MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

June 17, 2004

4:00 p.m. – REGULAR MEETING
Room A-211

MAC Building
Santa Barbara City College
721 Cliff Drive

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

President O’Neill called the meeting to order at 4:02 p.m.

1.2 ROLL CALL

Members present:

Dr. Kay Alexander, Vice President
Dr. Joe Dobbs
Mr. Morris Jurkowitz
Ms. Joan Livingston
Mr. Desmond O’Neill, President
Mrs. Joyce Powell
Mr. Luis Villegas

Members absent:

Ms. Maria Garcia, Student Trustee

Others present for all or a portion of the meeting:

Mr. John Romo, Supt/President and Secretary Clerk to the Board of Trustees
Auchincloss, Liz, President CSEA
Bermudes, Barbara, Auxiliary Accounts
Bruce, Kay, Public Information Officer
Coffield, Sharon, Accounting
Ehrlich, Sue, Vice President Human Resources and Legal Affairs
Fairly, Lynda, Vice President Continuing Education
Fryslie, Ann, Director, Student Activities
Friedlander, Jack, Executive Vice President Educational Programs
Haslund, Peter, President Academic Senate
Jeong, OK Yeon, ESL
Johnston, Barbara, Auxiliary Accounts
Madrigal, Irma, ESL
Naylor, Peter, President, IA
Okinaka, Margaret, Accounting  
Pitmon, Alex, Director Campus Development  
Slater, Linda, ESL  
Vivar, Rogger, ESL  
White, Andy, Media Services  
Wright, Marsha, EOPS

1.3 WELCOME

Mr. O'Neill extended a cordial welcome to all present.

1.4 CLOSED SESSION - NONE

1.5 MINUTES OF THE REGULAR MEETING OF MAY 27, 2004

Upon motion by Mrs. Powell, seconded by Dr. Alexander, the Board unanimously approved the Minutes of the Regular meeting of the Board of Trustees of May 27, 2004.

1.5 HEARING OF CITIZENS

Rogger Vivar and Linda Slater spoke on the subject of Paul McGarry's termination.

1.7 COMMUNICATIONS

The following reports were presented to the Board of Trustees about various matters involving the District. No action was taken unless listed on a subsequent Agenda.

a. REPORT BY ACADEMIC SENATE – Dr. Peter Haslund

Dr. Haslund presented to the Board members copies of the Academic Year End Report. Dr. Haslund reported that it should give the Board a sense of what was achieved as well as what is still in progress.

b. REPORT BY ASSOCIATED STUDENTS – None

c. REPORT ON CLASSIFIED EMPLOYEES – Ms. Liz Auchincloss

Ms. Auchincloss reported on the following: Thanked the Board for the Professional Growth Increment program, it has been very successful and they will be approving staff on today's agenda. Acknowledged the hard work of Joe Sullivan and his staff for the long hours worked in bringing to the Benefit committee the best possible health benefits package. The Health Benefits package is on the agenda for approval today. Reported that the Advisory Committee of the reclassification study met with Mr. Ewing and his company. They are in the process of conducting interviews and from the feedback received it is going well. Interviews will continue through this month and then the process of how it all fits together begins.

d. REPORT ON CURRENT EVENTS – Ms. Kay Bruce

Ms. Bruce reported on the following: July 7 and 8 will be the preview performances for the upcoming SBCC Theater production, Bat Boy the Musical. Its regular run will begin July 9 through 24 at the Garvin Theater; July 15 the B & I Group and Select Personnel will be hosting a breakfast seminar, 7:30 - 11:30 am at Fess Parker Doubletree Resort; featured speaker will be Hyrum Smith, Vice Chair of Franklin Covey; July 23 & 24 a conference will be held on Harems in the Ottoman and Oajar eras at the FeBland Forum.
e. REPORT ON CURRENT ISSUES – Mr. John Romo, President

President Romo reported on the following:

1. Enrollment for Summer session is up 2.8%, looking strong for the Summer session. Fall 04 enrollment is at 1.8% above Fall 03.

2. The Legislative Conference Committee is now addressing higher education. The issues that seem to be the most in contention are equalization and the student enrollment fee. There is strong advocacy from within the system to endorse the Senate version of the community college budget, which includes equalization at $80M, and a mechanism for reducing the enrollment fee from $26/unit to $22/unit by an infusion of $40M from other sources.

