

A G E N D A

REGULAR MEETING OF THE BOARD OF TRUSTEES SANTA BARBARA COMMUNITY COLLEGE DISTRICT

May 27, 2004

4:00 p.m. – REGULAR MEETING
Room A-211

MAC Building
Santa Barbara City College
721 Cliff Drive

1. GENERAL FUNCTIONS

- 1.1 CALL TO ORDER
- 1.2 ROLL CALL
- 1.3 WELCOME
- 1.4 CLOSED SESSION-NONE
- 1.5 MINUTES OF THE REGULAR MEETING OF APRIL 22, 2004
- 1.6 HEARING OF CITIZENS

Members of the public have the opportunity to directly address the Board on any item of interest to the public that is within the jurisdiction of this Board whether or not it is an item noticed on this agenda. A member of the public may also speak before or during the Board's consideration of any item listed on this agenda.

Generally, no action may be taken on any item not noticed for action on this agenda, but the Board may receive input from the public.

Unless otherwise determined by the Board, each person is limited to five minutes (20 minutes per issue). Those wishing to address the Board at this meeting should complete a written request and return it to the Board secretary prior to the Board meeting. (Govt Code Sec. 54954.3)

1.7 COMMUNICATIONS

The following reports will be presented to the Board of Trustees about various matters involving the District. No action will be taken unless listed on a subsequent Agenda.

- a. REPORT BY ACADEMIC SENATE – Dr. Peter Haslund
- b. REPORT BY ASSOCIATED STUDENTS – Mr. Omar Damacela

- c. REPORT ON CLASSIFIED EMPLOYEES – Ms. Liz Auchincloss
- d. REPORT ON CURRENT EVENTS – None
- e. REPORT ON CURRENT ISSUES – Mr. John Romo, President

1.8 GOVERNING BOARD

Board Members may at this time report about various matters involving the District. No action will be taken unless listed on a subsequent Board Agenda.

- a. RESOLUTION NO. 39 (2003-04) REQUIRING THAT THE GOVERNING BOARD MEMBER ELECTION IN THIS DISTRICT BE HELD ON NOVEMBER 2, 2004 TO CONSOLIDATE WITH ANY OTHER SCHOOL DISTRICT GOVERNING BOARD MEMBER ELECTION BEING HELD ON THE SAME DATE IN THE SAME DISTRICT OR AREA.

The Superintendent/President recommends approval of Resolution No. 39 (2003-04) requiring consolidation of election dates of those Board members who terms expire this year.

Attachment 1.8-a

- b. RESOLUTION NO. 40 (2003-04) CANDIDATES' STATEMENTS

In accordance with Section 11307 of the Education Code, the Board of Trustees of the Santa Barbara Community College District is required to adopt policies regarding the statements of candidate.

The Superintendent/President recommends approval of Resolution No. 40 (2003-04), which establishes policies regarding the candidates' statements.

Attachment 1.8-b

2. HUMAN RESOURCES & LEGAL AFFAIRS – Ms. Susan Ehrlich

2.1 HUMAN RESOURCES & LEGAL AFFAIRS CONSENT ITEMS

Consent Items are grouped to be acted upon by the Board with a single action. If Board members or a member of the public ask to have an Item acted upon separately; a request can be made to remove the Item from the Consent list.

The Superintendent/President recommends that the following items be approved:

CERTIFICATED FACULTY APPOINTMENTS

<u>Name</u>	<u>Assignment</u>	<u>Rate</u>	<u>Date</u>	<u>Comments</u>
BALLARD, Angela	Instr., Vocational Nursing	II-6	8/26/04-5/21/05	Renewal, 1-Yr FT Temporary Contract, Cat-Funded

