M I N U T E S

REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

September 22, 2005

4:00 p.m
Room A-211

MAC Building
Santa Barbara City College
721 Cliff Drive

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

President Alexander called the meeting to order.

1.2 ROLL CALL

Members present:

Dr. Alexander, President
Mr. Jurkowitz
Ms. Livingston
Mrs. Powell
Mr. Villegas

Members absent:

Dr. Dobbs, Vice President
Mr. Desmond O'Neill

Others present for all or a portion of the meeting:

Mr. John Romo, Supt/President and Secretary Clerk to the Board of Trustees
Auchincloss, Liz, President CSEA
Ben-Horin, Barbara, Foundation for SBCC
Bishop, Paul, Vice President Information Technology
Bruce, Kay, Public Information Officer
Buckelev, Pablo, Dean Educational Programs (representing Jack Friedlander)
Cadelago, Chris, The Channels
Canning, Pat, School Relations
Carter, Phil, Media Services
Ehrlich, Sue, Vice President Human Resources and Legal Affairs
Fairy, Lynda, Vice President Continuing Education
Fryslie, Ann, Director Student Life
Gyll, Brad, Facilities
Hendricks, Julie, Director of Facilities
Hollems, Diane, Educational Programs
Lopez, Delia, School of Culinary Arts
Molloy, Kathy, President Academic Senate
Naylor, Peter, IA President
Pittmon, Alex, Director Campus Development
Quiroga, Richard, Facilities
Schley, Jessica, Student
Serban, Andreea, Associate Vice President
Sullivan, Joe, Vice President Business Services
Williams, Joey, President Associated Student Body

1.3 WELCOME

President Alexander extended a cordial welcome to all present.

1.4 MINUTES OF THE REGULAR MEETING OF AUGUST 25, 2005

Upon motion by Mrs. Powell, seconded by Ms. Livingston, the Board approved the minutes of the Regular meeting of August 25, 2005.

1.5 HEARING OF CITIZENS

No citizen expressed a wish to address the Board.

1.6 COMMUNICATIONS

The following reports were presented to the Board of Trustees about various matters involving the District. No action was taken unless listed on a subsequent Agenda.

a. REPORT BY ACADEMIC SENATE – Ms. Kathy Molloy

Ms. Molloy reported on the following: President Romo spoke at the last Academic Senate meeting to reinforce the work of the Senate for the coming year on the Student Success Initiative and he also heard reports from all of the divisions. The Task Force will begin their review of proposals and they will also continue their work with the Committee on Teaching and Learning. The Senate continues their work on the grievance policy, job descriptions and evaluations. Items that the Senate has asked the committees work on this year are:

- Planning and Resources: will review the proposal for two summer school sessions in 2007, the College Plan and the Long Range Development Plans.
- Academic Policies: will review the evaluation procedures and the grievance policy.
- Sabbatical Leave: will be examining the current policy and bring forward recommendations.
- Faculty Professional Development: will examine requests to continue with the workshops that were provided during the last in service.
- CAC: will be making recommendations on the information competency requirements and with the On Line Instruction Committee will look at TLUs and online courses.
- Teaching and Learning: will be focusing on the Student Success Initiative.

b. REPORT BY ASSOCIATED STUDENTS – Mr. Joey Williams

Mr. Joey Williams provided the board with a brief bio on himself and then reported on the following: Current project is to build a strong senate for this semester; the Student Senate meets every Friday at 11:00 am. Senate activities this semester have included
Hurricane Relief with the Red Cross; this was a joint venture with Phi Theta Kappa that raised $6,500. Some of the short-term goals the Senate will work on this semester will be lighting on campus and to have the proper amount of security personnel on campus. Will work to have forums on campus involving city council and mayoral candidates; Arts and Crafts Fairs; and Blood Drives.

c. REPORT ON CLASSIFIED EMPLOYEES – Ms. Liz Auchincloss

Ms. Liz Auchincloss reported on the following: Congratulated Delia Lopez and Janice Chase on their 25 years of service and Rick Quiroga on his 15 years of service. Due to the events taking place in other states it is important that there be an emergency preparedness plan in place and is happy to report that the managers will begin their training at their next meeting and that they will also begin to train their staff. Commented on the Mid Term Accreditation Report; two of the items in the report were for Classified Staff; Governance Balance - hopes to improve the balance of classified staff and faculty on committees. Staff evaluations - there has been great progress made in this area including the revision of the evaluation form and deadlines have been put in place for the return of the evaluations. Thanked President Romo for his support on this.

