MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

June 28, 2007
REGULAR MEETING
Room A-211
4:00 pm

MAC Building
Santa Barbara City College
721 Cliff Drive

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

President Villegas called the meeting to order.

1.2 ROLL CALL

Members present:
Dr. Alexander
Dr. Dobbs
Mrs. Green
Mr. Jurkowitz
Ms. Livingston, Vice President
Mr. O’Neill
Mr. Villegas, President
Ms. Schley, Student Trustee

Others present for all or a portion of the meeting:

Mr. John Romo, Supt/President and Secretary Clerk to the Board of Trustees

Alarcon, Ignacio Academic Senate
Auchincloss, Liz CSEA President
Bishop, Paul Vice President IT
Bruce, Kay PIO
Buckeiew, Pablo VP, Continuing Ed
Fitzgerald, Tom ASB President
Cooper, Darla Director, Inst. Research
Edwards, Blair Guest
Ehrlich, Sue Vice President, HR/LA
Friedlander, Jack Executive Vice President
Fryslie, Ann Director Student Life
Hardison, Brad Director, Financial Aid
Partee, Ben Dean, Ed Programs
Sullivan, Joe VP Business Services
Endrjionas, Erika Dean, Ed Programs
Spaventa, Marilyn Dean, Ed Programs
Scharper, Alice Dean, Ed Programs
Vrasilik, Lauren Student Senate
1.3 WELCOME

President Villegas extended a cordial welcome to all.

1.4 HEARING OF CITIZENS

No citizen expressed an interest to address the board.

1.5 MINUTES OF THE REGULAR MEETING OF MAY 24, 2007.

Upon motion by Mr. O'Neill, seconded by Mr. Jurkowitz, the Board approved the minutes of the regular meeting of May 24, 2007.

1.6 COMMUNICATIONS

The following reports were presented to the Board of Trustees about various matters involving the District. No action was taken unless listed on a subsequent Agenda.

a. REPORT BY ACADEMIC SENATE – Mr. Ignacio Alarcon

Mr. Alarcon reported on the following: The Academic Senate held a four day task force with 26 faculty and administrators. On the agenda was the Institutional Student Learning Outcome, Self Study to be completed by Spring of 09 in preparation for the Fall 09 Accreditation visit. The Summer Academic Senate Meeting will take place July 18. The agenda will focus on Educational Policies and training on BP 3430 - Prohibition of Discrimination/Sexual Harassment. Thanked Executive Vice President, Jack Friedlander for his forethought and vision in encouraging early preparation for the Accreditation visit.

b. REPORT BY ASSOCIATED STUDENTS – Mr. Tom Fitzgerald

Mr. Fitzgerald reported on the following: Provided a brief bio on himself. July 1 is his official start date as President of the Associated Students. Shared what led him to the Student Senate, what his position was last year and what he has begun to work on for the future. Has already had the opportunity to be involved with the Student Learning Outcome Task Force and with Doug Montgomery, new Student Trustee, sat on the Dean Hiring Committee. Reported that this is the first year, in nine years, that the Student Senate is starting off with every officer position filled. Introduced two new members of the Student Senate: Ms. Lauren Vrashlik, Vice President of Internal Affairs, and Ms. Carina Vega, Vice President of External Affairs. Both have served on the Student Senate previously and have been a great help in planning for the coming year. Acknowledged Ann Frystie, Director of Student Life, for her wonderful support, and looks forward to working with the students, staff and faculty and a year of reporting to the Board on all of the exciting and collaborative ideas and events the Student Senate has in store.

c. REPORT ON CLASSIFIED EMPLOYEES – Ms. Liz Auchincloss

Ms. Auchincloss reported on the following: Congratulated the Student Senate on having student representatives on all the committees and every officer position filled. Reported that the Classified Consultation Group will continue to meet for another year, as they are still in the organizational stages. Reported that this next month will be the third and final phase of the Classification Study Implementation. The Classification Study sub-committee is working on the process for continuing the reclassification when necessary. Reported on the SWAT team training exercise incident, which took place here on campus.
REPORT ON CURRENT EVENTS

Ms. Bruce reported on the following: SBCC's Theater Group final production of this season is *Rough Crossing*, a comedy with music. The preview performances are July 11 and July 12 and then the regular run continues through July 28 at the Garvin Theater.

