MINUTES

REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

July 22, 2004

4:00 p.m. – REGULAR MEETING
Room A-211

MAC Building
Santa Barbara City College
721 Cliff Drive

1. GENERAL FUNCTIONS

   1.1 CALL TO ORDER

   President O’Neill called the meeting to order at 4:03 p.m.

   1.2 ROLL CALL

   Members present:

   Dr. Kay Alexander, Vice President
   Dr. Joe Dobbs
   Ms. Joan Livingston
   Mr. Desmond O’Neill, President
   Mr. Luis Villegas

   Members absent:

   Mr. Morris Jurkowitz
   Mrs. Joyce Powell

   Others present for all or a portion of the meeting:

   Mr. John Romo, Supt/President and Secretary Clerk to the Board of Trustees
   Auchincloss, Liz, President CSEA
   Bruce, Kay, Public Information Officer
   Burgett, Judy, Sr. Secretary, Theater Arts
   Carter, James L., President Associated Student Body
   Ehrlich, Sue, Vice President Human Resources and Legal Affairs
   Fairly, Lynda, Vice President Continuing Education
   Friedlander, Jack, Executive Vice President Educational Programs
   Garey, Tom, Professor, Theater Arts
   Haslund, Peter, President Academic Senate
   Naylor, Peter, President IA
   Pittmon, Alex, Director Campus Development
   Robinson, Renee, Continuing Education
   Watkins, Dan, Educational Programs
   White, Andy, Media Services
1.3 WELCOME

Mr. O'Neill extended a cordial welcome to all present.

1.4 CLOSED SESSION

1. ADJOURN TO CLOSED SESSION

Upon motion by Dr. Alexander, seconded by Ms. Livingston the Board convened to Closed Session to:


b. Conference with Legal Counsel-Anticipated Litigation pursuant to Section 54956.9 (b) (1 matter).


Agency Designated Representatives: Sue Ehrlich, Vice President, Human Resources and Legal Affairs, Jack Friedlander, Executive Vice President, Educational Programs, and Joe Sullivan, Vice President, Business Services.

2. RECONVENE TO OPEN SESSION

Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board reconvened to Open Session. Mr. O'Neill reported that the Board had given direction to district negotiators and has no action to report.

1.5 MINUTES OF THE REGULAR MEETING OF JUNE 17, 2004

Upon motion by Dr. Dobbs, seconded by Ms. Livingston, the Board approved the Minutes of the Regular meeting of the Board of Trustees of June 17, 2004.

1.6 HEARING OF CITIZENS

No citizen expressed a wish to address the Board.

1.7 COMMUNICATIONS

The following reports were presented to the Board of Trustees about various matters involving the District. No action was taken unless listed on a subsequent Agenda.

a. REPORT BY ACADEMIC SENATE — Dr. Peter Haslund

Dr. Haslund reported on the following: With the funds from a grant received, a group of 15 high school and jr. high school teachers were able to go to the Republic of China for the purpose of teaching spoken English. The program was very successful and there is now a waiting list for teachers who want to attend next year. The four commissions which were appointed at the beginning of the summer are all working; The commission
on Academic Ethics has completed a draft of their report, and hope to have copies of
the report available for distribution at the beginning of the Fall semester.

b. REPORT BY ASSOCIATED STUDENTS  – None

c. REPORT ON CLASSIFIED EMPLOYEES  – Ms. Liz Auchincloss

Ms. Liz Auchincloss reported on the following: Acknowledged that Bill Ewing would be
giving a presentation at this board meeting with regard to the classification study. Ms.
Auchincloss has been impressed by the work that has been done to date and looks
forward to hearing the update. The process has begun for preparation of proposals for
negotiations that will begin in the Fall.

d. REPORT ON CURRENT EVENTS  – None

e. REPORT ON CURRENT ISSUES  – Mr. John Romo, President

President Romo reported on the following:

1. There is still no state budget. CCLC did report on the community colleges’ budget
proposals and on their status. The Conference Committee has reached closure on
community college funding. The following are the primary elements included in
system-wide funding:
   • COLA 2.41%
   • $80M for Equalization
   • 3.65% for growth apportionment. 0.65% would go to colleges that
     actually were over cap in FTES for 03-04.
   • $6M has been sustained for non-credit funding. The proposal now
     stipulates that this amount will go towards matriculation.
   • Student fee increase will go up to $26/unit effective Fall 04.
   • $50/unit Bachelor’s fee has been dropped.
   • Scheduled maintenance has been increased by $27M; it has been
     reported that the Department of Finance position is if the $27M prevails, it
     should be taken from Partnership for Excellence, which is now in the
     base. The system is arguing against this position.

