MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

July 17, 2003

4:00 p.m. – REGULAR MEETING
Room A-211

MAC Building
Santa Barbara City College
721 Cliff Drive

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

President O'Neill called the meeting to order at 4:01 p.m. President O'Neill requested a moment of silence in honor of Dr. David Lawyer, recently deceased. He was a long time instructor here and dearly loved by all who knew him. President O'Neill will at the close of the meeting invite a motion to adjourn this meeting in his memory as well.

1.2 ROLL CALL

Members present:

Dr. Kay Alexander, Vice President
Dr. Joe Dobbs
Ms. Joan Livingston
Mr. Desmond O'Neill, President
Mrs. Joyce Powell
Mr. Luis Villegas

Others present for all or a portion of the meeting:

Mr. John Romo, Supt/President and Secretary Clerk to the Board of Trustees
Baker, Ron, Educational Programs
Banks, Derrick, International Students
Bruce, Kay, Public Information Officer
Buckelwe, Pablo, Educational Programs
Canning, Pat, School Relations
Curtis, Allison, Admissions
Ehrlich, Sue, Human Resources and Legal Affairs
Fairly, Lynda, Continuing Education
Friedlander, Jack, Educational Programs
Fryslie, Ann, Student Services
Griffin, Leslie, Business Services
Hanson, Charles, Business Services
Hatch, Adam, School Relations
Hollems, Diane, Educational Programs
Naylor, Peter, Instructors’ Association
Partee, Ben, Educational Programs
Pittmon, Alex, Business Services
Sophiea, Karen, Marketing
Wiedman, Andrew, Media Services
Wright, Marsha, EOPS/CARE

1.3 WELCOME

Mr. O’Neill extended a cordial welcome to all present.

1.4 CLOSED SESSION - NONE


Upon motion by Dr. Dobbs, seconded by Mrs. Powell, the Board unanimously approved the Minutes of the Regular meeting of June 26, 2003 and the Special meeting of July 10, 2003.

1.6 HEARING OF CITIZENS

No citizen expressed a wish to address the Board.

1.7 COMMUNICATIONS

The following reports were presented to the Board of Trustees about various matters involving the District. No action was taken unless listed on a subsequent Agenda.

a. REPORT BY ACADEMIC SENATE – None
b. REPORT BY ASSOCIATED STUDENTS – None
c. REPORT ON CLASSIFIED EMPLOYEES – None
d. REPORT ON CURRENT EVENTS – None
e. REPORT ON CURRENT ISSUES – Mr. John Romo, President

President Romo reported on the following:

1. Expressed the shock the college community felt when the death of David Lawyer was announced. David was a wonderful, deeply appreciated professor at SBCC, he affected many lives, he was an outstanding instructor in our Political Science and American Ethnic Studies departments, and he was the kind of teacher who truly inspired students. He was a mentor to many students, he changed their lives, and he was also a person who connected with people throughout the college community. David was a person who lit up a classroom. We have communicated our condolences and our sympathy to David’s wife Tracey and to the family. Information has been sent with regard to the memorial service and public viewing on Saturday, July 19 and a memorial service on Sunday, July 20. David is missed, but his legacy will carry on here and we valued the years he was with at SBCC.
2. Reported that he, Gary Carroll and Peter Naylor were in Sacramento on Monday to appear before the BOG on the waiver request for the full time faculty obligation. The outcome of that meeting was that there was no discussion taken on the item; the BOG basically took the item as a set with the Chancellor’s Office recommendation of what’s within the authority of the BOG and approved the item. What resulted was that the request for 11 positions to be exempted was not accepted; the college received authorization to waive filling 4 positions. The Executive Committee will now be working on putting back into the budget the filling of seven replacement positions for the coming year. Some good news confirmed by the Chancellor’s Office is that because of the college’s strong 02-03 program the college will be receiving an additional infusion of basic skills funding which will help significantly in meeting the new costs for filling the positions for this year only. President Romo will be presenting to the Fiscal Committee his final recommendations and then they will be presented to the Board.

3. Noted that while in Sacramento they also met with Hannah-Beth Jackson to discuss Senate Bill 338, which is the concurrent enrollment program. There have been some changes made to the original legislation that was presented to correct some of the abuses that have occurred.

4. Reported that the college with its reserves and cash on hand, expenses and payroll can be met through September. Hoping to have a budget before then.

5. Announced that there was progress made at the legislative level to include a property tax back fill mechanism for community colleges, just as K-12.

