987 as a part-time consultant working with computers; she was hired in 1992 to work in Information Technology. She worked as a programmer, analyst, and developed new systems for the college. At the same time she earned an AA in Liberal Arts and an AS in Computer Science from SBCC. In 2002, Shelley pursued her Bachelor's degree at Antioch, leaving technology to enter into management. Upon receiving her Bachelor's she returned full time to SBCC and worked as a supervisor in Admissions and Records, prior to moving over to the Professional Development Center where she is currently the PDC Coordinator. Her experience, knowledge, and enthusiasm for her work have been invaluable to SBCC's Professional Development Center. She is a great asset, great friend. Congratulations Shelley. President John Romo presented Shelly with a certificate of appreciation from the Board and college community.

4. EDUCATIONAL PROGRAMS – Dr. Jack Friedlander

4.1 PRESENTATION BY KEITH MCELLELLAN, DEAN, EDUCATIONAL PROGRAMS, AND WENDY PETERS, INSTRUCTOR/COUNSELOR, ON THE TWO-DAY PARENT-STUDENT ORIENTATION SESSIONS.

Keith McLellan, Dean of Educational Programs and Wendy Peters, Instructor/Counselor presented an update on the two-day Parent-Student Orientation Sessions.

4.2 RECOMMEND APPROVAL OF A SABBATICAL LEAVE FOR MARGARET PROTHERO, ASSOCIATE PROFESSOR, ENGLISH SKILLS, FOR THE FALL 2007 SEMESTER.

Upon motion by Dr. Alexander, seconded by Ms. Livingston, the Board approved the sabbatical leave for Margaret Prothero for the Fall 2007 semester.

5. CONTINUING EDUCATION – Mr. Pablo Buckelew

5.1 PRESENTATION OF PROGRAM REVIEW OF HEALTH EDUCATION PROGRAM - CONTINUING EDUCATION

Renee Robinson, Director, Continuing Education, presented the "Health Education Program Review."

6. BUSINESS SERVICES – Mr. Joe Sullivan

6.1 BUSINESS CONSENT ITEMS

Upon motion by Ms. Livingston, seconded by Mrs. Green, the Board approved the Business Consent items, as contained in the agenda and attachments.
a. RATIFICATION OF PURCHASE ORDERS, Attachment 6.1-a

b. RATIFICATION OF PAYMENTS AS SUMMARIZED BELOW (Detailed report may be viewed in the Accounting Office, A-130)

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c. AUTHORIZATION TO DECLARE/DISPOSE OF SURPLUS EQUIPMENT (P.E. DEPT):

2 Precor treadmills C 956 serial #58F11P0011 and #58F11P0012
2 Precor elliptical cross trainers EFX 546 serial #4HE24M0017 and 9AJ19M0061
2 Precor recumbent bikes C846 and Lifecycle 5500R
2 Stairmasters 4000 PT serial #C51991 and C64687

d. *AUTHORIZATION TO TRANSFER CONSTRUCTION FUNDS FROM THE LOMA ALTA PARKING STRUCTURE TO:

1) $2.5 million to modular buildings - swing space for renovation projects (Campus Center lawn and Loma Alta)
2) $500,000 to Drama/Music Bldg Modernization, Phase I and Phase II (add alternate)

e. *APPROVAL OF CHANGE ORDERS 2-5 - DRAMA/MUSIC NEW MAIN DISTRIBUTION UPGRADE, BID #616, Attachment 6.1-e

f. *APPROVAL OF CHANGE ORDER 1- RESURFACE PARKING LOTS 2C AND 3, BID #618, Attachment 6.1-f

g. *APPROVAL OF CHANGE ORDER NO. 5 - ENERGY EFFICIENCY PROJECT, CHILLER REPLACEMENT - ADMINISTRATION AND OCCUPATIONAL EDUCATION BLDGS, AND GOURMET DINING ROOM, Attachment 6.1-g

h. *APPROVAL OF CHANGE ORDER NO. 1 - PHYSICAL SCIENCE BLDG RENOVATION, BID #617, Attachment 6.1-h

* Items were discussed with the Board of Trustees' Facilities Committee on September 11, 2007.

i. AUTHORIZATION TO FILE NOTICES OF COMPLETION:

