MINUTES
SPECIAL MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

July 14, 2005

SPECIAL MEETING AND
STUDY SESSION
4:00 p.m.
Room A-218C

MAC Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

President Alexander called the meeting to order.

1.2 ROLL CALL

Members Present:

Dr. Alexander
Dr. Dobbs
Mr. Jurkowitz
Ms. Livingston
Mr. O'Neill
Mrs. Powell
Mr. Villegas

Others present for all or a portion of the meeting:

Mr. John Romo, Supt/President and Secretary Clerk to the Board
Auchincloss, Liz, President CSEA
Ehrlich, Sue, Vice President Human Resources and Legal Affairs
Friedlander, Jack, Executive Vice President Educational Programs
Hardison, Brad, Director Financial Aid
Molloy, Kathy, President Academic Senate
Serban, Andreea, Associate Vice President
Smith, Suzanne, Human Resources and Legal Affairs
Sullivan, Joe, Vice President Business Services
Watkins, Dan, Director of Student Technology Services

1.3 WELCOME

President Alexander extended a cordial welcome to all present
1.4 HEARING OF CITIZENS

No citizen expressed a wish to address the Board.

Upon motion by Mr. Villegas, seconded by Dr. Dobbs, the Board adjourned to the study session portion of the agenda.

2. STUDY SESSION – (The study session will provide the Board with an opportunity to hold general discussions on a range of college issues. NO action will be taken.)

1. 05-06 Budget Overview
Vice President Sullivan provided a brief report on the final 05-06 budget allocations. A positive development was the shifting of Basic Skills funding to the base in the 04-05 budget. This action will result in an increase in COLA and growth. Equalization was approved at 75% of the governor’s May Revise amount. Colleges will also be receiving reimbursement for Mandated Cost.
President Romo reported that, per board mandate, the college is maintaining a 5% contingency reserve.

2. Enterprise Resource and Planning (ERP) Recommendations
   - Vice President Sullivan provided a recap of the procedure followed by the college for procurement of the new Student System. After a thorough analysis of the two bids submitted by vendors it was decided that SCT Banner was the better system for the college. Pricing proposals were then received from SCT Banner. The college also asked SIG to submit a consulting proposal to provide services for project management, training, and technical assistance. The final contract is currently being negotiated and then presented to the Board for final approval later this month.
   - President Romo recognized staff members present at this meeting who were providing outstanding service through the procurement process: Suzanne Smith, Brad Hardison, Liz Auchinloss, and Dan Watkins.
   - Executive Vice President Friedlander provided information on how his leadership group evaluated the product.
   - Vice President Sullivan presented a detailed report on projected costs for Banner implementation. The information was provided in two scenarios. One estimate provided the cost with the college providing the hosting and the second estimate is with SCT providing the hosting. A decision on the hosting does not need to be made now. It is anticipated that a final decision will be made before the end of ’05.
President Romo reported to the board that every effort has been made to project all costs for implementation. It is hoped that the college will come in under budget with this project.
Vice President Sullivan provided a comparison of the 5-year cash estimate and the original cost estimate presented to the Board.
   - Vice President Sullivan also provided to the Board a list of the SBCC Leadership Teams that will be instrumental in the project implementation. President Romo reported to the Board that the Executive Committee will serve
as the primary implementation leadership group working with Dan Watkins who has been selected to serve as Project Manager. Dan will be reporting to the Executive Committee on a regular basis. A second handout provided information on the Projected Implementation Timeline, which reflects the goal to have SCT Banner in place by 2008.

- President Romo reported to the board that this item was being reviewed at this study session because the plan is to present a recommendation at the July board meeting. President Romo will recommend proceeding with the contractual arrangements with SCT Banner and to proceed with the implementation plan developed and presented by management at the study session. There is no recommendation at this point with regard to the hosting portion of this implementation.

- The Board concurred that this should be brought to the board meeting for approval.

3. **ADJOURNMENT**

Upon motion by Mr. O’Neill, seconded by Dr. Dobbs, the Board approved adjourning the Study Session. The next Regular Meeting of the Board of Trustees will be held on Thursday, July 28, 2005, at 4:00 pm in A211.

[Signature]

John R. Romo
Superintendent/President