<u>Name</u>	<u>Assignment</u>	<u>Rate</u>	<u>Date</u>	<u>Comments</u>
HAMILTON, Susan	Learning Disabilities Specialist, DSPS	III-9	8/26/04-5/21/05 + Extended Days	Renewal, 1-Yr TC+20 Extended Days @ 60%, Cat- Funded
MONTEATH, Christine	Caregiver, Kinko's Early Learning Center	I-10	8/26/04-5/21/05	Renewal, 1-Yr. FT Temporary Contract, Cat-Funded
ROBERSON, Marsha	Coordinator, RHORC Grant	II-12+44 Extended Days	2004/2005	Renewal, 1-Yr. FT Temporary Contract, Cat-Funded
SIEMION, Gabrielle	Counselor, Cont. Ed.	II-7+20 Extended Days	2004/2005	Renewal, 1-Yr, FT Temporary Contract, Cat-Funded

CERTIFICATED FACULTY RETIREMENT

FLINCK, Allen E.	Assoc. Prof., Biological Sciences	IV-14 +13.5%	5/15/04	33 ½ Years of Service
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CERTIFICATED FACULTY HOURLY APPOINTMENTS – SPRING SEMESTER 2004*

GUTMANN, Barbara LUKOMSKI, Wendy VANWINGERDEN WILSON, Carla

*Not to exceed 60% credit and non-credit assignments

CERTIFICATED HOURLY APPOINTMENTS - CONTINUING EDUCATION DIVISION*

BARUCH, Robert HALE, Keith SCHAPKER, Simone
 DUDLEY, Joyce NAZIF, Mai

*Not to exceed 60% including any Credit Division assignments

MINIMUM QUALIFICATION EQUIVALENCIES – Attachment 2.1-a

The following listed new faculty members' minimum qualification equivalencies have been approved by the Department Head, Dean, and the Executive Vice President, and are now presented for approval by the Board of Trustees, in accordance with District Policy Section 1415:

<u>Name</u>	<u>Discipline</u>
CAMPOS, David M.	Music
GARDINALI, Laura	French

MINIMUM QUALIFICATION EQUIVALENCY – CONTINUING EDUCATION DIVISION – Attachment 2.1-b

The following new faculty members' minimum qualification equivalencies have been approved by the programmer and appropriate Vice President and are now presented for approval by the Board of Trustees, in accordance with District Policy 1414.

Name
BELLIDO, Lissie

Discipline
ESL

CLASSIFIED RETIREMENT

<u>Name</u>	<u>Assignment</u>	<u>Rate</u>	<u>Date</u>	<u>Comments</u>
BURRIDGE, Madeline Health/Wellness	Wellness Program Assistant	44E	7/1/04	13 Years of Service
UNZUETA, Manuel EOPS	Special Program Advisor	35E	6/10/04	19 Years of Service

CLASSIFIED RESIGNATIONS

CELMAYSTER, Cosima Cal SOAP	Cal SOAP Specialist	35C	8/13/04	
MIELCAREK-MONROY, Liliana Cont. Ed.	Citizenship Service Coordinator	40C (M/S/C)	5/20/04	
ROLLIN, Emma Communications	Lab.Teach.Ass't.	37D	6/30/04	
THOMSON, Joseph DSPS	Assistive Tech. Service Provider	37D	7/15/04	

CLASSIFIED APPOINTMENTS

JUDD, William Educational Technologies	On Line Student Support Specialist	41B	6/1/04	Re:J.Hock FT/12 Mo.
MAHAFFEY, Nina Learning Support Services	Cartwright Learning Assistance Center Supervisor	38C (M/S/C)	7/1/04	Re:T.Dupart FT/12 Mo.
TBA Facilities	Custodian	TBD	TBD	Re:R.Soto FT/12 Mo.

