MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

May 26, 2005
4:00 p.m. – REGULAR MEETING
Room A-211
MAC Building
Santa Barbara City College
721 Cliff Drive

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

President Alexander called the meeting to order.

1.2 ROLL CALL

Members Present:

Dr. Alexander, President
Dr. Dobbs, Vice President
Mr. Jurkowitz
Ms. Livingston
Mr. O'Neill
Mrs. Powell

Members Absent:

Mr. Villegas
Mr. Zweng, Student Trustee

Others present for all or a portion of the meeting:

Mr. John Romo, Supt/President and Secretary Clerk to the Board of Trustees
Allain, Sandy, SCA
Armstrong, Barbara, Business Services
Auchincloss, Liz, President CSEA
Blanchard, Pam, HRLA
Brown, Shirley, HRLA
Browne, Leilani, HRLA
Bruce, Kay, Public Information Officer
Bublitz, Randy, SCA
Cameron, Anne, Continuing Education
Carter, Phil, Media Services
Castellanos, Stella, HRLA
Crawford, Jodie, Payroll
Craven, Jane, Educational Programs
Ehrlich, Sue, Vice President Human Resources and Legal Affairs
Fairly, Lynda, Vice President Continuing Education  
Fargo, Sara, President's Office  
Hamre, Bill, Vice President Information Resources  
Hewlett, Gretchen, Foundation for SBCC  
Jackson, Jan, Career Center  
Johnston, Barbara, Auxiliary Accounts  
Judd, Willie, Student Tech Support  
Keller, Nancy, Continuing Education  
Lawson, Mary, DSPS  
Mueller, Jenn, Student Tech Support  
Naylor, Peter, IA President  
Ontiveros, Patty, President's Office  
Pazich, Betty, Educational Programs  
Pittmon, Alex, Campus Development  
Powell, Judy, Continuing Education  
Power, Kris, Adult Education  
Richards, Kent, IRD  
Robertson, Barbara, Foundation for SBCC  
Skoberg, Leif, Student  
Spaventa, Marilyn, Educational Programs  
Staugard, John, Guest  
Sullivan, Joe, Vice President Business Services  
Timm, Shar-Lynn, HRLA  
Tower, Rosie; Payroll  
Ullom, Jack, Educational Programs  
Watkins, Dan, Educational Programs  
Wyee, Zoe, Student  
Zeiger, Tom, Media Services

1.3 WELCOME

President Alexander extended a cordial welcome to all present.

1.4 MINUTES OF THE REGULAR MEETING OF APRIL 28, 2005

Upon motion by Dr. Dobbs, seconded by Ms. Livingston, the Board approved the minutes of the Regular Meeting of April 28, 2005.

1.5 HEARING OF CITIZENS

Leif Skoberg provided the Board with an update of the Student Sustainability Coalition activities and endeavors. Royah Khorsandi provided the Board with an update of projects taken on by the recycling group of the Student Sustainability Coalition. Adam Green requested that the Board review the information provided to them on LEED (Leadership in Energy and Environmental Design) and that they consider this before approving or going forward with projects on campus. The Board was given website information that would provide them with case studies on articles describing LEED certified buildings and their benefits.

1.6 COMMUNICATIONS

The following reports were presented to the Board of Trustees about various matters involving the District. No action was taken unless listed on a subsequent Agenda.

a. REPORT BY ACADEMIC SENATE – Dr. Peter Haslund
Dr. Haslund introduced Ms. Kathy Molloy, the new President of Academic Senate.

b. REPORT BY ASSOCIATED STUDENTS – None
c. REPORT ON CLASSIFIED EMPLOYEES – Ms. Liz Auchincloss

Ms. Auchincloss announced the Outstanding Classified Employee of 2004-05. (See 2.2-b)
d. REPORT ON CURRENT EVENTS – None
e. REPORT ON CURRENT ISSUES – Mr. John Romo, President

President Romo reported on the following:

Honored three board members for their outstanding and long dedicated service to Santa Barbara City College. Their commitment and dedication has greatly benefited SBCC over the years. The following members were presented with a trophy and certificate from the California Community College League of California:

- Mrs. Joyce Powell, was elected and appointed to the board on April 12, 1973 and has represented the Carpinteria-Summerland District for 32 years. She has served 3 terms as President of the board and has served as Chair of various board committees. Mrs. Powell has also served terms on the Foundation Board and has always been a strong positive voice for the district and college.

