MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

March 17, 2005

4:00 p.m. – REGULAR MEETING
Room A-211
MAC Building
Santa Barbara City College
721 Cliff Drive

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

President Alexander called the meeting to order.

1.2 ROLL CALL

Members Present:

Dr. Alexander, President
Dr. Dobbs, Vice President
Mr. Jurkowitz
Ms. Livingston
Mr. O'Neill
Mrs. Powell
Mr. Villegas
Mr. Zweng, Student Trustee

Others Present for all or a portion of the meeting:

Aguilera, Argelia, Adult Ed.
Auchincloss, Liz, President CSEA
Bermudes, Barbara, Accounting
Carter, James L., President Associated Student Body
Coffield, Sharon, Accounting
Courtney, Jon, Media Services
Crawford, Jodie, Payroll
Dunn, John, Guest
Ehrlich, Sue, Vice President Human Resources and Legal Affairs
Fairly, Lynda, Vice President Continuing Education
Fujita, Yoko, Payroll
Friedlander, Jack, Executive Vice President Educational Programs
Hamre, Bill, Vice President Information Resources
Hardison, Brad, Financial Aid
Johnston, Barbara, Auxiliary Accounts
Lawson, Mary, DSPS/Academic Senate
Ly, Sandy, Accounting
Naylor, Peter, IA President
Okinaka, Margaret, Accounting
Partee, Ben, Asst. Dean Educational Programs
Purdie, Carole, Adult Ed.
Ruiz, Luis, Food Service
Sanchez, Victoria, The Channels
Sullivan, Joe, Vice President Business Services
Sullivan, Marc, Food Service
Torres, Richard, Financial Aid
Tower, Rosie, Payroll
Watkins, Dan, Educational Programs

1.3 WELCOME

President Alexander extended a cordial welcome to all present.

1.4 MINUTES OF THE REGULAR MEETING OF FEBRUARY 24, 2005

Upon motion by Dr. Dobbs, seconded by Mr. Jurkowitz, the Board approved the minutes of the Regular Meeting of February 24, 2005.

1.5 HEARING OF CITIZENS

No citizen expressed a wish to address the Board.

1.6 COMMUNICATIONS

The following reports were presented to the Board of Trustees about various matters involving the District. No action was taken unless listed on a subsequent Agenda.

a. REPORT BY ACADEMIC SENATE – Dr. Peter Haslund

Dr. Haslund reported on the following: Was honored to receive the Hayward Award in Sacramento, John Romo and Luis Villegas were present at this event. Academic Senate agenda is full, will be receiving from academic policy a report on the faculty job description and once approved a review of the evaluation system will follow to make sure that the two are in sync. The College Plan will be reviewed, as faculty needs to have a significant role in developing both short and long-range goals for the college. The Academic Senate will also be reviewing a resolution provided by the Student Coalition on Sustainability. Reminded everyone of the memorial service for Richard Armstrong scheduled for Sunday. Introduced the newly tenured faculty to the Board; Cynthia Bower-ADN Nursing, Catherine Carroll-Communications, Stephen DaVega-MAT, David Elliott-History, Linda Lowell-Digital Photography, Jason Miner-Math, Bronwen Moore-Math, Lou Spaventa-English Skills, Michael Stinson-Film, Rossette Strandberg-LV Nursing, and Melanie Eckford-Prossor-English. Mary Lawson presented each of the members with a clock from their colleagues and the administration. Dr. Alexander congratulated the faculty in achieving this goal.

b. REPORT ON CLASSIFIED EMPLOYEES – Ms. Liz Auchincloss

Ms. Auchincloss reported on the following: Congratulated the classified staff members that reached their 15-year mark and are being honored today. Classified staff had a great in service; hope to have another one within the next year. The CSEA State Board of Directors will be meeting here Saturday in the Campus Center for anyone interested in attending.
c. REPORT BY ASSOCIATED STUDENTS – Mr. James L. Carter

Mr. Carter reported on the following: Nine Senator’s will be attending the Washington, DC conference where they will be advocating for textbooks and Financial Aid to support SBCC students. Students will be able to use the campus pipeline this year to participate in the Student Senate elections.

d. REPORT ON CURRENT EVENTS – None

e. REPORT ON CURRENT ISSUES – Dr. Jack Friedlander, Exec Vice President

Dr. Friedlander reported on the following:

1. The School of Culinary Arts hosted a reception to welcome the American Culinary Federation accreditation team.

2. Reported on faculty being hired, each person that has been offered a position has accepted.

3. Acknowledged the passing of Richard Armstrong who was with the college for 33+ years. A tremendous teacher and a tremendous influence.

