MINUTES

SPECIAL MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

October 16, 2003

STUDY SESSION
CLOSED SESSION
A218C
4:00 p.m.

Board members present: Dr. Alexander, Dr. Dobbs, Mr. Jurkowitz, Ms. Livingston, Mr. O'Neill, Mrs. Powell, Mr. Villegas and Ms. Maria Garcia (Student Trustee)

Others present: John Romo, Jack Friedlander, Andreea Serban, Bill Hamre, Joe Sullivan, Sue Ehrlich

1. **03-04 Enrollment and Budget Update**

Andreea Serban reported that on October 9 the Chancellor's Office released the 2002-03 simulated recalculation results that are based on the 02-03 annual attendance reports submitted on July 15. The recalculation have the following effects on SBCC:

- SBCC will receive lower growth funding due to the higher increase in FTES reported by districts in July compared to April.
- SBCC will receive the full amount for basic skills for which it is eligible.
- SBCC will receive lower state apportionment funding.
- The base rate was not reduced. This is important because growth funding is expected in 03-04.
- The estimated credit FTES for 03-04 is 12,241 and non-credit FTES is 2,319. The estimated credit FTES if 4% above the expected funded FTES.

John Romo reported that in the mid or late 90's the college was in a situation in which it was serving students above cap. A certain amount of over cap is desirable in terms of base enrollment, and a certain amount of over cap can be absorbed within existing expenditures. The best estimate of desirable over cap enrollment is 2.5%. Adjustments will be made to the Winter/Spring Continuing Ed terms to assure that total FTES generated is within the identified limits.

Lynda Fairly reported that the Adult Ed classes in the Spring and Winter semesters would be reduced by one week. In addition, course offerings will be reviewed and low enrollment classes will be cancelled. Staff will also be studying the possibility of converting FTES classes to community service classes. This would primarily affect weekend workshops and physical fitness classes.
Jack Friedlander reported that the credit program is accommodating 758 more full time students this Fall than last Fall. An issue being faced is how the college will accommodate the offering of core courses within existing cap limits. Staff is working to assure that enrollment minimums are being met. In addition, programming emphasis will be on critical core courses that are being required for transfer or degree completion. If Spring enrollments are strong, students will be requiring additional sections. This Fall the college did accommodate students. However, in the Spring semester, new sections opened will likely produce over cap FTES and will not receive state reimbursement.

2. Weddings Proposal

President Romo reported that the Fiscal Committee, at their last meeting, reviewed the proposal received from Ann Fryslie to offer SBCC as a facility at which weddings could be held. John Romo has met with Ann Fryslie, Facilities, Security, and Media Services personnel to discuss this proposal. President Romo's recommendation is to accept this wedding proposal on a one-year trial basis.

The reason for allowing the campus to be used for weddings on weekends is to generate revenue. Weddings would be restricted to two locations on campus, one would be the Calderon Overlook and the other would be the Maxwell Overlook. Receptions would not be allowed on campus. The college would take no responsibility for anything related to the event scheduled, except to provide someone on site to oversee the event (this will be included in college fees).

The revenue received from these events will be split between the college and the Alumni Association. The split schedule will be determined and reported to the Board at a future meeting.

President Romo and Vice President Sullivan will be monitoring this new initiative.

The Board agreed to a one-year trial basis for the wedding proposal.

3. Board Evaluation

Board President Des O’Neill reminded the board members that when the accreditation team was here for their review the Board was cited for not having a board evaluation format in place.

Mr. O’Neill presented to the board members a standard CCLC Board Evaluation and asked that they review and complete it. Board members were asked to complete the form and to return it to Des O’Neill, or John Romo who will evaluate the results and present them to the board members. Any suggestions for changes to the form are welcomed.
4. **Continuation of discussion on progress in implementation of the College Plan**

John Romo continued the discussion of this report and went through the remaining major sections that were not discussed at the last study session. John presented his comments and the Vice Presidents with primary responsibility provided additional commentary. The following sections were discussed:

- Applications of Technology
- Facilities
- Fiscal Support

The Board and staff discussed major objectives, accomplishments to date, and future goals.

I. **Closed Session Item (Pursuant to Gov't Code 54957)**

   a. **ADJOURN TO CLOSED SESSION**

   Upon motion by Dr. Alexander, seconded by Mrs. Powell the Board convened to closed session.

   1. **Conference with Labor Negotiators (California Gov. Code section 54957.6)**

   Agency Designated Representatives: Sue Ehrlich, Vice President, Human Resources and Legal Affairs, Jack Friedlander, Executive Vice President, Educational Programs, and Joe Sullivan, Vice President, Business Services.

   Employee Organization: Instructors' Association

   b. **RECONVENE TO OPEN SESSION**

   Upon motion by Mr. Jurkowitz, seconded by Ms. Livingston the Board reconvened to Open Session. Board President O'Neill reported that the Board had given direction to the district negotiators.

   Upon motion by Mr. Villegas, seconded by Dr. Dobbs the Board unanimously approved adjourning this Study Session.

   [Signature]

   John B. Romo, President