MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

August 19, 2004

4:00 p.m. – REGULAR MEETING
Room A-211
MAC Building
Santa Barbara City College
721 Cliff Drive

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

President O'Neill called the meeting to order at 4:03 p.m.

1.2 ROLL CALL

Members present:
Dr. Kay Alexander, Vice President
Dr. Joe Dobbs
Mr. Morris Jurkowitz
Ms. Joan Livingston
Mr. Desmond O'Neill, President
Mrs. Joyce Powell
Mr. Luis Villegas

Other present for all or a portion of the meeting:
Mr. John Romo, Supt/President and Secretary Clerk to the Board of Trustees
Auchincloss, Liz, President CSEA
Bruce, Kay, Public Information Officer
Buckelew, Pablo, Dean Educational Programs
Canning, Pat, School Relations
Carter, James L., President Associated Student Body
Ehrlich, Sue, Vice President Human Resources and Legal Affairs
Fairly, Lynda, Vice President Continuing Education
Flores, Carol, Educational Programs
Friedlander, Jack, Executive Vice President Educational Programs
Fryslie, Ann, Director Student Services
Garey, Tom, Professor, Theater Arts
Hamre, Bill, Vice President Information Resources
Haslund, Peter, President Academic Senate
Hollems, Diane, Assistant Dean Educational Programs
Naylor, Peter, President IA
Pittmon, Alex, Director Campus Development
Vinick, Charles, Executive Director, Foundation
Watkins, Dan, Educational Programs
Wiedmann, Andrew, Media Services
1.3 WELCOME

Mr. O’Neill extended a cordial welcome to all present.

1.4 CLOSED SESSION - NONE

1.5 MINUTES OF THE REGULAR MEETING OF JULY 22, 2004

Upon motion by Mr. Jurkowitz, seconded by Dr. Dobbs, the Board unanimously approved the Minutes of the Regular meeting of the Board of Trustees of July 22, 2004.

1.6 HEARING OF CITIZENS

No citizen expressed a wish to address the Board.

1.7 COMMUNICATIONS

The following reports will be presented to the Board of Trustees about various matters involving the District. No action will be taken unless listed on a subsequent Agenda.

a. REPORT BY ACADEMIC SENATE – Dr. Peter Haslund

Dr. Haslund reported on the following: continues to be involved with the Chancellor’s Task Force on Isla Vista. Relative to the Summer China Program Dr. Haslund has been invited to attend the next City Council meeting and present to them what a Sister City does.

b. REPORT BY ASSOCIATED STUDENTS – Mr. James L. Carter

Mr. Carter gave the board a brief bio on himself and then reported on the following: The Student Senate has planned the following activities for the coming months: September: Art & Craft Faire, October: Blood Drive, November: Leadership Conference, December: Canned Food Drive. Mr. Carter also invited the Board members to attend their Student Senate meetings that are held on Fridays at 3:30 p.m. Board members were also encouraged to e-mail or call the Senate with any suggestions or input they may have.

c. REPORT ON CLASSIFIED EMPLOYEES – Ms. Liz Auchincloss

Ms. Auchincloss reported on the following: The next major step in the classification study is ready to be taken. The week of September 13 employees will be receiving notification of their proposed new titles and job descriptions and at that point in time there should be a lot of feedback from employees.

d. REPORT ON CURRENT EVENTS – Ms. Kay Bruce

Ms. Bruce reported on the following: August 26 is the Annual Fall Faculty In-Service, the morning presentations by President Romo and Vice President Friedlander always give a good over view of the state of the college. A reception sponsored by the Faculty Recognition Committee to honor the six faculty members who have been chosen as faculty of the month award winners for the coming year will be held at the home of Laura Welby. A New Faculty Reception will be held at the home of John and Mary Romo on September 8. Continuing Education Faculty In Service will take place on September 17. United Way Campaign Kick-off will begin on September 18 with the participation in the Annual United Way Day of Caring.
e. REPORT ON CURRENT ISSUES

