MINUTES

SPECIAL MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

January 15, 2004

STUDY SESSION
BC214
4:00 p.m.

Present: Dr. Alexander, Dr. Dobbs, Mr. Jurkowitz, Mr. O’Neill, Mrs. Powell, Mr. Villegas, John Romo, Jack Friedlander, Joe Sullivan, Liz Auchincloss, Andreea Serban, John Kay, Marc Sullivan, John Lorelli, Dawn Ziemer.

1. Fiscal

   a. Audit report

      Joe Sullivan presented the Audit report to the Board.

   b. Governor's 04-05 Budget Proposal

      • President Romo presented an overview of the credit program enrollment, FTES and the governor's budget proposal for community colleges and a preliminary analysis of the impact of budget proposals on the college.

      • Mr. Romo also reported on the percentage of freshmen participating in assessment and falling below the college level proficiency in Math, Reading and Writing. Board members requested that this be an issue discussed at the next study session.

      • Mr. Romo also reported that transfers to UC and CSU had been declining. In 02-03 SBCC did have an increase in this area, and noted that SBCC is now fourth in transfers to UC.

      John Romo then presented to the Board SBCC's 04-05 Budget Status:

      • SBCC has $2.8M in new on-going expenses that must be addressed.

      • Reviewed the Governor's CC 04-05 Budget Proposals. Mr. Sullivan presented and reviewed the Governor's proposed 2004-05 budget and the impact it will have on the college. Mr. Romo reminded everyone that this is a preliminary budget proposal that will be submitted to the legislature. The college will continue to use the governor's budget for planning purposes.
• Reported on the "Campaign for Student Success", the Foundation fundraising initiative. This campaign priority focuses on providing resources for student support services, scholarships and internships, support for programs such as Running Start, Gateway to Success, ALEKS, the Cyber Center, and to increase the transfer success rates. The goal for this campaign is $4 million. There are a number of Continuing Education items also included.

Mr. Romo reported on the Board of Governors January meeting.

c. General Fund Budget Modeling

Joe Sullivan introduced the model that will be used to build SBCC’s budget and reviewed this information with the Board. This budget modeling system will be presented to EC and CPC. The budget modeling system will be used to develop various projections on long-term funding for the college.

d. Process for building 04-05 budget – this item was deferred.
   • Affirm budget principles
   • Review budget assumptions

2. Educational Programs

a. 03-04 Enrollment/FTES Projections – this item was deferred.

b. Campus Center and Cyber Center renovation

Jack Friedlander presented to the Board the Cyber Center Proposal for SBCC.

The Cyber Center would allow for the addition of 20 computers in the Campus Center. Establishment of this Center would help to address the issue of student computer access on campus.

The current remodel cost estimate is $200,000. This includes computers, the building of lab and office space for the area support staff, electrical, lighting, heating, and air-conditioning work, furniture, networking and data.

John Romo noted that a Cyber Center funding proposal has been submitted to the Oracle Foundation through Jeff Henley, who is now the Chairman of the Board of Oracle; Mr. Henley has expressed interest in this project, and also in becoming more involved with the college.

Marc Sullivan spoke with regard to the Campus Center renovation. This project is intended to brighten up the area and to make the facility more student friendly. Mr.
Sullivan handed out a cost estimate sheet for Phase I of the project and reviewed the costs.

Mr. Sullivan explained that the tables and chairs had been delivered. Students seem to like the bright, bold colors. The plans were presented to the Student Senate, and the response was extremely positive.

Dawn Ziemer reviewed the colors, flooring, furniture and floor plans. Phase II of this project will include new finish flooring and lighting.

President Romo reported to the Board that this project was discussed with the Facilities Committee. The presentation to the Board was intended to solicit board input and support for this project. Funding for the Campus Center renovations will be from the bookstore trust fund.

Phase II of the remodel will have to be put on hold because of budget situation. Phase 1 completion is scheduled for summer 04. The committee members concurred with President Romo’s recommendation to continue with Phase I.

3. Staff

a. Full-time Faculty Obligation – *this item was deferred*

b. Classification Study

John Romo presented a summary of issues and a summarized proposal for the study. Mr. Romo explained that this meeting would be the first hearing, and hopes to present at either the February or March board meeting a recommendation on how the college should proceed with the classification study. Sue Ehrlich provided an introduction and a recap of the classification study process. Ms. Ehrlich acknowledged Liz Auchincloss and Pat English who have been working collaboratively on this study. Ms. Ehrlich explained that there are two elements in having a good classification study: a thorough and detailed study needs to be conducted and mutual agreement must be achieved on the extent to which recommendations from that study will be implemented. The proposal presented at this meeting is for carrying out the evaluation of 177 classified positions.

The study will cost $76,000 and will take 6-7 months to complete. Mr. Romo asked the Board to review the material handed out. This material will also be reviewed at the next Fiscal Committee meeting, and a recommendation to the full Board will be presented at either the February or March board meeting.

c. Classified Vacancies Update – *this item was deferred*
4. Board Evaluation – *this item was deferred*

5. Future Meetings
   a. Fiscal Committee – will be scheduled before the study session.
   b. February Study Session – Scheduled for February 12.

President O’Neill adjourned meeting.

John B. Romo, President