MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

March 27, 2003
4:00 p.m. – REGULAR MEETING
Room A-211
MAC Building
Santa Barbara City College
721 Cliff Drive

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

President O'Neill called the meeting to order at 4:04 p.m.

1.2 ROLL CALL

Members present:

Dr. Kathryn Alexander, Vice President
Dr Joe Dobbs
Ms. Joan Livingston
Mr. Desmond O'Neill, President
Mrs. Joyce Powell
Mr. Luis Villegas
Mr. Rod Ebrahimi, Student Trustee

Members absent:

Mr. Eli Luria

Others present for all or a portion of the meeting:

Mr. John Romo, Supt/President and Secretary Clerk to the Board of Trustees
Armstrong, Barbara, Admin Secretary, Business Services
Auchincloss, Liz, President, CSEA
Baker, Ron, Dean Educational Programs
Bermudes, Barbara, Auxiliary Accounts Manager, Business Services
Bruce, Kay, Public Information Officer
Cartwright, Joan, Secretary, Dean Educational Programs
English, Pat, Manager, Human Resources and Legal Affairs
Fahnstock, Brian, Vice President Business Services
Fryslie, Ann, Director Student Activities
Griffin, Leslie, Controller, Business Services
Johnston, Barbara, Sr. Account Clerk, Auxiliary Accounts, Business Services
Metsch, Steve, PMSM Architects
Naylor, Peter, President, Instructors' Association
O'Connor, Ellen, Physical Education
Pitman, Alex, Director Facilities and Operations
Ramirez, Yarid, President, Associated Student Body
Rose, Lana, President, Academic Senate
Saunders, Lisa, Accountant, Business Services
Villanueva, Elias, Special Program Advisor, EOPS/CARE
Wiedmann, Andrew, Educational Technology Spec., Media Services
Wright, Marsha, Coordinator, EOPS/CARE

1.3 WELCOME

Mr. O'Neill extended a cordial welcome to all present.

1.4 CLOSED SESSION

Upon motion by Ms. Livingston, seconded by Dr. Alexander, the Board convened to Closed Session to:

a. ADJOURN TO CLOSED SESSION

1) Conference With Labor Negotiators (Employee Organization: Instructors Association) Pursuant to Government Code Section 54957.6 (a)

Upon motion by Dr. Alexander, seconded by Ms. Livingston, the Board reconvened to Open Session. Mr. O'Neill announced that the Board met and had given direction to the Superintendent/President on how to proceed.

1.5 MINUTES OF THE REGULAR MEETING OF FEBRUARY 13, 2003

Mrs. Powell requested that the Minutes be revised to show that she was in attendance at the February 13 Board meeting. Upon motion by Dr. Dobbs, seconded by Ms. Livingston, the Board approved the Minutes of the regular meeting of February 13, 2003, with the noted correction.

1.6 HEARING OF CITIZENS

No citizen expressed a wish to address the Board.

CLASSIFIED LONGEVITY CAREER INCREMENT (was taken out of order at this time)

1.7 COMMUNICATIONS

The following reports were presented to the Board of Trustees about various matters involving the District. No action was taken unless listed on a subsequent Agenda.

a. REPORT BY ACADEMIC SENATE – Ms. Lana Rose

Ms. Rose reported on the following: Attended a Faculty Development Conference at Yosemite. Had the opportunity to visit with colleagues and heard about the budget difficulties of other campuses. The Academic Senate has been working on the budget assumptions and they will be presented to CPC at their next meeting. Faculty Lecture was a great and spirited presentation by Carl Sundbeck. Academic Senate will be looking at constitutional revisions, to revise some of the language, procedures and
tightly some things up. The Academic Senate had considered a resolution on Iraq, and
sent it out to faculty vote and instead simply published the vote outcome; since there
were some very strong feelings on both sides. In response to this about 11 faculty
members participated in a colloquia last Thursday on the war and was very impressed
by how the faculty handled this presentation.

