MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

August 21, 2003
4:00 p.m. – REGULAR MEETING
Room A-211
MAC Building
Santa Barbara City College
721 Cliff Drive

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

President O'Neill called the meeting to order at 4:03 p.m.

1.2 ROLL CALL

Members present:
Dr. Kay Alexander, Vice President
Mr. Morris Jurkowski (was sworn in at this meeting)
Ms. Joan Livingston
Mr. Desmond O'Neill, President
Mrs. Joyce Powell
Mr. Luis Villegas

Members absent:
Dr. Joe Dobbs

Others present for all or a portion of the meeting:
Mr. John Romo, Supt/President and Secretary Clerk to the Board of Trustees
Auchincloss, Liz, President, CSEA
Bruce, Kay, Public Information Officer
Ehrlich, Sue, Vice President Human Resources and Legal Affairs
Fairly, Lynda, Vice President Continuing Education
Friedlander, Jack, Executive Vice President Educational Programs
Griffin, Leslie, Controller Business Services
Hamre, Bill, Vice President Information Resources
Haslund, Peter, President Academic Senate
Pittmon, Alex, Director Campus Development, Business Services
Zeiher, Tom, Media Services
1.3 WELCOME

Mr. O’Neill extended a cordial welcome to all present.

Item 1.8-a was taken out of order at this time.

1.4 CLOSED SESSION (was taken after item 6)

Upon motion by Mrs. Powell, seconded by Ms. Livingston, the Board convened to Closed Session to:

a. ADJOURN TO CLOSED SESSION

1. PUBLIC EMPLOYEE DISCIPLINE (Govt Code Sec 54957) (1 item) (This item was removed from the agenda, no action was taken at this meeting.)
2. CONFERENCE WITH LABOR NEGOTIATORS (Govt Code Sec 54957.6)

Agency Designated Representatives: Sue Ehrlich, Vice President, Human Resources and Legal Affairs, Jack Friedlander, Executive Vice President, Educational Programs.

Employee Organizations: Instructors’ Association and California School Employees Association.

b. RECONVENE TO OPEN SESSION

Upon motion by Ms. Livingston, seconded by Dr. Alexander, the Board reconvened to Open Session. Mr. O’Neill reported that the Board had given direction to district negotiators.

1.5 MINUTES OF THE REGULAR MEETING OF JULY 17, 2003

Upon motion by Ms. Livingston, seconded by Mr. Villegas, the Board unanimously approved the Minutes of the Regular meeting of July 17, 2003.

1.6 HEARING OF CITIZENS

No citizen expressed a wish to address the Board.

1.7 COMMUNICATIONS

The following reports were presented to the Board of Trustees about various matters involving the District. No action was taken unless listed on a subsequent agenda.

a. REPORT BY ACADEMIC SENATE – Dr. Peter Haslund

Dr. Haslund reported on the following: Has been very busy “trying to learn his new job”, he has meet with his colleagues, has made contact with the administration representatives of UCSB; and has had extensive conversations with Al Wyner of Letters and Science. Will be meeting with Walter Yen, Chair of the Academic Senate at UCSB to compare notes. The faculty senate took a full day at Casa de Maria to get acquainted and to look at the Academic Senate’s mission and to review the categories of activities in which the Academic Senate would be involved. Also reviewed were issues that are likely to come before the Academic Senate and how to prioritize them.

b. REPORT BY ASSOCIATED STUDENTS – None
c. REPORT ON CLASSIFIED EMPLOYEES – None

Ms. Auchincloss welcomed new board member, Mr. Morris Jurkowitz. Ms. Auchincloss spoke with regard to the closed session item dealing with negotiations and she requested that CSEA meet informally with the labor negotiators to decide if there is any issues that need to be consider for reopeners.

d. REPORT ON CURRENT EVENTS – Ms. Kay Bruce

Ms. Bruce reported on the following events: Welcomed new board member Mr. Jurkowitz. A celebration of the completion of the first year of SBCC's Surf to Turf Camp will take place August 22, 12:00 p.m. at Ledbetter Beach. Seven young gang related teens completed the two-week camp and they will each be presented with a surfboard and a wet suit, with the hope that it will encourage them to keep surfing and to stay on a better life path. Celebration to honor Eli Luria for his 27 years of dedicated service to the Board will take place August 28, at the Luria/Towbes Sculpture Fountain Plaza on West Campus; Opening Reception for the Annual Faculty Art Exhibition will take place on September 5; September 11-14 the Center for Philosophical Education Workshops entitled “Rational-Emotive Behavior Therapy” will take place; September 13 volunteers from SBCC will be joining other volunteers in the community to participate in United Way’s Annual Day of Caring; B&I Associates Luncheon will take place September 15, at Fess Parker’s Doubletree Resort and will be featuring John Romo speaking on the topic of “What SBCC is Doing to Help Your Company and our Community Thrive”.

e. REPORT ON CURRENT ISSUES – Mr. John Romo, President

President Romo reported on the following:

1. Reported that the reductions to the California community colleges from the relative prospective could have been worse. The actual budget adopted was not as bad as the May revise, but the system is taking a cut.

