MINUTES

REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

June 27, 2002

4:00 p.m. – REGULAR MEETING
Room A-211

Administration Building
Santa Barbara City College
721 Cliff Drive

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

President Livingston called the meeting to order at 4:00 p.m.

1.2 ROLL CALL

Members present:

Dr. Kay Alexander
Dr. Joe Dobbs
Ms. Joan Livingston, President
Mr. Eli Luria (left at 4:51 p.m.)
Mr. Desmond O’Neill, Vice President
Mrs. Joyce Powell

Members absent:

Mr. Luis Villegas

Others present for all or a portion of the meeting:

Dr. Peter MacDougall, Supt/President and Secretary Clerk to the Board of Trustees
Auchincloss, Liz, President, CSEA
Baird, Mel, Guest
Baird, Nancy, Sr. Certificated HR Technician
Baker, Ron, Dean, Educational Programs
Brown, Shirley, Typist Clerk
Bruce, Kay, Public Information Officer
Castellanos, Stella, Classified HR Technician
Dietrich, David, Executive Director, Foundation for SBCC
Fahnestock, Brian, Vice President, Business Services
Fleming, Steve Research & Assessment Analyst
Griffin, Leslie, Controller, Business Services
Hamre, Bill, Vice President, Information Resources
Hatch, Adam, Chair, Classified Council
Pittmon, Alex, Director, Facilities and Operations
Purdie, Carole Coordinator II, Continuing Education
Rose, Lana, President, Academic Senate
WENDY W. LIVINGSTON, PRESIDENT

Timm, Shari-Lynn, Certificated Clerk
Wiedmann, Andrew, Educational Technology

1.3 WELCOME

Ms. Livingston extended a cordial welcome to all present.

1.4 CLOSED SESSION

a. ADJOURN TO CLOSED SESSION

Upon motion by Dr. Dobbs, seconded by Mrs. Powell the Board convened to Closed Session at 4:02 p.m. to:

1) Personnel

   a. Appointment/Employment- Superintendent-President (2 items)

   b. Public Employee Discipline (1 item)

      • The Board will consider and act upon the recommendation of the Superintendent/President of the College that a regular academic employee be dismissed.

2) Conference with Legal Counsel-Anticipated Litigation – Significant exposure to litigation pursuant to Section 54956.9(b) (1 cases)

3) Conference with Legal Counsel-Existing Litigation

   a. Jessica Hammer v. SBCC District, Jessica Hammer, claimant Santa Barbara Superior Court Case No. 01069632

b. RECONVENE TO OPEN SESSION

Upon motion by Dr. Dobbs, seconded by Mr. O'Neill, the Board reconvened to Open Session at 4:51 p.m.

1) The Board will take action on these two items at a later noticed Board meeting.

2) No action was taken on this item.

3) The Board met, conferred and gave direction to the Superintendent/President on how to proceed.

2.1 CLASSIFIED LONGEVITY REPORT (was taken out of order at this time)

1.4 MINUTES OF THE REGULAR MEETING OF MAY 23, 2002

Upon motion by Mr. O'Neill, seconded by Mrs. Powell, the Board approved the Minutes of May 23, 2002.

1.6 HEARING OF CITIZENS

No citizens expressed a wish to address the Board.
1.7 COMMUNICATIONS

The following reports were presented to the Board of Trustees about various matters involving the District. No action was taken unless listed on a subsequent Agenda.

a. REPORT BY ACADEMIC SENATE — None

b. REPORT BY ASSOCIATED STUDENTS — None

c. REPORT BY CLASSIFIED COUNCIL — Mr. Adam Hatch

Mr. Hatch reported that a Breakfast is being planned for the classified staff and President John Romo as a Fall Welcoming; this will be scheduled sometime in September. Mr. Hatch announced that the Classified Council would be planning and scheduling one in service this year and it will take place in the Spring.

d. REPORT ON CURRENT EVENTS — Ms. Kay Bruce

Thursday, July 4 the Alumni Association is sponsoring the Ninth annual Independence Day Barbeque. There will be great food, entertainment, and a great view of the fireworks. Tickets are available at the Garvin Box Office. Also at the Garvin Theater from July 12-27, the Theater Group is presenting the production of “You Can’t Take It With You.” Tickets are also available at the Garvin Box Office.

e. REPORT ON CURRENT ISSUES — Dr. Peter R. MacDougall, President

Dr. MacDougall highlighted the following:

1. Reported on the State Budget. As of today there is no state budget to report on. There is concern with regard to how Proposition 98 will be handled. It is critical that a positive budget be developed and if it is not acted upon by June 30, it could be problematic.

2. Noted that enrollments for the summer are about 18% above last summer. The Fall looks very good, currently it is about 9% higher than Fall of last year. Enrollments are looking very strong. Indications are that registration is working extremely well and the students seem to be happy with the process.