- Dr. Joe Dobbs was appointed to the board in November of 1971, and has represented his area for 34 years. Dr. Dobbs has contributed significantly to Santa Barbara City College. He has served 3 terms as President of the board and has also served as Chair of a variety of committees. Dr. Dobbs served a term as President of the California Community College Board of Trustee Association, and also has served on the Foundation Board. Dr. Dobbs involvement in education in the community has been ongoing for the 34 years; he has also served on the Scholarship Foundation Board and is very active in Rotary. Dr. Dobbs has also been selected as Chair of the Facilities Committee, the chair that had been held by Mr. Eli Luria.

- Dr. Kathryn Alexander is a founding board member of Santa Barbara Community College District; she has served as a trustee for 40 years. During this time Dr. Alexander has received tremendous respect and appreciation from fellow trustees, presidents, faculty leaders and staff at the college. Dr. Alexander has played a strong leadership role in the development of the campus infrastructure, assuring that services provided to students are of the highest quality. Dr. Alexander is always actively involved in the discussion of issues, programs and the various challenges and opportunities the college has faced. She is an active dedicated board member. Dr. Alexander approaches her work with great enthusiasm and with a tremendous sense of integrity. One always knows where Kay stands, and one always knows she is coming from her heart in addressing the issues at SBCC. Dr. Alexander has been involved statewide; she served on a Task Force on Instruction for the Chancellor’s Office. She has been involved in a variety of leadership roles here at Santa Barbara City College. Dr. Alexander is now serving her fourth term as President of our Board of Trustees and has chaired many committees over the years. Dr. Alexander is a strong advocate for local control. She also served for eight years as a member and president of the Starr-King Parent Child Workshop. President Romo also
presented Dr. Alexander with some flowers from the college community for her 40 years of service.

- Acknowledged the work of all who were involved with putting together another outstanding commencement. Thanked Ben Partee, Cindy Salazar, Ann Frysie, and staff for their leadership in putting together such a wonderful ceremony. Parents and family greatly appreciated the outstanding event.

- Thanked Lynda Fairly and her staff for the Adult High School Graduation, which is always such a moving ceremony. The student speakers always have powerful stories and they present themselves extremely well.

- These are some of the highlights of the May revise:
  - An allocation for equalization of $40M.
  - An increase to COLA, which is now at 4.23%, compared to the original 3.93%.
  - The Governor released the $31.4M set aside, which had been taken from Partnership for Excellence. This in response to the accountability methodology that was developed internally and submitted as part of the Governor’s condition for the release of the funds.
  - Included an additional $17.4M for a revised total of $37.4M as one-time funds for encouraging career/technical articulations between high schools, middle school, and colleges.
  - Added additional $10M one-time funds for equipment and other start up costs associated with development of new or expanded nursing programs.

- Attended a meeting of the Under Funded Districts Caucus. It was agreed that we would continue as a system to push for the full $80M for equalization. SB361 would carry forward the funding mechanism for community colleges and there will be language in the bill that will protect districts that are under funded that suffered in the Chief Business Officer’s community college funding plan. This will hold harmless those districts and protect them so that no low revenue district will get less than they currently get under the existing system.

- Attended a CEO’s meeting and some of the highlights were:
  - Worried as a system about this years $33M short fall in property tax revenue systemwide; there is currently an effort under way to pass a bill that would provide a backfill for the short fall.
  - The Governor is advocating a Live Within Our Means initiative. This is an initiative from the Governor’s Office to establish new expectations and restrictions in development of the state budget. If the voters approve this initiative it would have adverse impact on the Prop 98 split. Projections reflect that community colleges would lose more than $4.68B in funding over a ten-year period, and $500M a year thereafter.
  - 75/25 Full/Time Part-time Faculty Ratio: The Chancellor formed a work group to analyze this requirement and to attempt to develop guidelines for providing greater flexibility within districts. The work group made up of three college executives and three faculty members is currently at impasse on key elements of the requirement.

- Acknowledged the passing of Robbie Courtney, a high school student enrolled in our Dual Enrollment program.
Acknowledge Bill Hamre’s retirement. A reception will be held for Bill on June 15. Expressed deep appreciation for the many years of service that Bill has provided for SBCC as Vice President of Information Technology. Bill came here from the Chancellor’s Office and provided strong outstanding leadership in the technological transformation of the District. We owe a lot to Bill’s concerted efforts and leadership in this regard. We will miss him and wish him well.

1.7 GOVERNING BOARD

APPROVAL OF RESOLUTION NO. 34 (2004-05) HONORING DR. KATHRYN ALEXANDER FOR HER 40 YEARS OF SERVICE TO THE SANTA BARBARA COMMUNITY COLLEGE DISTRICT.

