MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

January 23, 2003

4:00 p.m. – REGULAR MEETING
Room A-211
MAC Building
Santa Barbara City College
721 Cliff Drive

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

President O'Neill called the meeting to order at 4:00 p.m.

1.2 ROLL CALL

Members present:

Dr. Kathryn Alexander, Vice President
Dr. Joe Dobbs
Ms. Joan Livingston
Mr. Eli Luria
Mr. Desmond O'Neill, President
Mr. Luis Villegas
Mr. Rod Ebrahimi, Student Trustee

Members absent:

Mrs. Joyce Powell

Others present for all or a portion of the meeting:

Mr. John Romo, Supt/President and Secretary Clerk to the Board of Trustees
Anderson, Jan, Professor, ADN Program
Auchincloss, Liz, President, CSEA
Baker, Ron, Dean Educational Programs
Bermudes, Barbara, Business Services
Bruce, Kay, Public Information Officer
Coffield, Sharon, Business Services
Ehrlich, Sue, Vice President, Human Resources and Legal Affairs
Endrijonas, Erika, Dean Educational Programs
Fahnestock, Brian, Vice President, Business Services
Friedlander, Jack, Executive Vice President
Gonzales, Olga, Information Resources
Griffin, Leslie, Controller, Business Services
Hamre, Bill, Vice President, Information Resources
Hanna, Karolyn, Professor, ADN Program
Johnston, Barbara, Business Services
Kay, John, President, Instructors' Association
Naylor, Peter, Instructors' Association
Okinaka, Margaret, Business Services
Patio, Aiprrl, Editor in Chief, The Channels
Pittrmon, Alex, Director Facilities and Operations
Preston, Dru, Business Services
Power, Kris, Dean, Continuing Education, Schott Center
Ramirez, Yarid, President, Associated Student Body
Rose, Lana, President, Academic Senate
Saunders, Lisa, Business Services
Schaffer, Betsy, Business Services
Wiedmann, Andrew, Educational Technology Spec., Media Services

1.3 WELCOME

Mr. O'Neill extended a cordial welcome to all present.

1.4 CLOSED SESSION - NONE

1.5 MINUTES OF THE REGULAR MEETING OF DECEMBER 12, 2002 AND MINUTES OF THE SPECIAL MEETING OF DECEMBER 23, 2002

Upon motion by Dr. Alexander, seconded by Ms. Livingston, the Board approved the Minutes of the regular meeting of December 12, 2002 and the Minutes of the special meeting of December 23, 2002.

1.6 HEARING OF CITIZENS

No citizens expressed a wish to address the Board.

1.7 COMMUNICATIONS

The following reports were presented to the Board of Trustees about various matters involving the District. No action was taken unless listed on a subsequent Agenda.

a. REPORT BY ACADEMIC SENATE  – Ms. Lana Rose

Ms. Rose reported on the following: The Academic Senate held a special meeting on, Wednesday, January 22 to finish up their input with regard to the District Budget Principles. It is now in the process of being written up and may be presented at the next Board meeting. The Academic Senate is also discussing the budget and what that would mean to positions, such as, which positions are critical and which positions are not, very difficult decisions to be made. The Academic Senate has a retreat scheduled for February 19, where the organization of the Academic Senate will be discussed and how they can tighten their budget. The Hayward Award packet was submitted today, Tom Garey is the nominee this year. The winner will not be announced for a month or two.

b. REPORT BY ASSOCIATED STUDENTS  – Ms. Yarid Ramirez
Ms. Ramirez reported on the following: The Student Senate will hold their first Spring Senate meeting on Tuesday, January 27 at 3:30 p.m. and she extended an invitation to all present to attend. The Student Senate received holiday cards from former Associated Student Body Presidents Timo Piitulainen and Katya Zamayatina, as well as from former Student Trustee Rachel Shetka, they are all doing well. The Student Senate is concerned about the budget cuts; they look forward to participating in a campus campaign where the student body will be invited to sign postcards which describe the effects the budget cuts will have on community colleges if approved, and the cards will be forwarded to Governor Davis.

c. REPORT ON CLASSIFIED EMPLOYEES – Ms. Liz Auchincloss

Ms. Auchincloss reported on the following: Classified staff appreciated the e-mail from President Romo with regard to the budget and also the forums, which were held. Not all classified staff was able to attend the forums, so the In-service Committee is working on scheduling the in-service for sometime in February. A question and answer period will be scheduled for classified staff to be able to ask President Romo about the budget. Hopes to get classified staff more involved in the consultation process during this budget crisis. The Reclassification Committee met with the company who specializes in reclassifications and received an overview of what the procedure would require, a very informative meeting.

