MINUTES

REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

December 11, 2003

4:00 p.m. – REGULAR MEETING
Room A-211

MAC Building
Santa Barbara City College
721 Cliff Drive

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

President O’Neill called the meeting to order at 4:04 p.m.

1.2 ROLL CALL

Members present:

Dr. Kay Alexander, Vice President (left at the beginning of Item 5 Business Services)
Dr. Joe Dobbs
Ms. Joan Livingston
Mr. Desmond O’Neill, President
Mr. Luis Villegas
Ms. Maria Garcia, Student Trustee

Members absent:

Mr. Morris Jurkowitz
Mrs. Joyce Powell

Others present for all or a portion of the meeting:

Mr. John Romo, Supt/President and Secretary Clerk to the Board of Trustees
Auchincloss, Liz, President CSEA
Bruce, Kay, Public Information Officer
English, Patricia, Manager, Human Resources and Legal Affairs
Fairy, Lynda, Vice President Continuing Education
Friedlander, Jack, Executive Vice President Educational Programs
Garey, Tom, Professor, Theater Arts
Griffin, Leslie, Controller, Business Services
Hamre, Bill, Vice President, Information Resources
Naylor, Peter, President, Instructors’ Association
Partee, Ben, Assist. Dean, Educational Programs
Peinado, Federico, Assist. Professor, English/ESL
Pittmon, Alex, Director Campus Development, Business Services
Spaventa, Marilynn, Dean, Educational Programs
Wiedmann, Andrew, Media Services
1.3 WELCOME

Mr. O'Neill extended a cordial welcome to all present.

1.4 CLOSED SESSION - NONE

1.5 MINUTES OF THE REGULAR MEETING OF NOVEMBER 13, 2003

Upon motion by Ms. Livingston, seconded by Mr. Villegas, the Board unanimously approved the Minutes of the regular meeting of November 13, 2003.

1.6 HEARING OF CITIZENS

No citizen expressed a wish to address the Board.

1.7 COMMUNICATIONS

The following reports were presented to the Board of Trustees about various matters involving the District. No action was taken unless listed on a subsequent Agenda.

a. REPORT BY ACADEMIC SENATE – Mr. Tom Garey

Mr. Tom Garey reported on the following: Wanted to bring to the Board’s attention two items on today’s agenda, the first being a recommendation from the Academic Senate relative to changing the faculty freedom of expression policy to a policy on academic freedom. After review it was noted that this policy needed to be reviewed and brought into conformance with other institutions and what is accepted today. Also to take into account the new world of electronics, which the earlier policy did not envision, this is in full support by the Academic Senate and recommends that it be adopted. The second recommendation is a procedure for evaluating master teachers; this streamlined process will help reduce time, paperwork and faculty commitment.

b. REPORT BY ASSOCIATED STUDENTS – None

c. REPORT ON CLASSIFIED EMPLOYEES – Ms. Liz Auchincloss

Ms. Liz Auchincloss reported on the following: Welcomed back Dr. Alexander. Complimented, and thanked the Bookstore on their Holiday Party which took place today, it was wonderful that the classified staff could get together for such an event; would be great if there were more opportunities during the year for classified staff to get together in this way. Even though these are uncertain time, progress has been made with the regard to the classification study, thanked the staff of Human Resources, Sue and Pat for all the work they have done. Wished the Board Happy Holidays.

d. REPORT ON CURRENT EVENTS – Ms. Kay Bruce

Ms. Kay Bruce reported on the following events: December 12 is the last day of the Isabel Barbuzza Exhibition at the Atkinson Gallery; December 12 at 7:00 pm is the Concert of Electronic Music at the Garvin; December 11, 12, and 13 are the last performances of the Baby with the Bathwater, the all student production, at The Jurkowitz Theater. December 12, 13 and 14 are the annual performances of the Mysteries of Christmas Concert by Quire of Voyces, which will be held at the St. Anthony Seminary. Wished the Board the Happiest of Holidays.
e. REPORT ON CURRENT ISSUES – Mr. John Romo, President

President Romo reported on the following:

1. No new information with regard to specific budget impacts on the community college system. The Governor and the Legislature have reached an agreement on the use of a bond financing to deal with the deficit that was carried forward into this year. In the correspondence received yesterday from Scott Lay from CCLC, some of the conditions included are that the Governor will be given some authority to put mid-year cuts into effect when revenues seem to be coming in below projections, and that this authority will have some form of legislative review. Also there will be a requirement to build towards a 3% state budget reserve for use during economic down turns. All of this will be included in the initiative going before the voters in March to approve a general obligation bond of $15B, to be paid over 15 years.

The Governor made comments on CNN, relating to Proposition 98. During his campaign his position was that he would not cut education and he would not tamper with Prop 98. Apparently, now his position is that all state activities are being evaluated and are under consideration and there may need to be some impact on Prop 98.