   Student fees did go up to $18/unit, which is a 64% increase, however money has been placed in the system budget to provide colleges and the system the means to be able to give students accurate information on the availability of Board of Governors grant waivers to cover the cost of the increase.

   Tougher challenges will be faced in building the 2004-05 budgets. Increases in PERS, health and welfare, and in workers' compensation will be reviewed very carefully. Many one time fund options, which were available in 03-04, will not be available for the 04-05 budget process. The college will need to review the maintenance of the construction and equipment fund, those funds need to be maintained, especially if it wants to continue to operate and to keep its high level of quality. It will be rough, but will not be gloomy, we will have a great year and we will get through it with the same kind of spirit we had this year. We are all in this together, we all have roles to play and we will do what we have to do.

2. Enrollment is strong, there are currently 12,410 students enrolled in the credit program, and it is hard to compare this to last year because a different calendar and registration sequence is being used.

3. Acknowledged the excellent article in the News Press, Sports section, about Reggie Bolton, the new football coach.
4. Kudos to our Foundation-SBCC was ranked in 2nd place by the American Council for Aid to Education in their survey for total funds raised for fundraising.

5. Congratulated Melaine Eckford-Prosser for being reelected to serve as Region 6 Co-Director of the English Council of California Two-Year Colleges, this is a significant achievement.

6. Acknowledged the passing of Diane Riffle long time Continuing Education English as a Second Language Instructor. Very special person and she will be missed.

7. Reported on the success of a student with an eye disorder who attended SBCC through the DSPS program and because of the persistence of Laurie Vasquez was able to connect with a researcher at Harvard who was conducting research on her specific type of eye problem. This student was able to participate in the research and now can see. She attributes this success to SBCC and Laurie Vasquez.

1.8 GOVERNING BOARD

a. OATH OF OFFICE FOR NEW MEMBER OF THE BOARD (this was taken out of order after Item 1.3)

Mr. John Romo, Secretary/Clerk, administered the Oath of Office to Mr. Morris Jurkowitz. Mr. Jurkowitz was appointed by the Board of Trustees to fill the unexpired term of Mr. Eli Luria who resigned effective June 30, 2003.

b. REVIEW / MODIFICATION OF SUPERINTENDENT/PRESIDENT CONTRACT

President O'Neill reported that he would be appointing a sub-committee to review this and will report at the next board meeting on this item.

c. APPROVAL OF RESOLUTION NO. 11 (2003-04) IN SUPPORT OF AB 1417. (This was presented to the Board as an emergency item to be considered for approval at this board meeting.)

Superintendent/President Romo reported that the community colleges were being encouraged by the Community College League to act in support of Assembly Bill 1417 (Pacheco), which would establish a backfill mechanism for the eventuality of a property tax short fall. Currently K-12 has such a mechanism in place and the community colleges do not. This bill is now going to the Senate Appropriations Committee on Monday for consideration and colleges have been asked to submit letters and resolutions in support of this bill. The emergency issue is that the college just found out about it this week, the hearing is on Monday and the college would have to be able to fax the resolution by tomorrow.

Upon motion by Mr. Villegas, seconded by Ms. Livingston, the Board unanimously recognized the emergency nature of this resolution.

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously approved Resolution No. 11 in support of AB 1417. The vote follows:

Ayes: Dr. Alexander, Mr. Jurkowitz, Ms. Livingston, Mr. O’Neill, Mrs. Powell, Mr. Villegas

Noes: None
Absent: Dr. Dobbs
Consent: None

2. HUMAN RESOURCES & LEGAL AFFAIRS – Ms. Susan Ehrlich

2.1 HUMAN RESOURCES & LEGAL AFFAIRS CONSENT ITEMS

The Foreign Languages position was removed from this agenda.

Upon motion by Ms. Livingston, seconded by Mr. Jurkowitz, the Board unanimously approved the Human Resources and Legal Affairs Consent items, as contained in the agenda and attachments.