d. REPORT ON CURRENT EVENTS – Ms. Kay Bruce

Ms. Kay Bruce reported on the following current events: Berkus collection will be on display until September 28; Small Images Exhibit will run from October 7-28; Dr. Roger Davidson will give lecture on "Our Constitutional Design, the Document and the Capital City Plan" on September 29; Annual Faculty Chamber Concert will be held on October 9; Santa Barbara Chamber Orchestra will perform on October 18 at the First Presbyterian Church; The first production of the new season of the SBCC Theater Group is entitled ‘Gunfighter: A Gulf War Chronicle’ will run from October 21-November 5; A meeting of the Citizens’ Continuing Education Advisory Council will be held October 20 the topic being "Environmental Education".

e. REPORT ON CURRENT ISSUES – Mr. John Romo, President

President Romo reported on the following:

1. Encouraged the attendance of the Barry Berkus showing in the Atkinson Gallery. Having some of Barry Berkus’ artwork on display is a significant milestone for the college. Mr. Berkus handpicked the artwork and it is a wonderful show. Thanked Dane Goodman for assisting with this venture.

2. Commended Joey Williams, ASB President and all of the student groups that responded to the terrible situation in New Orleans. Received word today that the student efforts working with Ann Frysle and Ben Partee have raised in excess of $6,000. These funds will be given to the American Red Cross specifically for Katrina victims. Very proud of SBCC students. The EOPS/CARE program is also working with Nickelodeon to collect backpacks for children. They are asking for new backpacks with school supplies and personal articles, which will be made available to children as they return to school.
3. SBCC has made accommodations for students who were affected by Katrina to attend classes here on campus. Read a letter from a parent thanking the college and Randy Bublitz for allowing their student to enroll in the culinary program. Acknowledged the effort of all staff members who responded in a positive way. Very proud of the college.

4. Acknowledged that through the hard work of Lynda Fairly and Anne Cameron, Adult Ed has now received certification to offer PhD continuing education credits through the Psychological Association.

5. Responded to Liz's comment regarding classified staff in the governance process. There is still much to do and looks forward to working with Liz and CSEA on new ways that classified staff can become more involved in governance.


7. Noted that Kathy O'Connor has been nominated to serve on two statewide committees. She will be serving on the statewide Academic Senate Curriculum committee and the DTAC committee that represents faculty on various issues related to use of technology in instruction. Karolyn Hannah has been appointed to serve on the Educational Policies Committee for the Academic Senate. Two excellent appointments.

8. Reported that Bill Hamre received the Excellence in Technology Leadership Award from the Board of Governors. Bill was recognized for his contributions not only to City College, but also for leadership at the system level in establishing the statewide management information system. Bill currently is providing consulting services to continue improvements to the Management Information System. It was a well-deserved recognition for Bill.

9. Introduced the Chief Executive Officer of the Foundation for Santa Barbara City College, Barbara Ben-Horin. Barbara is a well-seasoned professional in development work, and she is also an alumnus of SBCC. Very excited to have her here on campus.

10. Acknowledged the passing of two college community members:
- Dr. Abelino Bailon, a 17-year member of the administration through the adult education program. Abelino was a wonderful man who did great work at the Wake Center. He will be missed.
- Mr. Douglas McFadden a student who had been taking classes here at SBCC. Condolences have been extended to his family on behalf of the college community.

11. Statewide Report:
- There has been extensive discussion on the possibility of presenting a college ballot initiative to the voter's on November 2006. The reason this is being pursued is that in considering Prop 98 funding mechanism and the projected decline in secondary school enrollment statewide in the future, the current funding mechanism would be detrimental to community colleges.
The ballot measure would also incorporate constitutional protections to insure the continuance of bilateral governance and increased independence of the system from state government. The local community college districts and a system office would function as a public trust and a part of the Public School System.

The third component of the ballot initiative is to roll back the enrollment fees to $20 a unit and to establish a regular and periodic methodology for determining appropriate fee increases.

If there is support for this initiative, the intent would be to go forward with the gathering of signatures to get this on the November 2006 ballot. The polling that has taken place shows that there is a great deal of support for community colleges and these provisions. The biggest challenge is raising the funds to get this on the ballot. Districts will be asked to contribute toward fundraising efforts to support this initiative.

President Romo distributed information on Prop. 76 as an information item that will be discussed at a future study session.

1.7 GOVERNING BOARD

Board Members may at this time report about various matters involving the District. No action will be taken unless listed on a subsequent Board Agenda.

a. MODIFICATION OF CONTRACT OF SUPERINTENDENT/PRESIDENT JOHN B. ROMO

Mrs. Powell presented the recommendation from the salary sub-committee that had met and discussed the adjustment of compensation for the Superintendent/President.