CLASSIFIED LONGEVITY CAREER INCREMENTS

DUNAWAY, Barbara Math	Tutor Coordinator	27E	5/1/04	15 Years of Service
SOLOMON, Chihoko Payroll	Account Clerk, Sr.	27E	5/1/04	15 Years of Service
TOWER, Rosita Payroll	Payroll Manager	39E (M/S/C)	5/1/04	20 Years of Service

CLASSIFIED TRANSFER

<u>Name</u>	<u>Assignment</u>	<u>Rate</u>	<u>Date</u>	<u>Comments</u>
BARNES, Jeffrey FRC	FRC Technology Specialist	45E	7/1/04	RE:L.Gastineau FT/12 Mo.
COCHRAN, Michael Admissions	Admissions & Records Conversion Coordinator	51D	5/28/04- 6/30/05	

CLASSIFIED HEALTH LEAVE OF ABSENCE

ROMA, Eve RHORC	RHORC Research Clerk	25B	4/5/04	
WIEDMANN, Andrew IRD	Ed. Tech. Spec.	39D	4/21/04- 5/24/04	Extension of Leave

CLASSIFIED SHORT TERM HOURLY APPOINTMENTS - Attachment 2.1-cCLASSIFIED SHORT TERM HOURLY APPOINTMENTS – CONTINUING EDUCATION DIVISION

<u>Name</u>	<u>Position</u>	<u>Begin/End Date</u>	<u>Hours</u>
BOELSTERLI, Marcia	Registrar 17	5/28/04-6/30/04	Mon-Sun, 8 am-10 pm, as needed
DEMUTH, Paige	Model 24	4/15/04-6/30/04	Mon-Fri, 9 am-12 pm, 1-4 pm, 7-10 pm
GOFUKU, Miwa	Accompanist 30	5/18/04-6/30/04	Mon & Tue, 7-10 pm Fri, 6-10 pm
LANCASTER, Chelsea	Clerk 17	5/28/04-6/30/04	Tue, Wed, Thu, 8:30 am-3 pm
LEMONS, Janet	Instructional Aide 21	5/3/04-6/30/04	Mon-Fri, 9 am-12 pm
RODRIGUEZ, Zulema	Intermediate Clerk 21	4/12/04-6/30/04	Mon-Thu, 3-7 pm, Fri 3-6 pm
RUSH, Miles	CASAS Tester 26	4/29/04-6/30/04	Mon-Fri, 9 am- 12 pm
VAN WINGERDEN, Cam	Campus Office Asst. 28C	7/19/04-7/30/04	Mon-Fri, 8 am-4:30 pm

CLASSIFIED SHORT TERM HOURLY POSITIONS – Attachment 2.1-dPROFESSIONAL CONSULTANTS/SPEAKERS

<u>Name</u>	<u>Assignment</u>	<u>Rate</u>	<u>Date</u>	<u>Comments</u>
BIGFEATHER, Johanna	Guest Lecturer	\$582.50	4/22/04	J. Ullom
CAMPOS, Carlos	F&O Storm Water Management Plan	\$10,000	5/01/04- 5/01/05	J. Hendricks