2. Attended the Assembly Higher Education Committee Hearings on Community College Finance and while there met with Hannah Beth Jackson and some of her staff. The assembly hearing did not deal with the immediate budget problems, but dealt with policy and legislative issues related to long term funding for community colleges. Presenters included CPEC, other research institutions, presidents from community colleges, representatives from the Chancellor's office and students.

One of the themes heard was that the current funding system is way to complex and that it has inequities built within it. One person cited it, as a system that has the worst of a statewide funding system and the worst of a local funding system. Community colleges are over regulated as well as being under funded. One person cited that one of the ironic situations is that California community colleges fall under the provisions of the field act and that a substantial amount of money has and continues to go towards retrofitting facilities to be compliant with field act requirements. These same expectations are not held for UC and CSU. It was noted that almost every speaker supported the proposition that the state needed to address the issues of intersegmental equalization. Comments also focused on the funding disparities within our own system. A great deal of attention was paid to the fact that UC gets $17,000 per FTES in average reimbursement, CSU gets about $10,000 and community colleges get $4,600 average per FTES. The point made by both legislatures and some of those giving testimony that the intersegmental disparity in funding for undergraduate instruction needed to be addressed. Another issue on which there appeared to be consensus was the need for differential funding for programs offered by community colleges. The current system is a disincentive for colleges to take on highly needed but expensive programs. The Nursing programs are one example of this.

There was a general consensus that enrollment fees will be increasing. It was felt that a system should be in place that makes enrollment fee increases more systematic and rational. It was also noted that at some point the enrollment fee increases should stay with the colleges and not go towards the state budget deficit.
California has the lowest enrollment fees in the country. In California, community college students currently pay for approximately 10% of the cost of instruction; the national average is 25-30%. A counterpoint of view articulated was that every time there is an increase in enrollment fees, there is a chipping away at the core principle of the Master Plan for Higher Education that every adult should have access to higher education.

1.8 GOVERNING BOARD

a. ELECTION OF PRESIDENT AND VICE PRESIDENT

Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board unanimously elected Mr. Desmond O’Neill as President of the Board of Trustees for 2003-04.

Upon motion by Mr. Villegas, seconded by Dr. Dobbs, the Board unanimously elected Dr. Kathryn Alexander as Vice President of the Board of Trustees for 2003-04.

b. ESTABLISHMENT OF MEETING DATES, TIME AND PLACE

Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board unanimously approved the regular meetings of the Board of Trustees be held on the second and fourth Thursdays of each month. Further that the regular meetings will begin at 4:00 p.m., and will be held in Room A-211 of the MacDougall Administration Center.

c. SUBCOMMITTEES FOR THE BOARD OF TRUSTEES FOR 2004-05

Upon motion by Dr. Alexander, seconded by Ms. Livingston the Board unanimously approved the proposed memberships for the subcommittees for the coming year are as follows:

<table>
<thead>
<tr>
<th>Educational Policies</th>
<th>Fiscal</th>
<th>Facilities</th>
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<tbody>
<tr>
<td>Luis Villegas, Chair</td>
<td>Joan Livingston, Chair</td>
<td>Joe Dobbs, Chair</td>
</tr>
<tr>
<td>Joan Livingston</td>
<td>Joyce Powell</td>
<td>Morris Jurkowitz</td>
</tr>
<tr>
<td>Kathryn Alexander</td>
<td>Luis Villegas</td>
<td>Kathryn Alexander</td>
</tr>
<tr>
<td>Morris Jurkowitz (Alt)</td>
<td>Kathryn Alexander (Alt)</td>
<td>Luis Villegas (Alt)</td>
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d. APPOINTMENT OF REPRESENTATIVE AND ALTERNATE TO THE COUNTY COMMITTEE ON SCHOOL DISTRICT ORGANIZATION

Upon motion by Dr. Alexander, seconded by Mr. Villegas, the Board unanimously approved the appointment of Ms. Livingston as the Representative and Dr. Dobbs as the Alternate to serve on the County Committee on School District Organization for the coming year.

2. HUMAN RESOURCES & LEGAL AFFAIRS – Ms. Susan Ehrlich

2.1 HUMAN RESOURCES & LEGAL AFFAIRS CONSENT ITEMS

The Custodian position was removed from this agenda.
Upon motion by Dr. Dobbs, seconded by Ms. Livingston, the Board unanimously approved the Human Resources and Legal Affairs Consent items, as contained in the agenda and attachments.