3. There is a concern that the 3.65% allocation for growth in the budget is inadequate.

4. Information has been received from CCLC, that the Governor will not support any agreements between K-12 and the community colleges on changing the Prop 98 split. The agreement between the community colleges and K-12 was to set the split at 10.6%, which is not at the level, which the system contends statutorily it should be, but it's more than what the system has been receiving. Will keep the board posted on this issue.

5. Reported that both Assemblymember Hannah Beth Jackson and Senator Tom McClintock are strongly behind the Governor's budget including the $80M for equalization. Senator McClintock is on record as supporting the $80M in the Senate's version and Assemblymember Jackson has been strongly supportive of this position as well. Peter Naylor was at a function recently with the Governor and extended appreciation for his support of the $80M.

6. Faculty workshops have been taking place and commended Jack Friedlander and his group for gathering a very eclectic group of faculty to spend two days focusing on two very important topics; one is student learning outcomes and the other is students underprepared for college level work. A report will be presented at a future study session.

7. Reported that David Dietrich, Executive Director of the Foundation for SBCC, is leaving to take a position with Cottage Hospital. We are sorry to see David go. We extend appreciation for the work he has done for the last three years here and wish him well.

8. We received notification that Don Calamar a 49-year instructor in Adult Education has passed away. Don Calamar was an outstanding photographer and teacher and leaves his legacy of caring. A memorial service will be held on June 20 at Goleta Beach Park. We will miss Don.

1.8 GOVERNING BOARD

Board Members may at this time report about various matters involving the District. No action will be taken unless listed on a subsequent Board Agenda.

2. HUMAN RESOURCES & LEGAL AFFAIRS – Ms. Susan Ehrlich
2.1 HUMAN RESOURCES & LEGAL AFFAIRS CONSENT ITEMS

The position of Typist Clerk, Int. was removed from this agenda.

Upon motion by Dr. Dobbs and seconded by Ms. Livingston, the Board unanimously approved the Human Resources and Legal Affairs Consent items, as contained in the agenda and attachment.

CLASSIFIED APPOINTMENTS

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<th>Assignment</th>
<th>Rate</th>
<th>Date</th>
<th>Comment</th>
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</thead>
<tbody>
<tr>
<td>REED, Samatha</td>
<td>Kinko’s Infant</td>
<td>21A</td>
<td>8/16/04</td>
<td>1 Year Temp. Position</td>
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<tr>
<td>ECE/Kinko's Infant Center</td>
<td>Associate Teacher</td>
<td></td>
<td></td>
<td>Categorically funded FT/10 Mo.</td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td>Re:T.Grottenthaler</td>
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CLASSIFIED LONGEVITY CAREER INCREMENTS

Sharon Coffield spoke with regard to Margaret Okinaka’s 20 years of service. Margaret started in 1984 as an Intermediate Account Clerk in Auxiliary Accounts. She was promoted to Senior Account Clerk, and in 1996 she was promoted to Accounting Technician. Margaret is currently working with grants and the categorical programs. She works with their budgets, monitors compliance, maintains their budgets and is a real resource to all of the directors that have categorical programs. Margaret has seen and has taken an active role in many changes at SBCC over the years, when she began in 1984; she had to manually write every check. President Romo presented Margaret with a Certificate of Appreciation from the Board of Trustees and the college community.

3. EDUCATIONAL PROGRAMS – Dr. Jack Friedlander - None

4. CONTINUING EDUCATION – Ms. Lynda Fairly - None

5. BUSINESS SERVICES – Mr. Joe Sullivan

5.1 BUSINESS CONSENT ITEMS

Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board unanimously approved the Business Services Consent items, as contained in the agenda and attachments.

a. RatiFICATION OF PURCHASE ORDERS, Attachment 5.1-a

b. RATIFICATION OF PAYMENTS AS SUMMARIZED BELOW (Detailed report may be viewed in the Accounting Office, A-130.)