b. REPORT BY ASSOCIATED STUDENTS – Ms. Yarid Ramirez

Ms. Ramirez reported on the following: Seven students and Marsha Wright successfully
delivered 2,500 postcards to each of our representatives as well as to the governor, a
total of 7,500 postcards on March 17. The groups met with Assemblywoman Hannah-
Beth Jackson and Senator McClintock’s Chief of Staff and were able to express their
concerns about the proposed budget cuts to the community colleges. The Student
Senate will not be holding elections, as there is no opposition for any of the offices and
the Senate will be ratifying the appointments at their next meeting. A Blood Drive is
scheduled for April 21 and 22 from 10:00-3:00 pm on the West Campus. Ms. Ramirez
expressed condolences to Dr. Dobbs for the passing of his mother.

c. REPORT ON CLASSIFIED EMPLOYEES – Ms. Liz Auchincloss

Ms. Auchincloss reported on the following: Classified Staff had a good in service; had a
great lunch and appreciated the opportunity to speak with President Romo regarding the
fiscal situation of the college. The Classified staff showed that they want to be informed
and have been keeping themselves informed. Classified staff appreciates the Board’s
support of the Resolution with regard to the hiring of faculty and also appreciates the
Academic Senate’s support. Adam Hatch will be presenting the Employee of the Year
at the April board meeting.

d. REPORT ON CURRENT EVENTS – Ms. Kay Bruce

Ms. Bruce reported on the following: April 11, the School of Media Arts is bringing Paul
Orfela to campus; founder of Kinkos and a major contributor to SBCC. April 11 there
will be a showing of a student video about the most recent study aboard trip to China
and Vietnam at 6:30 pm in the FeBland Forum. April 16 is the 12th Annual Leonardo
Dorantes Lecture and the speaker will be Cam Sanchez, Santa Barbara City Police
Chief at 12:15 pm in the Garvin Theater. April 18 and 19 will be the Philosophy
Conference at the FeBland Forum. April 21 is the next B&I Luncheon at 11:30 am;
speaker will be Pamela Lopker, President and Chair of QAD, the largest woman owned
business in the tri counties. The Atkinson Gallery will have on display through April 11,
the oil paintings of Zhi Gang Wang. April 21 is the annual book sale of the Friends of
the Luria Library 10:00-2:00. April 22 is Jazz Night at SoHO, which starts at 6:30 pm.

e. REPORT ON CURRENT ISSUES – Mr. John Romo, President

Mr. Romo reported on the following:

1. Acknowledged the passing of two SBCC staff members: Mrs. Nobu Yamamoto, who
had been a Continuing Education instructor for more than 25 years who passed
away at 101 years old. There was a wonderful memorial celebration of her life at the
Wake Center. Also Marie Gressel, who taught for many years in the Business Office
Education Program, extended sympathies to Marie’s family, and also extended
sympathies to Dr. Dobbs for the loss of his mother.
2. Acknowledged the “Student” Emmy received from the Academy of Television Arts and Sciences, by an SBCC student, Morgan Gillio.

3. Vice President Fahnestock provided a recap on the final actions on the FY 2002-03 budget. President Romo noted that current 03-04 proposals as they stand from the governor are much more significant than even the governor’s proposal for 02-03.

4. President Romo reported that he has been asked and has accepted to serve on the CEO’s Community College Funding Formula Task.

1.8 GOVERNING BOARD

Dr. Dobb’s expressed his appreciation for all the calls and cards received with regard to his mother.

Dr. Alexander spoke with regard to an editorial that has been playing on KNX, a CBS channel, with regard to college funding and that there is a person who is responding to the editorial who is a Trustee from South Orange County District. Also, Dr. Alexander has received a letter, from David Viar requesting that a point person be appointed who would be in charge of getting out information on Senate Bill 6. Dr. Alexander wanted to confirm that our board point person would be the President of the Board, which all agreed.

Mr. Villegas reported that the CCCT Board had a conference call in which, various items were discussed and of the items the board will be looking at are the funding formulas, will be asking the League to take a real hard look at Prop. 98, and also want to look into how FTES are funded.

a. BALLOTING FOR 2003 ELECTION OF CANDIDATES FOR CALIFORNIA COMMUNITY COLLEGE TRUSTEES (CCCT) BOARD OF DIRECTORS.