2.1 CLASSIFIED LONGEVITY CAREER INCREMENTS (was taken at this time)

1.8 GOVERNING BOARD

Ms. Joan Livingston wanted to acknowledge the awards won by Zachary Bruce and to congratulate Kay Bruce for raising such an outstanding student from the Department of Philosophy.

a. APPOINTMENT OF TRUSTEE TO FILL GOVERNING BOARD VACANCY CREATED BY RESIGNATION OF ELI LURIA

Mr. O’Neill gave a brief review of the process held in the selection of a new board member to fill the vacancy created by resignation of Eli Luria. All sessions involved in this process were duly noticed under the Brown Act. A sub committee of the Board reviewed the applications and recommended five of the sixteen candidates for interviews. The five candidates recommended were Mr. Joe Atwill, Mr. Mark Levine, Mr. Ken Pash, Mr. Morrie Jurkowitz, and Mr. Marshall Milligan. Mr. Milligan subsequently withdrew his application. These candidates were interviewed by the full Board.

Board members commented on each of the candidates interviewed calling attention to the qualities and qualifications of each, related to Board service.

Upon motion by Dr. Alexander, seconded by Dr. Dobbs a nomination was made to select Mr. Morrie Jurkowitz as the new Board Member to fill the vacancy created by the resignation of Mr. Eli Luria.
Upon motion by Mr. Villegas, seconded by Ms. Livingston, the Board unanimously approved closing the nominations.

A roll call vote was requested to approve the selection of Mr. Morrie Jurkowitz as the new Board member. The vote follows:

Ayes:    Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. O'Neill, Mrs. Powell, Mr. Villegas

Noes:    None

Absent:  None

The Board thanked all of the candidates for their interest in the college and willingness to serve as a member of the Board.

3.1 EOPS/CARE PROGRAM REVIEW (was taken out of order at this time)

2. HUMAN RESOURCES & LEGAL AFFAIRS – Ms. Susan Ehrlich

2.1 HUMAN RESOURCES & LEGAL AFFAIRS CONSENT ITEMS

Upon motion by Mrs. Powell, seconded by Dr. Alexander the Board approved the Human Resources and Legal Affairs Consent items, as contained in the agenda and attachments. Mr. Villegas abstained from this item.

CLASSIFIED APPOINTMENTS

LEPPER, Grant Graphic Designer 44D 7/24/03 RE:Y.Nishinaka
Educational Programs FT/12 Mo.

CLASSIFIED LONGEVITY CAREER INCREMENTS (Item was taken out of order after 1.7-e)

Dean Buckelew spoke with regard to Pat Canning’s 20 years of service to the college. Pat is a smart, talented, creative, and loyal employee, but it’s not her intelligence and abilities that make Pat so special, it’s her attitude. Pat is one of the most positive, most enthusiastic people that I know. Pat is a unique individual that volunteers for extra work and comes up with new ideas to improve the college, even if it means extra work on her part. Pat’s “can do” attitude is truly an inspiration. Pat Canning was the one who really started the Dual Enrollment program with the high schools, Pat is responsible for the excellent relationships SBCC has with them. Pat Canning is “City College” to the high school staff, and they love her. President Romo presented Ms. Canning with a Certificate of Appreciation on behalf of the Board of Trustees and the college.

3. EDUCATIONAL PROGRAMS – Dr. Jack Friedlander

3.2 EOPS/CARE PROGRAM REVIEW (this item was taken out of order after 1.8-a)

Marsha Wright presented a report on EOPS/CARE Program highlighting the Summer Running Start Program.
3.2 RECOMMEND APPROVAL OF THE NEW COURSES AND COURSE MODIFICATIONS FOR FALL 2003 SEMESTER AND/OR SPRING 2004 SEMESTER.

Upon motion by Dr. Alexander, seconded by Ms. Livingston, the Board unanimously approved the new courses and course modifications for fall 2003 semester and/or spring 2004 semester, as contained in the agenda and attachments.

3.3 RATIFICATION OF APPROVAL OF THE RESUBMITTAL TO THE U.S. DEPARTMENT OF EDUCATION AN APPLICATION FOR FEDERAL EDUCATION ASSISTANCE (ED 424) TITLE III "STRENGTHENING INSTITUTIONS PROGRAM": IF APPROVED THIS GRANT WILL PROVIDE FUNDS TOTALING $1,690,947 OVER FIVE YEARS. FIRST YEAR FUNDING IS $364,991.

Upon motion by Mr. Villegas, seconded by Dr. Dobbs, the Board unanimously approved the Ratification of the Resubmittal to the Department of Education of an Application for Federal Education Assistance Title III Funds, as contained in the agenda and attachments.