- Mr. John Romo, President

President Romo reported on the following:

1. Announced the passing earlier this week of Darryl Morrison, a 32 year faculty member at SBCC. Darryl continued serving as an instructor throughout the period of his illness including up to his last week, teaching a distance-learning course on self-defense. Darryl was an outstanding instructor in our Sociology department, and also taught courses in physical education. Darryl was an instructor both in the credit program and adult education over the years, and as a fulltime faculty member became very much interested in and a leader in the use of technology in instruction. Darryl contributed so much to this college in many, many ways. Darryl was a true individual, a person who always had boundless energy, and a unique personality. I spoke with Laura, Darryl's wife, and extended condolences on behalf of the college community. Laura made a point of saying that Darryl's energy and spirit will continue at SBCC because not only has his eldest daughter taught here, but we now have his daughter Ashley Morrison teaching classes in Biology. Darryl will be missed; we have lost a very special person.

2. Reported that the college community lost three of its students during the summer months. In each case the college has communicated with the parents and through Keith McLellan's leadership performed our traditional lowering of the college flag. Photographs of the memorial have been sent to the parents of each of these students. It has been a difficult summer in that regard.

3. Gearing up and getting ready for the start of the Fall semester. Thanked Marc Sullivan, Joe Sullivan, Alex Pittmon, Julie Hendricks and all of the staff who have done such a great job on the campus center renovation.

4. Enrollment for Fall looks strong 1% higher compared to this same time last year. SBCC did not see an enrollment drop with the increase in enrollment fees. It has been confirmed that the $26/unit enrollment fee is in effect and students who paid the $18 per unit enrollment fee will receive a reminder that they will need to pay the fee difference. In Service will take place on August 26 and classes will begin on August 30.

5. Reported that the State Budget is now official:
   ♦ $26/unit fee went into effect
   ♦ For students with Bachelor Degree the $50/unit did not pass
   ♦ COLA at 2.41%
   ♦ 3% system-wide growth allocation.
   ♦ Additional .65% growth allocation for colleges that were over cap in FTES in 03-04.
   ♦ Equalization held firm at $80M.
   ♦ $6M for non-credit matriculation also prevailed and that will require a 1:1 district match.
   ♦ $27M for additional funding for scheduled maintenance and instructional equipment made it through.
   ♦ Partnership for Excellence: The Governor took $225 million out of this allocation.
6. The Governor's original UC Dual Enrollment proposal was rescinded and the Governor has agreed to a budget compromise that provides enrollment growth funding for UC and CSU. The impact of this compromise will be that students who were advised that they would not be able to enroll in the UC system will now have the opportunity to do so. The Dual Enrollment option will be maintained as voluntary and UC eligible students will be encouraged to take advantage of their first years at a community college. The Governor's bill maintains the waiving of the enrollment fees for those students who meet the eligibility requirement and take advantage of the referral to the community college.

7. A budget forum will be held on September 7, in PS 101, 4:00-5:30. Vice President Joe Sullivan and President Romo will present information on how all of the current decisions from Sacramento will affect SBCC's budget.

8. The California Performance Review report has been released. There are a number of recommendations in it that address education in general and address community colleges specifically. There is a great deal of uncertainty about what some of the recommendations actually are. Some of the recommendations that will require our attention are:

   - Consolidation of the community colleges under a new unit along with CPEC, CALSAC, and the Bureau for Private, Post Secondary and Vocational Education. This recommendation would diminish the standing of the community colleges as a system of higher education.

   - Reform of concurrent enrollment. Some of the specific recommendations were positive, but there was worrisome language regarding changes in the funding mechanisms, and enrollment caps.

   - Improving Articulation and Transfer: Positive recommendations focusing on making it easier for students to transfer from the community colleges to the four-year sector through legislative action mandating transfer agreements and guaranteed transfer programs.