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<th>Check Ranges</th>
<th>Amount</th>
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<tr>
<td>Cosmetology</td>
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<td>Food Service</td>
<td>$ 229,035.75</td>
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<td>SBBT Revolving Fund</td>
<td>$ 7,816.46</td>
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<tr>
<td>VendorLink</td>
<td>$ 120,908.05</td>
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<tr>
<td>SBCC All Funds</td>
<td>$ 942,123.21</td>
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<td>$ 1,321,739.93</td>
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c. APPROVAL OF 2004-05 MONTHLY MILEAGE LIST, Attachment 5.1-c

d. DENIAL OF CLAIM: SUSAN HARRIS

e. RETROACTIVE APPROVAL OF 2003-04 AGREEMENT WITH SB COUNTY
EDUCATION OFFICE TO PROVIDE DATA PROCESSING EQUIPMENT AND
SERVICE TO SBCC, $4,000, Attachment 5.1-e

f. APPROVAL OF AGREEMENT WITH THOMSON - NAYLOR ARCHITECTS, DESIGN
SERVICES FOR REMODEL AND RENOVATION OF THORNTON AUDITORIUM,
WAKE CENTER, IN AN AMOUNT NOT TO EXCEED $4,500, Attachment 5.1-f

g. APPROVAL OF 2004-05 PERSONNEL BENEFITS PLANS AND AUTHORIZE VICE
PRESIDENT OF BUSINESS SERVICES TO ENTER INTO AGREEMENTS BASED ON
THE PARAMETERS OUTLINED IN THE BOARD MEMO OF JUNE 15.

h. WEST CAMPUS PARKING LOT #4: CHANGE ORDER #1, $15,785, Attachment 5.1-h

i. AUTHORIZATION TO ACCEPT BIDS AND AWARD CONTRACT: WAKE CENTER
ELECTRICAL PANEL REPLACEMENT, BID #295, Attachment 5.1-i

Two complete bids were received May 25. The first low bid from Taff Electric has been
withdrawn. Therefore, authorization is requested to award the contract to the second
low bidder, JPL Electric of Ventura, in the amount of $157,077.

<table>
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<th>Base Bid</th>
<th>$106,844</th>
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<tr>
<td>Add Alternate #1</td>
<td>24,953</td>
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<tr>
<td>Add Alternate #2</td>
<td>16,980</td>
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<tr>
<td>Add Alternate #3</td>
<td>8,300</td>
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<tr>
<td>Total</td>
<td>$157,077</td>
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5.2 BUSINESS ACTION ITEMS

a. PUBLIC HEARING AND ADOPTION OF THE 2004-05 BUDGET

Upon motion by Dr. Dobbs, seconded by Ms. Livingston, the Board unanimously
approved to convene as a Committee-of-the-Whole for the purpose of hearing
comments regarding adoption of the 2004-05 Budget.

Upon motion by Ms. Livingston, seconded by Mrs. Powell, the Board unanimously
approved to reconvene to Regular Session.

Upon motion by Dr. Alexander, seconded by Mr. Villegas, the Board unanimously
approved the adoption of the 2004-05 Budget and authorized its transmittal to the Santa
Barbara County Education Office, as contained in the agenda and attachments.

b. ADOPTION OF RESOLUTION NO. 45 (2003-04) AUTHORIZING ROUTINE INTERNAL
TRANSFERS

Upon motion by Mrs. Powell, seconded by Dr. Alexander, the Board unanimously
approved Resolution No. 45 (2003-04) authorizing routine internal transfers, as
contained in the agenda and attachments. The vote follows:
Ayes: Dr. Alexander, Dr. Dobbs, Mr. Jurkowitz, Ms. Livingston, Mr. O'Neill, Mrs. Powell, Mr. Villegas

Noes: None

Absent: Maria Garcia (Student Trustee)

Concur: None

c. AUTHORIZATION TO ACCEPT BIDS AND AWARD CONTRACT: SCHOTT CENTER PARKING LOT REPAIRS, BID #593

Upon motion by Ms. Livingston, seconded by Mr. Villegas, the Board unanimously approved accepting bids and awarding the contract to Granite Construction of Santa Barbara, as contained in the addendum.

6. INFORMATION RESOURCES – Mr. Bill Hamre - None

7. ADJOURNMENT

Upon motion by Dr. Dobbs, seconded by Ms. Livingston, the Board unanimously approved adjourning this meeting setting the next Regular meeting of the Board of Trustees on Thursday, July 22, 2004 at 4:00 p.m. in A211.

APPROVED BY THE BOARD OF TRUSTEES ON July 22, 2004

[Signatures]
President, Board of Trustees
Superintendent/President
Secretary/Clerk of the Board

6