Upon motion by Dr. Alexander, seconded by Mrs. Powell the Board approved the recommended slate for the CCCT Board of Directors.

b. ADOPTION OF RESOLUTION NO. 28 (2002-03) WHICH OPPOSES THE COMMUNITY COLLEGE ENROLLMENT FEE INCREASE AND THE DISPROPORTIONATE REDUCTIONS IN THE GOVERNOR’S COMMUNITY COLLEGE PROPOSAL.

Upon motion by Dr. Alexander, seconded by Mrs. Powell the Board approved the adoption of Resolution No. 28 (2002-03), opposition to the community college enrollment fee increase and the disproportionate reductions in the governor’s community college budget proposal as contained in the agenda and attachments. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. O’Neill, Mrs. Powell, Mr. Villegas

Noes: None

Absent: Mr. Luria

Concur: Mr. Ebrahimi, Student Trustee

2. HUMAN RESOURCES & LEGAL AFFAIRS – Ms. Susan Ehrlich
2.1 HUMAN RESOURCES & LEGAL AFFAIRS CONSENT ITEMS

Upon motion by Mrs. Powell, seconded by Ms. Livingston, the Board approved the Human Resources and Legal Affairs Consent Items, as contained in the agenda and attachments.

CLASSIFIED LONGEVITY CAREER INCREMENT (was taken out of order before Item 1.7)

Ms. Leslie Griffin spoke on the fifteen years of service of Barbara Bermudes. Barbara has been providing her expertise to the Accounting office for the entirety of her fifteen years. She ascended through the ranks, starting as an Intermediate Account Clerk to her present position as Auxiliary Account Supervisor. The depth of Barbara’s knowledge, the care she takes in supervising her employees and her graciousness and kindness in her interaction with faculty, students and staff is greatly appreciated. On behalf of the Board and the College, President Romo presented Ms. Bermudes with a Certificate of Appreciation.

3. EDUCATIONAL PROGRAMS – Dr. Jack Friedlander

3.1 RATIFICATION OF APPROVAL OF SUBMITTAL TO THE U.S. DEPARTMENT OF EDUCATION AN APPLICATION FOR FEDERAL EDUCATION ASSISTANCE (ED 424) TITLE III FUNDING. THE GRANT ENTITLED “STRENGTHENING INSTITUTIONS PROGRAM” WILL PROVIDE FUNDS TOTALING $1,637,276 OVER FIVE YEARS. FIRST YEAR FUNDING IS $402,079.

Upon motion by Dr. Dobbs, seconded by Dr. Alexander, the Board approved ratification of approval of submittal to the U.S. Department of Education an application for Federal Education Assistance (ED424) Title III Funding.

3.2 ADOPTION OF RESOLUTION NO. 29 (2002-03), A REQUEST FOR DEFERRAL FROM THE AB1725 FULL TIME FACULTY OBLIGATION FOR THE 2003-04 ACADEMIC YEAR.

Upon motion by Dr. Alexander, seconded by Mr. Villegas, the Board approved the adoption of Resolution No. 29 (2002-03), a request for deferral from the AB1725 full time faculty obligation for the 2003-04 academic year as contained in the agenda and attachments. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. O’Neill, Mrs. Powell, Mr. Villegas

Noes: None

Absent: Mr. Luria

Concur: Mr. Ebrahimi, Student Trustee

4. CONTINUING EDUCATION – Ms. Lynda Fairly

4.1 RECOMMENDED APPROVAL OF NEW COURSES AND TITLE CHANGES, CONTINUING EDUCATION DIVISION – SPRING 2003

Upon motion by Ms. Livingston, seconded by Mrs. Powell, the Board approved the new courses and title changes for the Continuing Education Division, effective Spring 2003, as contained in the agenda and attachments.
4.2 RECOMMENDED APPROVAL OF CONTINUING EDUCATION DIVISION CALENDAR — SUMMER 2003:

Upon motion by Ms. Livingston, seconded by Mr. Villegas, the Board approved the 2003 Summer Session Continuing Education Division Calendar.

4.3 RECOMMENDED APPROVAL OF CONTINUING EDUCATION DIVISION CALENDAR — 2003-2004

Upon motion by Mrs. Powell, seconded by Dr. Alexander, the Board approved the 2003-2004 Continuing Education Division Calendar, as contained in the agenda and attachments.