Upon motion by Dr. Dobbs, seconded by Mr. O’Neill, the Board approved Resolution No. 34 (2004-05) honoring Dr. Kathryn Alexander for her forty years of service to the Santa Barbara Community College District. The vote follows:

Ayes: Dr. Dobbs, Mr. Jurkowitz, Ms. Livingston, Mr. O’Neill, Mrs. Powell

Noes: None

Absent: Mr. Villegas, Mr. Zweng (Student Trustee)

Concur: None

Dr. Dobbs noted that when the District was formed in 1965, there were 32 candidates that ran, and wanted to acknowledge the people that were elected as founding Trustee members:

Jim Garvin - served on the Montecito Union School District (Garvin Theater)
Dorothy Meigs – Active member in the community of Carpinteria (Meigs Road)
Winnie Lancaster – Active member in city schools.
Ben Wells – Postmaster of the Goleta Post Office
Bill Fillippini – Union Leader
Sid Frank – Local businessman
Kathryn Alexander – served on the Hope School Board for five years.

2. HUMAN RESOURCES & LEGAL AFFAIRS – Ms. Susan Ehrlich

2.1 HUMAN RESOURCES & LEGAL AFFAIRS CONSENT ITEMS

Upon motion by Mr. O’Neill, seconded by Mrs. Powell, the Board approved the Human Resources Consent items as contained in the agenda and attachments.

2.2 HUMAN RESOURCES & LEGAL AFFAIRS ACTION ITEM

a. RECOGNITION OF 2004-2005 OUTSTANDING CLASSIFIED EMPLOYEE

Upon motion by Mr. O’Neill, seconded by Mr. Jurkowitz, the Board approved awarding a special Certificate of Recognition and honorarium of $500 to Sandra Allain, LTA in the School of Culinary Arts, as Outstanding Classified Employee 2004-05 and the plaque bearing the names of each year’s honoree be engraved with her name.
Upon motion by Mr. O’Neill, seconded by Mr. Jurkowitz the Board approved awarding a special Certificate of Recognition and an honorarium of $100 each to the following Honorable Mention Classified Employees:

Jennifer Mueller - Online Student Support Specialist – Educational Programs
Luis Ruiz – LTA - School of Culinary Arts
Judy Powell - Computer Support Public Information Specialist – Continuing Ed
Pam Blanchard, Employee Benefits Specialist - HRLA

b. RECOMMEND APPROVAL OF WORKING SCHEDULES FOR CERTIFICATED PERSONNEL FOR THE 2005/2006 COLLEGE YEAR

Upon motion by Mr. O’Neill, seconded by Mr. Jurkowitz, the Board approved the working schedules for certificated personnel for 2005/2006 college year, as contained in the agenda and attachments.

3. EDUCATIONAL PROGRAMS – Dr. Jack Friedlander

3.1 RECOMMEND CHANGES TO DISTRICT POLICY # 2520, POLICY ON ACADEMIC FREEDOM.

Upon motion by Dr. Dobbs, seconded by Mr. O’Neill, the Board approved the change to District Policy #2520, Policy on Academic Freedom, as contained in the agenda and attachment.

4. CONTINUING EDUCATION – Ms. Lynda Fairly

4.1 PRESENTATION OF THE CONTINUING EDUCATION PROGRAM REVIEW OF “ENVIRONMENTAL EDUCATION” BY KRISTINE POWER

Kristine Power presented the findings and recommendations of the Environmental Education program review.

4.2 RETROACTIVE APPROVAL OF NEW CONTINUING EDUCATION COURSES AND TITLE CHANGES – SPRING 2005

Upon motion by Mr. O’Neill, seconded by Ms. Livingston, the Board approved the new Continuing Education courses and title changes for Spring 2005, as contained in the agenda and attachment.

4.3 PROPOSED NEW CONTINUING EDUCATION COURSES AND TITLE CHANGES – SUMMER 2005

Upon motion by Ms. Livingston, seconded by Dr. Dobbs, the Board approved the new Continuing Education courses and title changes for Summer 2005, as contained in the agenda and attachment.

4.4 PROPOSED NEW CONTINUING EDUCATION HEALTH CARE INTERPRETER PROGRAM/COURSE – FALL 2005
Upon motion by Mr. O'Neill, seconded by Ms. Livingston, the Board approved the proposed Continuing Education Division Health Care Interpreter Program/Course effective Fall 2005, as contained in the agenda and attachment.

5. BUSINESS SERVICES – Mr. Joe Sullivan

5.1 BUSINESS CONSENT ITEMS

Upon motion by Mr. O'Neill, seconded by Dr. Dobbs the Board approved the Business Consent items, as contained in the agenda and attachments.

a. RATIFICATION OF PURCHASE ORDERS, Attachment 5.1-a

b. RATIFICATION OF PAYMENTS AS SUMMARIZED BELOW (Detailed report may be viewed in the Accounting Office.)