   - Reducing the cost of textbooks. This is an extremely important issue; students are experiencing rapidly increasing costs for textbooks. The recommendations do not address the publishers; they address faculty and administrators in the community colleges and what should be done by colleges to make textbooks more affordable. There does need to be a dialogue on how community colleges can influence publishers to stop what is in some cases irresponsible actions on their part.

   - Increase non-resident student fees: The increase recommended could be as high as 45%. This increase would be detrimental to our efforts to try to bring in an international presence on campus and also our attractiveness to students who do come from out of state to take advantage of our services.

   - Enrollment priorities. This recommendation would change enrollment priorities away from students with high credit accumulations to new students. This has potential negative impact on the community college's ability to respond to workforce education and training needs.

   - Bachelor Degrees. Provides opportunities for community colleges to offer bachelor degrees by offering incentives for establishment of experimental programs.
• Modifying the 75% full time faculty requirement in the area of Vocational Education: This recommendation would exclude from the 75%/25% calculations career and technical faculty. The assumption is that there are benefits to hiring adjunct faculty who are working in the industry and that colleges should not be penalized for this.

• Community Service. This is a recommendation that would establish a requirement of community service for anyone completing a degree at a university or college.

10. CCLC is sponsoring a series of leadership forums to discuss the California Performance Review report. Two of the forums will take place in our general area, one at Long Beach Community College, Monday September 20, and one at Bakersfield Community College, Tuesday, September 21, both forums will be from 10:00 a.m. to 3:00 p.m. Colleges are asked to send trustees, student leaders, faculty leaders, and administrative staff.

11. SBCC has been invited to adopt a Board of Governor, as we did last year. This year we have been assigned Dr. Margaret Quiñones, new member of the Board of Governors, who serves as a trustee of the Santa Monica Community College District. President Romo will be contacting her to make arrangements for her visit to SBCC.

1.8 GOVERNING BOARD

Board Members may at this time report about various matters involving the District. No action will be taken unless listed on a subsequent Board Agenda.

2. HUMAN RESOURCES & LEGAL AFFAIRS – Ms. Susan Ehrlich

2.1 HUMAN RESOURCES & LEGAL AFFAIRS CONSENT ITEMS

The Ass’t. Public Information Specialist position was removed from this agenda.

Upon motion by Ms. Livingston, seconded by Dr. Alexander, the Board unanimously approved the Human Resources and Legal Affairs Consent items, as contained in the agenda and attachment. Mr. Villegas abstained from the consent items.

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3. EDUCATIONAL PROGRAMS – Dr. Jack Friedlander

3.1 PRESENTATION BY PABLO BUCKELEW ON PARTNERSHIP WITH AREA HIGH SCHOOLS AND INTRODUCTION OF STAFF
Pablo Buckelew presented an update on SBCC's partnerships with area high schools and introduced staff. Lynda Fairly presented an update on Continuing Education's programs for high school diploma completion.

3.2 RECOMMEND APPROVAL OF CHANGE TO DISTRICT POLICY #4560, POLICY FOR FACULTY PROFESSIONAL DEVELOPMENT DAYS

Upon motion by Ms. Livingston, seconded by Mr. Villegas the Board unanimously approved changes to District Policy #4560 for Faculty Professional Development Days, as contained in the agenda and attachments.

3.3 RECOMMEND APPROVAL OF THE PROGRAM APPLICATION TO THE CHANCELLOR'S OFFICE FOR APPROVAL OF AN A.A. DEGREE IN FILM PRODUCTION AND AN A.A. DEGREE IN FILM STUDIES

Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board unanimously approved the offering of a new A.A. degree in Film Production and a revised A.A. degree in Film Studies, as contained in the agenda and attachments.


Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously approved the certificated adjunct faculty for Fall Semester, 2004, as contained in the agenda and attachments.

4. CONTINUING EDUCATION – Ms. Lynda Fairly

4.1 PROPOSED NEW CONTINUING EDUCATION COURSES AND TITLE CHANGES - FALL 2004

Upon motion by Dr. Alexander, seconded by Mr. Jurkowitz, the Board unanimously approved the Continuing Education new courses and title changes effective Fall 2004, as contained in the agenda and attachments.

