MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

February 26, 2004

4:00 p.m. – REGULAR MEETING
Room A-211

MAC Building
Santa Barbara City College
721 Cliff Drive

1. GENERAL FUNCTIONS
1.1 CALL TO ORDER
President O'Neill called the meeting to order at 4:02 p.m.

1.2 ROLL CALL
Members present:

Dr. Kay Alexander, Vice President
Dr. Joe Dobbs
Mr. Morris Jurkowitz
Ms. Joan Livingston
Mr. Desmond O'Neill, President
Mrs. Joyce Powell
Mr. Luis Villegas
Ms. Maria Garcia, Student Trustee

Others present for all or a portion of the meeting:

Mr. John Romo, Supt/President and Secretary Clerk to the Board of Trustees
Auchincloss, Liz, President CSEA
Baker, Ron, Dean, Educational Programs
Bruce, Kay, Public Information Officer
Damacela-Friend, Omar
Ehrlich, Sue, Vice President, Human Resources and Legal Affairs
Faulk, Lynda, Vice President Continuing Education
Faulk, Rusty, Guest
Fryslie, Ann, Director, Student Activities
Friedlander, Jack, Executive Vice President Educational Programs
Hamra, Bill, Vice President Information Resources
Haslund, Peter, President Academic Senate
Hollens, Diane, Coordinator, Educational Programs
McLellan, Keith, Dean, Educational Program
Naylor, Peter, President, Instructors' Association
O'Dowd, Barbie, Editor, The Channels
Pittmon, Alex, Director, Facilities and Operations
Serban, Andreea, Director, Institutional Assessment, Research and Planning
Ullo, Jack, Dean Educational Programs

1.3 WELCOME

Mr. O'Neill extended a cordial welcome to all present.

1.4 CLOSED SESSION (was taken after Item 6)

a. ADJOURN TO CLOSED SESSION

Upon motion by Dr. Dobbs, seconded by Mr. Villegas, the Board convened to Closed Session to:

1. Conference with Labor Negotiators (California Gov. Code section 54957.6)

Conference With Labor Negotiators (Employee Organization: Instructors Association) Pursuant to Government Code Section 54957.6 (a).

The District Labor Negotiators are Sue Ehrlich, Jack Friedlander, and Joe Sullivan.


b. RECONVENE TO OPEN SESSION

Upon motion by Mr. Villegas, seconded by Mrs. Powell, the Board reconvened to Open Session. Mr. O'Neill reported that the Board had given direction to the district negotiators with regard to item 1 and that the Board had given direction to the Superintendent/President with regard to item 2.

1.5 MINUTES OF THE REGULAR MEETING OF JANUARY 22, 2004 AND THE SPECIAL MEETING OF FEBRUARY 12, 2004

Upon motion by Ms. Livingston, and seconded by Dr. Dobbs, the Board unanimously approved the Minutes of the regular meeting of January 22, 2004 and the special meeting of February 12, 2004.

1.6 HEARING OF CITIZENS

No citizen expressed a wish to address the Board.

1.7 COMMUNICATIONS

The following reports were presented to the Board of Trustees about various matters involving the District. No action was taken unless listed on a subsequent agenda.

a. REPORT BY ACADEMIC SENATE – Dr. Peter Haslund

Dr. Haslund reported on the following: Academic Senate continues to focus on the input being received by faculty with regard to Dr. Haslund's invitation to submit questions and areas of concerns that they thought the Academic Senate should review over the course of the next semester or next year. The current list is up to 35 items that have now been
categorized and will be reviewed systematically. One of the specific concerns raised by a faculty colleague had to do with the idea of academic honesty, academic integrity and it's a concern that is going to have to involve the entire college community. Dr. Haslundi continues with Jack Friedlander to engage the University of California in dialogue about how to make transference easier and more certain. Dr. Haslundi will be contacting other colleagues at other institutions 4-year institutions also.

b. REPORT BY ASSOCIATED STUDENTS  – Mr. Omar Damacela-Friend

Mr. Damacela-Friend reported on the following: Clarified that he was not resigning from his position, but was giving up the pay. Student Senate's Blood Drive held on February 18-9 was a success. Spring elections will be held April 12-15. An open mic will be held on March 4-5 to discuss the proposed smoking policy with the students. Looking forward to the Sacramento march on March 15 to deal with the issues. The student senate has been working on the budget issues and also on the bond issues.