<u>Name</u>	<u>Assignment</u>	<u>Rate</u>	<u>Date</u>	<u>Comments</u>
CORUM, Richard	Guest Lecturer	\$200	4/22/04	J. Ullom
DISIMONE, Danielle	Guest Lecturer	\$150	4/29/04 & 4/30/04	J. Ullom
DORR, Paige Marlatt	Program Director Financial Aid Media Campaign	\$80,000	7/01/04- 6/30/05	J. Friedlander
FIDEL, Gina & ANDERSON, Doug Fat Eyes Digital	Web Design, Development, Maintenance, & Brochure Design	\$10,000 Max.	8/1/04- 6/30/05	J. Anderson Grant Funded
FULKS, Janet	Workshop Presenter	\$600	6/01/04 & 6/02/04	J. Friedlander
GRANGER-DICKSON, Sue	Workshop Presenter	\$450	6/01/04 & 6/02/04	J. Friedlander
HACKSTEIN, Laura	Guest Musician	\$100	5/11/04	J. Ullom
NCCJ	Guest Lecturer Faculty In-Service	\$600	4/15/04 & 4/29/04	J. Ullom
KAPLAN TEST PREP	Workshop SAT Prep	\$2,000	4/1/04- 6/30/04	S. Gleason
KELLECI, Pinar Full time Creative Web Development	Technical Assistance for Website Maintenance	200	5/10/04- 6/30/04	G. Smith Grant Funded
KNH Consulting	CalSOAP Data Base Support	\$5,000.00 Max.	4/01/04- 6/30/04	S. Gleason Grant Funded
MCKAIG, Samuel	Guest Lecturer	\$75.00	5/6/04	J. Smith Grant Funded
ODELLO, Denise	Guest Musician	\$200.00	5/5, 5/7, 5/8, 5/9/04	E. Heidner Auxiliary Account
PACIFIC PRIDE FNDTN	Guest Lecturer	\$150.00	3/11&12; 4/22&23/04	J. Ullom
PECK, Alan	Guest Musician	\$250.00	5/02/04	E. Heidner Auxiliary Account
PLUTA, Kate	Workshop Presenter	\$450.00	6/1-6/2/04	J. Friedlander
RADFORD, Andy	Judge, Concert Audition	\$120.00	4/17/04	J. Mooy Auxiliary Account

<u>Name</u>	<u>Assignment</u>	<u>Rate</u>	<u>Date</u>	<u>Comments</u>
RIVERA, Tina Equipoise Design Studio	Graphic Design for Independent Living Program, ECE	\$1,000	1/17/04- 6/30/04	J. Osterhage Grant Funded
ROMANOWICH, Chris	Workshop Presenter	\$450.00	6/01-02/04	J. Friedlander
STANLEY, Janet Pacific Pride Foundation	Guest Lecturer	\$50.00	4/12/04 & 4/13/04	J. Ullom
SULLIVAN, Stephanie	Guest Musician	\$180.00	12/6/04	N. Kreitzer Auxiliary Account
TALMAGE, Matthew	Guest Musician	\$180.00	5/02/04	J. Mooy Auxiliary Account
WELLS, Leah C.	Guest Lecturer	\$50.00	3/14/04	J. Ullom
WILCOX, Sharon Sharon Wilcox & Assoc.	Workshop Presenter: Training & Coaching Skills	\$5,000.00	10/30/04- 6/30/04	B. Pazich Grant Funded Cosmetology

PROFESSIONAL CONSULTANTS/SPEAKERS – CONTINUING EDUCATION DIVISION

ASMAN, Mark, Rev.	Cont. Ed.	\$400 tot \$100 ea	4/26, 27/04 & 5/5,7/04	Workshop Leader: Spirituality and Healing Connection series (M. Kelley)
CALDERON, Raimond	Cont. Ed.	\$100	5/25/04	Guest Lecturer: Green Gardener Certificate Program (K. Power)
CARTER, Kate	Cont. Ed.	\$500 tot \$100 ea	4/22,24,27/04 5/1,3/04	Speaker, Workshop Leader, Filming Consultant: Alzheimer's and Related Dementia (M. Kelley)
CHRISTMAN, Karen	Cont. Ed.	\$250 tot	5/18,19/04 6/8/04	Guest Lecturer: Green Gardener Certificate Program (K. Power)
COSTACHE, Irina	Cont. Ed.	\$200	5/6/05	Guest Lecturer: Studies in World Art (K. Power)
CRITCHLOW, Frank	Cont. Ed.	\$150 tot \$75 ea	5/13,20/04	Guest Lecturer: Basic Camcorder Class (P. McQuade)

