MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

May 27, 2004

4:00 p.m. – REGULAR MEETING
Room A-211

MAC Building
Santa Barbara City College
721 Cliff Drive

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

President O'Neill called the meeting to order.

1.2 ROLL CALL

Members present:

Dr. Kay Alexander, Vice President
Dr. Joe Dobbs
Mr. Morris Jurkowitz
Ms. Joan Livingston
Mr. Desmond O'Neill, President
Mr. Luis Villegas
Ms. Maria Garcia, Student Trustee (left during Governing Board items)

Members absent:

Mrs. Joyce Powell

Others present for all or a portion of the meeting:

Mr. John Romo, Supt/President and Secretary Clerk to the Board of Trustees

Alcocer, Beatriz, ESL
Alpert, Julie, ESL
Alvarex, Hector
Auchincross, Liz, President CSEA
Baker, Ron, Dean Educational Programs
Barber, Celeste, English
Basulto, Adela, ESL
Bates, Christopher, Art
Bell, Barbara, English
Blanchard, Pam, HR/LA

Bottom, James Bud, Guest
Bruce, Kay, Public Information Office
Burns, Melissa, Political Science
Carter, James L., EOPS
Choi, Pokshil, ESL
Cole, Carole, Guest
Delgado, Yolanda, ESL
Derria, May Beth, Guest
Deuey, Kathlenn, English
Dunaway, Barbara
1.3 WELCOME

Mr. O’Neill extended a cordial welcome to all present.

1.4 CLOSED SESSION-NONE

1.5 MINUTES OF THE REGULAR MEETING OF APRIL 22, 2004

Upon motion by Dr. Dobbs, seconded by Ms. Livingston, the Board approved the Minutes of the Regular meeting of the Board of Trustees of April 22, 2004.

1.6 HEARING OF CITIZENS

Jody Millward, Paul McGarry, Rogger Vivar, Julie Alpert, and Gail Reynolds all spoke on the subject of Paul McGarry’s termination.

1.7 COMMUNICATIONS

The following reports were presented to the Board of Trustees about various matters involving the District. No action was taken unless listed on a subsequent Agenda.

a. REPORT BY ACADEMIC SENATE – Dr. Peter Haslund
Dr. Haslund reported on the following: Ms. Kathy Malloy has been elected as Academic President for the 2005-06, and she will be serving as President Elect for the coming year, working alongside Dr. Haslund. Committee Chairs of the Academic Senate met and will be moving forward on the next phase of their process. During the summer four separate commissions will be appointed to look at four separate issues; the organization of the current committees, campus ethics, calendar and schedule issues, and outdated job description and being able to link it to the evaluation process more effectively. On a personal note, Dr. Haslund will be taking 15 teachers from Santa Barbara area high schools and junior high schools to China, this summer under a grant given by the Freeman Foundation.

b. REPORT BY ASSOCIATED STUDENTS – None

There was not report given, however, Ann Fryslie introduced James L. Carter as the new ASB President for the coming school year.

c. REPORT ON CLASSIFIED EMPLOYEES – Ms. Liz Auchincloss

Ms. Auchincloss presented the awards for the 2004 Outstanding Classified Employee of the year.

**2004 Outstanding Classified Employee of the Year:**

**Jason Thornell** has worked for SBCC for over 13 years. He began as an LTA for what was then the Electronics Department. In time, he moved into the Information Resources Division, first as a Computer Repair Tech I and more recently, he earned the title of Computer Repair Tech II. He exceeds expectations in this role on a regular basis. He has always had the respect of the faculty and staff he has worked with at the College, receiving many accolades over the time he has been here for his work and assistance. His experience spans the support of PCs, MACs and networks as well as computer cabling. He is our main go-to guy in IRD for MAC related issues and has been instrumental in the cabling of a number of buildings at SBCC both as a cabling technician and a project lead. He continues to keep up in the ever-changing field of computers and networks by regularly taking courses, reading journals and attending conferences related to his position at SBCC. He has taken a number of courses offered through the College in personal growth and other work-site related topics. He also works for SBCC as an adjunct faculty for the CNEE department, teaching courses in computer repair. For years, he has been very involved in projects to get working computer, printers, and network equipment, which the college surpluses, out to K-12 schools and other non-profit organizations in the community. He has been a great asset and unsung hero to the College and the community.