2. Reported that there appeared in the Orange County Register an article regarding the
California Performance Review Team (CPR). The Governor’s CPR team has
finalized their recommendations on community college governance and
administration. One of the items reported in the Orange Country Register is that
CPR is going to recommend that the community colleges be folded under K-12 and
that the Secretary of Education would assume authority over this new K-14 system.
Groups are already very actively advocating against this proposal.

3. Has been asked to serve on the CCLC Advisory Committee on Legislation and
Finance for the coming year.

4. Enrollment for Summer 04 is a bit below last year’s figure. It is projected, however,
that final figures will be very similar to last year’s enrollments.
5. Bat Boy is an amazing, extremely well performed show. Tremendous respect and appreciation for the work of the Theater Arts department.

6. Jim Bower a very generous individual to SBCC passed away after a lengthy illness. Jim Bower was instrumental in the acquisition of the property for the West Campus and also the JSB Café was named after him. He was a good friend of the college.

7. Congratulated Christine Flurry, an SBCC student, who transferred to UCLA has been selected as one of thirty outstanding students to receive a Transfer Alliance Program Scholarship from UCLA. Congratulations Christine and SBCC's Honor’s Program.

1.8 GOVERNING BOARD

Board Members may at this time report about various matters involving the District. No action was taken unless listed on a subsequent Board Agenda.

2. HUMAN RESOURCES & LEGAL AFFAIRS – Ms. Susan Ehrlich

2.1 HUMAN RESOURCES & LEGAL AFFAIRS CONSENT ITEMS

Upon motion by Dr. Alexander, seconded by Ms. Livingston, the Board approved the Human Resources and Legal Affairs Consent items, as contained in the agenda and attachment.

CLASSIFIED LONGEVITY CAREER INCREMENTS

Tom Garey spoke with regard to Judith Burgett’s 15 years of service. Judy has been a member of the theater arts family for about two decades and has kept us alive in many, many ways, Producing a season of plays generates an enormous amount of paperwork, enormous amount of traffic through the office, programs that need to be compose, edited, sent to the printer, checked for accuracy, audition information that needs to be put together for students and the community, etc., etc. Judy has kept the whole operation lubricated and she has been marvelous about it. Judy understands how theater works, how this small business has to work, the special needs and the special things that come up. It has been a joy to have Judy with us. President Romo presented Judith with a Certificate of Appreciation on behalf of the Board and the college community.

2.2 HUMAN RESOURCES & LEGAL AFFAIRS INFORMATION

Mr. Bill Ewing, Ewing Consulting Services, presented an update with regard to the Classification study. The classification study is being performed in two major parts: The first part of the study deals with classifications and the second deals with salaries. 98% of all of the questionnaire’s handed out have been returned, which is the best response in over 15 years, not only in volume but also in quality. After the questionnaires were reviewed 240 interviews were held. Concepts of classifications are now being composed and once they have been completed they will be returned to the employees for their review and comments. The study is on schedule and the next step should take place in September and October, which will be the salary portion of the study.

3. EDUCATIONAL PROGRAMS – Dr. Jack Friedlander
3.1 RECOMMEND RATIFICATION OF APPROVAL OF SUBMITTAL OF GRANT APPLICATION TO SANTA BARBARA COUNTY PUBLIC HEALTH DEPARTMENT, TOBACCO PREVENTION SETTLEMENT PROGRAM.

Upon motion by Dr. Dobbs, seconded by Mr. Villegas, the Board approved submittal of grant application to Santa Barbara County Public Health Department, Tobacco Prevention Settlement Program.

4. CONTINUING EDUCATION – Ms. Lynda Fairly

4.1 PRESENTATION OF AN OVERVIEW OF GRANT FROM THE CALIFORNIA ENDOWMENT TO CONTINUING EDUCATION TO DEVELOP, IMPLEMENT AND EVALUATE A HEALTH CARE INTERPRETER TRAINING PROGRAM.

Renee Robinson presented an overview of the $113,970 grant from the California Endowment to Continuing Education to develop, implement and evaluate a Health Care Interpreter Training Program.

5. BUSINESS SERVICES – Mr. Joe Sullivan

5.1 BUSINESS CONSENT ITEMS

Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board approved the Business Services Consent items, as contained in the agenda and attachments.

a. RATIFICATION OF PURCHASE ORDERS, Attachment 5.1-a

b. RATIFICATION OF PAYMENTS AS SUMMARIZED BELOW (Detailed report may be viewed in the Accounting Office, A-130.)

