MINUTES

SPECIAL MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

August 21, 2004

BOARD RETREAT
8:30 a.m.
Room BC214

Business and Communications Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

President O'Neill called the meeting to order.

1.2 ROLL CALL

Members present:

Dr. Kathryn Alexander, Vice President
Dr. Joe Dobbs
Mr. Morris Jurkowitz
Ms. Joan Livingston
Mr. Des O'Neill, President
Mrs. Joyce Powell
Mr. Luis Villegas

Others present for all or a portion of the meeting:

Mr. John Romo, Supt/President and Secretary Clerk to the Board of Trustees
Mr. Joe Sullivan, Vice President Business Services

1.3 WELCOME

Mr. O'Neill extended a cordial welcome to all present.

1.4 CLOSED SESSION (this item took place at the end of the special meeting)

1. ADJOURN TO CLOSED SESSION

Upon motion by Dr. Alexander, seconded by Ms. Livingston the Board convened to Closed Session to:

a. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (G.C. Sec. 54957)

Title: Superintendent/President
2. RECONVENE TO OPEN SESSION

Upon motion by Dr. Dobbs and Mr. Jurkowitz the Board reconvened to Open Session. President O'Neill reported that the board had completed its discussion regarding the President's 03-04 evaluation.

1.5 HEARING OF CITIZENS

No citizen expressed a wish to address the Board.

1.6 GOVERNING BOARD

Board Members may at this time report about various matters involving the District. No action will be taken unless listed on a subsequent Board Agenda.

Board Self Evaluation and Goals for 04-05

Board members completed discussion of the board survey results and board performance during the past year. Areas identified by the Board for improvement include:

- Opportunities for greater board involvement and visibility in the community. Consider reinstatement of a speaker's bureau.
- Need for a better understanding of faculty and staff housing issues. Need to develop a set of talking points on housing issues so that all are on the same message.
- Better coordination from the President's office to improve board member attendance at college events. The goal should be that at least two board members attend events.
- Better utilization of Board committees to review issues and recommendations before they are taken to the full Board.
- Committee and Board meeting minutes should be sent via email.
- If possible, written materials should be sent to board members before committee meetings.

The Board also reaffirmed that individual board members are permitted to endorse candidates, but identified as governing board members of the college, they will not.

A suggestion was also made that a meeting should be scheduled to allow SBCC board members to engage with board members from local school districts on college issues. A similar meeting could be held with representatives from local private colleges and universities.

Board members also expressed concern regarding challenges faced by the college in hiring faculty from diverse backgrounds. Development of the college diversity plan should include board participation.

Status of 04-05 Budget and the Consultative Planning Process

Vice President Joe Sullivan presented an overview of the 03-4 and 04-05 college budgets. Mr. Sullivan also presented the latest version of the five-year budget projection model. Highlights of Mr. Sullivan's presentation included:
2003-04 Budget

2003-04 ended up being a better year for us than we had anticipated.

On the revenue side we had:

- No mid-year cuts!
- The enacted state budget was more favorable than Governor’s May Revise by $1.1 million.
- Growth was funded!
- State general funding was at 98% of the enacted budget
- Two years of Basic Skills were received in 03-04 (increase of $1.7 million)
- Partnership for Excellence favorable adjustment and deferral received ($933,000)
- Nonresident fees were greater than budgeted ($525,000)

On the expenditure side, we had:

- Savings from delays in filling positions, categorical year-end transfers, and Continuing Education reductions ($1.6 million)
- Other Operating and Supply expenses came in under budget ($1.2 million)
- You all came through by slowing down spending

Due to all of the above, we finished 2003-04 with a General Fund ending balance that was $13.2 million. This Ending Balance includes our 5% contingency fund.

2004-05 Budget

The positive ending in 2003-04 gives us a bit of a cushion for 2004-05, although we still show a structural budget deficit, meaning our ongoing revenues are not sufficient to cover ongoing expenditures. The adopted budget shows revenue of $61,336,000, expenses of $63,092,000, and interfund transfers of $3,047,000, for a deficit of $4,803,000.

There are many factors that will affect the 2004-05 Budget. These include:

- Labor negotiations
- Classification Study implementation
- Health benefit cost increases, and
- Potential State budget deficit impact on allocations.

President’s Evaluation (See Closed Session)

Board Members Are Invited to An Informal (Non-Business) Lunch

John B. Romo, President