AGENDA

REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

November 11, 2004

4:00 p.m. – REGULAR MEETING
Room A-211
MAC Building
Santa Barbara City College
721 Cliff Drive

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER
1.2 ROLL CALL
1.3 WELCOME
1.4 CLOSED SESSION

1. ADJOURN TO CLOSED SESSION

   a. Conference With Labor Negotiators (Employee Organizations: Instructors’ Association and California School Employees’ Association) Pursuant to Government Code Section 54957.6 (a).

      Agency designated representatives: Sue Ehrlich, Vice President, Human Resources and Legal Affairs, Jack Friedlander, Executive Vice President, Educational Programs, Joe Sullivan, Vice President, Business Services

   b. Conference with Legal Counsel-Anticipated Litigation Pursuant to Section 54956.9 (b) 2 matters

2. RECONVENE TO OPEN SESSION

1.5 MINUTES OF THE REGULAR MEETING OF OCTOBER 28, 2004

1.6 HEARING OF CITIZENS

Members of the public have the opportunity to directly address the Board on any item of interest to the public that is within the jurisdiction of this Board whether or not it is an item noticed on this agenda. A member of the public may also speak before or during the Board’s consideration of any item listed on this agenda.
Generally, no action may be taken on any item not noticed for action on this agenda, but the Board may receive input from the public.

Unless otherwise determined by the Board, each person is limited to five minutes (20 minutes per issue). Those wishing to address the Board at this meeting should complete a written request and return it to the Board secretary prior to the Board meeting. (Govt Code Sec. 54954.3)

1.7 COMMUNICATIONS

The following reports will be presented to the Board of Trustees about various matters involving the District. No action will be taken unless listed on a subsequent Agenda.

a. REPORT BY ACADEMIC SENATE – Dr. Peter Haslund
b. REPORT BY ASSOCIATED STUDENTS – Mr. James L. Carter
c. REPORT ON CLASSIFIED EMPLOYEES – Ms. Liz Auchincloss
d. REPORT ON CURRENT EVENTS – Ms. Kay Bruce
e. REPORT ON CURRENT ISSUES – Mr. John Romo, President

1.8 GOVERNING BOARD

Board Members may at this time report about various matters involving the District. No action will be taken unless listed on a subsequent Board Agenda.

2. HUMAN RESOURCES & LEGAL AFFAIRS – Ms. Susan Ehrlich

2.1 HUMAN RESOURCES & LEGAL AFFAIRS CONSENT ITEMS
Consent Items are grouped to be acted upon by the Board with a single action. If Board members or a member of the public ask to have an Item acted upon separately; a request can be made to remove the Item from the Consent list.

The Superintendent/President recommends that the following items be approved:

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>Rate</th>
<th>Date</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>CERTIFICATED FACULTY LEAVES OF ABSENCE</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CASSRIEL, Betsy</td>
<td>Instr., ESL</td>
<td>II-12</td>
<td>1/20/05-5/21/05</td>
<td>Personal, Unpaid LOA</td>
</tr>
</tbody>
</table>

CERTIFICATED FACULTY HOURLY APPOINTMENTS*

ATKINSON, Camille

*Not to exceed 60% credit and non-credit assignments
CERTIFICATED HOURLY APPOINTMENTS - CONTINUING EDUCATION DIVISION*

BOWMAN, Ray  McClURE, Gwendolyn  WESTERHOUSE, Christi
GROSBOLL, Marilyn  RETZINGER, Suzanne

*Not to exceed 60% including any Credit Division assignments

CLASSIFIED APPOINTMENTS

LOMELI, Christina  Special Program  35C  11/15/04  Rep: E.Shiffrar
Financial Aid  Advisor  FT/12 Mo.

THOMPSON, Jenna  Laboratory  37A  11/15/04  Rep: R.Alexander
Graphic Design & Teaching Assistant  FT/12 Mo.
Photography

TBA  Typist Clerk, Sr.  TBD  TBD  Rep: J.Lakar
International Students  FT/12 Mo.

CLASSIFIED LONGEVITY CAREER INCREMENTS

ABBOTT, Robin  Typist Clerk, Sr.  25E  11/1/04  10 Years of Service
EOPS

PITTMON, Susan  Typist Clerk, Int.  21E  11/1/04  10 Years of Service
Nurse's Office

SAYERS, Bernard  Lab. Tech.  32E  11/1/04  25 Years of Service
Art Department

TORRES, Lucio  Groundskeeper  23E  11/1/04  15 Years of Service
Facilities

TORRES, Magdalena  Typist Clerk, Sr.  25E  11/1/04  30 Years of Service
Veteran's Office