Omar passed the microphone to Maria Garcia, the Student Trustee to give a short presentation. Ms. Garcia reported that the Student Senate started a voter initiative on campus, posters were placed on campus, and voter registration cards were made available. The Missing Student project was on display at the Friendship Plaza and flyers were handed out to the students with information regarding the current budget issues and how they will affect them.

c. REPORT ON CLASSIFIED EMPLOYEES  – Ms. Liz Auchincloss

Ms. Auchincloss reported on the following: Thanked the Board and President Romo for their commitment to the reclassification study. Thanked Sue Ehrlich and Pat English for their work on this study.

d. REPORT ON CURRENT EVENTS  – Ms. Kay Bruce

Ms. Bruce reported on the following events:

February 27 is the opening reception for Pamela Zeweih-Burke art exhibition at the Atkinson Gallery the exhibit will go through March 17. March 3 is the President's Honor Roll Reception in the Memorial Plaza; The theater group production of Fortinbras will begin March 5 and run through March 20; March 1 is another SBCC Jazz Night at SoHJo; March 7 is the Annual Spring Faculty/Student Concert at the FeBland Forum; March 13 will be a benefit for the concert choir, which includes a buffet dinner and an evening of musical entertainment at the Campus Center; March 19 is a free Student Recital in DM 101; March 20-21 the Quire of Voyces has their Spring Concerts; March 22 is the Annual Legends of Jazz Concert; March 24 is the 25th Annual Faculty Lecture, Janet Shapiro who is speaking on the topic “Whether Pigs Have Wings” at the Garvin Theater.

e. REPORT ON CURRENT ISSUES  – Mr. John Romo, President

President Romo reported on the following

1. Statewide nothing new to report.

2. Attended the CEO's meeting held in conjunction with ACCA in Los Angeles and highlighted a few points from that meeting: At this meeting there was a reiteration of the three highest priorities the system will continue to support. The priorities being growth, COLA and equalization, regardless of whether the bond passes or not. A
forth priority is the $50.00 enrollment fee. The systems position is that imposition of such a fee is based on false assumptions regarding why students with BA's enroll in community colleges, and it did not generate projected income when imposed in 1993. There also is concern regarding the increase in the general student enrollment fee from $18 to $26.

3. David Spence the Vice President for Academic Affairs for the CSU system spoke at the meeting and stated that the CSU's are already operating under the assumption that there will be a 10% reduction in enrollment at CSU. CSU's two highest priorities are their current students, making sure that services are in place to get them through the system and the second is transfers. It has been accepted that the governor's intent is to achieve a 10% reduction in CSU enrollments, and that lower division students should be redirected to community colleges.

4. March 19th the college will be hosting a breakfast for Assemblywoman Hannah-Beth Jackson, in the GDR this would be an opportunity to talk to Assemblywoman Jackson about issues, and to extend our appreciation to her for her service to her district.

5. SBCC is now part of a $2M National Science Foundation Grant that was obtained by the California Nano System Institute at UCSB. The title of the program is “Expanding Pathways to Science Engineering and Mathematics”. The intent of this grant is to increase the number of high school and community college students to complete undergraduate degree in sciences, technologies, engineering and mathematics. Thanked Marilynn Spaventa, Al Flink and others, for their work on this grant.

6. Reported that SBCC was recognized at a ceremony by the Anti Defamation League as being one of three educational institutions in the area that has won the criteria to be designated as a “No Place for Hate” campus. Manou and the Phi Theta Kappa group did excellent work in this effort.

7. Congratulated the Fall 02 Men's Cross-country and Women's Golf Teams for being selected by the Commission on Athletics as Athletic Scholar Teams.

8. Shared comments from a letter received from Sonoma State University, Geology Professor, Rolf Erickson praising the Geology Department and Bob Gray. Congratulations.

9. Congratulated Jack Friedlander and Andreea Serban for the completion of the book they were co-editing, Volume 126 of the New Directions for Community Colleges series on Measuring Student Outcomes.

10. Recognized the passing of a local community member, JR Richards. He was a great principal and a friend to the SBCC community.

1.8 GOVERNING BOARD

Board Members may at this time report about various matters involving the District. No action will be taken unless listed on a subsequent Board Agenda.

2. HUMAN RESOURCES & LEGAL AFFAIRS – Ms. Susan Ehrlich
2.1 HUMAN RESOURCES & LEGAL AFFAIRS CONSENT ITEMS

Professional Consultants/Speakers-Continuing Education the name of Taraoko-Brady, Carolyn was deleted.