d. REPORT ON CURRENT EVENTS – Ms. Kay Bruce

Ms. Bruce reported on the following events: Reception for Lisa Marie Barber’s Art Exhibition will take place January 24 from 5:00-7:00 p.m., the exhibit will run through February 21. January 27, the B & I Luncheon will take place at the Fess Parker Doubletree Resort; the speaker will be Relfy Nadler who is speaking on the topic of “Falling Heroes, Rising Stars.” An ESL SBCC student has been chosen to receive this month’s $500 Achievement Award. January 28, Denice Chavez, renowned author, poet, and playwright will make a presentation in the Garvin Theater beginning at 1:00 p.m. February 11 is the next Jazz Night at Soho and the SBCC Jazz Band begins playing at 6:30 p.m.

e. REPORT ON CURRENT ISSUES – Mr. John Romo, President

Mr. Romo reported on the following:

1. The Credit program for Spring semester is extremely strong, the overall head count enrollment is 7.7% beyond what it was at this same time last Spring. Recognized Dr. Jack Friedlander, the Deans and the Department Chairs for their efforts in meeting the challenges of meeting SBCC’s caps. Budget difficulties have resulted in SBCC not adding classes; Dr. Friedlander will be applying tighter scrutiny on classes that don’t meet the minimum enrollment levels.

2. The Adult Education program for winter term is strong. There have been fewer cancellations this term and Vice President Fairly and her staff are to thank for putting out a program that is very well thought through and providing programs that are in demand by the community.

3. Reported that the California Community College League has brought together various constituencies and they have developed a counter proposal to the Governor’s $289M budget reduction of $159M. It seems that the Assembly and Senate Budget Committees recommendations are advancing much closer to the
counter proposal, rather than the Governor's. The recommendations out of the Assembly Budget Committee were $183M and the Senate Budget Committee recommends $192M. This would be a significant reduction from what the Governor had put on the table in early January. Information received from CCLC states that the Legislature is committed to dealing with the 02-03 budget before beginning work on 03-04.

4. Reported that the college would continue with the 02-03 proposed actions. The college is working with a projection of $3 to $3.5M for 2002-03. The Vice Presidents have been asked to review their areas of operation to see if they can identify any additional savings for this year. The President will be reviewing his area also.

5. Reported on the 2003-04 budget cuts being proposed. There clearly is a disproportionate impact on the college system. Everyone is tremendously surprise at the proposed items currently being presented by the Governor; large percentage increase to enrollment fees and the budget reductions to student support programs. The proposed budget for 03-04 will make it difficult for all colleges and the challenges much more extreme.

6. Announced the following recognitions: Andreea Serban's election as the new chair of the Association of Institutional Research Publications Committee. Peter Georgakis has been nominated for the 2002 Teaching Excellence Award of the American Mathematical Association for Two Year Colleges. Cindy Salazar has been appointed by CSEA to serve as the representative to CSEA's Education Committee, this is a statewide organization. SBCC's Health and Wellness Program received an Exemplary Program Honorable Mention Award by the statewide Academic Senate.

7. Reported on the condition of a couple of employees who have been out ill: Richard Ornelas, one of the Security Officers and Cindy Salazar who works in the Student Affairs. They are both home and recovering.

8. President Romo recognized the contributions of an SBCC student to the South Coast area. Melinda Radzilff was the inaugural winner of the Harriet Miller Youth Leadership Award. President Romo also read from a letter received from a person in the community thanking SBCC for all of their assistance in seeing that her son graduated from high school via the Middle College program.

1.8 GOVERNING BOARD

a. RECOMMENDED ADOPTION OF RESOLUTION NO. 22 (2002-03) OPPOSING SENATE BILL NO. 6 (ALPERT)

Upon motion by Dr. Alexander, seconded by Mr. Luria, the Board approved the adoption of Resolution No. 22 (2002-03) opposing Senate Bill No. 6 (Alpert), as contained in the agenda and attachments. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. Luria, Mr. O'Neill, Mr. Villegas

Noes: None

Absent: Mrs. Joyce Powell

Concur: Rod Ebrahimi, Student Trustee
Classified Longevity Career Increment was taken out of order at this time.

Item 3.1 and Item 3.2 were taken out of order at this time.

