MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

December 9, 2004
4:00 p.m. – REGULAR MEETING
Room A-211
MAC Building
Santa Barbara City College
721 Cliff Drive

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

President O'Neill called the meeting to order at 4:04 p.m.

1.2 ROLL CALL

Members present:

Dr. Alexander, Vice President
Mr. Jurkowitz
Ms. Livingston
Mr. O'Neill, President
Mrs. Powell
Mr. Villegas

Members absent:

Dr. Dobbs
Ms. Cheung, Student Trustee

Others present for all or a portion of meeting:

Mr. John Romo, Supt/President and Secretary Clerk to the Board of Trustees
Auchincloss, Liz, President CSEA
Boss, Lucille, President, Phi Theta Kappa
Bruce, Kay, Public Information Officer
Carter, James L., President Associated Student Body
Ehrlich, Sue, Vice President Human Resources and Legal Affairs
Fairly, Lynda, Vice President Continuing Education
Friedlander, Jack, Executive Vice President Educational Programs
Fryslie, Ann, Director Student Services
Griffin, Leslie, Controller, Business Services
Hamre, Bill, Vice President Information Resources
McMenamin, Crystal, Student
Metsch, Steve, PMSM Architects
Naylor, Peter, President IA
Pittmon, Alex, Director Campus Development
Skoberg, Leif, Student
Sullivan, Joe, Vice President Business Services
Vinick, Charles, Executive Director, Foundation
Watkins, Daniel, Educational Programs
Wiemann, Mary, Communications
White, Andy, Media Services

1.3 WELCOME

Mr. O’Neill extended a cordial welcome to all present.

1.4 CLOSED SESSION (this item was taken after item 5.2)

1. ADJOURN TO CLOSED SESSION

   a. Conference With Labor Negotiators (Employee Organizations: Instructors’ Association and California School Employees’ Association) Pursuant to Government Code Section 54957.6 (a).

      Agency designated representatives: Sue Ehrlich, Vice President, Human Resources and Legal Affairs, Jack Friedlander, Executive Vice President, Educational Programs, Joe Sullivan, Vice President, Business Services

      b. Conference with Legal Counsel-Anticipated Litigation Pursuant to Section 54956.9 (b) 1 matter

2. RECONVENE TO OPEN SESSION

   Upon motion by Ms. Livingston, seconded by Mr. Jurkowitz, the Board reconvened to Open Session. Dr. Alexander reported that the Board had given direction to district negotiators and had no action to report.

1.5 MINUTES OF THE REGULAR MEETING OF NOVEMBER 11, 2004

   Upon motion by Mrs. Powell, seconded by Dr. Alexander, the Board approved the Minutes of the Regular Meeting of the Board of Trustees of November 11, 2004.

1.6 HEARING OF CITIZENS

   Leif Skogberg, co-founder of the Student Sustainability Coalition, and current President briefed the Board on their activities on campus.

1.7 COMMUNICATIONS

   The following reports were presented to the Board of Trustees about various matters involving the District. No action was taken unless listed on a subsequent Agenda.

   a. REPORT BY ACADEMIC SENATE – Dr. Peter Haslund

      Dr. Haslund reported on the following: The Academic Senate continues work on the four major initiatives. The AAUP statement of faculty ethics has been presented to the Academic Senate. Eagerly awaiting the outcome of the election between the IA and the AFT.
b. REPORT BY ASSOCIATED STUDENTS – Mr. James L. Carter

Mr. Carter reported on the following activities: Currently collecting donations for the Unity Shoppe; Mr. Carter will be attending a one day Leadership Conference at USCB; Student Senate Holiday Party will take place on December 10. Mr. Carter also reported on all of the Student Senate’s accomplishments for the fall semester.

c. REPORT ON CLASSIFIED EMPLOYEES – Ms. Liz Auchincloss

Ms. Auchincloss reported on the following: Currently in the final stages of the classification portion of the classification study. Final appeals were completed last week. Staff is anxiously awaiting the results of the salary survey. Ms. Auchincloss presented her concern that an in-service has not taken place since April of 2002, hopes to be able to bring to the Board in 2005 a date for a Classified In Service.

d. REPORT ON CURRENT EVENTS – Ms. Kay Bruce

Ms. Bruce reported on the following events: Judy Johnson-Williams exhibition continues at the Atkinson Gallery; Boy Gets Girl, student production will finish its run at the Jurkowitz; Electronic Music Concert, Garvin Theater December 10; Holiday College Concert, First United Methodist Church, December 11; Quire of Voyces, Annual Christmas Mysteries Concerts, St. Anthony’s Seminary, December 17, 18 and 19.

e. REPORT ON CURRENT ISSUES – Mr. John Romo, President

1. Meetings will begin next week with the consultants regarding the procurement process for a new student system. This will be a process that will be user-focused and emphasize evaluating products that are used by other colleges and universities across the country.

