MINUTES

REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

September 23, 2004

4:00 p.m. – REGULAR MEETING
Room A-211

MAC Building
Santa Barbara City College
721 Cliff Drive

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

President O’Neill called the meeting to order at 4:10 pm.

1.2 ROLL CALL

Members present:

Dr. Alexander, Vice President
Dr. Dobbs
Ms. Livingston
Mr. O’Neill, President
Mrs. Powell
Mr. Villegas
Ms. Yee Wan Cheung

Members absent:

Mr. Morris Jurkowitz

Others present for all or a portion of the meeting

Mr. John Romo, Supt/President and Secretary Clerk to the Board of Trustees
Auchincloss, Liz, President CSEA
Baker, Jennifer, Student Health Services
Barber, Celeste, English Dept.
Barber, Kenny, Guest
Bloch, Steve, Guest, Auto Club of So. CA
Broderick, Susan, Student Health Services
Bruce, Kay, Public Information Officer
Carter, James L., President Associated Student Body
Comer, Doug, Editor, The Channels
Ehrlich, Sue, Vice President Human Resources and Legal Affairs
Endrijonas, Erika, Dean Educational Programs
Fairly, Lynda, Vice President Continuing Education
Friedlander, Jack, Executive Vice President Educational Programs
Fryslie, Ann, Director Student Services
Hamre, Bill, Vice President Information Resources
Haslund, Peter, President Academic Senate
Naylor, Peter, President IA
Pittmon, Alex, Director Campus Development
Vinick, Charles, Executive Director, Foundation
Zeiher, Tom, Media Services

1.3 WELCOME

Mr. O'Neil extended a cordial welcome to all present.

1.4 CLOSED SESSION

Upon motion by Dr. Alexander, seconded by Ms. Livingston the Board convened to Closed Session to:

1. ADJOURN TO CLOSED SESSION

a. Conference With Labor Negotiators (Employee Organizations: Instructors' Association and California School Employees' Association) Pursuant to Government Code Section 54957.6 (a).

Agency designated representatives:
Sue Ehrlich, Vice President, Human Resources and Legal Affairs, Jack Friedlander, Executive Vice President, Educational Programs, Joe Sullivan, Vice President, Business Services

b. Conference with Legal Counsel-Anticipated Litigation Pursuant to Section 54956.9(b) 2 matters

2. RECONVENE TO OPEN SESSION

Upon motion by Dr. Dobbs, seconded by Mr. Villegas, the Board reconvened to Open Session. Mr. O'Neil reported that the Board had given direction to district negotiators and has no action to report.

1.5 MINUTES OF THE REGULAR MEETING OF AUGUST 19, 2004

Upon motion by Dr. Dobbs, seconded by Dr. Alexander, the Board approved the Minutes of the Regular meeting of the Board of Trustees of August 19, 2004.

1.6 HEARING OF CITIZENS

No citizen expressed a wish to address the Board.

1.7 COMMUNICATIONS

The following reports will be presented to the Board of Trustees about various matters involving the District. No action will be taken unless listed on a subsequent Agenda.

a. REPORT BY ACADEMIC SENATE — Dr. Peter Haslund

Dr. Peter Haslund reported on the following: Congratulated on behalf of the Academic
Senate, Jack Ullom for his service of 35 years. The second report on faculty job description has been presented by the commission, which is chaired by Peter Naylor. The report was received with spirited attention. The objective is to be able to craft a job description to which an evaluation system can be attached. The report has been referred to the Academic Policies Committee. Discussion of the enforcement of the smoking policy and the skateboard policy also took place. The process has begun for receiving requests for new faculty and replacement faculty for 2005-06, time has been allocated to act as the Academic Senate in establishing a ranking of those positions. Dr. Friedlander presented to the Academic Senate an academic calendar where two summer sessions are being considered. Dr. Haslund continues to meet with the Isla Vista group and progress is being made.

