MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

June 26, 2003

4:00 p.m. – REGULAR MEETING
Room A-211

MAC Building
Santa Barbara City College
721 Cliff Drive

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

President O’Neill called the meeting to order at 4:05 p.m.

1.2 ROLL CALL

Members present:

Dr. Kay Alexander, Vice President
Dr. Joe Dobbs
Ms. Joan Livingston
Mr. Eli Luria
Mr. Desmond O’Neill, President
Mrs. Joyce Powell
Mr. Luis Villegas

Others present for all or a portion of the meeting:

Mr. John Romo, Supt/President and Secretary Clerk to the Board of Trustees
Auchincloss, Liz, CSEA
Baker, Ron, Educational Programs
Banks, Derrick, International Students
Bruce, Kay, Public Information Officer
Fairly, Lynda, Continuing Education
Fargo, Sara, President’s Office
Gretchen Hewlett, Foundation for SBCC
Griffin, Leslie, Business Services
Hanson, Charles, Business Services
Ledbetter, Alma, Guest
Naylor, Peter, Instructors’ Association
Pittmon, Alex, Business Services
Ramirez, Carlos, Continuing Education, Schott Center
Richards, Kent, Information Resources Department
Santillan, Rosemary, International Students  
Stagat, Arleen, Counseling  
Wiedman, Andrew, Media Services  
Wilson, Tyler, ASPECT

1.3 WELCOME

Mr. O'Neill extended a cordial welcome to all present.

1.4 CLOSED SESSION (was taken after Item 6)

Upon motion by Ms. Livingston, seconded by Dr. Dobbs, the Board convened to Closed Session to:

a. Adjourn to Closed Session

1) Public Employee Discipline/Dismissal/Release (Pursuant to Government Code Section 54957) (1 case)

b. Reconvene to Open Session

Upon by Mr. Villegas, seconded by Mrs. Powell, the Board reconvened to Open Session. Mr. O'Neill announced that the Board met and no action was taken.

1.5 MINUTES OF THE REGULAR MEETING OF MAY 22, 2003

Upon motion by Dr. Alexander, seconded by Mr. Villegas, the Board unanimously approved the Minutes of the Regular meeting of May 22, 2003.

1.6 HEARING OF CITIZENS

No citizen expressed a wish to address the Board.

1.7 COMMUNICATIONS

The following reports were presented to the Board of Trustees about various matters involving the District. No action was taken unless listed on a subsequent Agenda.

a. REPORT BY ACADEMIC SENATE – Dr. Peter Haslund

Dr. Haslund reported on the following: Will be attending the state wide Academic Senate meeting tomorrow, where he will be presenting a resolution which he authored and was successful about how to better employ the Academic Senate at the state level as part of a process to effect the legislative process. Spoke on the retirement of Mr. Eli Luria and thanked him on behalf of the faculty for being such a source of continuing encouragement. Wished him well.

b. REPORT BY ASSOCIATED STUDENTS – None

c. REPORT ON CLASSIFIED EMPLOYEES – Ms. Liz Auchincloss
Ms. Auchincloss reported on the following: On behalf of the classified staff she thanked Eli Luria for all the years and work he has given to the college. Wished Brian Fahnestock good luck on his new endeavor. Ms. Auchincloss asked that the Board review the amount of hourly staff being used to fill positions. President Romo has been sending out updates on the budget providing information with regard to how the college is doing. The last one sent was worrisome and hopes that he will clarify in his report whether or not staff will get paid in a couple of months.

d. REPORT ON CURRENT EVENTS – Ms. Kay Bruce

Ms. Bruce reported on the following events: The 10th Annual Independence Day Barbeque sponsored by the Alumni Association will take place at the Winslow Maxwell Overlook beginning at 6:46 p.m on July 4; Expecting Isabel will run July 11-26 at the Garvin Theater. Thanked Eli Luria for all he has done for the college.

e. REPORT ON CURRENT ISSUES – Mr. John Romo, President

President John Romo reported on the following:

1. A college wide update will be sent out next week. The situation in terms of where we are with regard to the budget hasn't changed. The budget submitted today for approval by the Board continues to use the Governor's May Revise proposal as the base. The disconcerting news has been that there will not be a state budget by July 1, the impact of that is that under a recent state supreme court ruling of this spring, White vs. Davis, the state controller does not have the authority to make appropriations to community colleges. This means that colleges will not be receiving monthly cash payments until the budget is approved. Through good fiscal management SBCC is in a position to weather this for a while. The hope is that this situation will be resolved soon.