1) Bagish Overlook, Bid #614
2) Drama/Music New Main Distribution Upgrade, Bid #616
3) Resurface Parking Lots 2C and 3, Bid #618
4) Temporary Buildings Access Improvements, Bid #619

j. RATIFICATION OF CONTRACT WITH JPL ELECTRIC OF GOLETA, $56,544, FOR WAKE CENTER PORTABLE CLASSROOMS PANEL UPGRADE, BID #621, Attachment 6.1-j (Ref. Board of Trustees, 8/23/07, Item 6.2-f)
k. APPROVAL OF SUBCONTRACTOR SUBSTITUTION: PHYSICAL SCIENCE BLDG RENOVATION, Bid #617, Attachment 6.1-k

l. ACCEPTANCE OF PROPOSAL FROM KRUGER BENSEN ZIEMER ARCHITECTS, INTERIOR UPGRADE OF THE LEARNING RESOURCES CENTER (PHASE I) FOR A FEE NOT TO EXCEED $10,960, Attachment 6.1-l

m. APPROVAL OF AMENDMENT TO EXTEND AGREEMENT WITH ASPECT TO 5/31/08, Attachment 6.1-m

n. APPROVAL OF M.O.U. WITH LOS ANGELES CLIPPERS BASKETBALL TEAM PRE-SEASON TRAINING CAMP, 10/2-10/07, Attachment 6.1-n

o. APPROVAL OF 2007-08 AGREEMENT WITH SAN FRANCISCO COMMUNITY COLLEGE DISTRICT, CALIFORNIA EARLY CHILDHOOD MENTOR PROGRAM, Attachment 6.1-o

p. APPROVAL OF ADDENDUM TO ARTstor DIGITAL LIBRARY LICENSE AGREEMENT, Attachment 6.1-p

q. 2007-12 SUPPLEMENTAL PARKING AGREEMENT TO JOINT USE AGREEMENT WITH THE CITY OF SANTA BARBARA FOR USE OF LEADBETTER PARKING LOTS PRIOR TO SEPTEMBER 1, Attachment 6.1-q

r. APPROVAL OF 2007-08 INSTRUCTIONAL AGREEMENT, CHILD DEVELOPMENT TRAINING CONSORTIUM, YOSEMITE CCD, Attachment 6.1-r

6.2 BUSINESS ACTION ITEMS

a. ADOPTION OF RESOLUTION NO. 9 (2007-08) AUTHORIZING ROUTINE INTERNAL TRANSFERS

Upon motion by Dr. Alexander, seconded by Mrs. Green, the Board approved Resolution No. 9 (2007-08) authorizing routine internal transfers for 2007-08, as contained in the agenda and attachment. The vote follows:

Ayes: Dr. Alexander, Ms. Livingston, Mrs. Green, Mr. Villegas

Noes: None

Absent: Dr. Dobbs, Mr. Jurkowitz, Mr. O'Neill

Concur: Mr. Montgomery (Student Trustee)

b. ADOPTION OF RESOLUTION NO. 10 (2007-08) PROVIDING FOR 2007-08 BUDGET REVISIONS DUE TO RECEIPT OF UNBUDGETED REVENUE

Upon motion by Dr. Alexander, seconded by Mrs. Green, the Board approved Resolution No. 10 (2007-08) authorizing 2007-08 budget revisions for unbudgeted revenue as contained in the agenda and attachment. The vote follows:

Ayes: Dr. Alexander, Ms. Livingston, Mrs. Green, Mr. Villegas
Noes: None
Absent: Dr. Dobbs, Mr. Jurkowitz, Mr. O'Neill
Concur: Mr. Montgomery (Student Trustee)

c. ADOPTION OF RESOLUTION NO. 11 (2007-08) AUTHORIZING AN INTERFUND TRANSFER

Upon motion by Ms. Livingston, seconded by Mrs. Green, the Board approved Resolution No. 11 (2007-08) authorizing an interfund transfer from the General Fund to the Equipment Fund in the amount of $116,000 for replacement of copier machines, as contained in the agenda and attachment. The vote follows:

Ayes: Dr. Alexander, Ms. Livingston, Mrs. Green, Mr. Villegas
Noes: None
Absent: Dr. Dobbs, Mr. Jurkowitz, Mr. O'Neill
Concur: Mr. Montgomery (Student Trustee)

d. AUTHORIZATION TO ACCEPT BIDS AND AWARD CONTRACT: ECC 19 AND 20 OFFICE RENOVATION, BID #622

This item was removed from the agenda.

7. INFORMATION TECHNOLOGY - NONE

8. CLOSED SESSION – NONE

9. ADJOURNMENT

Upon motion by Ms. Livingston, seconded by Mrs. Green, the Board approved adjourning this meeting setting the next Regular Meeting of the Board of Trustees on Thursday, October 18, 2007 at 4:00 p.m. in A211. A Special Meeting of the Board of Trustees will be held on Thursday, October 4, 2007 at 4:00 pm in A211. A Study Session will be held on October 11, 2007, in BC214 at 4:00 p.m.

APPROVED BY THE BOARD OF TRUSTEES ON October 18, 2007

President, Board of Trustees

Superintendent/President
Secretary/Clerk of the Board