**2004 Classified Employee Honorable Mentions**

**Barbara Dunaway** has worked as a tutor coordinator for over 15 years. She hires, schedules and trains tutors for both the Math and EOPS tutoring labs. With her calm, patient wisdom she has greatly contributed to the success of the students at SBCC, with little recognition for herself. She cares deeply about what she does, and she helps students to understand because, in the words of Dr. Peter Haslund, "she personifies a non-anxious presence", which allows learning to take place.
Don Krueger works as a department aide for the Music department. He has exceeded all expectations in his position. His job description does not begin to cover all that he does for the department. He assembles equipment for daily lectures, checks out equipment and practice rooms to students, manages the music libraries for seven large performing groups, manages and maintains thousands of dollars worth of musical instruments, oversees the hiring and payroll for tutors and work study students, and prepares the stage and details for every performance the music department undertakes. It is the extra things he does for students and the music department that truly set him apart from other staff members at the college. He participates in many benefit performances for SBCC and other organizations. He is a regular at the SBCC Faculty Chamber Concert and a member of a local choir.

Juan Patino works as a custodian for Facilities and Operations. He often goes out of his way to help others, not just for his own department, but also for other departments. His actions help create a cohesive working environment. He is involved with the community and his church. He attends classes, which enhance his organizing skills and make him a better communicator with his fellow workers.

Bernie Sayers works as a lab tech for the Art Department. There is not one Art Department faculty member, staff or student who has not benefited directly or indirectly from his constant efforts. His attitude is superb - always willing to help the department in providing quality education to the students. He goes well above the call of duty to help out and make sure things are run smoothly. He was instrumental in the establishment of the Ventura Pottery Guild Scholarship, which is awarded annually to an SBCC student. He has committed countless hours as a big brother to boys in the Big Brother of American program. He teaches ceramics at Continuing Education on Friday nights. Through his travels, particularly to China, he has imported valuable information on ceramics to SBCC.

d. REPORT ON CURRENT EVENTS — None

e. REPORT ON CURRENT ISSUES — Mr. John Romo, President

President Romo reported on the following:

1. The state budget has been through the legislative review process, and Assembly and Senate responses to the governor’s budget have been forwarded to the joint legislative Conference Committee. Overall the proposals from both houses are quite similar, but there are some significant differences that do need to be worked out.

   - Assembly version: The Assembly budget proposal reduces funding for equalization for low-revenue districts from the $80 million in the Governor’s May Revise to $40 million. This is of concern to the low-revenue community college districts. The $40 million redirected from equalization is to be used to “buy down” the student enrollment fee from $26/unit to $22/unit. The Assembly budget also includes directing $20 million of the $40 million for equalization to PFE, which would trigger the FT/PT faculty-hiring requirement. This is also of concern to low revenue districts. The districts’ position has consistently been that funds earmarked for equalization should not be tied to PFE.
• Senate version: Equalization remained at $80M with no language restrictions. The Senate also sustained the $26/unit fee.

• Both the Assembly and the Senate have rejected the $50 differential enrollment fee for students with bachelors’ degrees and have made separate proposals on how the lost revenue could be obtained.

2. Acknowledged the following faculty:

• Peter Georgakis who has been selected by his peers to serve as the Faculty Lecturer for 2004-05.

• Nandini Iyer, an adjunct faculty member who has been in the Philosophy department since 1974. This will be Ms. Iyer last year here at SBCC after thirty years of service. Ms. Iyer has been acknowledged as an outstanding instructor, very respected for her knowledge and sense of humor and she will be missed. We wish her well.

• Jan Shultz, department chair in our Earth and Planetary Sciences department has been selected by the Coast Geological Society as the Outstanding Undergraduate Educator of the Year for 2004.