2. Congratulated Jack Friedlander and his Professional Development Center staff. They have established a new partnership with the Non-profit Support Center of Santa Barbara County to offer a credit professional development program targeted to non-profit program administrators. Another excellent partnership in the community!

3. Acknowledged the work of both Leif Skoberg and James Carter for their contributions to the college this year in initiatives to enhance and improve the level of student involvement on campus life. Commended James Carter, Ann Fryslie and Ben Partee for their very successful effort in the college’s voter registration efforts. Leif and some of his group met with Joe Sullivan to discuss planned construction projects and working towards “green” construction approaches.

4. Congratulated Lucille Boss, Heather Rausch and Phi Theta Kappa, for the many projects the group has been involved with this year. Phi Theta Kappa activities have included: The Aids Walk, Fundraising for the Victims of the Hurricane, sponsorship of several panels and lecture series on campus, and organization of the Veteran’s Day Memorial on the West Campus.

5. Quire of Voyces sponsored the 3rd Annual Festival of Voices through which they bring 250 high schools students from across California for a day of choir activity at a variety of venues in our community, all under the leadership of Nathan Krietzer.
6. SBCC has a Certified Nursing Assistant program in partnership with San Marcos High School. The 30 students who participated in the program this Fall achieved a 100% success rate in passing their state examinations. Another excellent program and partnership in the community.

7. Reported on the allegations made against one of the college's security officers. Reiterated the continuing efforts of the college to assure the community and the college community that SBCC has an excellent record with regard to the safety and well being of this campus.

8. Reported that at the January 13 Study Session, Bill Ewing will provide an update on the classification study. Acknowledged the support of Liz Auchincloss and CSEA for their cooperation and deep involvement through this process.

9. There isn't much to report on the community college budget. There is currently an impasse between low revenue and growth districts on funding for equalization. Efforts are underway to reach an agreement. There will be a Regional CEO's meeting next week in the Los Angeles area to discuss this matter. A report will be presented at the next board meeting.

10. Reported that Jan Huglin, wife of Pat Huglin, and a 16-year employee at SBCC passed away after a lengthy illness. Pat Huglin has received our condolences.

1.8 GOVERNING BOARD

a. APPOINTMENT OF GOVERNING BOARD MEMBER

Mr. John B. Romo, Secretary/Clerk to the Board Trustees, administered the Oath of Office to Board Trustee Joan Livingston, whose new four-year term expires December 2008.

b. ELECTION OF PRESIDENT AND VICE PRESIDENT

Upon motion by Mrs. Powell, seconded by Ms. Livingston, the Board elected Dr. Kathryn Alexander as President of the Board of Trustees for 2004-05.

Upon motion by Mr. Villegas, seconded by Mrs. Powell, the Board elected Dr. Joe Dobbs as Vice President of the Board of Trustees for 2004-05.

c. ESTABLISHMENT OF MEETING DATES, TIME AND PLACE

Upon motion by Mr. O'Neill, seconded by Mr. Jurkowitz, the Board approved the regular meetings of the Board of Trustees be held on the second and fourth Thursdays of each month. Further that the regular meetings will begin at 4:00 p.m., and will be held in A-211 of the MacDougall Administration Center.

d. SUBCOMMITTEES FOR THE BOARD OF TRUSTEES FOR 2005-06

Upon motion by Mr. O'Neill, seconded by Ms. Livingston, the Board approved the proposed memberships for the subcommittees for the coming year as follows:
e. APPOINTMENT OF REPRESENTATIVE AND ALTERNATE TO THE COUNTY COMMITTEE ON SCHOOL DISTRICT ORGANIZATION

Upon motion by Mr. O'Neill, seconded by Mr. Jurkowitz, the Board approved the appointment of Ms. Livingston as the Representative and Mr. Villegas as the Alternate to serve on the County Committee on School Organization for the coming year.

