MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

April 22, 2004

4:00 p.m. – REGULAR MEETING
Room A-211

MAC Building
Santa Barbara City College
721 Cliff Drive

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

President O’Neill called the meeting to order at 4:02 p.m.

1.2 ROLL CALL

Members present:

Dr. Kay Alexander, Vice President
Dr. Joe Dobbs
Mr. Morris Jurkowitz
Ms. Joan Livingston
Mr. Desmond O’Neill, President
Mrs. Joyce Powell
Ms. Maria Garcia, Student Trustee

Members absent:

Mr. Luis Villegas

Others present for all or a portion of the meeting:

Mr. John Romo, Supt/President and Secretary Clerk to the Board of Trustees
Auchincloss, Liz, President CSEA
Bruce, Kay, Public Information Officer
Chambers, Katie, Guest, Westmont Student
English, Patricia, Human Resources Manager
Fairly, Lynda, Vice President Continuing Education
Fryslie, Ann, Director, Student Activities
Friedlander, Jack, Executive Vice President Educational Programs
Hamre, Bill, Vice President Information Resources
Hardison, Brad, Financial Aid
Haslund, Peter, President Academic Senate
Janiszewski, Keren, Phi Theta Kappa
Martin del Campo, Francisco, Citizenship Center
Monda, Kim, Professor, English
Monroy, Liliana, Director, Citizenship Center
Naylor, Peter, President, IA
O'Dowd, Barbie, Editor, The Channels
Powell, Judy, Computer Support, Continuing Education
Ramos, John, Guest, Emmaus of Santa Barbara
Rodriguez, Alicia, Guest, Emmaus of Santa Barbara
Sanchez, Tori, Guest
Serban, Andreea, Director, Institutional Assessment, Research and Planning
Shapiro, Janet, DGPS
Warren, Angela, DGPS
Zeiher, Tom, Media Services

1.3 WELCOME

Mr. O'Neill extended a cordial welcome to all present.

1.4 CLOSED SESSION (taken out of order after Item 6)

a. ADJOURN TO CLOSED SESSION

Upon motion by Dr. Dobbs, seconded by Ms. Livingston, the Board convened to Closed Session to:

1. Public Employee Discipline/Dismissal/Release pursuant to Government Code Section 54957

b. RECONVENE TO OPEN SESSION

Upon motion by Dr. Dobbs, seconded by Ms. Livingston, the Board reconvened to Open Session. Vice President Dr. Alexander reported that there was no action taken by the Board.

1.5 MINUTES OF THE REGULAR MEETING OF MARCH 25, 2004

Upon motion by Dr. Dobbs, seconded by Dr. Alexander the Board approved the Minutes of the regular meeting of March 25, 2004, with the correction of Dr. Alexander's departure time and to include the complete slate voted on by the Board for the CCCT Board of Directors. (Minutes have been corrected to show both of these.)

1.6 HEARING OF CITIZENS

Keren Janiszewski, President of Phi Theta Kappa and Dr. Eskandari, the Advisor of the group presented, Desmond O'Neill and Joan Livingston with a Phi Theta Kappa honorary membership. President Romo extended appreciation to both, Dr. Eskandari for the great work he has done with Phi Theta Kappa and to Ms. Janiszewski for her leadership this year. Dr. Eskandari also announced that Ms. Janiszewski was chosen as the Phi Theta Kappa student of the year for her dedication.

Dr. Eskandari and Ms. Janiszewski also presented a certificate to John Ramos, Director of EMMAUS. President Romo acknowledged the very close and positive relationship between EMMAUS and Phi Theta Kappa in presenting positive experiences and support for youth in the south coast.
1.7 COMMUNICATIONS

The following reports were presented to the Board of Trustees about various matters involving the District. No action was taken unless listed on a subsequent Agenda.

a. REPORT BY ACADEMIC SENATE – Dr. Peter Haslund

Dr. Haslund reported on the following: The Academic Senate is now conducting elections for President; Committee Chairs of the Academic Senate are meeting to view “what we do” and “how we do it” and also to discuss concerns that are not being covered by a particular committee; Dr. Haslund continues to work with the Chancellor’s working group at UCSB relating to the weekend violence in Isla Vista.

b. REPORT BY ASSOCIATED STUDENTS – Ms. Maria Garcia

Ms. Maria Garcia reported for Mr. Damacela on the following: Student Senate ended the academic year with the completion of the Arts and Crafts Fair; Student elections were held and the newly elected ASB President is James Carter; A Blood Drive and Book Faire were held; The Student Senate is planning their end of the year get together.