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>Rate</th>
<th>Date</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Marit ter Mate-Martinsen</td>
<td>ESL</td>
<td>III-4</td>
<td>8/28/03</td>
<td>1-Yr FT Temp Contract</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>5/15/04</td>
<td>Re: New (Growth)</td>
</tr>
</tbody>
</table>

2.2 HUMAN RESOURCES & LEGAL AFFAIRS ACTION ITEMS

a. RECOMMEND APPROVAL OF AUTHORIZATION TO APPOINT A VICE PRESIDENT OF BUSINESS SERVICES

Upon motion by Dr. Alexander, seconded by Mr. Villegas, the Board unanimously approved that the Superintendent/President would have the authority to confirm the appointment of the Vice President of Business Services, as contained in the agenda.

b. RECOMMEND APPROVAL OF REORGANIZATION OF SCHOTT CENTER-FACILITIES POSITIONS

Upon motion by Mr. Jurkowitz, seconded by Mr. Villegas, the Board unanimously approved the reorganization of the Schott Center facilities positions, as contained in the agenda and attachments.

3. EDUCATIONAL PROGRAMS – Dr. Jack Friedlander


Upon motion by Ms. Livingston, seconded by Mrs. Powell, the Board unanimously approved the certificated part-time faculty for fall semester, 2003, as contained in the agenda and attachments.

3.2 RECOMMEND APPROVAL OF CHANGES TO BOARD POLICY 3231, STANDARDS OF STUDENT CONDUCT.

Upon motion by Mr. Jurkowitz, seconded by Mrs. Powell, the Board unanimously approved the changes to Board Policy 3231, Standards of Student Conduct, as contained in the agenda and attachments.
4. CONTINUING EDUCATION – Ms. Lynda Fairly

4.1 RECOMMENDED APPROVAL OF MEMO OF UNDERSTANDING WITH VENTURA COUNTY SHERIFF’S DEPARTMENT

Upon motion by Mr. Villegas, seconded by Ms. Livingston, the Board unanimously approved the memo of understanding with the Ventura County Sheriff’s Department, as contained in the agenda and attachments.

4.2 RECOMMENDED APPROVAL OF NEW COURSES AND TITLE CHANGES, CONTINUING EDUCATION DIVISION–FALL 2003

Upon motion by Mr. Villegas, seconded by Dr. Alexander, the Board unanimously approved the new courses and title changes for Continuing Education, as contained in the agenda and attachments.

5. BUSINESS SERVICES – Ms. Leslie Griffin

5.1 BUSINESS CONSENT ITEMS

Upon motion by Dr. Alexander, seconded by Ms. Livingston, the Board unanimously approved the Business Consent items, as contained in the agenda and attachments.

a. RATIFICATION OF PURCHASE ORDERS, Attachment 5.1-a

b. RATIFICATION OF PAYMENTS A SUMMARIZED BELOW (Detailed report may be viewed in the Accounting Office, A-130)

<table>
<thead>
<tr>
<th></th>
<th>Check Ranges</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cosmetology</td>
<td>390246-390263</td>
<td>$15,211.78</td>
</tr>
<tr>
<td>Food Services</td>
<td>325510-325536</td>
<td>40,056.03</td>
</tr>
<tr>
<td>SBBT Revolving Fund</td>
<td>6134-6136</td>
<td>3,814.50</td>
</tr>
<tr>
<td>VendorLink</td>
<td>1158-1212</td>
<td>240,331.83</td>
</tr>
<tr>
<td>SBCC All Funds</td>
<td>274222-275242</td>
<td>1,457,807.06</td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
<td>$1,757,221.20</td>
</tr>
</tbody>
</table>

c. AUTHORIZATION TO DECLARE/DISPOSE OF SURPLUS EQUIPMENT:

1) Wake Center: Mobil kitchen/food trailer
2) ECC Buildings: 30 bookcases, 25 cabinets, 1 cadaver table
3) Media Services:
   LCD data projector, Sharp, Model # X E850U Serial # 049512528.
   LCD data projector, Sharp, Model # X E850U Serial # 509316454
   LCD data projector, Eiki. Model # LC 7000 Serial # G6X01403
   Projector. Eiki. Model # LC 7000 Serial # G7203432
4) Health Technologies: X-ray table

d. RETROACTIVE APPROVAL OF PROFESSIONAL EDUCATION AGREEMENTS:

1) St. Francis Hospital, Evanston, Illinois
2) Senior Living Concepts, Santa Barbara
e. APPROVAL OF AGREEMENT WITH ASPECT, INC., TO LEASE ECC 16-21 FOR THE PURPOSE OF CONDUCTING ENGLISH-AS-A-SECOND-LANGUAGE CLASSES, EFFECTIVE 9/22/03 - 9/22/05, Attachment 5.1-e