Upon motion by Mrs. Powell, seconded by Mr. Jurkowitz, the Board unanimously approved the Human Resources and Legal Affairs Consent items as contained in the agenda and attachments.

CERTIFICATED ADMINISTRATOR RECOGNITION OF LONGEVITY

President Romo spoke with regard to Lynda Fairly’s years of service here at the college. Lynda has been a wonderful educational leader here at Santa Barbara City College, she joined us in 1974 as Assistant Dean of Student Activities from 1974 to 1977, and then she started her upward mobility; she was Assistant Dean of Admissions and Records from 1977-81 and then the position she served the longest in at the college was as Vice President of Student Affairs from 1981-1999. In 1999 Lynda Fairly was assigned her current position of Vice President for Continuing Education. Lynda, thank you so much for the key leadership role you have taken to advance the most intensive, comprehensive, responsive adult education in the world.

CLASSIFIED APPOINTMENTS

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2.2 HUMAN RESOURCES & LEGAL AFFAIRS ACTION ITEMS

a. RECOMMEND APPROVAL OF AGREEMENT WITH EWING & ASSOCIATES FOR CLASSIFICATION STUDY

Upon motion by Dr. Alexander, seconded by Ms. Livingston, the Board unanimously approved that a comprehensive study of the classified staff and management positions of the college be undertaken for the purpose of preparing class descriptions which accurately describe current duties and responsibilities and requirements for about 177 classifications, allocating employees to the classifications as described, establishing internal equity within the various classifications, conducting a salary survey to provide specific recommendations regarding the appropriate level of compensation for all classes and to establish practices and standards for maintenance of the classification system for the future, as contained in the agenda and attachments.

b. RECOMMEND APPROVAL OF RENEWAL OF CERTIFICATED EDUCATIONAL ADMINISTRATOR CONTRACTS:

Upon motion by Mrs. Powell, seconded by Dr. Dobbs, the Board unanimously approved the renewal of Certificated Educational Administrator Contracts as contained in the agenda and attachment.
c. RECOMMEND APPROVAL OF NOTIFICATION OF TERMINATION OF TEMPORARY FACULTY CONTRACT PERSONNEL:

Upon motion by Mr. Villegas, seconded by Dr. Alexander, the Board unanimously approved the notification of termination of temporary faculty contract personnel.

TEMPORARY CONTRACT FACULTY 2003/2004:

Name: Position: Effective Date:
BENNETT, Darrell Perry School of Modern Languages 5/15/04
CHE, Yon School of Modern Languages 5/15/04
CROPLEY, Carrie Communication 5/15/04
DIAMOND, A.R. Pete COMAP 5/15/04
FREDERICKS, Charles Culinary Arts 5/15/04
HUGHES, Kevin History of Western Civilization 5/15/04
LITTRELL, Linda AD Nursing 5/15/04
PLECNIK, Christine Chemistry 5/15/04
RAIMONDI, Judith Cosmetology 5/15/04
RAPP, Stephane Culinary Arts 5/15/04
RUDY, Steven English 5/15/04
STARKEY, David English 5/15/04
TER MATE-MARTINSEN, Marit ESL 5/15/04

3. EDUCATIONAL PROGRAMS – Dr. Jack Friedlander

3.1 SABBATICAL LEAVE PRESENTATIONS

Ron Adler, Associate Professor in Communication, reported on his sabbatical activities during the 2001-2002 academic year.

Mindy Mass, Assistant Professor, Computer Applications and Office Management, reported on her sabbatical activities during the 2001-2002 academic year.

4. CONTINUING EDUCATION – Ms. Lynda Fairly

4.1 RECOMMENDED APPROVAL OF REVISION TO CONTINUING EDUCATION DIVISION CALENDAR—2004-2005
Upon motion by Dr. Alexander, seconded by Ms. Livingston, the Board unanimously approved the revision of the 2004-2005 Continuing Education Division Calendar to a 10-week Fall term, a 10-week Winter term, and a 7-week Spring term.