1.8 GOVERNING BOARD

a. OATH OF OFFICE FOR NON-VOTING STUDENT MEMBER OF THE BOARD

Dr. Jack Friedlander, Executive Vice President, administered the Oath of Office to Mr. Ryan Zweng who has been confirmed as the non-voting Student Trustee by the Student Senate to replace Ms. Yee Wan Cheung for the 2004-05 academic year.

b. BALLOTTING FOR 2005 ELECTION OF CANDIDATES FOR CALIFORNIA COMMUNITY COLLEGE TRUSTEES (CCCT) BOARD OF DIRECTORS.

Upon motion by Ms. Livingston, seconded by Dr. Dobbs, the Board unanimously approved the following ballot for the CCCT Board of Directors for 2005:

Luis Villegas (Santa Barbara)  
Mary Anne Rooney, (Ventura)  
Georgia L. Mercer, (Los Angeles)  
Maria Elena Serna, (San Joaquin Delta)  
Donald L. Singer (San Bernardino)  
Tom Clark (Long Beach)  
Charles Hayden, Jr. (Desert)  
Walter G. Howald (Coast)  
Mark Takano (Riverside)  
Fred M. Tovar (San Jose-Evergreen)

2. HUMAN RESOURCES & LEGAL AFFAIRS – Ms. Susan Ehrlich

2.1 HUMAN RESOURCES & LEGAL AFFAIRS CONSENT ITEMS

The Film Studies position was removed from the agenda.
Upon motion by Mr. O'Neill, seconded by Dr. Dobbs, the Board approved the Human Resources Consent items as contained in the agenda and attachments. Mr. Villegas abstained.

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<td>LITTRELL, Linda</td>
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<td>8/25/05</td>
<td>FT Tenure-Track Probationary-3</td>
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<td>(TCs 03/04; 04/05) New Position</td>
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<td>Re: New Position</td>
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<td>BLACKBURN, Lea</td>
<td>Instructor/Director, Parent/Child Workshop</td>
<td>TBD</td>
<td>8/25/05</td>
<td>FT Tenure Track Re: Bea Hamlin</td>
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CLASSIFIED LONGEVITY CAREER INCREMENTS

Ms. Sharon Coffield spoke to the 15 years of service of Yoko Fujita. Yoko started in accounting 15 years ago in accounts payable. In 1996 she was promoted to payroll where she was responsible for benefits and health and welfare, she was then promoted to certificate payroll in 1998. She delivers a real personal service; and she goes above and beyond the call of duty. Executive Vice President Friedlander presented Ms. Fujita with a certificate from the Board and college community.

Ms. Carole Purdie spoke to the 15 years of service of Argelia Aguilera. Argelia came to this country when she was 19 and started her English studies here at ESL Level 1 and she is currently one class away from her Associate of Arts degree. She is a true professional, highly skilled, very well organized, and very dependable. Argelia is a wonderful person. I'm very privileged to work with Argelia and to call her my friend. Vice President Friedlander presented Ms. Aguilera with a certificate from the Board and the college community.

Mr. Marc Sullivan spoke to the 15 years of service of Luis Ruiz. Luis is a graduate of our program and was hired by John Dunn. Luis was hired as a Lab Teaching Assistant and is now a Food Services Coordinator and adjunct faculty member. Luis is honest, has high integrity and a hard worker. Luis is one of the key figures and instrumental in the turn around in food service.

Item 5 was taken out of order at this time.

3. EDUCATIONAL PROGRAMS – Dr. Jack Friedlander

3.1 UPDATE ON THE BOARD FINANCIAL ASSISTANCE PROGRAM (BFAP) PRESENTED BY BRAD HARDISON, FINANCIAL AID DIRECTOR

Brad Hardison, Financial Aid Director, provided an update on how the BFAP funds were spent and the outcomes.

4. CONTINUING EDUCATION – Ms. Lynda Fairly
4.1 PROPOSED NEW CONTINUING EDUCATION COURSES AND TITLE CHANGES – SPRING 2005

Ms. Fairly, Vice President of Continuing Education provided the Board with the proposed new Continuing Education courses and title changes for Spring 2005.

4.2 PRESENTATION OF THE CONTINUING EDUCATION PROGRAM REVIEW OF “ENVIRONMENTAL EDUCATION” BY KRISTINE POWER

Ms. Power’s was not available to present her program review; this item will be presented at a later date.