Maria Garcia thanked the Board for making her experience on the Board of Trustees a great one.

c. REPORT ON CLASSIFIED EMPLOYEES – Ms. Liz Auchtincloss

Ms. Auchtincloss reported on the following: The classification study has gotten started, Mr. Ewing conducted the orientations and the response has been very good. Ms. Auchtincloss thanked Pat English and her staff for their work in organizing the orientations. Ms. Auchtincloss thanked the Board for their support.

d. REPORT ON CURRENT EVENTS – Ms. Kay Bruce

Ms. Bruce reported on the following: “Painting Churches” the current SBCC theater group production will run through May 8 in the Jurkowitz; Student Art Exhibition at the Atkinson Gallery will run through May 4; First Annual Student Conference will take place in the FeBland Forum on April 23, the topic will be “Terrorism”; Lancaster Speech Tournament will take place on Monday, April 26 at 7:30 at the Garvin Theater, the topic is “Messages We Remember”; Retiree Reception will take place on May 6 at 3:00 pm in the Memorial Plaza; Student Scholarship Reception will take place on May 7 at 2:30 pm on the Student Services Plaza; City College Saturday will take place on May 8 at 9:00 am in the FeBland Forum; Chamber Singers Concert will take place on April 24 at First United Methodist Church 7:00 pm; Symphony Concert will take place on May 2 at the Garvin at 7:00 pm; Jazz Ensemble Concert will take place on May 3 at the Garvin at 7:00 pm; Spring Chorale Concert will take place on May 8 at the First United Methodist Church at 7:00 pm; Concert Band Concert will take place May 9 at the Garvin at 7:00 pm; Qrius of Voyces will perform on May 15 and 16 at St. Anthony’s Seminary; SOMA will hold its Annual Showcase on May 13 at 6:00 pm in the Garvin Theater; Commencement will be held on May 14 on the Student Services Plaza at 5:00 pm.
President Romo reported on the following:

1. Acknowledged the visit of Chancellor Mark Drummond on April 8. The Chancellor's primary intent was to meet with the Chancellor's and Presidents from the south and central coast districts. The Chancellor at the meeting announced what his priorities are and that much of his attention would be on the budget. His first priority will be to get PFE funding into the base, so that PFE becomes part of the base funding. On the 04-05 budget he will be focusing on equalization and growth. Chancellor Drummond is also in the process of reorganizing his office and because his office should be a support office for the system he now refers to it as the "System Office". Chancellor Drummond also agreed to speak at a college forum and to answer questions. The Chancellor is very straightforward and has a great sense of humor. Later in the afternoon a special board meeting was held to provide board members an opportunity to meet with the Chancellor. President Romo feels that we have a good leader for our system.

2. Reported on the current debate taking place with regard to the funding of community colleges. President Romo presented the CEO Board Proposal for Funding Access (Growth, Equalization & Non-Credit) in California Community Colleges and reviewed it. The debate taking place is that the compromise proposed by the CEO's has created significant negative reaction from low revenue funding districts. The CEO compromise would erode the progress on equalization that has been made under the governor's proposal. Hope is that this issue will be resolved before the May revise.

3. Reported that for the first time ever SBCC has exceeded 17,000 students in the credit program. 17,123 students were enrolled for the Spring semester. Congratulated Jack, Andreea and staff for their great work.

4. Reported on the News Press article "UC Closes Door to Some Top Students". The governor's intent is to have students take lower division courses at the community colleges. A primary focus of the article was on the erosion of Master Plan for Higher Education.