b. REPORT BY ASSOCIATED STUDENTS - Mr. James L. Carter

Mr. James L. Carter reported on the following: The Student Senate is working on various projects this month: The car wash held in appreciation of faculty and staff was successful; September 22 was the last day of the Arts & Crafts Faire; Working on a campus wide voter registration awareness campaign along with several other clubs on campus; A Halloween costume party and dance is being planned for October 29; Sponsoring a blood drive for October 18 and 19.

c. REPORT ON CLASSIFIED EMPLOYEES - Ms. Liz Auchincloss

Ms. Liz Auchincloss reported on the following: The Classification Study is in the feedback phase; staff has received their job descriptions and there has been spirited discussion and feedback. The Advisory Committee met today with Mr. Ewing and presented their major concerns. The next step will be for Mr. Ewing to make adjustments, if needed, to the job descriptions and everyone who submitted a feedback form will receive a letter from Mr. Ewing. The final phase would be for the employees who still have concerns to appeal Mr. Ewing’s proposed job descriptions as provided in the MOU between CSEA and the District. Acknowledged the employees who will be recognized for their career longevity at this board meeting.

d. REPORT ON CURRENT EVENTS - Ms. Kay Bruce

Ms. Kay Bruce reported on the following: The Faculty Art Exhibition closed today at the Atkinson Gallery, however, a tour of it will be aired on Channel 21 on September 24 and 25 at 6:00 p.m.; October 1 is the opening of the Small Images Exhibition at Atkinson Gallery and continues through October 22; October 2 a Fall Festival of new play readings at the FeBl Randall Forum at 7:30 pm; October 10 Annual Faculty Chamber Concert at 3:30 pm at the FeBl Randall Forum; October 13 Annual College Fair at the Sports Pavilion from 6:00-8:00 pm; October 20-21 preview performances for the SBCC Theater Groups production of “Ghosts” at the Garvin Theater and will continue through November 6; Dia de los Muertos Exhibition will take place at the Atkinson Gallery from October 25 through the 30.

e. REPORT ON CURRENT ISSUES - Mr. John Romo, President

President Romo reported on the following:

1. Fall enrollment is strong. Adult Ed program is off to a great start with an amazing array of classes. Kudos to Lynda Fairly, Jack Friedlander, and all of their staff.

2. Reported on discussions with community members and people who are involved with the college regarding future program directions. Several brainstorming
meetings have taken place during the past several weeks. Two of the most interesting were:

- Jim Dehlsen, a local entrepreneur and strong supporter of the college, is an innovator in alternative wind energy systems that are expanding internationally. Currently there is no program in the nation for training technicians for this industry. Mr. Dehlsen will be meeting again with President Romo and Jack Friedlander to continue discussions on the potential of this rapidly growing industry and educational program opportunities for the college.

- Zora and Les Charles have increased their generous contribution to the CARE program. The Charles are also very involved in the Los Angeles area in supporting programs that encourage intergenerational approaches to care giving. More discussions will be undertaken with staff to assess the college’s capability of providing this type of program through our Early Childhood Education department. College staff will explore funding possibilities through foundations established by the Charles and Paul and Natalie Orfela.

3. Congratulated Jan Anderson on the great job she has done in representing the College on the Nursing Committee of Cottage Hospital. Hospital staff were extremely complimentary of the contributions made by the SBCC Nursing department.

4. Thanked James Carter, Ben Partee, and Ann Fryslie for their work in carrying out a college voter registration effort. Voting is a primary manifestation of civic responsibility. James has taken the lead through the Student Senate. Ann and Ben have been creative in getting students to understand the importance of registering, and will continue the process to make sure that students actually vote.

5. The Cyber Center was showcased at a recent Foundation for SBCC Board meeting. The college is proceeding with the development of the Center. The Foundation board members engaged in an enthusiastic brainstorming session on ways to raise money to help support the center. Charles Vinick is following up on some of the ideas generated.