• Elida Moreno has been elected to serve as the President of the Latina Leadership Network.

3. Acknowledged the following students:

• Ben Eidelson was recognized as an All USA Community and Junior College Academic Team member, one of twenty students across the country who received this award. We again extend our congratulations to Ben and we wish him well at Stanford University.

• Maria Lucinda Garcia (student trustee) who did an excellent job as the commencement speaker this year. Many faculty, staff and students have commented on what an excellent presentation she made. Maria’s words were substantive and delivered with passion.

4. Reported that Continuing Education division has just been awarded a grant of $114,000 from the California Endowment. This grant will launch a health care interpreter-training program. Congratulations.

5. Reported the passing of the following:

• Long time friend, with more than thirty years of service and presence at SBCC, Trish Dupart passed away. There was a memorial service on campus and her family was able to attend to celebrate Trish’s life with the campus community.

• Fiona Kirby, had been a Lancaster Speech Tournament speaker this year. Fiona was a returning student who had gone through many challenges and struggles in her life. She had gotten her life together at SBCC and came in 4th place at the speech tournament. Ms. Kirby passed away suddenly, just a
few days after the tournament. A small memorial recognition was held on
campus.

6. President Romo reported that he had received correspondence from Scott Lay, from
CCLC that the Conference Committee would be convening earlier than expected.
The legislature has decided to fast track the deliberation on the community college
budget, and colleges are encouraged to move quickly on communicating support for
equalization.

President Romo requested that the Board accept a resolution in support of
equalization funding as an emergency item to the agenda. This resolution would put
the college on record as supporting the governor’s proposal to fund equalization and
would also commit the college to actively advocate on behalf of comparable funding
for all of the state’s community college students on a per student basis.

Upon motion by Dr. Alexander, seconded by Mr. Jurkowitz the Board approved
moving Resolution 43 to the agenda.

Upon motion by Mr. Villegas, seconded by Ms. Livingston, the Board approved
Resolution 43 (2003-04) Support of Equalization Funding for California’s Community
College Students as contained in the attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mr. Jurkowitz, Ms. Livingston, Mr. O’Neill,
Mr. Villegas

Noes: None

Absent: Mrs. Powell

Concur: Maria Garcia, Student Trustee

1.8 GOVERNING BOARD

a. RESOLUTION NO. 39 (2003-04) REQUIRING THAT THE GOVERNING BOARD
MEMBER ELECTION IN THIS DISTRICT BE HELD ON NOVEMBER 2, 2004 TO
CONSOLIDATE WITH ANY OTHER SCHOOL DISTRICT GOVERNING BOARD
MEMBER ELECTION BEING HELD ON THE SAME DATE IN THE SAME DISTRICT
OR AREA.

Upon motion by Dr. Dobbs, seconded by Mr. Jurkowitz the Board approved Resolution
No. 39 (2003-04) requiring consolidation of election dates of those Board members who
terms expire this year, as contained in the agenda and attachments. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mr. Jurkowitz, Ms. Livingston, Mr. O’Neill,
Mr. Villegas

Noes: None

Absent: Mrs. Powell, Maria Garcia (Student Trustee)

Concur: None
b. RESOLUTION NO. 40 (2003-04) CANDIDATES’ STATEMENTS

In accordance with Section 11307 of the Education Code, the Board of Trustees of the Santa Barbara Community College District is required to adopt policies regarding the statements of candidates.

Upon motion by Ms. Livingston, seconded by Dr. Alexander, (Mr. Villegas opposed) the Board approved that the resolution be amended to raise the limit of the candidate statements to 400 words contingent upon a determination by staff that there would be no additional financial impact.