5. President Romo reported on his involvement in the discussions relating to weekend violence in Isla Vista. Attended a forum organized by the students in Isla Vista. Has asked for a review by staff of the current practices and policies relative to students who engage in violent behavior over the weekends in Isla Vista. Wants to be sure that the message be conveyed that the college will take action as allowed under regulations against any student who engages in this type of behavior.

6. Congratulated Annette Cordero on her appointment to the Santa Barbara School District Board of Trustees.

7. Reported that Ben Eidelson and Emily Underwood were honored by CCLC in Sacramento with Phi Theta Kappa Academic Team awards.

8. Recognized Ms. Garcia as the Student Commencement Speaker.

9. Read portions of a letter he received from the Chancellor of UC Davis. The Chancellor congratulates SBCC for a great transfer program.
10. President Romo read an email from an Adult Ed student with regard to the Seminar on Islam that was held. The student states that Mr. Crawford's class was the best class she had ever attended.

1.8 GOVERNING BOARD

Board Members may at this time report about various matters involving the District. No action will be taken unless listed on a subsequent Board Agenda.

Classified Longevity Career Increments and Items 3.1 and 3.2 were taken out of order at this time.

2. HUMAN RESOURCES & LEGAL AFFAIRS – Ms. Susan Ehrlich

2.1 HUMAN RESOURCES & LEGAL AFFAIRS CONSENT ITEMS

Upon motion by Dr. Alexander, seconded by Ms. Livingston, the Board approved the Human Resources and Legal Affairs Consent Items as contained in the agenda and attachment.

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CLASSIFIED APPOINTMENTS

ROBLES, Manuel  
Facilities  
Groundskeeper, Sr.  
28B  
4/23/04  
Re: Y. Garcia  
FT/12 Mo.

CLASSIFIED LONGEVITY CAREER INCREMENTS

Ms. Lynda Fairly, Vice President of Continuing Education spoke on the 20 years of service of Ms. Judy Powell. Judy Powell came to SBCC twenty years ago from UCSB. Judy attended and graduated from SBCC and from UCSB with two majors, in English and a minor in Art and amazingly she's only had two jobs in her career life. Her first was at UCSB for 19 years, she was their publications coordinator and their undergraduate advisor. Judy’s second job was with SBCC as Publication's Assistant at Adult Ed. Within two years the News Press stopped typesetting SBCC's adult schedule, so Judy had the responsibility to figure out how to move continuing education into the desktop publishing business. Judy is now the main person who is helping us move our student interface system into the Oracle system. So you can tell Judy has been a main stay of keeping us all together. Throughout the years Judy has been an invaluable resource to all of us, she is an absolute professional with a dedication to the highest of standards. She is an expert in the areas of computer technology, marketing, publications and community relations. We all know that Judy is a very special person. Congratulations Judy! President Romo presented Judy with a Certificate of Appreciation on behalf of the Board of Trustees and the college community.
2.2 HUMAN RESOURCES & LEGAL AFFAIRS ACTION ITEMS


Upon motion by Mrs. Powell, seconded by Dr. Dobbs, the Board approved the adoption of Resolution No. 35 (2003-04) declaring May 16-22, 2004 as Classified School Employees Week as contained in the agenda and attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mr. Jurkowitz, Ms. Livingston, Mr. O'Neill, Mrs. Powell

Noes: None

Absent: Mr. Villegas

Concur: Maria Garcia, Student Trustee

b. RECOMMENDED APPROVAL OF AUTHORIZATION TO APPOINT FACULTY

Upon motion by Dr. Alexander, seconded by Mrs. Powell the Board approved that the Superintendent/President would have the authority to confirm appointments for faculty positions prior to the May meeting.

3. EDUCATIONAL PROGRAMS – Dr. Jack Friedlander

3.1 SABBATICAL LEAVE PRESENTATION

Kim Monda, Professor in English, reported on her sabbatical activities during the 2001-2002 academic year.

3.2 PRESENTATION OF FACULTY LECTURER HONORARIUM

Dr. Janet Shapiro, Coordinator, Disabled Student Programs & Services, was presented with a $1,000 honorarium and a Certificate of Recognition for her selection as the 2003-2004 faculty Lecturer. Dr. Shapiro presented her lecture entitled, “Whether Pigs Have Wings: Disability and the Search for Reasonable Public Policy”, to the college community on March 24, 2004.