President Romo reported on the following:

a. Reported that UCSB hosted The National Conference on Sustainability which focused on higher education. President Romo and Marilynn Spaventa attended some of the sessions. Two SBCC graduates, Leif Skogberg and Sean Jacobson, who are currently enrolled at UCSB, presented a workshop on sustainability that was very well received.

b. Pointed out that an article was featured in the local newspaper about the very generous gift of a million dollars from The Coeta and Donald R. Barker Foundation for the School of Culinary Arts Student Scholarships.

c. Reported that the National Science Foundation has once again asked Professor Genevieve Anderson, Biological Sciences Department to include some of her digital images of tide pools on the National Science Foundation website. Congratulations Ginny.

d. Reported that the California Community College System-Wide Chancellor, Mark Drummond, will return to the Los Angeles Community College District to serve as Chancellor on August 1st. The Board of Governors has decided to fill his current position on a one year interim basis. President Romo has been asked to serve on the advisory committee for the selection of the interim Chancellor. The Interim Chancellor will be announced at the July Board meeting.

e. System-Wide Office: President Romo has been elected to serve as the Chair of the CEO Board of the California Community College League (CEOCCCC). President Romo highlighted some of the major issues that this group will be dealing with this year: a) System-wide leadership b) Implementation of the system-wide strategic plan, c) budget resource issues, d) continued commitment to system wide staff development and the community initiative.

f. Reported that the Board of governors is very concerned about the issues related to students who are not academically prepared for college level work. This issue will now be sent through the consultation process with the Academic Senate taking the lead and there will be a lot of discussion taking place on this subject.

g. Noted that because of the large number of CEO's retiring this year, CCLC will include objectives to strengthen its in-service activities for new CEOs in its strategic plan. Efforts will include support and mentoring.

h. Nursing shortage will be another issue that will be focused on this year.

i. The reauthorization of the higher education bill and how it will affect community colleges will be monitored very closely.
1.7 GOVERNING BOARD

Mrs. Sally Green reported that she has been advised by legal counsel that because of her employment as a Principal with the Carpinteria Unified School District and as a member of the SBCC Board of Trustees, this creates a conflict of interest regarding any financial arrangements between the two districts; specifically the possible lease of the Main School in Carpinteria to SBCC. Mrs. Green wanted to disclose this conflict for the record and will refrain from influencing discussing or voting on the decision.

a. RECOMMEND APPROVAL OF BOARD POLICIES, CHAPTER 3, GENERAL INSTITUTION

Upon motion by Dr. Alexander, seconded by Ms. Livingston, the Board approved board policies BP 3100, BP 3200, BP 3250, BP 3280, and BP 3430, as contained in the agenda and attachments.

b. UPDATE FROM THE CEO SEARCH AD HOC COMMITTEE

Dr. Dobbs reported on the work completed by the Superintendent/President Search Ad Hoc Committee. Noted that Dr. Jim Walker, from the Community College Executive Search firm will make a presentation at the July 12 Study Session.

Items 3.1, 3.2 and 3.3 were taken out of order.

2. HUMAN RESOURCES & LEGAL AFFAIRS - Ms. Sue Ehrlich

2.1 HUMAN RESOURCES & LEGAL AFFAIRS CONSENT ITEMS

Mr. O'Neill made a motion, Dr. Dobbs seconded the motion, and Dr. Alexander requested that this motion be amended and asked that the Director of Campus Diversity position be removed from the consent items and be voted on separately. Mr. O'Neill and Dr. Dobbs agreed to this request.

Upon motion by Mr. O'Neill, seconded by Dr. Dobbs, the Board approved the Human Resources and Legal Affairs consent items, as contained in the agenda and attachments.

Upon motion by Mr. O'Neill, seconded by Dr. Dobbs, the Board approved the Director, Campus Diversity appointment as contained in the agenda. Dr. Alexander and Ms. Schley voted no on this item.

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NOTIFICATION OF CERTIFICATED EDUCATIONAL ADMINISTRATOR APPOINTMENTS BY THE PRESIDENT

SMITH, Guy D.  Dean, Educational Programs  163-8  7/1/07-6/30/09  2-Yr Educational Administrator Contract  Re: P. Buckelew

CLASSIFIED APPOINTMENTS

RODRIGUEZ-KIINO, Diane  Director, Campus Diversity  144/8+  8/6/07  FT/12 Mo.  Re: D. Banks (M/S/C Sal.Sch.)