3.4 APPROVAL OF THE PROPOSED DEGREES OF POLITICAL SCIENCE A.A. DEGREE IN LAW AND SOCIETY, POLITICAL SCIENCE A.A. DEGREE IN GLOBAL STUDIES AND POLITICAL SCIENCE A.A. DEGREE WITH A PUBLIC ADMINISTRATION/PUBLIC SERVICE EMPHASIS.

Upon motion by Ms. Livingston, seconded by Dr. Dobbs, the Board unanimously approved the proposed degrees of Political Science A.A. Degree in Law and Society, Political Science A.A. Degree in Global Studies and Political Science A.A. Degree with a Public Administration/Public Service Emphasis, as contained in the agenda and attachments.

4. CONTINUING EDUCATION – Ms. Lynda Fairly

4.1 ADOPTION OF PROPOSED POLICY FOR PAYMENT TO FACULTY FOR LARGE CLASSES

Upon motion by Ms. Livingston, seconded by Dr. Dobbs the Board unanimously approved the adoption of the proposed policy for payment to faculty for larger classes, as contained in the agenda.

5. BUSINESS SERVICES – Ms. Leslie Griffin

5.1 BUSINESS CONSENT ITEMS

Upon motion by Mrs. Powell, seconded by Ms. Livingston, the Board unanimously approved the Business Consent items, as contained in the agenda and attachments.

a. RATIFICATION OF PURCHASE ORDERS, Attachment 5.1-a

b. RATIFICATION OF PAYMENTS AS SUMMARIZED BELOW (Detailed report may be viewed in the Accounting Office, A-130.)
c. RETROACTIVE APPROVAL OF SUBMITTAL TO THE CHANCELLOR'S OFFICE: 2005-09 FIVE-YEAR CONSTRUCTION PLAN, Attachment 5.1-c (The complete Plan may be viewed in the Business Services Office, A-114.)

d. RETROACTIVE APPROVAL OF SUBMITTAL OF FINAL PROJECT PROPOSAL (FPP) TO THE CHANCELLOR'S OFFICE: DRAMA/MUSIC BUILDING MODERNIZATION, $8,740,972, Attachment 5.1-d (The complete proposal may be viewed in the Business Services Office, A-114.)

e. RETROACTIVE APPROVAL OF SUBMITTAL OF INITIAL PROJECT PROPOSALS (IPP's) TO THE CHANCELLOR'S OFFICE

<table>
<thead>
<tr>
<th>Project</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Campus Center Modernization</td>
<td>$ 3,742,000</td>
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<tr>
<td>Drama/Music Building Addition</td>
<td>5,201,000</td>
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<tr>
<td>General Classroom Building</td>
<td>8,618,512</td>
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<td>Humanities Building Modernization</td>
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<td>Multi-disciplinary Classroom Building</td>
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<tr>
<td>Physical Science Building Modernization</td>
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<td>Schott Center Modernization</td>
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<tr>
<td>Wake Center Modernization</td>
<td>6,557,000</td>
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<td><strong>TOTAL</strong></td>
<td><strong>$ 46,264,089</strong></td>
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f. RETROACTIVE APPROVAL OF ADDENDUM TO COTTAGE HOSPITAL BUSINESS ASSOCIATE AGREEMENT FOR USE OF FACILITIES, Attachment 5.1-f

g. APPROVAL OF AGREEMENT WITH MONSTER TRAK (ON-LINE JOB LISTING SERVICE), EFFECTIVE 7/17/03 - 7/16/05, Attachment 5.1-g

h. AUTHORIZATION FOR THE SUPERINTENDENT/PRESIDENT TO ACCEPT BIDS AND AWARD CONTRACT FOR PARKING LOT REPAIRS (Bids are due in late July, and awarding the contract at the August 21 Board meeting would not allow enough time to complete repairs before the start of the fall semester.)

i. ACCEPTANCE OF 2003-04 ALLOCATION AND RETROACTIVE APPROVAL OF AGREEMENT WITH COMMUNITY COLLEGE FOUNDATION FOR INDEPENDENT LIVING PROGRAM, $10,400, Attachment 5.1-i

j. APPROVAL OF 2002-03 SCHEDULED MAINTENANCE AGREEMENT WITH THE CHANCELLOR'S OFFICE, $242,864, Attachment 5.1-j

1) Replace Learning Resource Center Chiller $126,500
2) Replace Fire Alarm Systems $116,364
Children's Center, Drama/Music, Humanities
International Education, and Occupational Education Buildings
k. ACCEPTANCE OF GRANT AND APPROVAL OF AGREEMENT WITH COUNTY OF SB FOR HIV EDUCATION, $4,995, Attachment 5.1-k