<u>Name</u>	<u>Assignment</u>	<u>Rate</u>	<u>Date</u>	<u>Comments</u>
CRITCHLOW, Frederick	Cont. Ed.	\$150 tot \$75 ea	5/11,18/04	Guest Lecturer: How to Write and Sell a Documentary (P. McQuade)
CUMES, David, M.D.	Cont. Ed.	\$500 tot \$100 ea	4/26,27/04 5/5,7,10/04	Workshop Leader: Spirituality and Healing Connection Series (M. Kelley)
EYERMAN, Charlotte	Cont. Ed.	\$200	4/8/04	Guest Lecturer: Studies in World Art (K. Power)
FRUHSTUCK, Sabine	Cont. Ed.	\$200	5/27/04	Guest Lecturer: Studies in World Art (K. Power)
GARDNER, Colin	Cont. Ed.	\$200	4/29/04	Guest Lecturer: Studies in World Art (K. Power)
GOODMAN, Dane	Cont. Ed.	\$75	5/15/04	Guest Lecturer: Saturday Art Studios (K. Power)
JOHNSTONE, Virginia	Cont. Ed.	\$75	5/8/04	Guest Lecturer: Saturday Art Studios (K. Power)
LOPEZ, Jaime	Cont. Ed.	\$100	5/12/04	Guest Lecturer: Green Gardener Certificate Program (K. Power)
McCALL, Wayne	Cont. Ed.	\$75	5/22/04	Guest Lecturer: Saturday Art Studios (K. Power)
MORA, Lalo	Cont. Ed.	\$100	5/5/04	Guest Lecturer: Green Gardener Certificate Program (K. Power)
MONAHAN, Laurie	Cont. Ed.	\$200	4/22/04	Guest Lecturer: Studies in World Art (K. Power)
PLAGENS, Peter	Cont. Ed.	\$200	5/20/04	Guest Lecturer: Studies in World Art (K. Power)

PROFESSIONAL VOLUNTEERS

<u>Name</u>	<u>Assignment</u>	<u>Rate</u>	<u>Date</u>	<u>Comments</u>
ACOSTA, Mark	Support Staff Earth & Planetary Sciences	N/A	7/1/04-6/30/05	J. Schultz
CARLISLE, Joel	Driver/Support Staff Earth & Planetary Sciences	N/A	7/1/03-6/30/04	J. Schultz
CARLISLE, Joel	Driver/Support Staff Earth & Planetary Sciences	N/A	7/1/04-6/30/05	J. Schultz
COADY, Angela	Mental Health Internship	N/A	6/21-7/29/04, 9/30-12/17/04, 1/24-6/30/05	S. Broderick
HERRERA, Olga	Support Staff Earth & Planetary Sciences	N/A	7/01/04-6/30/05	J. Schultz
LINDSAY, Kelly	Driver/Support Staff Earth & Planetary Sciences	N/A	7/1/03-6/30/04	J. Schultz
MAZA, Carlos	Driver/Support Staff Earth & Planetary Sciences	N/A	7/01/04-6/30/05	J. Schultz
PATRON, Martin Rizo	Driver/Support Staff Earth & Planetary Sciences	N/A	7/01/04-6/30/05	J. Schultz
PINAL, Richard	Driver/Support Staff Earth & Planetary Sciences	N/A	7/01/04-6/30/05	J. Schultz
PUNG, Patricia	Catalog Library Materials	N/A	5/17/04-8/25/04	M. Gallegos
SCHLAGS, Mike	Driver/Support Staff Earth & Planetary Sciences	N/A	7/01/04-6/30/05	J. Schultz
TAPPER, Kent	Support Staff Earth & Planetary Sciences	N/A	7/01/04-6/30/05	J. Schultz
TOWNSEND, Martha	Mental Health Internship	N/A	9/30-12/17/04 1/24-6/30/05	S. Broderick

<u>Name</u>	<u>Assignment</u>	<u>Rate</u>	<u>Date</u>	<u>Comments</u>
URIARTE, Miguel	Tutor Math Lab	N/A	6/21-7/28/04	I. Alarcon
WEINBERG, Beth	Mental Health Intern	N/A	7/1/04-6/30/05	S. Broderick
WITCHER, Alan	Driver/Support Staff Earth & Planetary Sciences	N/A	7/01/04-6/30/05	J. Schultz

PROFESSIONAL VOLUNTEERS - CONTINUING EDUCATION DIVISION

MINNERLY, Sandra

SCARCELLO, Joe

COLLEGE WORKSTUDY & TUTORIAL AND CaWORKS WORKSTUDY – Attachment 2.1-e

2.2 HUMAN RESOURCES & LEGAL AFFAIRS ACTION ITEMS

a. RECOGNITION OF 2002-2003 OUTSTANDING CLASSIFIED EMPLOYEE.