2. Reported that recent correspondence from David Viar included information worth mentioning. The per unit enrollment fee increase will likely be $18.00. Revenues currently being projected using this amount are too high. The system will very likely have to deal with additional budget reduction adjustments because of the over projection in revenues and fees. Another area for which there is an over projection in revenues is in property tax.

3. Noted that enrollment for summer session is up 10.3% compared to last summer. The preliminary numbers for fall enrollment look strong also. Some classes are already closing and the Executive Committee will be looking into whether or not more sections will be opened.

4. Reported on the visit by Senator Tom McClintock.

5. Acknowledged the recent newspaper article on system-wide increases in community college transfers to UC. Thanked Dr. Jack Friedlander and his staff for the excellent work that has taken place in this area. Handed out the latest publication on the Transfer Academy to the Board.

6. May was a very hectic month. Commencement was a very exciting and inspiring time.

7. Reported that the college was given an opportunity to resubmit the Title III grant application. Part of this funding will be used to complete the implementation of the
Oracle Student System and to provide training in other areas with regard to technology.

8. Thanked Vice President Lynda Fairly on the Continuing Education fundraising campaign, which was put into effect in response to the budget crisis. This effort has resulted in raising more than $95,000 in donations from CE students.

9. Acknowledge the generosity of the Pierre Claeyssens Foundation for their $500,000 donation in response to budget reductions to core programs. Thanked Dave Delrich and the Foundation staff for their hard work.

1.8 GOVERNING BOARD

Board President O'Neil read portions of the resolution presented to Mr. Eli Luria at this meeting.

a. ADOPTION OF RESOLUTION NO. 43 (2002-03) HONORING MR. ELI LURIA.

Upon motion by Dr. Dobbs and seconded by Ms. Livingston, the Board unanimously approved Resolution No. 43 (2002-03) Honoring Mr. Eli Luria (Mr. Luria abstained from this item). The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. O'Neil, Mrs. Powell, Mr. Villegas

Noes: None

Absent: None

Mr. Eli Luria thanked the Trustees for their support during his 27 years at SBCC. Mr. Luria thanked the faculty, and staff for the great work they are doing and looks forward to a great future for SBCC, as he will continue his work with SBCC through the Foundation.

Dr. MacDougall spoke with regard to Mr. Eli Luria's leadership, ongoing guidance and financial support of SBCC.

The Trustees and President Romo each expressed their own individual thanks to Mr. Luria for his 27 years of service as a trustee of SBCCD.

2. HUMAN RESOURCES & LEGAL AFFAIRS – Ms. Susan Ehrlich

2.1 HUMAN RESOURCES & LEGAL AFFAIRS CONSENT ITEMS

The name of Brian Tucker was deleted from the Classified Short Term Hourly Appointments-Continuing Education Division.

Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board unanimously approved the Human Resources and Legal Affairs Consent items, as contained in the agenda and attachments.

CLASSIFIED LONGEVITY CAREER INCREMENTS
Mr. Derrick Banks spoke on the 15 years service of Rosemary Santillan, Special Program Advisor in the International Students program. Ms. Santillan has worked for SBCC since May 1988 in the Admissions office as a clerk; she then joined the International Students program 1997. Ms. Santillan is a warm and understanding individual. Mr. Banks thanked Ms. Santillan for all of her support. President Romo presented Ms. Santillan with a Certificate of Appreciation on behalf of the Board of Trustees and the college.

2.2 HUMAN RESOURCES & LEGAL AFFAIRS ACTION ITEMS

a. RECOMMEND APPROVAL OF WORKING SCHEDULES FOR CERTIFICATED PERSONNEL FOR THE 2003/2004 COLLEGE YEAR

Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board unanimously approved the working schedule for Certificated Personnel for the 2003-04 college year.

3. EDUCATIONAL PROGRAMS – Dr. Jack Friedlander

3.1 RECOMMEND APPROVAL OF THE 2003 SUMMER SESSION FACULTY

Upon motion by Mrs. Powell, seconded by Ms. Livingston, the Board unanimously approved the instructors for the summer 2003 session.