CLASSIFIED SHORT TERM HOURLY APPOINTMENTS - Attachment 2.1-a

CLASSIFIED SHORT TERM HOURLY APPOINTMENTS - CONTINUING EDUCATION DIVISION

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Begin/End Date</th>
<th>Days/Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>CORTEZ, Neftali</td>
<td>Lab Teaching Asst 37</td>
<td>11/12/04-12/24/04</td>
<td>Mon-Thu, 6:30-9:30 pm</td>
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</table>

CLASSIFIED SHORT TERM HOURLY POSITIONS

<table>
<thead>
<tr>
<th>Qty</th>
<th>Position/Dept</th>
<th>Begin/End Date</th>
<th>Days/Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>30</td>
<td>Tutor 12</td>
<td>1/24/05-5/21/05</td>
<td>M-F 9am-9pm – no more than 19.5 hrs/wk</td>
</tr>
</tbody>
</table>
CLASSIFIED SHORT TERM HOURLY POSITIONS – CONTINUING EDUCATION DIVISION

5 Office Aide 12 11/12/04-12/24/04 Mon-Thu, 7-9:30 pm

PROFESSIONAL CONSULTANTS/SPEAKERS

Name: BARBER, Elizabeth J.  Assignments: Guest Lecturer, GBC Lecture Series  Rate: $200  Date: 10/25/04  Comments: J. Ullo, English Dept.

Name: FRITZ, April  Assignments: Revision of CIM150 HIT Program  Rate: $2,000 Max.  Date: 10/1/04-12/31/04  Comments: E. Endrijonas

Name: Roster of Basketball Officials  Assignments: Game Officials for Athletic Contests  Rate: $500 Max. per Official as Required  Date: 2004/2005  Comments: R. Baker, PE/Athletics, Auxiliary Funds

PROFESSIONAL CONSULTANTS/SPEAKERS – CONTINUING EDUCATION DIVISION

Name: BARTZ, Pat  Assignments: Cont. Ed.  Rate: $100  Date: 10/25/04  Comments: Guest Lecturer: Figure Drawing and Painting (K. Power)

PROFESSIONAL VOLUNTEERS

Name: GARZA, Dianne  Assignments: Assist Coach Women’s Soccer  Date: Fall 2004  Comments: R. Baker, PE/Athletics

PROFESSIONAL VOLUNTEERS - CONTINUING EDUCATION DIVISION

Name: BYRD, Jerry D.  Name: GLEASON, Sue

COLLEGE WORKSTUDY & TUTORIAL AND CalWORKS WORKSTUDY – Attachment 2.1-c

2.2 HUMAN RESOURCES & LEGAL AFFAIRS ACTION ITEMS

a. PUBLIC HEARING ON INITIAL COLLECTIVE BARGAINING CONTRACT PROPOSAL
On October 28, 2004, the Board officially received the initial contract proposal from the Instructors' Association. As required by the Rodda Act, the Board gave notice to the public by news release that at its next Board meeting a hearing would be held to provide the public with an opportunity to express itself regarding the proposal.

It is recommended that this hearing be held.

b. PRESENTATION OF DISTRICT'S INITIAL COLLECTIVE BARGAINING PROPOSAL TO THE INSTRUCTORS' ASSOCIATION

In accordance with the provisions of the Government Code, the Board is required to have officially presented its initial proposals to recognized employee organizations, which relate to matters within the scope of meeting and negotiating. The Government Code also requires that the public be informed and have an opportunity to express itself regarding the proposals of both the employee organizations and the Board.

The District's initial proposal to the Instructors' Association will be presented and described to the Board by the official representative.

As required by law, it is recommended that the Board:

1. Make the proposal a matter for public record for public pickup in the Superintendent-President's Office and the Human Resources & Legal Affairs Office, and

2. Give notice by District news release to the public that at its next Board meeting a hearing will be held to provide the public with an opportunity to express itself regarding the District initial proposal.

c. PRESENTATION OF DISTRICT'S INITIAL COLLECTIVE BARGAINING PROPOSAL TO THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA) -CHAPTER 289

In accordance with the provisions of the Government Code, the Board is required to have officially presented its initial proposals to recognized employee organizations, which relate to matters within the scope of meeting and negotiating. The Government Code also requires that the public be informed and have an opportunity to express itself regarding the proposals of both the employee organizations and the Board.

The District's initial proposal to CSEA Chapter 289 will be presented and described to the Board by the official representative.

As required by law, it is recommended that the Board:

1. Make the proposal a matter for public record for public pickup in the Superintendent-President's Office and the Human Resources & Legal Affairs Office, and

2. Give notice by District news release to the public that at its next Board meeting a hearing will be held to provide the public with an opportunity to express itself regarding the District initial proposal.