Items 3.1 and 3.2 took place at this time.

2. HUMAN RESOURCES & LEGAL AFFAIRS – Ms. Susan Ehrich

2.1 HUMAN RESOURCES & LEGAL AFFAIRS CONSENT ITEMS

One of the Admissions and Records Clerk position was removed from this agenda.

Upon motion by Mr. O'Neill, seconded by Ms. Livingston, the Board approved the Human Resources Consent items as contained in the agenda and attachments.

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2.2 HUMAN RESOURCES & LEGAL AFFAIRS ACTION ITEMS

a. PUBLIC HEARING ON DISTRICT'S INITIAL EMPLOYEE COLLECTIVE BARGAINING CONTRACT PROPOSAL TO THE INSTRUCTORS' ASSOCIATION

On November 11, 2004, the District presented its initial collective bargaining contract proposal to the Instructors' Association and followed appropriate public disclosure procedures regarding its initial contract proposal.

Upon motion by Mr. O'Neill, seconded by Mr. Villegas, the Board approved entering into a public hearing to provide the public with an opportunity to express itself regarding the District's proposal.

No one expressed a wish to speak at the public hearing.

Upon motion by Ms. Livingston, seconded by Mrs. Powell, the Board approved closing the public hearing.

Upon motion by Mr. O'Neill, seconded by Mr. Jurkowitz, the Board approved adopting its proposal.
b. PUBLIC HEARING ON DISTRICT’S INITIAL EMPLOYEE COLLECTIVE BARGAINING CONTRACT PROPOSAL TO THE CALIFORNIA SCHOOL EMPLOYEES’ ASSOCIATION

On November 11, 2004, the District presented its initial collective bargaining contract proposal to the California School Employees’ Association (CSEA) and followed appropriate public disclosure procedures regarding its initial contract proposal.

Upon motion by Mr. O’Neill, seconded by Ms. Livingston, the Board approved entering into a public hearing to provide the public with an opportunity to express itself regarding the District’s proposal.

No one expressed a wish to speak at the public hearing.

Upon motion by Mr. O’Neill, seconded by Mr. Jurkowitz, the Board approved closing the public hearing.

Upon motion by Mr. O’Neill, seconded by Mrs. Powell, the Board approved adopting its proposal.

3. EDUCATIONAL PROGRAMS – Dr. Jack Friedlander

3.1 SABBATICAL LEAVE PRESENTATION (item took place after 1.8)

Mary Wiemann, Associate Professor of Communications, reported on her sabbatical activities during the 2002-2003 academic year.

3.2 PRESENTATION BY LARRY FRIESEN, PROFESSOR OF BIOLOGICAL SCIENCES, ON THE USE OF TECHNOLOGY BY FACULTY IN BIOLOGY (item took place after 1.8)

Larry Friesen provided the Board a power point presentation which demonstrated how the faculty in Biology is using technology.

3.3 RECOMMEND APPROVAL OF NEW PROGRAM IN RADIOGRAPHIC & IMAGING SCIENCES, DIAGNOSTICS MEDICAL SONOGRAPHY

Upon motion by Mr. O’Neill, seconded by Ms. Livingston, the Board approved the Radiographic & Imaging Sciences program, as contained in the agenda.

4. CONTINUING EDUCATION – Ms. Lynda Fairly

4.1 PROPOSED NEW CONTINUING EDUCATION COURSES AND TITLE CHANGES—WINTER 2005

Upon motion by Mr. O’Neill, seconded by Mrs. Powell, the Board approved the Continuing Education new courses and title changes effective Winter 2005, as contained in the agenda and attachments.
5. BUSINESS SERVICES – Mr. Joe Sullivan

5.1 BUSINESS CONSENT ITEMS

Upon motion by Mrs. Powell, seconded by Mr. O'Neill the Board approved the Business Consent items as contained in the agenda and attachments.

a. RATIFICATION OF PURCHASE ORDERS, Attachment 5.1-a

b. RATIFICATION OF PAYMENTS AS SUMMARIZED BELOW (Detailed report may be viewed in the Accounting Office, A-130)