2.2 HUMAN RESOURCES & LEGAL AFFAIRS ACTION ITEMS

a. RECOMMEND APPROVAL OF WORKING SCHEDULE FOR ALL FULL TIME TENURED, TENURE-TRACKING AND TEMPORARY CONTRACT FACULTY FOR THE 2007/2008 ACADEMIC YEAR

Upon motion by Mr. O'Neill, seconded by Mrs. Green the Board approved the working schedule for all full time tenured, tenure-tracking and temporary contract faculty for the 2007-08 academic year, as contained in the agenda and attachment.

3. EDUCATIONAL PROGRAMS – Dr. Jack Friedlander

3.1 SABBATICAL LEAVE PRESENTATION

Mimi Muraoka, Professor, Associate Degree Nursing, reported on her sabbatical leave activities during the 2004-2005 academic year.

3.2 PRESENTATION ON THE INTERNATIONAL STUDENTS PROGRAM AND THE STUDY ABROAD PROGRAM BY CAROLA SMITH, SR. DIRECTOR, INTERNATIONAL PROGRAMS

Carola Smith reported on the status of achieving the goals for the International Students Program and the Study Abroad Program that were established as part of the reorganization of this program that took place prior to the start of the 2006-07 academic year. Ms. Smith provided an overview of the goals for this program in 2007-08 and the strategies for their attainment.


Upon motion by Mr. O'Neill, seconded by Dr. Dobbs, the Board approved the Study Abroad program proposals for 2008-09, as contained in the agenda and attachments.

3.4 RECOMMEND APPROVAL OF MEMORANDUM OF UNDERSTANDING BETWEEN SANTA BARBARA (SBCC) CITY COLLEGE AND GATEWAY COLLEGE

Upon motion by Mr. O'Neill, seconded by Dr. Dobbs, the Board approved the Memorandum of Understanding between SBCC and Gateway College, as contained in the agenda and attachment.

Item 4.1 was taken out of order.

3.5 RECOMMEND APPROVAL OF PROPOSED POLICY CHANGES TO POLICY 3273, SANTA BARBARA CITY COLLEGE - FINANCIAL AID SATISFACTORY ACADEMIC PROGRESS.
Upon motion by Mr. Jurkowitz, seconded by Mrs. Green, the Board approved changes to Policy 3273, Santa Barbara City College – Financial Aid Satisfactory Academic Progress, as contained in the agenda and attachment.

3.6 RECOMMEND APPROVAL OF PROPOSED DISTRICT POLICY 4100.6 REGARDING THE RESIDENCY REQUIREMENT FOR A DEGREE, CERTIFICATE, AND SKILLS COMPETENCY AWARD.

Upon motion by Mr. Jurkowitz, seconded by Dr. Alexander, the Board approved the proposed District Policy 4100.6, as contained in the agenda and attachment.

3.7 RECOMMEND APPROVAL OF NEW CONTENT TO DISTRICT POLICY 1311.5, DEPARTMENT CHAIR RESPONSIBILITIES/JOB DESCRIPTION.

Upon motion by Mr. O’Neill, seconded by Mr. Jurkowitz, the Board approved continuing this item to next month’s board meeting.

4. CONTINUING EDUCATION – Mr. Pablo Bucklew

4.1 VICE PRESIDENT BUCKELEW PROVIDED INFORMATION ON SBCC’s PROPOSED PLAN FOR OFFERING CLASSES IN CARPINTERIA.

Mr. Bucklew reported on the following: Gave an update on current developments regarding SBCC’s proposal to use Carpinteria Main School. The Board of Trustees agreed to give their support to Vice President Bucklew to move forward with a non-binding proposal of intent to present to the Carpinteria District Advisory Council.

5. BUSINESS SERVICES – Mr. Joe Sullivan

5.1 BUSINESS CONSENT ITEMS

Upon motion by Mr. O’Neill, seconded by Dr. Dobbs, the Board approved the Business Consent items, as contained in the agenda and attachments.

a. RATIFICATION OF PURCHASE ORDERS, Attachment 5.1-a

b. RATIFICATION OF PAYMENTS AS SUMMARIZED BELOW (Detailed report may be viewed in the Accounting Office, A-130.)