3.3 RECOMMEND ADOPTION OF RESOLUTION NO. 36 (2003-04) AUTHORIZING ALLAN HANCOCK COMMUNITY COLLEGE DISTRICT TO OFFER FIRE SCIENCE COURSES THAT ARE PART OF THE STATE CERTIFIED FIRE FIGHTER ACADEMY IN SANTA BARBARA COMMUNITY COLLEGE DISTRICT’S SERVICE AREA

Upon motion by Mr. Jurkowitz, seconded by Dr. Dobbs the Board approved Resolution No. 36 (2003-04) to give authority to Allan Hancock Community College District to offer courses that are part of the State Certified Fire Fighter Academy at 30 South Olive Street, Santa Barbara, for credit and state apportionment in the Santa Barbara Community College District for the 2004-2005 school year as contained in the agenda and attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mr. Jurkowitz, Ms. Livingston, Mr. O'Neill, Mrs. Powell,

Noes: None
Absent: Mr. Villegas
Concur: Maria Garcia, Student Trustee

3.4 RECOMMEND APPROVAL OF RECIPIENTS FOR THE ASSOCIATE DEGREE IN ARTS AND THE ASSOCIATE DEGREE IN SCIENCE FOR FALL 2003

Upon motion by Dr. Dobbs, seconded by Ms. Livingston the Board approved conferring upon each of the candidates for Associate of Arts degree and the Associate in Science degree the appropriate degrees subject to completion of state and local requirements, as contained in the agenda and attachments.

3.5 RECOMMEND APPROVAL OF CANDIDATES FOR THE ASSOCIATE DEGREE IN ARTS AND THE ASSOCIATE DEGREE IN SCIENCE FOR SPRING 2004

Upon motion by Dr. Dobbs, seconded by Ms. Livingston the Board approved conferring upon each of the candidates for the Associate in Arts degree and the Associate in Science degree the appropriate degrees subject to completion of state and local requirements, as contained in the agenda and attachment.

4. CONTINUING EDUCATION – Ms. Lynda Fairly

4.1 PRESENTATION OF CITIZENSHIP CENTER’S PROGRAM REVIEW 2004

Liliana Monroy-Mielcarek, Director of the Citizenship Center at the Schott Center, presented the Program Review completed in 2004.

4.2 RECOMMEND APPROVAL OF SUBMISSION OF WORKFORCE INVESTMENT ACT/ADULT EDUCATION AND FAMILY LITERACY GRANT

Upon motion by Mrs. Powell, seconded by Mr. Jurkowitz the Board approved the submission of the Workforce Investment Act/Adult Education and Family Literacy Grant as contained in the agenda and attachment.

4.3 RECOMMEND APPROVAL OF SUBMISSION TO THE CALIFORNIA ENDOWMENT A GRANT FOR $93,916

Upon motion by Mrs. Powell, seconded by Mr. Jurkowitz the Board approved the submission of a grant to the California Endowment in the amount of $93,916 as contained in the agenda and attachment.

5. BUSINESS SERVICES – Mr. Joe Sullivan

5.1 BUSINESS CONSENT ITEMS

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board approved the Business Services consent items as contained in the agenda and attachments.

a. RATIFICATION OF PURCHASE ORDERS, Attachment 5.1-a
b. RATIFICATION OF PAYMENTS AS SUMMARIZED BELOW (Detailed report may be viewed in the Accounting Office.)