The Board of Trustees annually pays special honor to a member of the regular Classified Staff, chosen by his/her peers, for outstanding services to the College and/or community.

The Superintendent/President recommends that the Board of Trustees award a special Certificate of Recognition and an honorarium of \$300 to the Outstanding Classified Employee and the plaque bearing the names of each year's honoree be engraved with his/her name.

The Superintendent/President recommends that the Board of Trustees award a special Certificate of Recognition and an honorarium of \$50.00 each to the Honorable Mention Classified Employees.

b. RECOMMEND APPROVAL OF WORKING SCHEDULES FOR CERTIFICATED PERSONNEL FOR THE 2004/2005 COLLEGE YEAR

Annually the Board of Trustees establishes the number of required working days for each category of Certificated personnel. The attachment delineates the recommended regular working schedules for 10-month Certificated personnel, Kinko's Early Learning Center, Kinko's Infant Center, Cosmetology Program and 12-month Administrative personnel.

The Superintendent/President recommends approval of the working schedules for Certificated Personnel for the 2004/2005-college year.

Attachment 2.2-b

3. EDUCATIONAL PROGRAMS – Dr. Jack Friedlander

3.1 RECOMMEND APPROVAL OF THE 2004 SUMMER SESSION FACULTY

The Superintendent/President recommends approval of the instructors for the summer 2004 session.

Attachment 3.1

3.2 SABBATICAL LEAVE PRESENTATIONS

Deborah Mackie, Associate Professor/Counselor, will report on her sabbatical activities during the Spring 2002 semester.

Attachment 3.2

3.3 RECOMMEND APPROVAL TO INCREASE STUDENT HEALTH FEE AND TO AUTHORIZE EXEMPTIONS AS FOLLOWS:

1. Pursuant to *Education Code 76355* and to revised calculations by the Financial, Economic, and Demographic Unit in the Department of Finance, increase the mandatory health services fee effective spring semester 2005 from \$12.00 to \$13.00 per semester and from \$9.00 to \$10.00 for summer session and for each intersession of at least four weeks;
2. Increase the mandatory student health services fee in the future to the maximum whenever such increases are indicated by the California Community Colleges Chancellor's Office as authorized by *Education Code Section 76355* based on increases in the Implicit Price Deflator for State and Local Government Purchase of Goods and Services as calculated by the Financial, Economic and Demographic Unit in the Department of Finance; and
3. Designate students who are exempt from the mandatory health services fee when such students are determined not to have reasonable access to or need for student health services.

Superintendent/President recommends approval of the three sub-items of Item 3.3.

Attachment 3.3

3.4 RECOMMEND MATERIAL FEE FOR GRAPHIC DESIGN AND PHOTOGRAPHY CLASSES

The Graphic Design and Photography Department has requested a \$20 material fee for the development of printed portfolios in the following classes:

Photo 190 Photo Journalism	GDP 215 Prepress and Production
Photo 180 Digital Darkroom	GDP 230 GD Portfolio (new)
Photo 260 Photo Portfolio	GDP 113 Typography
Photo 214 Advertising Illustration	
Photo 250 Fine Art Photography	

Due to the nature of the graphic design and photography industries, it is essential that students gain experience in printing and portfolio development. As a result, the Graphic Design and Photography Department has included a requirement for students to produce printed portfolios as a final project. A printed portfolio is essential as a means to gauge students' success in the development of requisite skills required in these skills-based courses. The portfolios can be used by students in applying for jobs and/or acceptance to a university.