5. BUSINESS SERVICES – Mr. Joe Sullivan

5.1 BUSINESS CONSENT ITEMS

Upon motion by Mrs. Powell, seconded by Ms. Livingston, the Board unanimously approved the Business Services consent items, as contained in the agenda and attachments.

a. RATIFICATION OF PURCHASE ORDERS, Attachment 5.1-a

b. RATIFICATION OF PAYMENTS AS SUMMARIZED BELOW (Detailed report may be viewed in the Accounting Office, A-130)

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c. ACKNOWLEDGMENT OF RECEIPT OF QUARTERLY FINANCIAL REPORT ENDING 12/31/03, (Detailed report may be viewed in the Accounting Office, A-130)

d. AUTHORIZATION TO DECLARE/DISPOSE OF SURPLUS EQUIPMENT:
   3 Epson 1200 printers and 1 Epson 1270 printer (Photography)
   batting cage (Athletics)

/e. DENIAL OF CLAIM: LAURA LOPEZ

f. RETROACTIVE APPROVAL OF FINANCIAL AID AND AUXILIARY TRUST ACCOUNTS ESTABLISHED PRIOR TO 2003-04, Attachment 5.1-f

g. AUTHORIZATION TO ESTABLISH NEW TRUST ACCOUNTS FOR FISCAL YEAR 2003-04, Attachment 5.1-g

h. 2003-04 INSTITUTIONAL MEMBERSHIPS: Add Chief Student Services Administrators Association, $300, Educational Programs

i. ACCEPTANCE OF 2003-04 NONCREDIT MATRICULATION ALLOCATION IN THE AMOUNT OF $351,788 FOR ADULT EDUCATION

j. RETROACTIVE APPROVAL OF PROFESSIONAL EDUCATION AFFILIATION AGREEMENTS FOR HEALTH INFORMATION TECHNOLOGY:
1) Kapi'olani Medical Center, Hawaii, 2/1/04 - 12/31/08
2) Mercy Medical Center Redding, California, 2/1/04 - 12/31/08
3) Providence Health System, California, 2/1/04 - 1/31/06
4) Rex Healthcare, Inc., South Carolina, 2/1/04 - 12/31/05
5) Santa Rosa Memorial Hospital, California, 9/1/03 - 8/31/05
6) Sutter Solano Medical Center, California, 7/1/03 - 12/31/06

k. APPROVAL OF MUSIC LICENSING AGREEMENT WITH SESAC, $525 7/1/03 - 6/30/07, Attachment 5.1-k

l. APPROVAL OF AGREEMENT WITH AMERICAN INSTITUTE FOR FOREIGN STUDY, STUDY ABROAD PROGRAM: ROME, SUMMER 2004, Attachment 5.1-l

m. RETROACTIVE APPROVAL TO SUBMIT APPLICATION FOR 2004-05 HAZARDOUS SUBSTANCES PROGRAM FUNDING IN ORDER OF PRIORITY:

1) Hazardous Substances Inspection Report $120,380
2) Removal/Replacement of Asbestos Fireproofing, PE Bldg 332,020

$452,400

5.2 BUSINESS ACTION ITEMS

a. ADOPTION FOR RESOLUTION NO. 31 (2003-04) AUTHORIZING ROUTINE INTERNAL BUDGET TRANSFERS

Upon motion by Mrs. Powell, seconded by Mr. Villegas the Board unanimously approved Resolution No. 31 (2003-04) authorizing routine internal transfers as contained in the agenda and attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mr. Jurkowitz, Ms. Livingston, Mr. O'Neill Mrs. Powell, Mr. Villegas

Noes: None

Absent: None

Concur: Maria Garcia, Student Trustee

b. ADOPTION OF RESOLUTION NO. 32 (2003-04) PROVIDING FOR 2003-04 BUDGET REVISIONS DUE TO RECEIPT OF UNBUDGETED REVENUE

Upon motion by Mrs. Powell, seconded by Mr. Villegas, the Board unanimously approved Resolution No. 32 (2003-04) authorizing 2003-04 budget revisions for unbudgeted revenue as contained in the agenda and attachment.

Ayes: Dr. Alexander, Dr. Dobbs, Mr. Jurkowitz, Ms. Livingston, Mr. O'Neill Mrs. Powell, Mr. Villegas

Noes: None
Absent: None
Concur: Maria Garcia, Student Trustee

6. INFORMATION RESOURCES – Mr. Bill Hamre - None

7. ADJOURNMENT

The next Regular Meeting of the Board of Trustees will be held on Thursday, March 25, 2004 at 4:00 p.m. in A211 and a Study Session has been scheduled for March 18, 2004 in Room A218C.

APPROVED BY THE BOARD OF TRUSTEES ON March 25, 2004

[Signatures]
President, Board of Trustees
Superintendent/President
Secretary/Clerk of the Board