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>Rate</th>
<th>Date</th>
<th>Comments</th>
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<tbody>
<tr>
<td>HERRERA, Yanet</td>
<td>PABX Operator/Receptionist</td>
<td>23A</td>
<td>12/15/03</td>
<td>Re: J. Lockwood</td>
</tr>
<tr>
<td>Switchboard</td>
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**CLASSIFIED PROMOTION**

<table>
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<tr>
<th>Name</th>
<th>Assignment</th>
<th>Rate</th>
<th>Date</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>KELLER, Nancy</td>
<td>Secretary, Sr.</td>
<td>28D</td>
<td>12/22/03</td>
<td>Reclassified position</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Re: L. Roberts</td>
</tr>
</tbody>
</table>

**CLASSIFIED SHORT-TERM HOURLY APPOINTMENTS**

Correction of name: Trijillo, Kathy should read Trujillo, Kathy

2.2 **HUMAN RESOURCES & LEGAL AFFAIRS ACTION ITEMS**

a. **PUBLIC HEARING ON DISTRICT’S INITIAL COLLECTIVE BARGAINING CONTRACT PROPOSAL TO THE INSTRUCTORS’ ASSOCIATION**

Upon motion by Mr. Villegas, seconded by Dr. Alexander, the Board unanimously approved entering into a public hearing to provide the public with an opportunity to express itself regarding the District’s Initial Collective Bargaining Contract.

No one expressed a wish to speak at the public hearing.

Upon motion by Ms. Livingston, seconded by Dr. Dobbs, the Board unanimously approved closing the public hearing.

b. **BOARD ACTION TO ADOPT THE INITIAL DISTRICT PROPOSAL TO THE INSTRUCTORS’ ASSOCIATION**

Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board unanimously approved to adopt the Initial District Proposal to the Instructors’ Association.

c. **REORGANIZATION/ RECLASSIFICATION OF CONTINUING EDUCATION**

Upon motion by Mr. Villegas, seconded by Ms. Livingston the Board unanimously approved the completion of the reorganization/reclassification of Continuing Education, as contained in the agenda.

3. **EDUCATIONAL PROGRAMS – Dr. Jack Friedlander**

3.1 **SABBATICAL LEAVE PRESENTATION**

Mr. Federico Peinado, Assistant Professor of English/E.S.L., reported on his sabbatical activities during the 2000-2001 academic year.
3.2 RECOMMEND APPROVAL OF THE CHANGE TO DISTRICT POLICY NUMBER 2520, FACULTY FREEDOM OF EXPRESSION POLICY

Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board unanimously approved the change to District Policy #2520, as contained in the agenda and attachment.

3.3 RECOMMEND APPROVAL OF THE PROCEDURE FOR EVALUATION OF TENURED "MASTER TEACHERS"

Upon motion by Dr. Dobbs, seconded by Dr. Alexander, the Board unanimously approved the procedure for evaluation of tenured "master teachers", on a two-year trial basis, as contained in the agenda and attachment.


Upon motion by Ms. Livingston, seconded by Dr. Dobbs, the Board unanimously approved the Academic Calendar for 2004-2005, as contained in the agenda and attachment.

4. CONTINUING EDUCATION – Ms. Lynda Fairly

4.1 APPROVAL OF NEW COURSES AND TITLE CHANGES, CONTINUING EDUCATION DIVISION – WINTER 2004:

Upon motion by Dr. Dobbs, seconded by Mr. Villegas, the Board unanimously approved the new courses and title change for the Continuing Education Division, effective Winter 2004, as contained in the agenda and attachment.

5. BUSINESS SERVICES – Mr. Joe Sullivan

5.1 BUSINESS CONSENT ITEMS

h. Approval of contracts with Clancy Systems International, Inc. and City of Santa Barbara Re: Parking Citations was removed from this agenda.

Upon motion by Ms. Livingston, seconded by Mr. Villegas, the Board unanimously approved the Business Consent items, as contained in the agenda and attachments.

a. RATIFICATION OF PURCHASE ORDERS, Attachment 5.1-a

b. RATIFICATION OF PAYMENTS AS SUMMARIZED BELOW (Detailed report may be viewed in the Accounting Office, A-130)

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</tr>
</thead>
<tbody>
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</tr>
<tr>
<td>Food Services</td>
<td>325617-325657</td>
<td>126,715.55</td>
</tr>
<tr>
<td>SSBT Revolving Fund</td>
<td>6149-6150</td>
<td>812.16</td>
</tr>
<tr>
<td>VendorLink</td>
<td>1320-1348</td>
<td>503,141.46</td>
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<tr>
<td>SBCC All Funds</td>
<td>178304-278765</td>
<td>390,904.74</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td></td>
<td><strong>$1,026,483.50</strong></td>
</tr>
</tbody>
</table>
c. AUTHORIZATION TO DECLARE/DISPOSE OF SURPLUS MATERIAL:

IRD - Hewlett Packard: OX workstation
Netserver LH3 s/n US85000961-IRD Netserver LH3 s/n US85001181
LaserJet printer s/n JPGL099053-IRD Netserver LH3 s/n 90101072
Network Server 9000K 460
IBM Typewriter, Selectric, III, Correcting HP Vectra VL5 200MHZ
Apple: 2 printers, color writers Apple 68040 computer
Music Dept. - 4 Everett practice pianos, s/n 235010, 235052, 234936, 234980
1 Sherman/Clay piano

Media Services - 2 Sharp data projectors, s/n 509316454, G6Z02077
2 Panasonic TVs, s/n DOAA126653, 72062702
3 each Eiki Data Projector-Media Services

d. ACKNOWLEDGMENT OF RECEIPT OF FINANCIAL STATEMENT FOR THE FOUNDATION FOR SANTA BARBARA CITY COLLEGE FOR FISCAL YEAR ENDING 6/30/03 (Detailed report may be viewed in the Business Services Office, A-114).

e. AUTHORIZATION TO ACCEPT BIDS AND AWARD CONTRACT: WEBSITE MANAGED HOSTING, BID #584, Attachment 5.1-e

At the October 23 Board of Trustees’ meeting five proposals were accepted, and NetLocity was the low bidder. Subsequently the College was not able to come to terms with NetLocity regarding the buyout clause, and their financial data was insufficient to confirm their selection for the contract. Staff, therefore, recommends award of the Website Managed Hosting contract to the second lowest bidder, Vericenter of Houston, Texas, which is able to meet the needs of the College.

f. AUTHORIZATION TO FILE NOTICE OF COMPLETION: PERSHING CREEK CLEAN-UP, BID #583

g. RETROACTIVE APPROVAL OF CONTRACT (RENEWAL) TO PARTICIPATE IN 2003-04 CHANCELLOR’S OFFICE TAX OFFSET PROGRAM (COTOP), Attachment 5.1-g

5.2 BUSINESS ACTION ITEMS

a. ADOPTION OF RESOLUTION NO. 21 (2003-04) AUTHORIZING INVESTMENT OF MONIES IN THE LOCAL AGENCY INVESTMENT FUND (LAIF)

Resolution No. 21 (2003-04) authorizing investment in the Local Agency Investment Fund and designation of officers authorized to deposit and withdraw monies as contained in the agenda and attachment. The vote follows:

Ayes: Dr. Dobbs, Ms. Livingston, Mr. O’Neill, Mr. Villegas

Noes: None

Absent: Dr. Alexander, Mr. Jurkowitz, Mrs. Powell

Concur: Maria Garcia, Student Trustee
b. **ADOPTION OF RESOLUTION NO. 22 (2003-04) AUTHORIZING ROUTINE INTERNAL BUDGET TRANSFERS**

Upon motion by Dr. Dobbs, seconded by Ms. Livingston, the Board unanimously approved Resolution No. 22 (2003-04) authorizing routine internal transfers as contained in the agenda and attachment. The vote follows:

Ayes: Dr. Dobbs, Ms. Livingston, Mr. O'Neill, Mr. Villegas

Noes: None

Absent: Dr. Alexander, Mr. Jurkowitz, Mrs. Powell

Concur: Maria Garcia, Student Trustee

c. **ADOPTION OF RESOLUTION NO. 23 (2003-04) PROVIDING FOR 2003-04 BUDGET REVISIONS DUE TO RECEIPT OF UNBUDGETED REVENUE**

Upon motion by Dr. Dobbs, seconded by Ms. Livingston, the Board unanimously approved Resolution No. 23 (2003-04) authorizing 2003-04 budget revisions for unbudgeted revenue as contained in the agenda and attachment. The vote follows:

Ayes: Dr. Dobbs, Ms. Livingston, Mr. O'Neill, Mr. Villegas

Noes: None

Absent: Dr. Alexander, Mr. Jurkowitz, Mrs. Powell

Concur: Maria Garcia, Student Trustee

d. **AUTHORIZATION TO ACCEPT BIDS AND AWARD CONTRACT: ADMINISTRATION BUILDING ABATEMENT, BID #588**

Upon motion by Dr. Dobbs, seconded by Ms. Livingston, the Board unanimously approved awarding the contract for the Administration Building Abatement (Asbestos) to Channel Coast Corporation as contained in the addendum.

6. **INFORMATION RESOURCES – Mr. Bill Hamre - None**

7. **ADJOURNMENT**

Upon motion by Ms. Livingston, seconded by Dr. Dobbs, the Board unanimously approved adjourning this meeting, setting the next Regular Meeting of the Board of Trustees on Thursday, January 22, 2004, at 4:00 p.m. in A211 and a Study Session has been scheduled for January 15, 2004 in BC214.

APPROVED BY THE BOARD OF TRUSTEES ON January 22, 2004

[Signatures]

President, Board of Trustees

Superintendent/President

Secretary/Clerk of the Board