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c. APPROVAL OF 2007-08 INSTITUTIONAL MEMBERSHIPS, Attachment 5.1-c

d. APPROVAL OF 2007-08 MONTHLY MILEAGE LIST, Attachment 5.1-d

e. APPROVAL OF 2007-08 PERSONNEL BENEFITS PLANS, Attachment 5.1-e

f. AUTHORIZATION TO AMEND INDEPENDENT CONTRACTOR AGREEMENT WITH RJC INC (ROBERT COLES): Attachment 5.1-f (Discussed at the Facilities Committee meeting, June 18, 2007)

1) 1.08 Physical Sciences Temporary Building Improvements $ 48,777
2) 1.09 Physical Sciences Building Renovation 98,974
g. APPROVAL TO SUBMIT 2009-10 FIVE-YEAR CONSTRUCTION PLAN TO THE
CHANCELLOR’S OFFICE (Complete document available for review in the Business
Services Office, A-121.) (Discussed at the Facilities Committee meeting, June 18, 2007)
Attachment 5.1-g

h. APPROVAL TO SUBMIT THE FOLLOWING 2009-10 INITIAL PROJECT PROPOSALS TO
THE CHANCELLOR’S OFFICE (Document available for review in the Business Services
Office, A-121.) (Discussed at the Facilities Committee meeting, June 18, 2007)

1) ADMINISTRATION BUILDING MODERNIZATION
2) HUMANITIES BUILDING MODERNIZATION

i. AUTHORIZATION TO ESTABLISH NEW FUND 75 SCHOLARSHIP/LOAN FINANCIAL
AID ACCOUNTS, Attachment 5.1-i

j. RETROACTIVE APPROVAL OF CONSULTANCY AGREEMENT WITH UCSB TO
CONDUCT AN ECONOMIC IMPACT STUDY OF SBCC’S EFFECT ON SANTA BARBARA
AND CALIFORNIA, 9/11 - 10/27/06, Attachment 5.1-j

k. RETROACTIVE APPROVAL OF STUDY ABROAD PROGRAM: FILM PRODUCTION IN
AUSTRALIA, JUNE 20 - JULY 25, 2007, Attachment 5.1-k

l. APPROVAL OF AGREEMENT WITH CALIFORNIA COPY SERVICE RE. STUDENT
COIN-OPERATED COPIERS, Attachment 5.1-l

m. RETROACTIVE APPROVAL OF 2006-07 AGREEMENT WITH SANTA BARBARA
COUNTY EDUCATION OFFICE TO PROVIDE DATA PROCESSING EQUIPMENT AND
SERVICE TO SBCC, $4,116, Attachment 5.1-m

n. APPROVAL OF 2007-08 PROFESSIONAL SERVICES AGREEMENT WITH STRATA
INFORMATION GROUP (SIG) FOR AN AMOUNT NOT TO EXCEED $266,600,
Attachment 5.1-n

o. APPROVAL OF CONTRACT FOR STUDY ABROAD PROGRAMS IN SPAIN:
   1) SAN SEBASTIÁN, JULY 2007, Attachment 5.1-o 1)
   2) GRANADA, 9/7 - 12/6/07, Attachment 5.1-o 2)

p. APPROVAL OF CHANGE ORDER NO. 3, ENERGY EFFICIENCY PROJECT – LA PLAYA
STADIUM LIGHTING, Attachment 5.1-p (Discussed at the Facilities Committee meeting,
June 18, 2007)

5.2 BUSINESS ACTION ITEMS

a. PUBLIC HEARING AND ADOPTION OF THE 2007-08 BUDGET (Budget may be viewed in
the Accounting Office, A-130.)

Upon motion by Dr. Dobbs, seconded by Mr. O’Neill, the Board approved to convene as a
Committee-of-the-Whole for the purpose of hearing comments regarding adoption of the
2007-08 Budget.