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c. AUTHORIZATION TO DECLARE/DISPOSE OF SURPLUS EQUIPMENT:

47 stackable chairs and 65 tab armchairs
1 Executone Equity III Key Telephone System, Schott Center
7 handguns: 1 Beretta, 6 Smith and Wesson (Guns will be sent to the Santa Barbara Police Department for disposal after Board authorization has been obtained.)

d. AUTHORIZATION TO ORDER SUPPLIES AND EQUIPMENT FOR 2004-05

Due to delivery schedules, it is necessary to order in advance of the 2004-05 budget approval certain supply and equipment items required for the fall semester. Such orders will not exceed 20 percent of the amount budgeted for supply items for the next academic year.

e. AUTHORIZATION TO FILE NOTICE OF COMPLETION: BID #588, ADMINISTRATION BUILDING ASBESTOS ABATEMENT

f. APPROVAL TO SUBMIT STORM WATER MANAGEMENT PLAN TO THE CENTRAL COAST REGIONAL WATER QUALITY CONTROL BOARD, Attachment 5.1-f

g. RETRO APPROVAL OF PROFESSIONAL EDUCATION AFFILIATION AGREEMENT:

1) Eskaton Care Center Manzanita, California, 2/1/04 - 12/31/08
2) Naval Hospital at Lemoore, California, 3/1/04 - 7/31/04

h. 2003-04 MONTHLY MILEAGE ALLOWANCE: Add Kathleen Rowley, Professional Development Center, $30/month

i. APPROVAL OF STUDY ABROAD PROGRAM: Havana, Cuba - July 2004, Attachment 5.1-i

5.2 BUSINESS ACTION ITEMS

a. ADOPTION OF RESOLUTION NO. 37 (2003-04) AUTHORIZING ROUTINE INTERNAL BUDGET TRANSFERS

Upon motion by Mrs. Powell, seconded by Dr. Alexander, the Board approved Resolution No. 37 (2003-04) authorizing routine internal transfers as contained in the agenda and attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mr. Jurkowitz, Ms. Livingston, Mr. O'Neill, Mrs. Powell
b. ADOPTION OF RESOLUTION NO. 38 (2003-04) PROVIDING FOR 2003-04 BUDGET REVISIONS DUE TO RECEIPT OF UNBUDGETED REVENUE

Upon motion by Mrs. Powell, seconded by Dr. Alexander, the Board approved Resolution No. 38 (2003-04) authorizing 2003-04 budget revisions for unbudgeted revenue as contained in the agenda and attachments. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mr. Jurkowitz, Ms. Livingston, Mr. O'Neil, Mrs. Powell

Noes: None

Absent: Mr. Villegas

Concur: Maria Garcia, Student Trustee

c. AUTHORIZATION TO ACCEPT PROPOSALS AND AWARD CONTRACT FOR DESIGN OF A STATEWIDE FINANCIAL AID MEDIA CAMPAIGN, Bid #587. Attachment 5.2-c (background and scope of the project.)

Upon motion by Mr. Jurkowitz, seconded by Ms. Livingston, the Board approved awarding the contract to Crocker Flanagan of Sacramento in the amount of $3,532,348.00. This amount will fund the Statewide Financial Aid Media Campaign through June 30, 2005, with the possibility of being extended to June 30, 2008. Santa Barbara Community College District is acting as the fiscal agent of the Chancellor's Office for this project.

d. AUTHORIZATION TO ACCEPT BIDS AND AWARD CONTRACT: CAMPUS CENTER, PHASE II CAFETERIA REMODEL, BID #590

This item was pulled from this agenda.

6. INFORMATION RESOURCES – Mr. Bill Hamre - None

6.1 UPDATE ON ORACLE STUDENT SYSTEM IMPLEMENTATION

Mr. Hamre and members of the OSS Implementation Team provided the Board an update on key milestones for SBCC’s implementation of the Oracle Student System. Brad Hardison discussed the Financial Aid module implementation and its use for 2004-2005 Financial Aid processing beginning this month. Andreea Serban described the migration of legacy student system data into the OSS environment. Jack Friedlander described the current plans and major milestones for implementing additional OSS functionality. Bill Hamre presented information on the use of Oracle.Com for hosting SBCC's administrative systems.
7. ADJOURNMENT

Upon motion by Dr. Dobbs, seconded by Ms. Livingston, the Board approved adjourning this meeting setting the next Regular Meeting of the Board of Trustees on Thursday, May 27, 2004 at 4:00 p.m. in A211.

APPROVED BY THE BOARD OF TRUSTEES ON May 27, 2004

[Signatures]
President, Board of Trustees

Superintendent/President
Secretary/Clerk of the Board