Superintendent/President recommends approval of the material fee for the Graphic Design and Photography Department.

Attachment 3.4

3.5 RECOMMEND APPROVAL OF CHANGES TO THE MATRICULATION POLICY AND REGULATIONS, DISTRICT POLICY 3331.33 AND 3332.23, RELATED TO EXEMPTION FROM MATRICULATION AND PROPOSAL TO STRIKE DISTRICT POLICY 3331.4 RELATED TO SKILLS ADVISORIES FOR UNIVERSITY OF CALIFORNIA TRANSFERABLE COURSES EFFECTIVE SPRING 2005

On December 4, 2003, the college Matriculation Committee recommended changes to the Matriculation Exemption policy to not exempt students who have a transfer plan that indicates transfer to a four-year institution. This recommendation is based on research that shows that a significant number of students that are exempt under current policy indicate intent to transfer to a four-year institution. It is the experience and observation of the Counseling Department and Transfer Center faculty that these students are not well served by being exempt from the matriculation processes of Assessment, Counseling/Advising and follow-up. It is proposed that the policy changes go into effect for the spring 2003 enrollment period.

In addition, in consultation and concurrence of the college's Articulation Office and the chair of the college's Curriculum Advisory Committee, it is recommended that *Policy 3331.4* be deleted as this policy is neither mandated by the University of California or by *Title V* and unnecessarily restrict the college from offering University of California transferable courses that have lower than an English 100/103 skills advisory.

The Superintendent/President recommends changes to the District Matriculation Policies 3331.33, 3332.2 and 33331.4.

Attachment 3.5

3.6 RECOMMEND APPROVAL OF 2005-2006 STUDY ABROAD PROGRAMS

The International Education Committee selected the following programs for the Study Abroad Program for 2005-2006:

Summer 2005

London, England
Cairns, Australia
Vienna, Budapest and Prague
Havana, Cuba
Rome, Italy

Fall 2005

Granada, Spain

Spring 2006

Florence, Italy

Superintendent/President recommends approval of the 2005-06 Study Abroad Programs.

Attachment 3.6

4. CONTINUING EDUCATION – Ms. Lynda Fairly

4.1 RECOMMENDED APPROVAL OF TITLE CHANGES, CONTINUING EDUCATION DIVISION SUMMER 2004

The Superintendent/President recommends approval of the title changes for the Continuing Education Division, effective Spring 2004.

Attachment 4.1

5. BUSINESS SERVICES – Mr. Joe Sullivan

5.1 BUSINESS CONSENT ITEMS

Consent Items are grouped to be acted upon by the Board with a single action. If Board members or a member of the public ask to have an Item acted upon separately, a request can be made to remove the Item from the Consent list.

- a. RATIFICATION OF PURCHASE ORDERS, Attachment 5.1-a
- b. RATIFICATION OF PAYMENTS AS SUMMARIZED BELOW (Detailed report may be viewed in the Accounting Office.)

	Check Ranges	Amount
Cosmetology	390409-390437	\$ 68,118.14
Food Service	325783-325816	139,491.69
SBBT Revolving Fund	6181-6186	7,500.72
VendorLink	1529-1584	127,625.63
SBCC All Funds	282499-283194	1,006,762.12
		\$ 1,349,498.30