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c. AUTHORIZATION TO DECLARE/DISPOSE OF SURPLUS MATERIAL:

Pickup trucks: 1992 Ford F-150 and 1987 Mitsubishi Ram 50 (Facilities & Operations)
3 lab tables, 29 cabinets, 3 bookcases, 25 tab armchairs (ECC buildings)
1 jet snake rooter JS5800 (Wake Center)

d. RETROACTIVE APPROVAL OF SUBMITTAL TO THE CHANCELLOR’S OFFICE: 2008-10 FIVE-YEAR CONSTRUCTION PLAN, Attachment 5.1-d (The complete Plan is available in the Business Services Office, A-114.)

e. CAMPUS CENTER CAFETERIA REMODEL: APPROVAL OF CHANGE ORDER NO. 1, $10,327.32, Attachment 5.1-e

f. WEST CAMPUS PARKING LOT NO. 4: APPROVAL OF CHANGE ORDER NO. 2, $5,298, Attachment 5.1-f
g. WEST CAMPUS PARKING LOT NO. 4: AUTHORIZATION TO FILE NOTICE OF COMPLETION

h. APPROVAL OF AGREEMENT WITH KRUGER BENZEN ZIEMER ARCHITECTS FOR DESIGN SERVICES, PHYSICAL SCIENCE (SAFETY) ADDITION / ALTERATION, Attachment 5.1-h

i. RETROACTIVE APPROVAL OF PROFESSIONAL EDUCATION AFFILIATION AGREEMENTS, HEALTH INFORMATION TECHNOLOGY:
   1) Fairchild Medical Center; Yreka, California; 7/1/04 - 12/31/08
   2) Palm Drive Hospital; Sebastopol, California; 5/21/04 - 12/31/08

j. APPROVAL OF AGREEMENT WITH MONSTER TRAK (ON-LINE JOB LISTING SERVICE), EFFECTIVE 7/17/04 - 7/16/05, Attachment 5.1-j

k. APPROVAL OF SEMESTER ABROAD PROGRAM: CHILE/ARGENTINA, FALL 2004, Attachment 5.1-k

l. RETROACTIVE APPROVAL OF MEMORANDUM OF UNDERSTANDING WITH THE LOS ANGELES CLIPPERS FOR USE OF THE SPORTS PAVILION, Attachment 5.1-l

m. 2004-05 MONTHLY MILEAGE ALLOWANCE: Add Ben Partee, $34/month, 12 months, (Educational Programs)

5.2 BUSINESS ACTION ITEMS

a. ADOPTION OF RESOLUTION NO. 1 (2004-05) AUTHORIZING ROUTINE INTERNAL TRANSFERS

Upon motion by Dr. Dobbs, seconded by Ms. Livingston, the Board approved Resolution No. 1 (2004-05) authorizing routine internal transfers, as contained in the agenda and attachments. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. O'Neill, Mr. Villegas

Noes: None

Absent: Mr. Jurkowitz, Mrs. Powell

Concur: None

b. APPROVAL OF 2004-05 AGREEMENT (GCAM-4012) WITH THE CALIF. DEPT. OF EDUCATION FOR CHILD DEVELOPMENT SERVICES AND ADOPTION OF RESOLUTION NO. 2 (2004-05), $151,222

Upon motion by Ms. Livingston, seconded by Dr. Alexander, the Board approved the Agreement and adoption of Resolution No. 2 (2004-05) authorizing the Controller to sign the Agreement on behalf of the District, as contained in the agenda and attachments. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. O'Neill, Mr. Villegas
Noes: None
Absent: Mr. Jurkowitz, Mrs. Powell
Concur: None

c. APPROVAL OF 2004-05 AGREEMENT (GPKR-3558) WITH THE CALIF. DEPT. OF EDUCATION FOR CHILD DEVELOPMENT SERVICES AND ADOPTION OF RESOLUTION NO. 3 (2004-05), $1,403

Upon motion by Mr. Villegas, seconded by Ms. Livingston, the Board approved the referenced Agreement and adoption of Resolution No. 3 (2004-05) authorizing the Controller to sign the Agreement on behalf of the District, as contained in the agenda and attachments. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. O'Neill, Mr. Villegas

Noes: None
Absent: Mr. Jurkowitz, Mrs. Powell
Concur: None

6. INFORMATION RESOURCES – Mr. Bill Hamre - None

7. ADJOURNMENT

Upon motion by Dr. Dobbs, seconded by Mr. Villegas, the Board approved adjourning this meeting setting the next Regular Meeting of the Board of Trustees on Thursday, August 19, 2004, at 4:00 p.m. in A211.

APPROVED BY THE BOARD OF TRUSTEES ON August 19, 2004

[Signatures: President, Board of Trustees, Superintendent/President, Secretary/Clerk of the Board]