MINUTES

REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

September 25, 2003

4:00 p.m. – REGULAR MEETING
Room A-211

MAC Building
Santa Barbara City College
721 Cliff Drive

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

President O’Neill called the meeting to order at 4:02 p.m.

1.2 ROLL CALL

Members present:

Dr. Kay Alexander, Vice President
Dr. Joe Dobbs
Mr. Morris Jurkowitz
Ms. Joan Livingston
Mr. Desmond O’Neill, President
Mr. Luis Villegas

Members absent:

Mrs. Joyce Powell

Others present for all or a portion of the meeting:

Mr. John Romo, Supt/President and Secretary Clerk to the Board of Trustees
Auchincloss, Liz, President CSEA
Baker, Ron, Dean, Educational Programs
Bruce, Kay, Public Information Officer
Dammela, Omar, President, Associated Student Body
Dependahl, Jan, Geology
Ehrlich, Sue, Vice President, Human Resources and Legal Affairs
Fairly, Lynda, Vice President Continuing Education
Fryslie, Ann, Director, Student Activities
Friedlander, Jack, Executive Vice President Educational Programs
Garcia, Cristina, Student Senator
Gray, Bob, Earth Sciences
Hamre, Bill, Vice President Information Resources
Haslund, Peter, President Academic Senate
Kay, John, Political Science/Economics
Naylor, Peter, President, Instructors' Association
Pittmon, Alex, Director Campus Development, Business Services
Serban, Andreea, Director, Institutional Assessment, Research and Planning
Wiedmann, Andrew, Media Services

1.3 WELCOME

Mr. O'Neill extended a cordial welcome to all present.

1.4 CLOSED SESSION - NONE

1.5 MINUTES OF THE REGULAR MEETING OF AUGUST 21, 2003

Upon motion by Dr. Alexander, seconded by Ms. Livingston, the Board unanimously approved the Minutes of the Regular meeting of August 21, 2003.

1.6 HEARING OF CITIZENS

No citizen expressed a wish to address the Board.

1.7 COMMUNICATIONS

The following reports were presented to the Board of Trustees about various matters involving the District. No action was taken unless listed on a subsequent Agenda.

a. REPORT BY ACADEMIC SENATE — Dr. Peter Haslund

Dr. Haslund reported on the following: Faculty is discovering the brevity of a 16-week semester, having to squeeze more into less. A poster with photographs of all of the members of the Academic Senate has been posted outside of the Academic Senate's office door. Issues are being developed, which will be submitted to the committees for their careful examination, one such issue is the overloads some of the faculty is taking. Will be submitting to the Board at future meeting approval of two policy recommendations, one having to do with Academic Freedom and the other being the Master Teacher Evaluation.

b. REPORT BY ASSOCIATED STUDENTS — Mr. Omar Damacela

Mr. Damacela reported on the following: Gave a brief bio on himself. The Student Senate began the semester with 7 senators, two have been added, two are in the review process and there are 8 more applications out with interested students. One of the goals of the Student Senate will be to revise the Constitution and the By-laws; revisions will be ready for the students to vote on in the Spring of 2004. Student Senate hosted the Arts and Crafts Fair on the West Campus, October 8-9 Blood Drive will take place on the West Campus; Members of the Student Senate will be attending a Leadership Conference in Sacramento in October. Introduced Maria Garcia the new Student Trustee. Maria gave a brief bio on herself.

c. REPORT ON CLASSIFIED EMPLOYEES — Ms. Liz Auchincloss
Ms. Achincloss reported on the following: Work is taking place to update the Professional Growth Manual. Liz, Adam Hatch, and Pam Blanchard have taken on the task, however, commended Pam Blanchard for taking on the bulk of the work. Continually trying to get classified staff involved in shared governance. Noted that CSEA would not at this meeting be presenting any negotiable items for reopeners, however, they are looking at the medical benefits and the implementation of reclassification. May have something to present at a future board meeting.

d. REPORT ON CURRENT EVENTS — Ms. Kay Bruce

Ice Cream Social will be held on September 29, in the Friendship Plaza, to kick off the United Way campaign; October 3 will be the opening reception for the Small Images Exhibit at the Atkinson Gallery; October 12 is the Annual Faculty Chamber Concert at the FeBland Forum; October 15 is the Annual College Fair at the Sports Pavilion; October 17 is the First Annual Tee for Tots Golf Tournament, which will benefit the children’s programs here at SBCC; October 20 is the B&I Luncheon featuring, Dennis Allen and Dennis Thompson, “Why Your Next Building Should Be a Green Building”; October 22-23 preview performances of the first production of the season of the SBCC Theater Group “Wit”.

e. REPORT ON CURRENT ISSUES — Mr. John Romo, President

President Romo reported on the following:

1. Jack Friedlander and Lynda Fairly presented an update on the status of the credit program Fall semester and Continuing Educations Fall Quarter programs.