The recommendation was for a salary augmentation in the same amount, which the staff, as a whole, received. Furthermore, it was recommended that President Romo’s contract be extended one-year. There is another item that is being considered by the committee, however, that will be presented at a future board meeting.

Upon motion by Mrs. Powell, seconded Mr. Jurkowitz, the Board approved the modification of the Superintendent/President contract.

b. APPROVAL OF SANTA BARBARA CITY COLLEGE MIDTERM ACCREDITATION REPORT

Upon motion by Mr. Jurkowitz, seconded by Ms. Livingston, the Board approved the Santa Barbara City College Midterm Accreditation Report, as contained in the agenda and attachment.

2. HUMAN RESOURCES & LEGAL AFFAIRS – Ms. Susan Ehrlich

2.1 HUMAN RESOURCES & LEGAL AFFAIRS CONSENT ITEMS

The Sr. Office Assistant and the ICLC, Sr. positions were removed from this agenda. Upon motion by Ms. Livingston, seconded by Mr. Jurkowitz, the Board approved the Human Resources Consent Items as contained in the agenda and attachments. Mr. Villegas abstained from this item.
CLASSIFIED APPOINTMENTS

ANGELES, Miguel
Facilities
Custodian 12/6 9/27/05 Re: J. Hidalgo
FT/12 Mo.

FLORES, Gabriel
Facilities
Custodian 12/6 9/26/05 Re: J. Elias
FT/12 Mo.

CLASSIFIED LONGEVITY CAREER INCREMENT

Mr. Randy Bublitz spoke to the 25 years of service by Ms. Delia Lopez to SBCC. Delia was a student under John Dunn and so Delia has an understanding of being a student and also working with students. Delia is working in purchasing, she has baked and she is the goddess of the summer time salad bar. Delia has also provided catering services both on and off campus. Delia is also currently an adjunct faculty member teaching a purchasing class. We are very lucky to have her in our department. President Romo presented Delia with a plaque and a gift certificate on behalf of the Board of Trustees and the college community.

Mr. Brad Gyll spoke to the 15 years of service by Mr. Richard Quiroga to SBCC. Rick is a very dedicated and caring employee. He is a great guy to work with and looks forward to working with Rick for another 15 years. President Romo presented Rick with a certificate of appreciation on behalf of the Board of Trustees and the college community.

2.2 HUMAN RESOURCES & LEGAL AFFAIRS ACTION ITEMS

a. APPROVAL OF MEMORANDUM OF UNDERSTANDING BETWEEN CONTINUING EDUCATION INSTRUCTORS' ASSOCIATION AND THE SANTA BARBARA COMMUNITY COLLEGE DISTRICT

Upon motion by Ms. Livingston, seconded by Mrs. Powell, the Board approved the MOU between the CEIA and the District for the period of January 1, 2005 through December 31, 2006, as contained in the agenda and attachment.

3. EDUCATIONAL PROGRAMS – Dr. Jack Friedlander

3.1 RECOMMEND APPROVAL OF CHANGES TO THE DISTRICT POLICY #3120 ET SEQ., DUAL ENROLLMENT POLICY (K-12)

Upon motion by Mrs. Powell, seconded by Ms. Livingston, the Board approved the changes to the District Policy #3120 et seq., Dual Enrollment Policy (K-12), as contained in the agenda and attachment.

4. CONTINUING EDUCATION – None

5. BUSINESS SERVICES – Mr. Joe Sullivan

5.1 BUSINESS CONSENT ITEMS
Upon motion by Mr. Jurkowitz, seconded by Mrs. Powell, the Board approved the Business Services Consent Items as contained in the agenda and attachments.

a. RATIFICATION OF PURCHASE ORDERS, Attachment 5.1-a

b. RATIFICATION OF PAYMENTS AS SUMMARIZED BELOW  
(Detailed report may be viewed in the Accounting Office, A-130)