Upon motion by Dr. Alexander, seconded by Ms. Livingston the Board approved the Resolution No. 40 (2003-04), as amended, which establishes policies regarding the candidates’ statements as contained in the agenda and attachments. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mr. Jurkowitz, Ms. Livingston, Mr. O’Neill
Noes: Mr. Villegas
Absent: Mrs. Powell, Maria Garcia (Student Trustee)
Concur: None

2. HUMAN RESOURCES & LEGAL AFFAIRS – Ms. Susan Ehrlich

2.1 HUMAN RESOURCES & LEGAL AFFAIRS CONSENT ITEMS

Upon motion by Dr. Dobbs, seconded by Ms. Livingston, the Board approved the Human Resources and Legal Affairs Consent items, as contained in the agenda and attachment.

CLASSIFIED APPOINTMENTS

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<td>MURILLO, Jose</td>
<td>Custodian</td>
<td>21B</td>
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CLASSIFIED LONGEVITY CAREER INCREMENTS

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<td>SOLOMON, Chihoko</td>
<td>Account Clerk, Sr.</td>
<td>27E</td>
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<td>15 Years of Service</td>
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<td>TOWER, Rosita</td>
<td>Payroll Manager</td>
<td>39E (M/S/C)</td>
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7
Ignacio Alarcon spoke regarding Barbara Dunaway’s 15 years of service to the college. Barbara has quietly and diligently built an environment that serves SBCC students in an extremely efficient and caring way. Barbara takes good care of the students, tutors, and faculty. Frequently Barbara can be seen helping students, directing them, advising them, and calming them down, as they make progress in their math classes. Barbara is currently a key person in our effort to use Alecs. Early on Barbara became an expert in managing the logistics of Alecs, which has made her a wonderful resource for the faculty in basic math and the elementary algebra Alecs classes. We in the department of Mathematics are extremely fortunate to have Barbara as our Tutorial Lab Coordinator and with her we celebrate this landmark of her 15 years of service. President Romo presented Barbara with a Certificate of Appreciation from the Board and college community.

Chihoko Solomon and Rosie Tower were unable to attend this meeting, however, Leslie Griffin spoke regarding Chihoko Solomon’s 15 years of service and Rosie Tower’s 20 years of service. Chihoko and Rosie share similar patterns of employment they both started out in other departments before coming to payroll and were promoted from within. They also have similar work traits, they are hard working, dedicated to getting the job done, detail oriented, well organized, personable, have a great sense of humor and a penchant for dark chocolate. Payroll is one of those functions that when it’s well executed it’s virtually invisible to the organization that is serves and I thank you for this opportunity to acknowledge the work that Rosie and Chihoko do.

2.2 HUMAN RESOURCES & LEGAL AFFAIRS ACTION ITEMS

a. RECOGNITION OF 2003-2004 OUTSTANDING CLASSIFIED EMPLOYEE.

Upon motion by Dr. Alexander, seconded by Dr. Dobbs the Board approved awarding a special Certificate of Recognition and an honorarium of $300 to the Outstanding Classified Employee and the plaque bearing the names of each year’s honoree be engraved with his name.

Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board approved awarding a special Certificate of Recognition and an honorarium of $50.00 each to the Honorable Mention Classified Employees.

b. RECOMMEND APPROVAL OF WORKING SCHEDULES FOR CERTIFICATED PERSONNEL FOR THE 2004/2005 COLLEGE YEAR

Upon motion by Dr. Dobbs, seconded by Dr. Alexander, the Board approved the working schedules for Certificated Personnel for the 2004/2005-college year, as contained in the agenda and attachment.

3. EDUCATIONAL PROGRAMS – Dr. Jack Friedlander

3.1 RECOMMEND APPROVAL OF THE 2004 SUMMER SESSION FACULTY

Upon motion by Mr. Villegas, seconded Ms. Livingston, the Board approved the instructors for the summer 2004 session, as contained in the agenda and attachments.

3.2 SABBATICAL LEAVE PRESENTATIONS

Deborah Mackie, Associate Professor/Counselor, reported on her sabbatical activities during the Spring 2002 semester.
3.3 RECOMMEND APPROVAL TO INCREASE STUDENT HEALTH FEE AND TO AUTHORIZE EXEMPTIONS AS FOLLOWS:

Upon motion by Mr. Jurkowitz, seconded by Ms. Livingston, the Board approved the increase of Student Health Fees and to authorize exemptions, as contained in the agenda and attachments.