Continuing Education is having an excellent fall term. Credit enrollments will be the highest ever. As of the first census week there were 15,242 students enrolled; however, with high school students, Dual Enrollment and late start classes, enrollment could increase to 16,500 students by the end of this semester. The challenges will be the Winter and Spring quarters in Adult Ed, if enrollment continues with the same pattern experienced this Fall the college will exceed its enrollment cap.

2. Reported that an international student registered at SBCC, Wai-Kwan Au, was seriously injured in an automobile accident. President Romo visited with the family at Cottage Hospital. Derrick Banks has been working very closely with the family in providing lodging and assistance.

3. Reported on the Resolution, relating to Proposition 54, that is being presented to the Board for approval at today’s meeting. The staff recommendation is that the Board encourages a no vote on this proposition. This initiative would prohibit the state and state agencies from collecting data on or classifying persons on race, ethnic color and national origin.

4. Introduced Joe Sullivan, the new Vice President, Business Services. Welcome!
Classified Longevity Career Increment taken out of order at this time.

1.8 GOVERNING BOARD

a. APPROVAL OF RESOLUTION NO. 12 (2003-04) OPPOSING THE CALIFORNIA RACE, ETHNIC, COLOR, AND NATIONAL ORIGIN INITIATIVE (PROPOSITION 54)

Upon motion by Mr. Villegas, seconded by Ms. Livingston, the Board unanimously approved Resolution No. 12 (2003-04) opposing the California Race, Ethnic, Color, and National Origin Initiative, as contained in the agenda and attachments. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mr. Jurkowitz, Ms. Livingston, Mr. O'Neil, Mr. Villegas

Noes: None

Absent: Mrs. Powell

Consent: None

b. MODIFICATION OF CONTRACT OF SUPERINTENDENT/PRESIDENT JOHN B. ROMO

President O'Neill presented the recommendation received from the salary sub-committee that had met and discussed the adjustment of compensation for the Superintendent/President.

The recommendation was for the standard salary augmentation, which the faculty has received. This augmentation will be retro active to January 1. Furthermore, it was recommended that President Romo's contract be extended one-year.

Upon motion by Dr. Dobbs, seconded by Dr. Alexander, the Board unanimously approved the modification of the Superintendent/President.

2. HUMAN RESOURCES & LEGAL AFFAIRS – Ms. Susan Ehrlich

2.1 HUMAN RESOURCES & LEGAL AFFAIRS CONSENT ITEMS

Upon motion by Dr. Alexander, seconded by Mr. Villegas, the Board unanimously approved the Human Resources and Legal Affairs Consent items, as contained in the agenda and attachments.

CLASSIFIED PROMOTION

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CLASSIFIED LONGEVITY CAREER INCREMENTS (taken out of order after Item 1.7-e)
Bob Gray spoke with regard to Janice Dependahls' 15 years of service. Received her Bachelor's Degree in Geology from UCSB, was hired as the first Lab Teaching Assistant in the 70's. Jan helps in all of the coordination of Oceanography, Environmental Geology, Mineralogy and field courses. Jan has been a tremendous support to the department, and has also accomplished an enormous amount of things on the side such as professional growth, has taken courses outside the program, and has taken courses within the department. Along with this Jan spends a lot of time supporting the department outside of the college community. Jan has been a strong support of our education programs with the high schools, junior highs, as well as the geological community. Jan has also served as Secretary, Vice President and President to the Coast Geologic Society, which is the largest geologic society in the tri county area. It's been great having Jan in our department, she is an in trick part of it and there is no way we could have operated in our department without her.

President Romo presented Janice with a Certificate of Appreciation on behalf of the Board of Trustees and the college community.