2. HUMAN RESOURCES & LEGAL AFFAIRS – Ms. Susan Ehrlich

2.1 HUMAN RESOURCES & LEGAL AFFAIRS CONSENT ITEMS

Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board approved the Human Resources and Legal Affairs Consent items, as contained in the agenda and attachments.

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>Rate</th>
<th>Date</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>ELLIOTT, Tamera J.</td>
<td>Admissions &amp; Records</td>
<td>37C</td>
<td>1/24/03</td>
<td>RE:T.Furman</td>
</tr>
<tr>
<td>Admissions Supervisor</td>
<td>(M/S/C)</td>
<td></td>
<td></td>
<td>FT/12 Mo.</td>
</tr>
</tbody>
</table>

CLASSIFIED LONGEVITY CAREER INCREMENT:

Ms. Sharon Coffield spoke to the 15 years of service to the college of Ms. Dru Preston. Ms. Coffield reminded those present that Ms. Preston had been nominated for Employee of Year and that many good things were said about her at that time, so she would not be repeating herself. Ms. Preston has been a wonderful employee, she is self-sacrificing, and has been great in assisting with the United Way campaign. President Romo presented Ms. Preston with a Certificate of Appreciation on behalf of the Board of Trustees and the college.

3. EDUCATIONAL PROGRAMS – Dr. Jack Friedlander

3.1 SABBATICAL LEAVE PRESENTATION

Karolyn Hanna, Professor, Associate Degree Nursing, reported on her sabbatical leave activities during the fall 2000 semester.

3.2 PRESENTATION ON SCHOOL OF NURSING

Dr. Erika Endrijonas and Jan Anderson provided an update on the instructional programs in the School of Nursing. The presentation discussed the programs offered, the number of students served, challenges facing the programs and new initiatives to meet the needs of the health community.

3.3 RECOMMEND APPROVAL OF THE CERTIFICATED ADJUNCT FACULTY, SPRING 2003 SEMESTER.

Upon motion by Dr. Alexander, seconded by Ms. Livingston, the Board approved the Certificated Adjunct Faculty, Spring 2003 semester.

4. CONTINUING EDUCATION – Ms. Lynda Fairly - None

5. BUSINESS SERVICES – Mr. Brian Fahnestock
Upon motion by Ms. Livingston, seconded by Dr. Alexander, the Board approved the following Business Consent items, as contained in the agenda and attachments.

a. RATIFICATION OF PURCHASE ORDERS, Attachment 5.1-a

b. RATIFICATION OF PAYMENTS AS SUMMARIZED BELOW (Detailed report may be viewed in the Accounting Office, A-130)

<table>
<thead>
<tr>
<th>Check Ranges</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cosmetology 390097-390114</td>
<td>$28,095.02</td>
</tr>
<tr>
<td>Cafeteria Account 325195-325244</td>
<td>168,951.72</td>
</tr>
<tr>
<td>SBBT Revolving Fund 6106</td>
<td>7,242.55</td>
</tr>
<tr>
<td>VendorLink 837-877</td>
<td>68,486.31</td>
</tr>
<tr>
<td>SBCC All Funds 268848-269384</td>
<td>1,016,880.04</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$1,289,655.64</strong></td>
</tr>
</tbody>
</table>

c. DENIAL OF CLAIM: NATALIE COLLINS, 12/16/02

d. APPROVAL OF GLENN, BURDETTE, PHILLIPS & BRYSON AS DISTRICT AUDITOR FOR 7/1/02 - 6/30/05, Attachment 5.1-d

e. APPROVAL OF 2002-03 SCHEDULED MAINTENANCE AND SPECIAL REPAIRS PROGRAM GRANT AGREEMENT #SM02-0261 WITH THE CHANCELLOR'S OFFICE: Attachment 5.1-e

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Replace Fire Alarm System : Children's Center, Drama/Music,</td>
<td>$186,500</td>
</tr>
<tr>
<td>Humanities, International and Occupational Education Bldgs</td>
<td></td>
</tr>
<tr>
<td>Replace LRC Chiller</td>
<td>126,500</td>
</tr>
<tr>
<td>Campus Center Reglazing for Seismic Safety, Phase II</td>
<td>154,000</td>
</tr>
<tr>
<td>Replace Administration Bldg Boiler Piping</td>
<td>156,630</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$633,630</strong></td>
</tr>
</tbody>
</table>