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c. AUTHORITY TO DECLARE/DISPOSE OF SURPLUS EQUIPMENT: Everett studio upright piano (Music Dept.)

d. DENIAL OF CLAIM: Natasha Deacon

e. RETROACTIVE APPROVAL OF PROFESSIONAL SERVICES AGREEMENT WITH COMMUNITY COLLEGE DISTRICT NO. 508, COOK COUNTY, ILLINOIS, RE. FIPSE/NEH GREAT BOOKS PROJECT, Attachment 5.1-e

f. APPROVAL OF ARCHITECTS WEST TO PREPARE CONCEPTUAL DESIGNS FOR PARKING STRUCTURES:  
   1) Loma Alta Drive $6,400
   2) Shoreline Drive 5,800 - Option A $6,800 - Option B
   3) West Campus 6,500


g. APPROVAL OF GEORGE GIRVIN'S PROPOSAL FOR CONCEPTUAL LANDSCAPE DESIGN, SCHOOL OF MEDIA ARTS BLDG, $12,500, Attachment 5.1-g

h. RETROACTIVE APPROVAL OF LEASE AGREEMENT FOR CONTINUING EDUCATION CITIZENSHIP CENTER IN SANTA MARIA, Attachment 5.1-h:  
   Johan Scharin and Pamela Mays, Trustees of Scharin Family Trust  
   1975 S. Broadway, Suite J; Santa Maria  
   4/1/05 - 3/31/06 (early possession 3/16/05)  
   $12,000 + $1,000 security deposit

i. APPROVAL OF PIANO LOAN AGREEMENT WITH KEYBOARD CONCEPTS, 5/9/05 - 6/10/06, Sale: June 10-11, 2005, Attachment 5.1-i

j. RETROACTIVE APPROVAL OF AGREEMENT WITH SB COUNTY SPECIAL EDUCATION FOR JOINT USE OF KINCO'S EARLY LEARNING CENTER, 6/22 - 7/20/05, Attachment 5.1-j
k. APPROVAL OF QUADRAMED AGREEMENT FOR EDUCATION SOFTWARE LICENSE AND SERVICES, MEDICAL CODING SPECIALIST PROGRAM, 5/27/05 (until terminated), Attachment 5.1-k

5.2 BUSINESS ACTION ITEMS

a. ADOPTION OF RESOLUTION NO. 32 (2004-05) AUTHORIZING ROUTINE INTERNAL BUDGET TRANSFERS

Upon motion by Mr. O'Neil, seconded by Mr. Jurkowitz, the Board approved Resolution No. 32 (2004-05) authorizing routine internal transfers as contained in the agenda and attachments. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mr. Jurkowitz, Ms. Livingston, Mr. O'Neil, Mrs. Powell

Noes: None

Absent: Mr. Villegas, Mr. Zweng (Student Trustee)

Concur: None

b. ADOPTION OF RESOLUTION NO. 33 (2004-05) PROVIDING FOR 2004-05 BUDGET REVISIONS DUE TO RECEIPT OF UNBUDGETED REVENUE

Upon motion by Mr. O'Neil, seconded by Mr. Jurkowitz, the Board approved Resolution No. 33 (2004-05) authorizing 2004-05 budget revisions for unbudgeted revenue as contained in the agenda and attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mr. Jurkowitz, Ms. Livingston, Mr. O'Neil, Mrs. Powell

Noes: None

Absent: Mr. Villegas, Mr. Zweng (Student Trustee)

Concur: None

c. AUTHORIZATION TO ACCEPT BIDS AND AWARD CONTRACT: CONTINUING EDUCATION CLASS SCHEDULE, BID #601.

Upon motion by Mr. O'Neil, seconded by Mr. Jurkowitz, the Board approved awarding the Continuing Education Class Schedule Bid to Western Web Printing of Goleta.

6. INFORMATION RESOURCES – None

7. CLOSED SESSION - NONE

President Alexander announced that there would be no closed session.
8. ADJOURNMENT

Upon motion by Mr. O'Neill, seconded by Mr. Jurkowitz, the Board approved adjourning this meeting setting the next Regular Meeting of the Board of Trustees on Thursday, June 16, 2005 at 4:00 p.m. in A211. A Study Session will be held on June 9, 2005 in A218C.

APPROVED BY THE BOARD OF TRUSTEES ON ________________

June 16, 2005

[Signatures]

President, Board of Trustees

Superintendent/President
Secretary/Clerk of the Board