6. Reported that SBCC had over 50 people at the Day of Caring sponsored by United Way.

7. Reported that a recent issue of “The Beacon” included an article highlighting “Forty People You Should Know”. This article included not only former students, but also 4 people who are currently with the college; Nathan Kreitzer, Charles Frederick, and Manny Raya and JJ Ortiz, founders of the “Surf to Turf” gang intervention program.

8. Acknowledged that Jody Millward continues to be a national leader in the area of composition and she has been granted a grant to conduct research on best practices across the country in the teaching area of composition to students, especially high-risk students. Dr. Millward’s grant is one of ten allocated nationally, and one of only two community college grants.

9. President Romo asked Peter Naylor to provide an update on the Leadership Conference that took place in Bakersfield. Mr. Naylor highlighted 3 items discussed at the conference: 1) The California Performance Review and the System

1.8 GOVERNING BOARD

Ms. Livingston reported that the Hispanic Achievement Council would be honoring Luis Villegas for his career achievements and his many years of dedicated service to Santa Barbara and to Santa Barbara City College.

Mr. Villegas reported that CCCT also reviewed the funding formula document as well as the CPR report and he would be sending information to the other board members.

a. OATH OF OFFICE FOR NON-VOTING STUDENT MEMBER OF THE BOARD

Mr. John Romo, Secretary/Clerk, administered the Oath of Office to Ms. Yee Wan Cheung who was elected as the non-voting Student Trustee for the 2004-05 academic year.

2. HUMAN RESOURCES & LEGAL AFFAIRS – Ms. Susan Ehrlich

2.1 HUMAN RESOURCES & LEGAL AFFAIRS CONSENT ITEMS

Upon motion by Dr. Alexander, seconded by Mr. Villegas, the Board approved the Human Resources Consent Items as contained in the agenda and attachments.

CERTIFICATED ADMINISTRATOR RECOGNITION OF CAREER LONGEVITY

Dr. Jack Friedlander spoke to the 35 years of service to the District of Dr. Jack Ullom. Dr. Ullom's 35 years of service has had a very positive dramatic influence on not only students, but also faculty, staff and community members. President Romo presented him with a clock on behalf of the Board Members and the college community.

CLASSIFIED LONGEVITY CAREER INCREMENTS

Ms. Carole Purdie spoke to the 15 years of service to the District of Mr. Jesus Aguilera, Facilities Assistant at the Wake Center. President Romo presented him with a Certificate of Recognition on behalf of the Board Members.

Ms. Linda Lowell spoke to the 20 years of service to the District of Mr. Robert Nadeau, Laboratory Teaching Assistant, in Graphics. President Romo presented him with a Certificate of Recognition on behalf of the Board Members.

Mr Bill Hamre spoke to the 20 years of service to the District of Mr. Kent Richards, Director, Information Technology. President Romo presented him with a Certificate of Recognition on behalf of the Board Members.

2.2 HUMAN RESOURCES & LEGAL AFFAIRS ACTION ITEMS

a. PRESENTATION OF INITIAL CALIFORNIA SCHOOL EMPLOYEES’ ASSOCIATION (CSEA) COLLECTIVE BARGAINING CONTRACT PROPOSAL
Ms. Liz Auchincloss presented the Classified School Employees Association Proposal to Board Members and Mr. Romo.

Upon motion by Dr. Alexander, seconded by Mr. Villegas, the Board unanimously approved that the District:

1. Officially receive the CSEA initial proposal,

2. Make the CSEA proposal a matter for public record for public pickup in the Superintendent-President’s office and the Human Resources & Legal Affairs Office, and

3. Give notice by District news release to the public that at its next Board meeting a hearing will be held to provide the public with an opportunity to express itself regarding the CSEA proposal

b. RECOMMEND APPROVAL OF ADDENDUM TO CONTRACT FOR SERVICES WITH EWING CONSULTING SERVICES

Upon motion by Mr. Villegas, seconded by Ms. Livingston, the Board approved the addendum to contract for services with Ewing Consulting Services, as contained in the agenda and attachments.