3.2 RECOMMEND RATIFICATION OF APPROVAL OF THE SUBMITTAL OF THE HRSA NURSE REINVESTMENT ACT GRANT PROPOSAL ENTITLED, “NORTH/SOUTH ACCESS EXPANSION TO CAREER LADDERS” BY THE SOUTH COAST REGIONAL HEALTH OCCUPATIONS RESOURCE CENTER AT SANTA BARBARA CITY COLLEGE. THE 3-YEAR BUDGET TOTALS $71,740 FOR SBCC NURSING.

Upon motion by Mrs. Powell, seconded by Dr. Dobbs, the Board unanimously approved ratification of approval of the submittal of the grant entitled, “North/South Access Expansion to Career Ladders”.

3.3 RECOMMEND APPROVAL OF CHANGES TO DISTRICT POLICY #1500 – 1520, “DUTIES OF FACULTY” WITH AMENDMENTS AS PROPOSED.

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously approved the change to District Policy #1500.

4. CONTINUING EDUCATION – Ms. Lynda Fairly – None

5. BUSINESS SERVICES – Mr. Brian Fahnestock

5.1 BUSINESS CONSENT ITEMS

Upon motion by Dr. Dobbs, seconded by Ms. Livingston, the Board unanimously approved the following Business Consent Items, as contained in the agenda and attachments.

a. RATIFICATION OF PURCHASE ORDERS, Attachment 5.1-a
b. RATIFICATION OF PAYMENTS AS SUMMARIZED BELOW (Detailed report may be viewed in the Accounting Office, A-130.)

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c. APPROVAL OF 2002-03 MONTHLY MILEAGE LIST, Attachment 5.1-c

d. AUTHORIZATION TO DECLARE/DISPOSE OF SURPLUS EQUIPMENT: Industrial over-lock sewing machine -Theatre Arts

e. RETROACTIVE APPROVAL OF SUMMER 2003 STUDY-ABROAD PROGRAM AGREEMENTS: Attachment 5.1-e

1) ACCENT - Paris, France
2) Centro Culturale Giacomo Puccini - Viareggio, Italy
3) ENFOREX - Marbella, Spain

f. RETROACTIVE APPROVAL OF PROFESSIONAL EDUCATION AFFILIATION AGREEMENT (HEALTH INFORMATION TECHNOLOGY) WITH CITRUS VALLEY MEDICAL CENTER, 5/1/03 - 12/31/03, Attachment 5.1-f

g. APPROVAL OF AGREEMENTS WITH COUNTY OF SANTA BARBARA, 7/1/03 - 6/30/04, Attachment 5.1-g

1) SBCC to provide two-tiered Independent Living Program training
2) SBCC to provide food and incentives for the Independent Living Program

h. APPROVAL OF AGREEMENT TO LEASE SPACE AT THE CHILDREN'S CENTER TO SB COUNTY SPECIAL EDUCATION LOCAL PLAN AREA (SELPA) FROM 6/18/03 TO 7/16/03, Attachment 5.1-h

i. APPROVAL OF SERVICES AGREEMENT WITH NATIONAL COMPUTER SYSTEMS PEARSON, FOR THE OUTSOURCING OF REPORTING RESPONSIBILITIES UNDER THE TAXPAYER RELIEF ACT OF 1997, Attachment 5.1-i

j. APPROVAL OF VENDING AGREEMENT WITH SANTA BARBARA VENDING AND VIDEO FOR FOOD VENDING SERVICES, EFFECTIVE 7/16/03 - 7/14/06, Attachment 5.1-j

k. AUTHORIZATION TO SUBMIT 2003-04 APPLICATION FOR FACILITIES RENOVATION AND REPAIR, CHILDREN'S CENTER, Attachment 5.1-k

l. APPROVAL OF AGREEMENT WITH JOHN O'DONOHUE FOR CONTINUING EDUCATION STUDY ABROAD PROGRAM:

"Mystical Ireland Retreat," September 16-26, 2003, Attachment 5.1-l
m. APPROVAL OF CHANGE ORDER NO. 2, PARKING LOT 1B EXPANSION (BID #576), $2,310.66, REVISED CONTRACT AMOUNT $143,002.08, Attachment 5.1-m

n. AUTHORIZATION TO FILE NOTICES OF COMPLETION:
   1) LRC New Chiller System, Bid #574
   2) Parking Lot 1B Expansion, Bid #576

o. APPROVAL OF 2003-04 PERSONNEL BENEFITS PLANS, Attachment 5.1-o

p. APPROVAL OF 2003-04 INSTITUTIONAL MEMBERSHIP LIST, Attachment 5.1-p

q. APPROVAL OF AGREEMENT WITH CITY OF SANTA BARBARA FOR IN-SERVICE FIREFIGHTER TRAINING PROGRAM, 7/1/03 - 6/30/08, Attachment 5.1-q

r. RETROACTIVE APPROVAL OF CONTRACT FOR ORACLE APPLICATIONS HOSTING, EFFECTIVE 5/30/03, Attachment 5.1-r

s. APPROVAL OF WESTSIDE COMMUNITY CENTER LEASE AGREEMENT WITH CITY OF SANTA BARBARA, EARLY CHILDHOOD EDUCATION PROGRAM, 7/1/03 - 6/30/04, $1,791.57/MONTH, Attachment 5.1-s

t. RETROACTIVE APPROVAL OF 2002-03 AGREEMENT WITH SB COUNTY EDUCATION OFFICE TO PROVIDE DATA PROCESSING EQUIPMENT AND SERVICE TO SBCC, $4,000, Attachment 5.1-t

u. ACCEPTANCE OF MEMORANDUM OF INTENT FROM ASPECT EDUCATION, INC., TO LEASE SBCC FACILITIES, SEPTEMBER 22, 2003, UNTIL END OF SPRING 2005 SEMESTER, Attachment 5.1-u

5.2 BUSINESS ACTION ITEMS

a. PUBLIC HEARING AND ADOPTION OF THE 2003-04 BUDGET

   Upon motion by Mrs. Powell, seconded by Mr. Villegas the Board unanimously approved to convene as Committee-of-the Whole for the purpose of hearing comments regarding adoption of the 2003-04 Budget.

   Upon motion by Ms. Livingston, seconded by Dr. Alexander, the Board unanimously approved to reconvene to Regular Session

   Upon motion by Dr. Alexander, seconded by Mr. Villegas, the Board unanimously approved the adoption of the 2003-04 Budget and authorized its transmittal to the Santa Barbara County Education Office, as contained in the agenda and attachments.

b. ADOPTION OF RESOLUTION NO. 44 (2002-03) AUTHORIZING PAYMENT OF OUTDATED WARRANT
Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board unanimously approved the adoption of Resolution No. 44 (2002-03) authorizing payment of outdated warrant, as contained in the agenda and attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. O'Neill, Mrs. Powell, Mr. Villegas

Noes: None

Absent: None

c. ADOPTION OF RESOLUTION NO. 45 (2002-03) AUTHORIZING ROUTINE INTERNAL TRANSFERS

Upon motion by Dr. Alexander, seconded by Mr. Villegas, the Board unanimously approved the adoption of Resolution No. 45 (2002-03) authorizing routine internal transfers, as contained in the agenda and attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. O'Neill, Mrs. Powell, Mr. Villegas

Noes: None

Absent: None

d. ADOPTION OF RESOLUTION NO. 46 (2002-03) PROVIDING FOR 2002-03 BUDGET REVISIONS DUE TO RECEIPT OF UNBUDGETED REVENUE

Upon motion by Dr. Alexander, seconded by Mr. Villegas, the Board unanimously approved the adoption of Resolution No. 46 (2002-03) authorizing 2002-03 budget revisions for unbudgeted revenue as contained in the agenda and attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. O'Neill, Mrs. Powell, Mr. Villegas

Noes: None

Absent: None

6. INFORMATION RESOURCES – Mr. Bill Hamre - None

Item 1.4 Closed Session was taken at this time.

7. ADJOURNMENT

Upon motion by Ms. Livingston, seconded by Dr. Dobbs, the Board unanimously approved adjournment of this Board meeting, setting the next Regular Meeting of the Board of Trustees on Thursday, July 17, 2003, at 4:00 p.m. in A211.