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c. AUTHORIZATION TO DECLARE/DISPOSE OF SURPLUS MATERIAL, Attach. 5.1-c

d. APPROVAL TO SUBMIT REQUEST FOR SCHEDULED MAINTENANCE PROJECTS FOR 2005-06:

1. Drama/Music Bldg Switchgear Replacement $279,600
2. Campus Center Seismic Re-glazing, Phase II 398,400
3. Administration Bldg Boiler Re-piping 387,880
4. PE Bldg: Replace Main Electrical 300kva Service 168,120
5. Physical Science Bldg Switchgear Replacement 116,200
6. Schott Center Electrical Upgrades, Phase II 326,800
7. Humanities Bldg Boiler Replacement 128,000
8. Schott Center Emergency Generator 82,240
9. Chiller Coil Replacement and Coating 189,200

$2,076,440

e. APPROVAL OF AGREEMENT WITH SANSUM-SANTA BARBARA MEDICAL FOUNDATION CLINIC, USE OF FACILITIES, HEALTH TECHNOLOGIES, 11/30/04 - 12/31/06, Attachment 5.1-e

f. APPROVAL OF MEMO OF UNDERSTANDING WITH MT. SAN ANTONIO COLLEGE FOR GRANT ($5,000) ESTABLISHING A PARTNERSHIP WITH DEPT. OF SOCIAL SERVICES TO PROMOTE FOSTER YOUTH EMPLOYMENT EVENT, 12/1/04 - 6/30/05, Attachment 5.1-f

This grant will allow the Foster Care Kinship Program, in conjunction with the County Department of Social Services, to run a Job City USA conference in Spring 2005. The conference will address the lack of employment skills and provide job-training skills for 138 foster youth in Santa Barbara County.

g. RETROACTIVE APPROVAL OF 2004-05 AGREEMENT WITH SANTA BARBARA NEIGHBORHOOD CLINIC FOR STUDENT HEALTH SERVICES, Attachment 5.1-g
5.2 BUSINESS ACTION ITEMS

a. ADOPTION OF RESOLUTION NO. 18 (2004-05) AUTHORIZING ROUTINE INTERNAL BUDGET TRANSFERS

Upon motion by Mrs. Powell, seconded by Mr. Jurkowitz, the Board adopted Resolution No. 18 (2004-05) authorizing routine internal transfers, as contained in the agenda and attachment. The vote follows:

Ayes: Dr. Alexander, Mr. Jurkowitz, Ms. Livingston, Mr. O'Neill, Mrs. Powell, Mr. Villegas

Noes: None

Absent: Dr. Dobbs, Ms. Cheung (Student Trustee)

Concur: None

b. ADOPTION OF RESOLUTION NO. 19 (2004-05) PROVIDING FOR 2004-05 BUDGET REVISIONS DUE TO RECEIPT OF UNBUDGETED REVENUE

Upon motion by Mrs. Powell, seconded by Mr. Jurkowitz, the Board adopted Resolution No. 19 (2004-05) authorizing 2004-05 budget revisions for unbudgeted revenue, as contained in the agenda and attachment. The vote follows:

Ayes: Dr. Alexander, Mr. Jurkowitz, Ms. Livingston, Mr. O'Neill, Mrs. Powell, Mr. Villegas

Noes: None

Absent: Dr. Dobbs, Ms. Cheung (Student Trustee)

Concur: None

c. AUTHORIZATION TO ACCEPT BIDS AND AWARD CONTRACT: SPORTS PAVILION RENOVATION AND ADDITION, BID #596

Upon motion by Mr. Jurkowitz, seconded by Mr. O'Neill the Board approved awarding the contract for the Sports Pavilion Renovation and Addition to AJ Diani Construction Co. for $6,316,000, 4,260,000 as contained in the addendum.
6. INFORMATION RESOURCES – NONE

7. ADJOURNMENT

Upon motion by Mr. O’Neill, seconded by Mr. Villegas, the Board approved adjourning this meeting setting the next Regular Meeting of the Board of Trustees on Thursday, January 27, 2005, at 4:00 p.m. in A211. A Study Session is scheduled for January 13, 2005.

APPROVED BY THE BOARD OF TRUSTEES ON January 27, 2005

[Signatures]

President, Board of Trustees

Superintendent/President

Secretary/Clerk of the Board