3.4 RECOMMEND MATERIAL FEE FOR GRAPHIC DESIGN AND PHOTOGRAPHY CLASSES

Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board approved the material fee for Graphic Design and Photography department, as contained in the agenda and attachments.

3.5 RECOMMEND APPROVAL OF CHANGES TO THE MATRICULATION POLICY AND REGULATIONS, DISTRICT POLICY 3331.33 AND 3332.23, RELATED TO EXEMPTION FROM MATRICULATION AND PROPOSAL TO STRIKE DISTRICT POLICY 3331.4 RELATED TO SKILLS ADVISORIES FOR UNIVERSITY OF CALIFORNIA TRANSFERABLE COURSES EFFECTIVE SPRING 2005

Upon motion by Ms. Livingston, seconded by Mr. Villegas, the Board approved the changes to the District Matriculation Policies 3331.33, 3332.2 and 33331.4, as contained in the agenda and attachments.

3.6 RECOMMEND APPROVAL OF 2005-2006 STUDY ABROAD PROGRAMS

The International Education Committee selected the following programs for the Study Abroad Program for 2005-2006:

**Summer 2005**
- London, England
- Cairns, Australia
- Vienna, Budapest and Prague
- Havana, Cuba
- Rome, Italy

**Fall 2005**
- Granada, Spain

**Spring 2006**
- Florence, Italy

Upon motion by Dr. Alexander, seconded by Ms. Livingston, the Board approved the 2005-06 Study Abroad Programs, as contained in the agenda and attachments.

4. CONTINUING EDUCATION – Ms. Lynda Fairly

4.1 RECOMMENDED APPROVAL OF TITLE CHANGES, CONTINUING EDUCATION DIVISION SUMMER 2004

Upon motion by Ms. Livingston, seconded by Mr. Jurkowitz, the Board approved the title changes for the Continuing Education Division, effective Spring 2004, as contained in the agenda and attachments.

5. BUSINESS SERVICES – Mr. Joe Sullivan
5.1 BUSINESS CONSENT ITEMS

Upon motion by Dr. Alexander, seconded by Mr. Villegas, the Board approved the Business Services Consent items, as contained in the agenda and attachments.

a. RATIFICATION OF PURCHASE ORDERS, Attachment 5.1-a

b. RATIFICATION OF PAYMENTS AS SUMMARIZED BELOW (Detailed report may be viewed in the Accounting Office.)

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<tr>
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$1,349,498.30

c. ACKNOWLEDGMENT OF RECEIPT OF QUARTERLY FINANCIAL REPORT ENDING 3/31/04, (Detailed report may be viewed in the Accounting Office.)

d. DENIAL OF CLAIM: EVERETT PIKE, 3/20/04

e. APPROVAL OF REVISED SMOKING POLICY (INCLUDES DESIGNATED AREAS FOR SMOKING), Attachment 5.1-e

f. APPROVAL OF AGREEMENT WITH ACTORS' EQUITY ASSN, EFFECTIVE 5/24/04 THROUGH 5/23/05, Attachment 5.1-f

g. APPROVAL OF PROFESSIONAL EDUCATION AFFILIATION AGREEMENT AND AMENDMENT TO AGREEMENT WITH EVANSTON (ILLINOIS) NORTHWESTERN HEALTHCARE, 5/1/04 - 12/31/04.

h. APPROVAL OF 2004-05 MEMORANDUM OF UNDERSTANDING FROM CAL-SOAP, Attachment 5.1-h

i. APPROVAL OF 2004-05 AGREEMENT WITH HIP GAMES FOR STUDENT SENATE VIDEO GAMES, Attachment 5.1-i

j. APPROVAL OF AGREEMENT WITH THE CITY OF INGLEWOOD FOR PARKING CITATION SERVICES (REPLACING I-PARQ), Attachment 5.1-j

k. APPROVAL OF LEASE AGREEMENT WITH SB COUNTY SPECIAL EDUCATION FOR JOINT USAGE OF KINKO'S EARLY LEARNING CENTER, 6/18/04-7/16/04, Attachment 5.1-k