2.2 HUMAN RESOURCES & LEGAL AFFAIRS ACTION ITEMS

PRESENTATION OF INITIAL INSTRUCTORS' ASSOCIATION COLLECTIVE BARGAINING CONTRACT PROPOSAL

Mr. Peter Naylor presented the Instructors' Association Proposal to Board Members and Superintendent/President John Romo.

Upon motion by Mr. Jurkowitz, seconded by Dr. Alexander, the Board unanimously approved that the District:

1. Officially receive the IA initial proposal.

2. Make the IA proposal a matter for public record for public pickup in the Superintendent-President's office and the Human Resources & Legal Affairs Office.

3. Give notice by District news release to the public that at its next Board meeting a hearing will be held to provide the public with an opportunity to express itself regarding the IA proposal.

3. EDUCATIONAL PROGRAMS – Dr. Jack Friedlander


Upon motion by Dr. Alexander, seconded by Ms. Livingston, the Board unanimously approved the co-curricular budget for 2003-2004, as contained in the agenda and attachments.

3.2 RECOMMEND APPROVAL OF CANDIDATES FOR THE ASSOCIATE IN ARTS DEGREE AND ASSOCIATE IN SCIENCE DEGREE, SUMMER 2003

Upon motion by Dr. Dobbs, seconded by Ms. Livingston, the Board unanimously approved conferring upon each of the candidates for the Associate in Arts degree and the candidates for the Associate in Science degree the appropriate degrees subject to completion of state and local requirements, as contained in the agenda and attachments.
3.3 RECOMMEND APPROVAL OF THE PROPOSED CHANGE TO THE AA DEGREE OPTIONS AND CERTIFICATES FOR THE MULTIMEDIA ARTS AND TECHNOLOGY (MAT) PROGRAM

Upon motion by Mr. Jurkowitz, seconded by Ms. Livingston, the Board unanimously approved submittal of the application to the Chancellor’s Office to change the AA degree options and certificates for the MAT program. The purpose of this application is to replace the currently offered AA degrees and certificates in Visual Design, Authoring, Music and Technology concentrations with degrees and certificates in Media Arts and Animation.

3.4 RECOMMEND APPROVAL FOR CONTINUATION OF GUIDELINES FOR ESTABLISHING THE PER UNIT FEE FOR ONLINE CREDIT COURSES OFFERED AS CONTRACT EDUCATION

Upon motion by Dr. Alexander, seconded by Mr. Villegas, the Board unanimously approved the guidelines for establishing the per unit fee for online credit courses offered as Contract Education.

4. CONTINUING EDUCATION – Ms. Lynda Fairly - None

5. BUSINESS SERVICES – Mr. Joe Sullivan

5.1 BUSINESS CONSENT ITEMS

Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board unanimously approved the Business Consent items, as contained in the agenda and attachments.

a. RATIFICATION OF PURCHASE ORDERS, Attachment 5.1-a

b. RATIFICATION OF PAYMENTS AS SUMMARIZED BELOW (Detailed report may be viewed in the Accounting Office, A-130)

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c. ACKNOWLEDGMENT OF RECEIPT OF QUARTERLY FINANCIAL REPORT ENDING 6/30/03 (Detailed report may be viewed in the Accounting Office, A-130)
d. AUTHORIZATION TO DECLARE/DISPOSE OF SURPLUS EQUIPMENT:

- 22 iMac G3 Computers - IRD
- 1 Hewlett Packard 3000 - IRD
- 1 Hewlett Packard Power Thrust - IRD
- 1 Hewlett Packard 6000 SCSI SE - IRD
- 13” monitor, VHS VCR - Sociology
SBCCD Board of Trustees Minutes September 25, 2003

Fireproof 2 drawer file cabinet-Administrative Services

e. AUTHORIZATION TO FILE NOTICES OF COMPLETION:
   1) Earth/Biological Sciences Bldg Landscape, Bid #579
   2) Parking Lot 1B Repairs, Bid #580

f. APPROVAL OF PRIVACY ACT ADDENDUM TO BUSINESS ASSOCIATE CONTRACT WITH COTTAGE HEALTH SYSTEM (SB), HEALTH INFORMATION TECHNOLOGY

g. RETROACTIVE APPROVAL OF AGREEMENT/ADDENDUM WITH UNIVERSITY OF CALIFORNIA AT IRVINE, HEALTH INFORMATION TECHNOLOGY, Attachment 5.1-g