5. BUSINESS SERVICES – Mr. Brian Fahnstock

5.1 BUSINESS CONSENT ITEMS

Upon motion by Dr. Dobbs, seconded by Ms. Livingston, the Board approved the following Business Consent items, as contained in the agenda and attachments.

a. RATIFICATION OF PURCHASE ORDERS, Attachment 5.1-a

b. RATIFICATION OF PAYMENTS AS SUMMARIZED BELOW (Detailed report may be viewed in the Accounting Office.)

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c. AUTHORIZATION TO DECLARE/DISPOSE OF MISCELLANEOUS SURPLUS EQUIPMENT:

**HRC Department:** Groen hypersteam, hi-capacity, self-contained steamer; Groen combi-oven, Groen steam kettle

**Art Department:** Millermatic WC-1 Welding Machines—ART DEPT Administrative Services: 2 Meridian KSU phone systems, 23 telephones

d. AUTHORIZATION TO AWARD CONTRACT TO WESTERN WEB PRINTING FOR PRINTING OF THE CHANNELS, Bid #571, Attachment 5.1-d

On November 21, 2002, the print contract for The Channels was awarded to Blue Pacific Newspapers and Printing, the low bidder. This company is not able to meet the printing requirements, and authorization is requested to award a contract to Western Web Printing of Santa Barbara, the second low bidder. Western Web Printing will honor the pricing they submitted in November.

e. ACCEPTANCE OF BIDS AND RATIFICATION OF CONTRACT AWARDED TO DERRICK’S ROOFING (LOW BIDDER) FOR THE WAKE CENTER RE-ROOFING PROJECT (BID #573) IN THE AMOUNT OF $108,629, Attachment 5.1-e
f. APPROVAL OF PROFESSIONAL EDUCATION AFFILIATION AGREEMENTS FOR
   HEALTH INFORMATION TECHNOLOGY PROGRAM, Effective 2/1/03 - 12/31/03
   1) Chula Vista Medical Center, Attachment 5.1-f 1)
   2) Jane Phillips Medical Center, Attachment 5.1-f 2)

g. APPROVAL OF STUDENT TRAINING AGREEMENT WITH MERCY HEALTHCARE
   SACRAMENTO, CANCER INFORMATION MANAGEMENT PROGRAM, Effective
   2/18/03 - 2/17/05, Attachment 5.1-g

h. APPROVAL OF BUSINESS ASSOCIATE AGREEMENT WITH COMMUNITY
   MEMORIAL HOSPITAL OF SAN BUENAVENTURA, RADIOLOGIC TECHNOLOGY,
   Effective 4/14/03, Attachment 5.1-h

i. RETROACTIVE APPROVAL OF USE-OF-FACILITIES AGREEMENT WITH SANSUM-
   SANTA BARBARA MEDICAL FOUNDATION CLINIC, HEALTH TECHNOLOGIES
   (ADN, LVN, RT), Effective 2/12/03 - 7/31/05, Attachment 5.1-i

j. APPROVAL OF AGREEMENT WITH THE SANTA BARBARA MUSEUM OF NATURAL
   HISTORY, ASTRONOMY PROGRAM, Effective 2/17/03, Attachment 5.1-j

k. APPROVAL OF SUB-AGREEMENT WITH THE UNIVERSITY OF CALIFORNIA, GEAR
   UP (Gaining Early Awareness and Readiness for Undergraduate Programs), $60,000,
   Attachment 5.1-k

l. APPROVAL OF PROPOSAL FROM ARCHITECTS WEST FOR CONCEPTUAL
   DESIGN SERVICES, PARKING STRUCTURE ON EAST CAMPUS, Attachment 5.1-l

m. APPROVAL OF AMENDMENT TO AGREEMENT WITH THE CALIFORNIA STUDENT
   AID COMMISSION (Cal-SOAP) FOR AN ADDITIONAL $12,000, Attachment 5.1-m

n. APPROVAL OF PENFIELD & SMITH PROPOSAL FOR TRAFFIC ENGINEERING
   INVESTIGATIONS: Loma Alta / SBCC Parking Lots and Cliff Drive / SBCC Main
   Entrance, $19,900, Attachment 5.1-n

o. AUTHORIZATION TO FILE NOTICE OF COMPLETION: EAST CAMPUS HIGH
   VOLTAGE LINE REPLACEMENT (Bid #572)

5.2 BUSINESS ACTION ITEMS

a. OPEN PUBLIC HEARING ON THE SANTA BARBARA CITY COLLEGE LONG-RANGE
   DEVELOPMENT PLAN (LRDP) AMENDMENTS
Upon motion by Dr. Dobbs, seconded by Dr. Alexander, the Board moved to open the Public Hearing.