5.2 BUSINESS ACTION ITEMS

a. ADOPTION OF RESOLUTION NO. 41 (2003-04) AUTHORIZING ROUTINE INTERNAL BUDGET TRANSFERS
Upon motion by Mr. Villegas, seconded by Ms. Livingston, the Board approved Resolution No. 41 (2003-04) authorizing routine internal transfers, as contained in the agenda and attachments. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mr. Jurkowitz, Ms. Livingston, Mr. O'Neill, Mr. Villegas
Noes: None
Absent: Mrs. Powell, Maria Garcia (Student Trustee)
Concur: None

b. ADOPTION OF RESOLUTION NO. 42 (2003-04) PROVIDING FOR 2003-04 BUDGET REVISIONS DUE TO RECEIPT OF UNBUDGETED REVENUE

Upon motion by Mr. Villegas, seconded by Ms. Livingston, the Board approved Resolution No. 42 (2003-04) authorizing 2003-04 budget revisions for unbudgeted revenue, as contained in the agenda and attachments. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mr. Jurkowitz, Ms. Livingston, Mr. O'Neill, Mr. Villegas
Noes: None
Absent: Mrs. Powell, Maria Garcia (Student Trustee)
Concur: None

c. APPROVAL OF CONTRACT WITH STATE DEPARTMENT OF EDUCATION FOR CHILD DEVELOPMENT SERVICES (FCAP-3267), EFFECTIVE 4/1/04-6/30/05, AND ADOPTION OF RESOLUTION NO. 44 (2003-04) AUTHORIZING THE VICE PRESIDENT OF BUSINESS SERVICES TO SIGN THE CONTRACT

Upon motion by Ms. Livingston, seconded by Mr. Jurkowitz, the Board approved Resolution No. 44 (2003-04) authorizing the Vice President of Business Services to sign the contract with State Department of Education for Child Development Services (FCAP-3267), as contained in the agenda and attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mr. Jurkowitz, Ms. Livingston, Mr. O'Neill, Mr. Villegas
Noes: None
Absent: Mrs. Powell, Maria Garcia (Student Trustee)
Concur: None

d. AUTHORIZATION TO ACCEPT BIDS AND AWARD CONTRACT: CAMPUS CENTER, PHASE II CAFETERIA REMODEL, BID #590 (re-bid)

Upon motion by Mr. Jurkowitz, seconded by Dr. Dobbs, the Board approved accepting bids and awarding the contract to A. Felix Construction of Santa Barbara, as contained in the addenda.
e. AUTHORIZATION TO ACCEPT BIDS AND AWARD CONTRACT: WEST CAMPUS PARKING LOT #4 REPAIRS/MAINTENANCE, BID #591

Upon motion by Dr. Alexander, seconded by Mr. Jurkowitz (Ms. Livingston abstained), the Board approved accepting the bids and awarding the contract to Lash Construction of Santa Barbara, as contained in the addenda.

f. AUTHORIZATION TO ACCEPT BIDS AND AWARD CONTRACT: WAKE CENTER ELECTRICAL PANEL REPLACEMENT, BID #592

This item was withdrawn from this agenda.

6. INFORMATION RESOURCES – Mr. Bill Hamre

6.1 APPROVAL OF BOARD POLICY 3730 "WEB STANDARDS"

Upon motion by Mr. Jurkowitz, seconded by Mr. Villegas, the Board approved Board Policy 3730, Web Standards, as contained in the agenda and attachments.

7. ADJOURNMENT

Upon motion by Dr. Dobbs, seconded by Ms. Livingston, the Board approved adjourning this meeting setting the next Regular Meeting of the Board of Trustees on Thursday, June 17, 2004 at 4:00 p.m. in A211.

APPROVED BY THE BOARD OF TRUSTEES ON June 17, 2004

[Signatures]

President, Board of Trustees

Superintendent/President
Secretary/Clerk of the Board