f. RETROACTIVE APPROVAL OF 2003-04 SUBMITTAL OF SCHEDULED MAINTENANCE PROJECT FUNDING PROPOSALS

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Drama/Music Switch Gear Replacement</td>
<td>$192,000</td>
</tr>
<tr>
<td>P.E. Replace Main Electrical 5KV Service</td>
<td>117,380</td>
</tr>
<tr>
<td>Schott Center Electrical Upgrades - Phase II</td>
<td>208,256</td>
</tr>
<tr>
<td>Drama/Music Air Handler Replacement</td>
<td>248,000</td>
</tr>
<tr>
<td>Drama/Music Emergency Generator Replacement</td>
<td>56,100</td>
</tr>
<tr>
<td>Physical Science Switch Gear Overhaul</td>
<td>32,500</td>
</tr>
<tr>
<td>Humanities Bldg - Boiler Replacement</td>
<td>55,000</td>
</tr>
<tr>
<td>Schott Center Emergency Generator</td>
<td>76,000</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$985,236</strong></td>
</tr>
</tbody>
</table>
g. APPROVAL OF 2002-03 HAZARDOUS SUBSTANCES PROGRAM AGREEMENT
#HS02-0513 WITH THE CHANCELLOR'S OFFICE: Attachment 5.1-g

C-Removal and Replacement of Acoustical Ceiling Plaster,
Administration Bldg, Phase II - $183,500

h. APPROVAL OF CAL-SOAP MEMORANDUM OF UNDERSTANDING, Attachment 5.1-h

Although SBCC has been part of the California Student Opportunity and Access Program (Cal-SOAP) since its inception, there has not been a formal agreement. Attached is the agreement required by Cal-SOAP for the administration of this program.

i. APPROVAL OF AMENDMENT 01 TO CHILD DEVELOPMENT SERVICES CONTRACT
#GCAM-2012, Attachment 5.1-i

j. APPROVAL OF STUDY-ABROAD PROGRAMS

1) Havana - Summer 2003, Attachment 5.1-j 1)

2) London - Fall 2003, Attachment 5.1-j 2)

k. AUTHORIZATION TO DECLARE/DISPOSE OF SURPLUS EQUIPMENT: 95 SGI COMPUTERS-SOMA, 95 MONITORS-SOMA

5.2 BUSINESS ACTION ITEMS

a. ADOPTION OF RESOLUTION NO. 23 (2002-03) ESTABLISHING NON-RESIDENT TUITION FEE FOR 2003-04

Upon motion by Dr. Dobbs, seconded by Mr. Luria, the Board approved Resolution No. 23 (2002-03) establishing the per-unit, non-resident tuition fee for the 2003-04 academic year at $149 and $155 (foreign students), as contained in the agenda and attachments. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. Luria, Mr. O'Neill, Mr. Villegas

Nees: None

Absent: Mrs. Joyce Powell

Concur: Rod Ebrahimi, Student Trustee

b. ADOPTION FOR RESOLUTION NO. 24 (2002-03) AUTHORIZING ROUTINE INTERNAL BUDGET TRANSFERS
Upon motion by Dr. Alexander, seconded by Mr. Villegas the Board approved Resolution No. 24 (2002-03) authorizing routine internal transfers as contained in the agenda and attachments. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. Luria, Mr. O’Neill, Mr. Villegas

Noes: None

Absent: Mrs. Joyce Powell

Concur: Rod Ebrahimi, Student Trustee

c. ADOPTION OF RESOLUTION NO. 25 (2002-03) PROVIDING FOR 2002-03 BUDGET REVISIONS DUE TO RECEIPT OF UNBUDGETED REVENUE

Upon motion by Dr. Alexander, seconded by Mr. Villegas the Board approved Resolution No. 25 (2002-03) authorizing 2002-03 budget revisions for unbudgeted revenue as contained in the agenda and attachments. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. Luria, Mr. O’Neill, Mr. Villegas

Noes: None

Absent: Mrs. Joyce Powell

Concur: Rod Ebrahimi, Student Trustee

6. INFORMATION RESOURCES – Mr. Bill Hamre - None

7. ADJOURNMENT

Upon motion by Dr. Dobbs, seconded by Dr. Alexander the Board approved adjourning this Board meeting, setting the next Regular Meeting of the Board of Trustees on Thursday, February 13, 2003, at 4:00 p.m., in Room A-211.

APPROVED BY THE BOARD OF TRUSTEES ON February 13, 2003

[Signatures]

President, Board of Trustees
Superintendent/President
Secretary/Clerk of the Board