Upon motion by Ms. Livingston, seconded by Dr. Dobbs, the Board approved to reconvene
to Regular Session.
Upon motion by Mr. O’Neill, seconded by Mr. Jurkowitz, the Board unanimously approved the adoption of the 2007-08 Budget and authorized its transmittal to the Santa Barbara County Education Office, as contained in the agenda and enclosure.

b. ADOPTION OF RESOLUTION NO. 54 (2006-07) AUTHORIZING ROUTINE INTERNAL TRANSFERS

Upon motion by Ms. Livingston, seconded by Mrs. Green, the Board unanimously approved the adoption of Resolution No. 54 (2006-07) authorizing routine internal transfers, as contained in the agenda and attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mrs. Green, Mr. Jurkowitz, Ms. Livingston, Mr. O’Neill, Mr. Villegas

Noes: None

Concur: Ms. Schley

c. ADOPTION OF RESOLUTION NO. 55 (2006-07) PROVIDING FOR 2006-07 BUDGET REVISIONS DUE TO RECEIPT OF UNBUDGETED REVENUE

Upon motion by Ms. Livingston, seconded by Mrs. Green, the Board unanimously approved the adoption of Resolution No. 55 (2006-07) providing for 2006-07 budget revisions due to receipt of unbudgeted revenue, as contained in the agenda and attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mrs. Green, Mr. Jurkowitz, Ms. Livingston, Mr. O’Neill, Mr. Villegas

Noes: None

Concur: Ms. Schley

d. ELECTION TO BECOME SUBJECT TO UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING PROCEDURES (Discussed at the Fiscal Committee Meeting, June 6, 2007 and Facilities Committee meeting, June 18, 2007)

1) ADOPTION OF RESOLUTION NO. 56 (2006-07) ELECTING TO BECOME SUBJECT TO UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING PROCEDURES

Upon motion by Mr. O’Neill, seconded by Mrs. Green, the Board unanimously approved the adoption of Resolution No. 56 (2006-07) electing to become subject to uniform public construction cost accounting procedures, as contained in the agenda and attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mrs. Green, Mr. Jurkowitz, Ms. Livingston, Mr. O’Neill, Mr. Villegas

Noes: None

Concur: Ms. Schley

2) ADOPTION OF RESOLUTION NO. 57 (2006-07) IMPLEMENTING UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING PROCEDURES
Upon motion by Mr. O’Neill, seconded by Mrs. Green, the Board unanimously approved the adoption of Resolution No. 57 (2006-07) implementing uniform public construction cost accounting procedures, as contained in the agenda and attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mrs. Green, Mr. Jurkowitz, Ms. Livingston, Mr. O’Neill, Mr. Villegas

Noes: None

Concur: Ms. Schley

e. APPROVAL OF 2007-08 AGREEMENT FOR $203,702 (CCTR-7402) WITH THE CALIF. DEPT. OF EDUCATION FOR CHILD DEVELOPMENT SERVICES AND ADOPTION OF RESOLUTION NO. 58 (2006-07)

Upon motion by Dr. Dobbs, seconded by Ms. Livingston, the Board unanimously approved the adoption of Resolution No. 58 (2006-07) and the approval of 2007-08 agreement for $203,702 (CCTR-7402) with the Calif. Dept. of Education for Child Development Services as, contained in the agenda and attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mrs. Green, Mr. Jurkowitz, Ms. Livingston, Mr. O’Neill, Mr. Villegas

Noes: None

Concur: Ms. Schley

f. AUTHORIZATION TO ACCEPT BIDS AND AWARD CONTRACT: TEMPORARY BUILDINGS ACCESS IMPROVEMENTS, BID #619

Upon motion by Dr. Dobbs, seconded by Ms. Livingston, the Board unanimously approved the acceptance of bids and award of contract to Carroll Construction in the amount of $409,824.

6. INFORMATION TECHNOLOGY – NONE

7. CLOSED SESSION - NONE

8. ADJOURNMENT

Upon motion by Mr. O’Neill, seconded by Ms. Livingston, the Board approved adjourning this meeting, setting the next regular Meeting of the Board of Trustees on Thursday, July 26, 2007 at 4:00pm in EBS 309.

APPROVED BY THE BOARD OF TRUSTEES ON ____________, 2007

[Signatures]

President, Board of Trustees

[Signature]

Superintendent/President

Secretary/Clerk of the Board