Upon motion by Dr. Dobbs, seconded by Dr. Alexander, the Board moved to close the Public Hearing. Final action on the LRDP Amendments will take place on April 22, 2003.

b. ADOPTION OF RESOLUTION NO. 30 (2002-03), DELEGATION OF GOVERNING BOARD POWERS/DUTIES

Upon motion by Mrs. Powell, seconded by Dr. Alexander, the Board approved Resolution No. 30 (2002-03) delegating the ability to transfer cash funds and to make budget revisions subject to the stated restrictions, as contained in the agenda and attachments. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. O’Neill, Mrs. Powell, Mr. Villegas

Noes: None

Absent: Mr. Luria

Concur: Mr. Ebrahimi, Student Trustee

c. ADOPTION OF RESOLUTION NO. 31 (2002-03) AUTHORIZING ROUTINE INTERNAL BUDGET TRANSFERS

Upon motion by Mrs. Powell, seconded by Dr. Alexander, the Board approved Resolution No. 31 (2002-03) authorizing routine internal transfers, as contained in the agenda and attachments. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. O’Neill, Mrs. Powell, Mr. Villegas

Noes: None

Absent: Mr. Luria

Concur: Mr. Ebrahimi, Student Trustee

d. ADOPTION OF RESOLUTION NO. 32 (2002-03) PROVIDING FOR 2002-03 BUDGET REVISIONS DUE TO RECEIPT OF UNBUDGETED REVENUE

Upon motion by Mrs. Powell, seconded by Dr. Alexander, the Board approved Resolution No. 32 (2002-03) authorizing 2002-03 budget revisions for unbudgeted revenue, as contained in the agenda and attachments. The vote follows:
Adoption of Resolution No. 33 (2002-03) Approving Principles of Budget Development

Upon motion by Mrs. Powell, seconded by Dr. Dobbs, the Board approved Resolution No. 33 (2002-03) approving the Principles of Budget Development for the District as contained in the agenda and attachments. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. O'Neill, Mrs. Powell, Mr. Villegas

Noes: None

Absent: Mr. Luria

Concur: Mr. Ebrahim, Student Trustee

Learning Resource Center New Chiller System, Bid #574: Authorization to Accept Bids and Award Contract

Upon motion by Dr. Dobbs, seconded by Mrs. Powell, the Board approved awarding the contract to Environmental Heating for the Learning Resource Center New Chiller System, as contained in the agenda and attachments.

East Campus Water Main and Valve Upgrade, Bid #575: Authorization to Accept Bids and Award Contract

Upon motion by Mrs. Powell, seconded by Mr. Villegas, the Board approved awarding the contract to Lash Construction of Santa Barbara for the East Campus Water Main And Valve Upgrade, as contained in the agenda and attachments. Ms. Livingston abstained on this item.

Authorization to Accept Bids and Award Contract for Parking Lot 1B Expansion, Bid #576

Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board approved awarding the contract to A Felix Construction for the Parking Lot 1B Expansion, as contained in the agenda and attachments.

5.3 Business Information Items
a. PRESENTATION ON THE GYMNASIUM REMODEL PROJECT - STEVE METSCH, PHILLIPS METSCH SWEENEY AND MOORE ARCHITECTS

Mr. Metsch gave a presentation on the Gymnasium Remodel Project.

6. INFORMATION RESOURCES – Mr. Bill Hamre - None

7. ADJOURNMENT

Upon motion by Dr. Dobbs, seconded by Ms. Livingston, the Board approved adjourning this Board meeting, setting the next Regular Meeting of the Board of Trustees on Tuesday, April 22, 2003, at 4:30 p.m., in the FéBland Forum.

APPROVED BY THE BOARD OF TRUSTEES ON April 22, 2003

[Signatures]

President, Board of Trustees

Superintendent/President

Secretary/Clerk of the Board