5. BUSINESS SERVICES – Mr. Joe Sullivan

5.1 BUSINESS CONSENT ITEMS

Upon motion by Mr. Jurkowitz, seconded by Ms. Livingston, the Board unanimously approved the Business Services Consent items, as contained in the agenda and attachments.

a. RATIFICATION OF PURCHASE ORDERS, Attachment 5.1-a

b. RATIFICATION OF PAYMENTS A SUMMARIZED BELOW (Detailed report may be viewed in the Accounting Office, A-130)

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c. AUTHORIZATION TO DECLARE/DISPOSE OF SURPLUS MATERIALS/EQUIPMENT:
   Geology - 4X4 International 1700 Loadstar Bus (#44)
   Chemistry - (Complete list available in the Business Services Office, A-114)

d. APPROVAL OF 2004-05 INSTITUTIONAL MEMBERSHIP LIST, Attachment 5.1-d

e. 2004-05 MONTHLY MILEAGE LIST: Add Jose Martinez, Continuing Education, $72/month

f. APPROVAL OF AGREEMENT FOR STUDENT COIN-OPERATED PHOTOCOPIERS
   2004-05, Attachment 5.1-f

g. APPROVAL OF CHANGE ORDER NO. 2, CAMPUS CENTER CAFETERIA REMODEL, IN
   THE AMOUNT OF $1,497.30, Attachment 5.1-g

h. CAMPUS CENTER CAFETERIA REMODEL: AUTHORIZATION TO FILE NOTICE OF
   COMPLETION

5.2 BUSINESS ACTION ITEMS

   APPROPRIATION LIMIT

Pursuant to Article III-B of the California Constitution and Chapter 1205, Statutes of 1980, all
community college districts are required to compute an annual appropriations limit. The
2004-05 computation results in an appropriations limit of $73,972,322. The appropriations
subject to the limit are $50,098,015.

Upon motion by Mrs. Powell, seconded by Ms. Livingston, the Board unanimously approved
the adoption of Resolution No. 4 (2004-05) establishing an appropriation limit for the 2004-05
fiscal year, as contained in the agenda and attachments. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mr. Jurkowitz, Ms. Livingston, Mr. O'Neill, Mrs. Powell,
       Mr. Villegas

Noes: None

Absent: None

Concur: None

b. ADOPTION OF RESOLUTION NO. 5 (2004-05) AUTHORIZING ROUTINE INTERNAL
   TRANSFERS

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously approved
Resolution No. 5 (2004-05) authorizing routine internal transfers, as contained in the agenda
and attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mr. Jurkowitz, Ms. Livingston, Mr. O'Neill, Mrs. Powell,
       Mr. Villegas

Noes: None

Absent: None
SBCCD Board of Trustees

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Concur: None

c. AUTHORIZATION TO ACCEPT BIDS AND AWARD CONTRACT: ADMINISTRATION ROOF REPLACEMENT, BID #594.

This item was pulled from the agenda.

6. INFORMATION RESOURCES – Mr. Bill Hamre

6.1 ORACLE STUDENT SYSTEM SELF SERVICE

Mr. Bill Hamre reported on the results of the most recent round of SBCC student testing of the Oracle Student System self-service screens for student on-line enrollment. The Board was provided with a demonstration of the existing self-service screens developed by Oracle and SBCC.

7. ADJOURNMENT

Upon motion by Mr. Jurkowitz, seconded by Ms. Livingston, the Board unanimously approved adjourning this meeting, setting the next Regular Meeting of the Board of Trustees on Thursday, September 23, 2004, at 4:00 p.m. in A211. A Study Session will be held on September 9, 2004, at 4:00 p.m. in A218C.

APPROVED BY THE BOARD OF TRUSTEES ON September 23, 2004

[Signatures]

President, Board of Trustees

Superintendent/President
Secretary/Clerk of the Board