5.2 BUSINESS ACTION ITEMS

a. ADOPTION OF RESOLUTION NO. 1 (2003-04) AUTHORIZING ROUTINE INTERNAL TRANSFERS

Upon motion by Dr. Alexander, seconded by Mr. Villegas, the Board unanimously approved Resolution No. 1 (2003-04) authorizing routine internal transfers, as contained in the agenda and attachments. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. O'Neill, Mrs. Powell, Mr. Villegas

Noes: None

Absent: None

b. ADOPTION OF RESOLUTION NO. 2 (2003-04) AUTHORIZING AN INTERFUND BUDGET TRANSFER

Upon motion by Dr. Alexander, seconded by Mr. Villegas, the Board unanimously approved Resolution No. 2 (2003-04) authorizing a budget transfer in the amount of $100,000 from the General Fund to the Food Services Fund, as contained in the agenda and attachments.

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. O'Neill, Mrs. Powell, Mr. Villegas

Noes: None

Absent: None

c. ADOPTION OF RESOLUTION NO. 3 (2003-04) PROVIDING FOR 2002-03 BUDGET REVISIONS DUE TO RECEIPT OF UNBUDGETED REVENUE

Upon motion by Dr. Alexander, seconded by Mr. Villegas, the Board unanimously approved Resolution No. 3 (2003-04) authorizing 2002-03 budget revisions for unbudgeted revenue as contained in the agenda and attachments.

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. O'Neill, Mrs. Powell, Mr. Villegas

Noes: None

Absent: None

d. APPROVAL OF 2003-04 AGREEMENT (GCAM-3-12) WITH THE CALIF. DEPT. OF EDUCATION FOR CHILD DEVELOPMENT SERVICES AND ADOPTION OF RESOLUTION NO. 4 (2003-04), $151,222
Upon motion by Mrs. Powell, seconded by Mr. Villegas, the Board unanimously approved the referenced Agreement and adoption of Resolution No. 4 (2003-04) authorizing the Controller to sign the Agreement on behalf of the District.

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. O'Neil, Mrs. Powell, Mr. Villegas

Noes: None

Absent: None

e. ACCEPTANCE OF BIDS AND AWARD OF CONTRACT FOR THE EARTH/BIOLOGICAL SCIENCE BLDG LANDSCAPE PROJECT, Bid #579

Upon motion by Mrs. Powell, seconded by Ms. Livingston, the Board unanimously approved awarding the contract for the Earth/Biological Science Building Landscape Project to Acorn Landscape Management.

5.3 BUSINESS INFORMATION ITEM

a. PERSONNEL BENEFITS PLANS

Ms. Leslie Griffin reviewed for the Board the corrected copy of the 2003-04 Personnel Benefits Plans approved by the Board of Trustees on June 26, 2003 as contained in the agenda and attachments.

6. INFORMATION RESOURCES – Mr. Bill Hamre - None

7. ADJOURNMENT

Upon motion by Mr. Villegas, seconded by Dr. Alexander, the Board unanimously approved adjourning this meeting in memory of Dr. David Lawyer, setting the next Regular Meeting of the Board of Trustees on Thursday, August 21, 2003, at 4:00 p.m. in A211.

APPROVED BY THE BOARD OF TRUSTEES ON August 21, 2002

[Signatures]
President, Board of Trustees

Superintendent/President
Secretary/Clerk of the Board
PUBLIC NOTICE OF

VACANCY AND PROVISIONAL APPOINTMENT

(Education Code §5092)

1. A vacancy in Area 2 of the membership of the governing board of the Santa Barbara Community College District has occurred by reason of the resignation of Mr. Eli Luria, Trustee, effective June 30, 2003.

2. The deferred resignation was filed in the office of the Santa Barbara County Superintendent of Schools on May 21, 2003.

3. In accordance with Education Code Sec. 5091, Mr. Morris Jurkowitz was provisionally appointed by the governing board on July 17, 2003 to fill the above named vacancy.

4. Unless a petition calling for a special election, containing a sufficient number of signatures is filed in the office of the Santa Barbara County Superintendent of Schools within 30 days from the date of the provisional appointment, it shall become an effective appointment.

5. The petition calling for a special election must contain the valid signatures of at least 1 ½ percent of the number of registered voters of the district at the time of the last regular election for governing board members held within the Santa Barbara Community College District, or 25 registered voters of the district, whichever is greater.

Governing Board of the Santa Barbara Community College District

[Signature]

Governing Board Secretary/Clerk

July 21, 2003

Date