3. EDUCATIONAL PROGRAMS – Dr. Jack Friedlander

3.1 SABBATICAL LEAVE PRESENTATION

Evan McCabe, Associate Professor in Associate Degree Nursing, reported on her sabbatical activities during the Spring 2002 semester.

3.2 PRESENTATION AND AWARD TO SANTA BARBARA CITY COLLEGE BY THE AMERICAN AUTOMOBILE ASSOCIATION AND THE HIGHER EDUCATION CENTER FOR ALCOHOL AND OTHER DRUG PREVENTION

Mr. Steve Block from the American Automobile Association presented President Romo with a plaque and a check for $1,000 for Santa Barbara City College for its AOD Action Plan.

Ms. Susan Broderick reported on the Alcohol and Other Drug education prevention efforts currently in effect at SBCC.

4. CONTINUING EDUCATION – Ms. Lynda Fairly

4.1 REQUEST RETROACTIVE RATIFICATION OF SUBMISSION OF GRANT PROPOSAL TO “MAC NEIL/LEHRER PRODUCTIONS” FOR CONTINUING EDUCATION FORUMS REQUESTING $4,530

Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board approved the retroactive ratification of the submission of a grant proposal to MacNeil/Lehrer Productions.

5. BUSINESS SERVICES – Mr. Joe Sullivan
5.1 BUSINESS CONSENT ITEMS

Item c was removed from the agenda.

Upon motion by Dr. Dobbs, seconded by Ms. Livingston, the Board approved the Business Services Consent items, as contained in the agenda and attachments.

a. RATIFICATION OF PURCHASE ORDERS, Attachment 5.1-a

b. RATIFICATION OF PAYMENTS AS SUMMARIZED BELOW (Detailed report may be viewed in the Accounting Office, A-130)

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c. ACKNOWLEDGMENT OF RECEIPT OF QUARTERLY FINANCIAL REPORT ENDING 6/30/04 (Detailed report may be viewed in the Accounting Office, A-130)

d. AUTHORIZATION TO FILE NOTICE OF COMPLETION: SCHOTT CENTER PARKING LOT REPAIRS, BID #593

e. 2004-05 MONTHLY MILEAGE LIST, EFFECTIVE 9/1/04 ADD:

1. Adolfo Corral, Special Program Advisor, EOPS/Care, $34/month, 12 months
2. Michael Medel, School Relations Advisor, $34/month, 12 months

f. RETROACTIVE APPROVAL OF 3-YEAR AGREEMENT WITH MAXIMUS TO PROVIDE MANDATED COST CLAIMING SERVICES, $11,300/YEAR, EFFECTIVE 7/1/04, Attachment 5.1-f

g. APPROVAL OF SEMESTER ABROAD AGREEMENT: CHINA / VIETNAM, FALL 2004, Attachment 5.1-g

h. APPROVAL OF CLINICAL FACILITIES AGREEMENT, CERTIFIED NURSING ASSISTANT PROGRAM: Sycamore Santa Barbara, 9/1/04 - 9/1/09

i. ACCEPTANCE OF GRANT / RETROACTIVE APPROVAL OF AGREEMENT WITH BY THE PEOPLE, MacNEIL/LEHRER PRODUCTIONS, CONTINUING EDUCATION, $2,000, Attachment 5.1-i

j. ACCEPTANCE OF CONTINUING EDUCATION GRANT, Attachment 5.1-j

k. APPROVAL OF AGREEMENT FOR SERVICES WITH L. M. SWEANEY AND ASSOCIATES RE. PREQUALIFICATION OF BIDDERS, SPORTS PAVILION REMODEL, Attachment 5.1-k

5.2 BUSINESS ACTION ITEMS
a. ADOPTION OF DISASTER PREPAREDNESS PLAN RESOLUTION NO. 6 (2004-05)

Upon motion by Mrs. Powell, seconded by Dr. Dobbs, the Board approved adoption of Resolution No. 6 (2004-05) in support of District implementation of a Disaster Preparedness Plan in compliance with the Federal Disaster Mitigation Act of 2000, as contained in the agenda and attachments. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. O’Neill, Mrs. Powell, Mr. Villegas