<table>
<thead>
<tr>
<th></th>
<th>Check Ranges</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Food Service</td>
<td>326296-326327</td>
<td>$105,777.98</td>
</tr>
<tr>
<td>SBBT Revolving Fund</td>
<td>6313-6322</td>
<td>6,917.04</td>
</tr>
<tr>
<td>VendorLink</td>
<td>2378-2433</td>
<td>937,589.22</td>
</tr>
<tr>
<td>SBCC All Funds</td>
<td>104217-105582</td>
<td>3,753,913.75</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$4,804,197.99</td>
</tr>
</tbody>
</table>

c. 2005-06 MILEAGE LIST:
Information Technology:
  Paul Bishop, $34/month, 12 months, as of 8/1/05
Professional Development Center: $40/month beginning 10/1/05
  Susan Block (10 months)
  Shelly Dixon (12 months)
  Jennefer Reynado (12 months)

d. AUTHORIZATION TO DECLARE/DISPOSE OF SURPLUS EQUIPMENT:
  Robert Brent Pottery Wheel - Art Dept. (Model #C1/2 hp, S/N OAD30675)
  26 Dell Computers - Drafting Lab
  Wilton band saw - Theatre Arts (Model #3002, S/N 117679)
  1989 Ford, Aerostar Wagon – Children’s Center
  Vin #1FMCA11U1KZA57772, CDL #096641, Mileage 81,404

e. AUTHORIZATION TO ESTABLISH NEW TRUST ACCOUNTS FOR FISCAL YEAR 2005-06, Attachment 5.1-e

f. APPROVAL OF 2005-06 AGREEMENT WITH CALIF. DEPT. OF EDUCATION, CHILD CARE FOOD PROGRAM, Attachment 5.1-f

g. RETROACTIVE APPROVAL OF AGREEMENT FOR USE OF CLINICAL FACILITIES WITH KAISER PERMANENTE MEDICAL GROUP, HEALTH TECH. EFFECTIVE 9/1/05 - 8/31/06, Attachment 5.1-g

h. APPROVAL OF 2005-06 AGREEMENT WITH CALIFORNIA COPY SERVICE FOR STUDENT COIN-OPERATED PHOTOCOPIERS, Attachment 5.1-h

i. APPROVAL OF MOU WITH THE LOS ANGELES CLIPPERS BASKETBALL TEAM FOR USE OF SPORTS PAVILION, 10/4-11/05, Attachment 5.1-i

j. APPROVAL TO RENEW CHANCELLOR’S OFFICE GRANT AGREEMENT 03-0354 FOR STATEWIDE FINANCIAL AID MEDIA CAMPAIGN, Attachment 5.1-j

k. RETROACTIVE APPROVAL OF THE AFFILIATION AND BUSINESS ASSOCIATE (9/1/05 8/31/10) AGREEMENTS WITH LOS ROBLES HOSPITAL AND MEDICAL CENTER, WESTLAKE VILLAGE, Attachment 5.1-k
I. APPROVAL OF 2005-06 AGREEMENT WITH PEARSON GOVERNMENT SOLUTIONS FOR SERVICES RELATED TO THE HOPE STUDENT TAX CREDIT (IRS 1098-T), Attachment 5.1-I

5.2 BUSINESS ACTION ITEMS

a. ADOPTION OF RESOLUTION NO. 9 (2005-06) AUTHORIZING ROUTINE INTERNAL TRANSFERS

Upon motion by Mrs. Powell, seconded by Ms. Livingston, the Board approved adoption of Resolution No. 9 (2005-06) authorizing routine internal transfers for 2005-06, as contained in the agenda and attachment. The vote follows:

Ayes: Dr. Alexander, Mr. Jurkowitz, Ms. Livingston, Mrs. Powell, Mr. Villegas

Noes: None

Absent: Dr. Dobbs, Mr. O'Neill

Concur: None

b. ADOPTION OF RESOLUTION NO. 10 (2005-06) PROVIDING FOR 2005-06 BUDGET REVISIONS DUE TO RECEIPT OF UNBUDGETED REVENUE

Upon motion by Mrs. Powell, seconded by Ms. Livingston, the Board approved adoption of Resolution No. 10 (2005-06) authorizing 2005-06 budget revisions for unbudgeted revenue as contained in the agenda and attachment. The vote follows:

Ayes: Dr. Alexander, Mr. Jurkowitz, Ms. Livingston, Mrs. Powell, Mr. Villegas

Noes: None

Absent: Dr. Dobbs, Mr. O'Neill

Concur: None

c. ADOPTION OF RESOLUTION NO. 11 (2005-06) PROVIDING FOR 2005-06 BUDGET TRANSFER TO EQUIPMENT FUND

Upon motion by Mr. Villegas, seconded by Ms. Livingston, the Board approved adoption of Resolution No. 11 (2005-06) authorizing a 2005-06 budget transfer in the amount of $2,761,000 from the General Fund to the Equipment Fund for the SCT Banner implementation, as contained in the agenda and attachment. The vote follows:

Ayes: Dr. Alexander, Mr. Jurkowitz, Ms. Livingston, Mrs. Powell, Mr. Villegas

Noes: None

Absent: Dr. Dobbs, Mr. O'Neill

Concur: None
d. ADOPTION OF RESOLUTION NO. 12 (2005-06) PROVIDING FOR 2005-06 BUDGET TRANSFER TO CONSTRUCTION FUND

Upon motion by Mr. Villegas, seconded by Ms. Livingston, the Board approved adoption of Resolution No. 12 (2005-06) authorizing a 2005-06 budget transfer in the amount of $364,700 from the General Fund to the Construction Fund for major maintenance projects, as contained in the agenda and attachment. The vote follows:

Ayes: Dr. Alexander, Mr. Jurkowitz, Ms. Livingston, Mrs. Powell, Mr. Villegas

Noes: None

Absent: Dr. Dobbs, Mr. O'Neill

Concur: None

e. ADOPTION OF RESOLUTION NO. 13 (2005-06) PROVIDING FOR 2005-06 BUDGET TRANSFER TO CONSTRUCTION FUND

Upon motion by Mr. Villegas, seconded by Ms. Livingston, the Board approved adoption of Resolution No. 13 (2005-06) authorizing a 2005-06 budget transfer in the amount of $2,000,000 from the General Fund to the Construction Fund for the parking structure reserve, as contained in the agenda and attachment.

Ayes: Dr. Alexander, Mr. Jurkowitz, Ms. Livingston, Mrs. Powell, Mr. Villegas

Noes: None

Absent: Dr. Dobbs, Mr. O'Neill

Concur: None

f. DISCRETIONARY WARRANT AUDIT – SBCEO

Upon motion by Mr. Jurkowitz, seconded by Mrs. Powell, the Board approved the M.O.U. and adoption of Resolution No. 14 (2005-06) authorizing the District to participate in the new commercial warrant audit procedure with the SBCEO, as contained in the agenda and attachment. The vote follows:

Ayes: Dr. Alexander, Mr. Jurkowitz, Ms. Livingston, Mrs. Powell, Mr. Villegas

Noes: None

Absent: Dr. Dobbs, Mr. O'Neill

Concur: None

g. ADOPTION OF RESOLUTION NO. 15 (2005-06), DESIGNATION OF APPLICANT’S AGENT

Upon motion by Mr. Jurkowitz, seconded by Mrs. Powell, the Board approved adoption of Resolution No. 15 (2005-06), Designation of Applicant’s Agent, as contained in the agenda and attachment. The vote follows:
g. ADOPTION OF RESOLUTION NO. 15 (2005-06), DESIGNATION OF APPLICANT'S AGENT

Upon motion by Mr. Jurkowitz, seconded by Mrs. Powell, the Board approved adoption of Resolution No. 15 (2005-06), Designation of Applicant's Agent, as contained in the agenda and attachment. The vote follows:

Ayes: Dr. Alexander, Mr. Jurkowitz, Ms. Livingston, Mrs. Powell, Mr. Villegas

Noes: None

Absent: Dr. Dobbs, Mr. O'Neill

Concur: None

h. AUTHORIZATION TO ACCEPT BIDS AND AWARD CONTRACT: ADMINISTRATION BUILDING-COMPUTER ROOMS AIR CONDITIONING UPGRADE/EMERGENCY ELECTRICAL SYSTEM, Bid #603

Upon motion by Mrs. Powell, seconded by Mr. Jurkowitz, the Board approved acceptance of bids and award of contract to SBS Corporation of Agoura Hills for the Administration Building Computer Rooms Air Conditioning Upgrade/Emergency Electrical System.

6. INFORMATION TECHNOLOGY – None

7. CLOSED SESSION

1. ADJOURN TO CLOSED SESSION

Upon motion by Ms. Livingston, seconded by Mr. Villegas, the Board approved convening to Closed Session

2. RECONVENE TO OPEN SESSION

Upon motion by Mr. Villegas, seconded by Mrs. Powell, the Board reconvened to Open Session. Dr. Alexander reported that the Board had given direction to legal counsel and had no action to report

8. ADJOURNMENT

Upon motion by Mrs. Powell, seconded by Mr. Jurkowitz, the Board approved adjourning this meeting setting the next Regular Meeting of the Board of Trustees on Thursday, October 27, 2005, at 4:00 p.m. in A211.

APPROVED BY THE BOARD OF TRUSTEES ON October 27, 2005

[Signatures]

President, Board of Trustees

Superintendent/President
Secreatry/Clerk of the Board