5.2 BUSINESS ACTION ITEMS

a. ADOPTION OF RESOLUTION NO. 5 (2003-04) ESTABLISHING THE 2003-04 APPROPRIATION LIMIT

Upon motion by Mrs. Powell, seconded by Ms. Livingston, the Board unanimously approved Resolution No. 5 (2003-04) establishing an appropriation limit for the 2003-04 fiscal year, as contained in the agenda and attachments. The vote follows:

Ayes: Dr. Alexander, Mr. Jurkowitz, Ms. Livingston, Mr. O'Neill, Mrs. Powell, Mr. Villegas

Noes: None

Absent: Dr. Dobbs

Consent: None

b. ADOPTION FOR RESOLUTION NO. 6 (2003-04) AUTHORIZING ROUTINE INTERNAL TRANSFERS (2002-03)

Upon motion by Mrs. Powell, seconded by Mr. Jurkowitz, the Board unanimously approved Resolution No. 6 (2003-04) authorizing routine internal transfers for 2002-03, as contained in the agenda and attachments. The vote follows:

Ayes: Dr. Alexander, Mr. Jurkowitz, Ms. Livingston, Mr. O'Neill, Mrs. Powell, Mr. Villegas

Noes: None

Absent: Dr. Dobbs

Consent: None

c. ADOPTION FOR RESOLUTION NO. 7 (2003-04) AUTHORIZING ROUTINE INTERNAL TRANSFERS (2003-04)

Upon motion by Ms. Livingston, seconded by Mr. Jurkowitz, the Board unanimously approved Resolution No. 7 (2003-04) authorizing routine internal transfers for 2003-04, as contained in the agenda and attachments. The vote follows:

Ayes: Dr. Alexander, Mr. Jurkowitz, Ms. Livingston, Mr. O'Neill, Mrs. Powell, Mr. Villegas

Noes: None

Absent: Dr. Dobbs
d. ADOPTION OF RESOLUTION NO. 8 (2003-04) PROVIDING FOR 2003-04 BUDGET REVISIONS DUE TO RECEIPT OF UNBUDGETED REVENUE

Upon motion by Mrs. Powell, seconded by Mr. Jurkowitz, the Board unanimously approved Resolution No. 8 (2003-04) authorizing 2003-04 budget revisions for unbudgeted revenue, as contained in the agenda and attachments. The vote follows:

Ayes: Dr. Alexander, Mr. Jurkowitz, Ms. Livingston, Mr. O'Neill, Mrs. Powell, Mr. Villegas

Noes: None

Absent: Dr. Dobbs

Consent: None

e. ADOPTION OF RESOLUTION NO. 9 (2003-04) PROVIDING FOR 2003-04 BUDGET REVISIONS DUE TO CARRY-FORWARD FUNDS

Upon motion by Dr. Alexander, seconded by Ms. Livingston, the Board unanimously approved Resolution No. 9 (2003-04) providing for 2003-04 budget revisions due to carry-forward funds, as contained in the agenda and attachments. The vote follows:

Ayes: Dr. Alexander, Mr. Jurkowitz, Ms. Livingston, Mr. O'Neill, Mrs. Powell, Mr. Villegas

Noes: None

Absent: Dr. Dobbs

Consent: None

f. ADOPTION OF RESOLUTION NO. 10 (2003-04) AUTHORIZING PAYMENT OF OUTDATED INVOICES

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously approved Resolution No. 10 (2003-04) authorizing payment of outdated invoices, as contained in the agenda and attachments. The vote follows:

Ayes: Dr. Alexander, Mr. Jurkowitz, Ms. Livingston, Mr. O'Neill, Mrs. Powell, Mr. Villegas

Noes: None

Absent: Dr. Dobbs

Consent: None
5.3 BUSINESS INFORMATION

a. PARKING LOT 1B REPAIRS (BID #580): AWARD OF CONTRACT

Ms. Griffin reported that two bids were received for the contract for Parking Lot 1B Repairs, and the contract was awarded to Granite Construction in the amount of $42,793.

6. INFORMATION RESOURCES – Mr. Bill Hamre - None

7. ADJOURNMENT

Upon motion by Mr. Jurkowitz, seconded by Dr. Alexander, the Board unanimously approved adjourning this meeting, setting the next Regular Meeting of the Board of Trustees on Thursday, September 25, 2003, at 4:00 p.m. in A211.

APPROVED BY THE BOARD OF TRUSTEES ON September 25, 2003

[Signatures]

President, Board of Trustees

Superintendent/President
Secretary/Clerk of the Board