Noes: None

Absent: Mr. Jurkowitz

Concur: Ms. Cheung

b. ADOPTION OF RESOLUTION NO. 7 (2004-05) AUTHORIZING ROUTINE INTERNAL TRANSFERS, 2003-04 BUDGET

Upon motion by Mrs. Powell, seconded by Dr. Dobbs, the Board approved adoption of Resolution No. 7 (2004-05) authorizing routine internal transfers for 2003-04, as contained in the agenda and attachments. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. O’Neill, Mrs. Powell, Mr. Villegas

Noes: None

Absent: Mr. Jurkowitz

Concur: Ms. Cheung

c. ADOPTION OF RESOLUTION NO. 8 (2004-05) AUTHORIZING ROUTINE INTERNAL TRANSFERS, 2004-05 BUDGET

Upon motion by Mrs. Powell, seconded by Dr. Dobbs, the Board approved adoption of Resolution No. 8 (2004-05) authorizing routine internal transfers for 2004-05, as contained in the agenda and attachments. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. O’Neill, Mrs. Powell, Mr. Villegas

Noes: None

Absent: Mr. Jurkowitz

Concur: Ms. Cheung

d. ADOPTION OF RESOLUTION NO. 9 (2004-05) PROVIDING FOR 2003-04 BUDGET REVISIONS DUE TO RECEIPT OF UNBUDGETED REVENUE
Upon motion by Mrs. Powell, seconded by Dr. Dobbs, the Board approved adoption of Resolution No. 9 (2004-05) authorizing 2003-04 budget revisions for unbudgeted revenue, as contained in the agenda and attachments. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. O'Neill, Mrs. Powell, Mr. Villegas
Noes: None
Absent: Mr. Jurkowitz
Concur: Ms. Cheung

**e. ADOPTION OF RESOLUTION NO. 10 (2004-05) PROVIDING FOR 2004-05 BUDGET REVISIONS DUE TO RECEIPT OF UNBUDGETED REVENUE**

Upon motion by Mrs. Powell, seconded by Dr. Dobbs, the Board approved adoption of Resolution No. 10 (2004-05) authorizing 2004-05 budget revisions for unbudgeted revenue, as contained in the agenda and attachments. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. O'Neill, Mrs. Powell, Mr. Villegas
Noes: None
Absent: Mr. Jurkowitz
Concur: Ms. Cheung

**f. AUTHORIZATION TO ACCEPT BIDS AND AWARD CONTRACT FOR PE CLASSROOM TEMPORARY STRUCTURE/SITE WORK AND RESTROOM REMODEL, BID #595**

Upon motion by Ms. Livingston, seconded by Dr. Alexander, the Board approved acceptance of bids for PE Classroom Temporary Structure/Site Work and Restroom Remodel and award of contract to Carol Construction of Santa Barbara in the amount of $204,361.

6. INFORMATION RESOURCES – Mr. Bill Hamre

6.1 RETROACTIVE APPROVAL OF TECHNOLOGY GRANT APPLICATION TO CAMPUSEAI

Upon motion by Mr. Villegas, seconded by Dr. Dobbs, the Board approved retroactive approval of technology grant application to the CampusEAI, as contained in the agenda and attachments.

7. ADJOURNMENT

Upon motion by Dr. Dobbs, seconded by Mrs. Powell, the Board approved adjourning this meeting, in memory of Dr. Myron Rice, a long time Business instructor, and at one point a candidate for the Board of Trustees. Dr. Rice passed away September 22. The college flag will be lowered in his honor.

This will set the next Regular Meeting of the Board of Trustees on Thursday, October 28, 2004, at 4:00 p.m. in A211.
APPROVED BY THE BOARD OF TRUSTEES ON October 28, 2004