- c. ACKNOWLEDGMENT OF RECEIPT OF QUARTERLY FINANCIAL REPORT ENDING 3/31/04, (Detailed report may be viewed in the Accounting Office.)
- d. DENIAL OF CLAIM: EVERETT PIKE, 3/20/04
- e. APPROVAL OF REVISED SMOKING POLICY (INCLUDES DESIGNATED AREAS FOR SMOKING), Attachment 5.1-e
- f. APPROVAL OF AGREEMENT WITH ACTORS' EQUITY ASSN, EFFECTIVE 5/24/04 THROUGH 5/23/05, Attachment 5.1-f
- g. APPROVAL OF PROFESSIONAL EDUCATION AFFILIATION AGREEMENT AND AMENDMENT TO AGREEMENT WITH EVANSTON (ILLINOIS) NORTHWESTERN HEALTHCARE, 5/1/04 - 12/31/04.
- h. APPROVAL OF 2004-05 MEMORANDUM OF UNDERSTANDING FROM CAL-SOAP, Attachment 5.1-h
- i. APPROVAL OF 2004-05 AGREEMENT WITH HIP GAMES FOR STUDENT SENATE VIDEO GAMES, Attachment 5.1-i
- j. APPROVAL OF AGREEMENT WITH THE CITY OF INGLEWOOD FOR PARKING CITATION SERVICES (REPLACING I-PARQ), Attachment 5.1-j
- k. APPROVAL OF LEASE AGREEMENT WITH SB COUNTY SPECIAL EDUCATION FOR JOINT USAGE OF KINKO'S EARLY LEARNING CENTER, 6/18/04-7/16/04, Attachment 5.1-k

5.2 BUSINESS ACTION ITEMS

- a. ADOPTION OF RESOLUTION NO. 41 (2003-04) AUTHORIZING ROUTINE INTERNAL BUDGET TRANSFERS

The Superintendent/President recommends approval of Resolution No. 41 (2003-04) authorizing routine internal transfers.

Attachment 5.2-a

- b. ADOPTION OF RESOLUTION NO. 42 (2003-04) PROVIDING FOR 2003-04 BUDGET REVISIONS DUE TO RECEIPT OF UNBUDGETED REVENUE

The Superintendent/President recommends adoption of Resolution No. 42 (2003-04) authorizing 2003-04 budget revisions for unbudgeted revenue.

Attachment 5.2-b

- c. APPROVAL OF CONTRACT WITH STATE DEPARTMENT OF EDUCATION FOR CHILD DEVELOPMENT SERVICES (FCAP-3267), EFFECTIVE 4/1/04-6/30/05, AND ADOPTION OF RESOLUTION NO. 43 (2003-04) AUTHORIZING THE VICE PRESIDENT OF BUSINESS SERVICES TO SIGN THE CONTRACT

The Superintendent/President recommends adoption of Resolution No. 43 (2003-04) authorizing the Vice President of Business Services to sign the contract with State Department of Education for Child Development Services (FCAP-3267).

Attachment 5.2-c

- d. AUTHORIZATION TO ACCEPT BIDS AND AWARD CONTRACT: CAMPUS CENTER, PHASE II CAFETERIA REMODEL, BID #590 (re-bid)

Bids will be opened May 25. A recommendation will be presented at the Board meeting.

- e. AUTHORIZATION TO ACCEPT BIDS AND AWARD CONTRACT: WEST CAMPUS PARKING LOT #4 REPAIRS/MAINTENANCE, BID #591

Bids will be opened May 25. A recommendation will be presented at the Board meeting.

- f. AUTHORIZATION TO ACCEPT BIDS AND AWARD CONTRACT: WAKE CENTER ELECTRICAL PANEL REPLACEMENT, BID #592

Bids will be opened May 25. A recommendation will be presented at the Board meeting.

6. INFORMATION RESOURCES – Mr. Bill Hamre

6.1 APPROVAL OF BOARD POLICY 3730 “WEB STANDARDS”

The proposed policy for Board adoption is designed to: 1) ensure compliance with federal and state statues and regulations concerning accessibility to computer technology; 2) establish guidelines for district information represented on the college’s web pages; 3) delineate responsibilities for development and maintenance of various levels of the district web site; and 4) establish web design style guides and templates for college use.

The Superintendent/President recommends adoption of the proposed policy.

Attachment 6.1

7. ADJOURNMENT

The next Regular Meeting of the Board of Trustees will be held on Thursday, June 17, 2004 at 4:00 p.m. in A211.