5. BUSINESS SERVICES – Mr. Joe Sullivan (This item was taken out of order after Classified Longevity Career Increments)

5.1 BUSINESS CONSENT ITEMS

Upon motion by Mr. O’Neill, seconded by Mr. Villegas the Board unanimously approved the Business Consent items, as contained in the agenda and attachments.

a. RATIFICATION OF PURCHASE ORDERS, Attachment 5.1-a

b. RATIFICATION OF PAYMENTS AS SUMMARIZED BELOW (Detailed report may be viewed in the Accounting Office, A-130)

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c. 2005-06 MILEAGE: Add Richard Torres, Special Program Advisor, Financial Aids; $34/month

d. NOTICES OF COMPLETION:
   1) Wake Center Electrical Panel Replacement, Bid #592
   2) Cyber Center, Bid #596

e. RETROACTIVE APPROVAL OF PROFESSIONAL EDUCATION AFFILIATION AGREEMENTS FOR HEALTH INFORMATION TECHNOLOGY PROGRAM, Attachment 5.1-e

   1) Los Robles Regional Medical Center, Thousand Oaks, 3/18/05 - 3/17/06
   2) Presbyterian Intercommunity Hospital, Whittier, 2/1/05 - 2/1/07
   3) St. Jude Medical Center, Fullerton, 2/1/05 - 1/31/07
   4) USC University Hospital, Los Angeles, 3/15/05 - 3/14/07

f. APPROVAL OF STUDY ABROAD AGREEMENTS, Attachment 5.1-f

   1) Spanish Language Study; Santiago de Compostela, Spain; Summer 2005
   2) Film in Rome; June 19 - July 17, 2005
g. APPROVAL OF INTERAGENCY AGREEMENT WITH THE FOUNDATION FOR CALIFORNIA COMMUNITY COLLEGES SITE LICENSE, SMOG REFEREE AND STUDENT TRAINING PROGRAM, Attachment 5.1-g

h. RETROACTIVE APPROVAL OF AGREEMENT WITH COUNTY OF SANTA BARBARA, SBCC TO PROVIDE COORDINATION AND OUTREACH SERVICES IN ISLA VISTA FOR ALCOHOL, TOBACCO, AND DRUG ABUSE DISORDERS, 3/18/05 - 6/30/05, Attachment 5.1-h

i. APPROVAL OF CHANGE ORDER NO. 1: ADMINISTRATION ROOF REPLACEMENT/A-211, Attachment 5.1-i

j. APPROVAL OF AGREEMENT WITH ASPECT, INC., TO LEASE ECC 16-21 FOR THE PURPOSE OF CONDUCTING ENGLISH-AS-A-SECOND-LANGUAGE CLASSES, EFFECTIVE 9/22/05 - 9/22/07, Attachment 5.1-j

k. DENIAL OF CLAIM: KAMELA PARKER

5.2 BUSINESS ACTION ITEMS

a. ADOPTION FOR RESOLUTION NO. 27 (2004-05) AUTHORIZING ROUTINE INTERNAL BUDGET TRANSFERS

Upon motion by Mr. O'Neill, seconded by Mr. Jurkowitz, the Board unanimously approved Resolution No. 27 (2004-05) authorizing routine internal transfers as contained in the agenda and attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mr. Jurkowitz, Ms. Livingston, Mr. O'Neill, Mrs. Powell, Mr. Villegas

Noes: None

Concur: Mr. Zweng, Student Trustee

b. ADOPTION OF RESOLUTION NO. 28 (2004-05) PROVIDING FOR 2004-05 BUDGET REVISIONS DUE TO RECEIPT OF UNBUDGETED REVENUE

Upon motion by Mr. O'Neill, seconded by Mr. Jurkowitz, the Board unanimously approved Resolution No. 28 (2004-05) authorizing 2004-05 budget revisions for unbudgeted revenue as contained in the agenda and attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mr. Jurkowitz, Ms. Livingston, Mr. O'Neill, Mrs. Powell, Mr. Villegas

Noes: None

Concur: Mr. Zweng, Student Trustee

c. AUTHORIZATION TO ACCEPT BIDS AND AWARD OF CONTRACT FOR SCHOTT CENTER FIRE ALARM, Bid #600
Upon motion by Mr. O'Neill and seconded by Dr. Dobbs, the Board unanimously approved accepting the bid and awarding the contract for Schott Center Fire Alarm to Economy Electric in the amount of $61,565.

6. INFORMATION RESOURCES – NONE

7. CLOSED SESSION - NONE

8. ADJOURNMENT

Upon motion by Dr. Dobbs, seconded by Ms. Livingston, the Board unanimously approved adjourning this meeting setting the next Regular Meeting of the Board of Trustees on Thursday, April 28, 2005, at 4:00 p.m. in A211. A Study Session is scheduled for April 14, 2005.

APPROVED BY THE BOARD OF TRUSTEES ON April 28, 2005

[Signatures]

President, Board of Trustees

Superintendent/President

Secretary/Clerk of the Board