h. RETROACTIVE APPROVAL OF LEASE AGREEMENT BETWEEN KINKO'S EARLY LEARNING CENTER AND SANTA BARBARA COUNTY EDUCATION OFFICE FOR PRESCHOOL SPECIAL EDUCATION CLASS, EFFECTIVE 9/2/03 - 6/11/04, Attachment 5.1-h

i. APPROVAL OF AGREEMENT RENEWAL WITH COMMUNITY COLLEGE FOUNDATION FOR REFEREE AND LANE TECHNICIAN TRAINING PROGRAM, EFFECTIVE 10/1/03 - 9/30/04, Attachment 5.1-i

j. APPROVAL OF THE 2003-04 INSTRUCTIONAL AGREEMENT BETWEEN YOSEMITE COMMUNITY COLLEGE DISTRICT, CHILD TRAINING CONSORTIUM, AND SBCC, Attachment 5.1-j

k. AUTHORIZATION OF JOSEPH SULLIVAN, VICE PRESIDENT OF BUSINESS SERVICES, TO ACT AS AGENT FOR THE BOARD OF TRUSTEES REGARDING CONTRACTS

5.2 BUSINESS ACTION ITEMS

a. ADOPTION OF RESOLUTION NO. 13 (2003-04) AUTHORIZING ROUTINE INTERNAL TRANSFERS

Upon motion by Mr. Jurkowitz, seconded by Mr. Villegas, the Board unanimously approved Resolution No. 13 (2003-04) authorizing routine internal transfers, as contained in the agenda and attachments. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mr. Jurkowitz, Ms. Livingston, Mr. O'Neill, Mr. Villegas

Noes: None

Absent: Mrs. Powell

Consent: None

b. ADOPTION OF RESOLUTION NO. 14 (2003-04) PROVIDING FOR 2002-03 BUDGET REVISIONS DUE TO RECEIPT OF UNBUDGETED REVENUE

Upon motion by Mr. Jurkowitz, seconded by Mr. Villegas, the Board unanimously approved Resolution No. 14 (2003-04) authorizing 2002-03 budget revisions for unbudgeted revenue, as contained in the agenda and attachments. The vote follows:
Ayes: Dr. Alexander, Dr. Dobbs, Mr. Jurkowitz, Ms. Livingston, Mr. O'Neill, Mr. Villegas

Noes: None

Absent: Mrs. Powell

Consent: None

c. ADOPITION OF RESOLUTION NO. 15 (2003-04), DELEGATION OF GOVERNING BOARD POWERS/DUTIES

Upon motion by Dr. Dobbs, seconded by Dr. Alexander, the Board unanimously approved Resolution No. 15 (2003-04) delegating the ability to transfer cash funds and to make budget revisions subject to the stated restrictions, as contained in the agenda and attachments. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mr. Jurkowitz, Ms. Livingston, Mr. O'Neill, Mr. Villegas

Noes: None

Absent: Mrs. Powell

Consent: None

d. AUTHORIZATION TO ACCEPT BIDS AND AWARD CONTRACT: PERSHING CREEK CLEAN-UP, BID #583

Upon motion by Dr. Dobbs, seconded by Ms. Livingston, the Board unanimously approved awarding the contract for the Pershing Creek Clean-up to Debbie Shaw Landscape.

e. AUTHORIZATION TO ACCEPT BIDS AND AWARD CONTRACT: EAST CAMPUS HIGH VOLTAGE LINE REPLACEMENT, Bid #582

This item was pulled from the agenda as no bids were received. It will be sent out to bid again and presented at a future board meeting.

6. INFORMATION RESOURCES – Mr. Bill Hamre - None

7. ADJOURNMENT

Upon motion by Mr. Villegas, seconded by Ms. Livingston, the Board unanimously approved adjourning this meeting, setting the next Regular Meeting of the Board of Trustees on Thursday, October 23, 2003, at 4:00 p.m. in A211. A Study Session is scheduled for October 16, 2003 at 4:00 p.m. in A218C.
Ayes: Dr. Alexander, Dr. Dobbs, Mr. Jurkowitz, Ms. Livingston, Mr. O'Neill, Mr. Villegas

Noes: None

Absent: Mrs. Powell

Consent: None

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APPROVED BY THE BOARD OF TRUSTEES ON October 23, 2003