3. EDUCATIONAL PROGRAMS – Dr. Jack Friedlander

3.1 SABBATICAL LEAVE PRESENTATION
Oscar Zavala, Associate Professor/Counselor will report on his sabbatical activities during the Spring 2003 semester.

Attachment 3.1

3.2 DIANE HOLLEMS, ASSISTANT DEAN, EDUCATIONAL PROGRAMS, WILL GIVE A PRESENTATION ON THE PROFESSIONAL DEVELOPMENT CENTER.

The Professional Development Center helps meet the local business community’s needs for employee development.

4. CONTINUING EDUCATION –NONE

5. BUSINESS SERVICES – Mr. Joe Sullivan

5.1 BUSINESS CONSENT ITEMS

Consent Items are grouped to be acted upon by the Board with a single action. If Board members or a member of the public ask to have an Item acted upon separately, a request can be made to remove the Item from the Consent list.

The Superintendent/President recommends approval of the following items:

a. RATIFICATION OF PAYMENTS AS SUMMARIZED BELOW (Detailed report may be viewed in the Accounting Office, A-130.)

<table>
<thead>
<tr>
<th>Item</th>
<th>Check Range</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Cosmetology</td>
<td>390487</td>
<td>$4,903.27</td>
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<tr>
<td>Food Service</td>
<td>325963-326002</td>
<td>135,062.66</td>
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<tr>
<td>SSBT Revolving Fund</td>
<td>6207-6216</td>
<td>9,033.04</td>
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<tr>
<td>VendorLink</td>
<td>1833-1888</td>
<td>303,332.18</td>
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<tr>
<td>SBCC All Funds</td>
<td>289980-291348</td>
<td>1,642,615.14</td>
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<tr>
<td><strong>TOTAL</strong></td>
<td></td>
<td><strong>$2,094,946.29</strong></td>
</tr>
</tbody>
</table>

b. ACKNOWLEDGMENT OF RECEIPT OF QUARTERLY FINANCIAL REPORTS ENDING 6/30/04, and 9/30/04 (Detailed report may be viewed in the Accounting Office, A-130)

c. AUTHORIZATION TO DECLARE/DISPOSE OF SURPLUS EQUIPMENT:

Financial Aid: 4 bookcases, 5 desks, 1 credenza, 2 file cabinets, 1 table
Earth Sciences: planetarium projector

d. RETROACTIVE APPROVAL OF CONSULTING AGREEMENT WITH GNARUS FOR TROUBLESHOOTING DARWIN, $24,500, 10/1/04 - 9/30/05, Attachment 5.1-d

e. AUTHORIZATION TO FILE NOTICE OF COMPLETION: WAKE CENTER ELECTRICAL PANEL REPLACEMENT

f. RETROACTIVE APPROVAL OF PROFESSIONAL EDUCATION AFFILIATION AGREEMENT WITH UMC NORTH HILLS CLINIC, TUCSON, ARIZONA, Attachment 5.1-f
g. RETROACTIVE APPROVAL OF AGREEMENT WITH SAN FRANCISCO COMMUNITY COLLEGE DISTRICT RE. CALIFORNIA EARLY CHILDHOOD MENTOR PROGRAM, 9/1/04 6/30/05, Attachment 5.1-g

5.2 BUSINESS ACTION ITEMS

a. ADOPTION OF RESOLUTION NO. 16 (2004-05) AUTHORIZING ROUTINE INTERNAL BUDGET TRANSFERS

The Superintendent/President recommends approval of Resolution No. 16 (2004-05) authorizing routine internal transfers as contained in the Attachment.

Attachment 5.2-a

b. APPROVAL OF 2004-05 AGREEMENT (FIMS-4639) INSTRUCTIONAL MATERIALS GRANT ($582) CALIF DEPT OF EDUCATION AND ADOPTION OF RESOLUTION NO. 17

The Superintendent/President recommends approval of the referenced agreement and adoption of Resolution No. 17 (2004-05) authorizing the Vice President, Business Services, to sign the agreement on behalf of the District.

Attachment 5.2-b

c. AUTHORIZATION TO ACCEPT BIDS AND AWARD CONTRACT, CYBER CENTER, BID #598

Bids will be opened November 9. A recommendation will be presented at the Board meeting.

d. AUTHORIZATION TO ACCEPT BIDS AND AWARD CONTRACT, CYBER CENTER FURNITURE, BID #597

On October 19, four bids were received. The Superintendent/President recommends acceptance of the bids and award of contract to The Sheridan Group in the amount of $76,301.01.

Attachment 5.2-d

6. INFORMATION RESOURCES—NONE

7. ADJOURNMENT

The next Regular Meeting of the Board of Trustees will be held on Thursday, December 9, 2004, at 4:00 p.m. in A211.