3. Acknowledged Andreea Serban's work on the accreditation reports, which should be published next week. Thanked Kay Bruce for her assistance with the proofreading. He stated that he is confident and proud of the report, produced by the college community. The Accreditation Team will be arriving on September 30, and they will remain until October 3. Rocky Young, President of L.A. Pierce College, will be the Team Chair. The team should be receiving their copies of the report within the next few weeks.

4. Noted that Isidor Elias, a wonderful faculty member, and human being had passed away this weekend. The college flag is being flown at half-staff in recognition of Isidor. Isidor was deeply cared for by those who had the privilege of working with him. Isidor, not in very good health, attended this year’s commencement ceremony. This indicates how deeply he cared for the institution and the people who comprise it.

5. Acknowledge on today’s agenda the agreement with CSEA. This concludes the collective bargaining for a few years. Thanked Sue and Brian and all involved for their work on the contracts.
6. Expressed appreciation to the Board, Jack and all the administrators at the college for doing such a fantastic job during the two weeks he was out ill. Feels he should be able to complete the next couple of months and is looking forward to John Romo's arrival.

7. Reminded everyone that the Earth and Biological Sciences building will be dedicated on August 15. A dedication will also be taking place in the near future for the new La Playa Athletic Field. This will be a good opportunity to bring representatives from the community in and to present more fully the plans for improving on other athletic facilities.

1.8 GOVERNING BOARD

Ms. Livingston reported that she had attended a meeting of the Foundation Board where the four strategic initiatives they will be working on this year were laid out. Ms. Livingston read one of the initiatives and indicated that the Board was very interested in the initiatives discussed.

Dr. MacDougall also noted that the Foundation had achieved its objective for this year, which was to raise $6 million. This is a great tribute to the Foundation Board and also to our community in providing a level of support to the college. Also the last gift that the Foundation received was one that Len Jarrott was involved in which was a Charitable Remainder Trust gift of a million dollars.

Ms. Livingston thanked Dr. Friedlander for the extraordinary job he did, while Dr. MacDougall was out ill. The Board appreciates it; this just confirms the strength of the college and its personnel.

2. HUMAN RESOURCES & LEGAL AFFAIRS – Ms. Susan Ehrlich

The Certificated Faculty Post Retirement Contracts for Summer Session 2002 were pulled from this agenda.

Upon motion by Dr. Alexander, seconded by Dr. Dobbs the Board unanimously approved the Human Resources and Legal Affairs Consent items, as contained in the agenda and attachments.

2.1 HUMAN RESOURCES & LEGAL AFFAIRS CONSENT ITEMS

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CLASSIFIED LONGEVITY CAREER INCREMENT (was taken out of order)

Ms. Sue Ehrlich spoke to the 25 years of service to the College of Ms.Nancy Baird, Sr. Certificated HR Technician. Ms. Ehrlich noted the different departments Ms. Baird worked in. Ms. Ehrlich thanked Nancy for her great work. Ms. Nancy Baird thanked the college and the Board.
On behalf of the Board and the college, Dr. MacDougall presented Ms. Baird with a plaque and a gift certificate from a local restaurant.

2.2 HUMAN RESOURCES & LEGAL AFFAIRS ACTION ITEMS

a. RECOMMEND IMPLEMENTATION OF COLLECTIVE BARGAINING AGREEMENT BETWEEN CSEA, CHAPTER 289, AND THE DISTRICT, EFFECTIVE JANUARY 1, 2002

Upon motion by Dr. Alexander, seconded by Mrs. Powell the Board unanimously approved authorization to the college administration to implement the agreement reached between the District’s negotiators and the California School Employees’ Association, Chapter 289, subject to approval by the California School Employees’ Association, Chapter 289. The agreement is effective January 1, 2002. It is further recommended that the District file a copy of the signed written agreement with the Public Employment Relations Board.

b. RECOMMEND APPROVAL OF BP 3310, BOARD POLICY FOR RECORDS, RETENTION AND DESTRUCTION.

Upon motion by Mrs. Powell, seconded by Mr. O’Neill, the Board unanimously approved BP 3310, the Board Policy for Records, Retention and Destruction.

3. EDUCATIONAL PROGRAMS – Dr. Jack Friedlander

3.1 RECOMMEND APPROVAL OF 2002 SUMMER SESSION FACULTY

Upon motion by Mrs. Powell, seconded by Dr. Alexander the Board unanimously approved the instructors for the Summer 2002 session.

3.2 RECOMMEND APPROVAL OF THE NEW COURSES AND COURSE MODIFICATIONS FOR FALL 2002 SEMESTER AND/OR SPRING 2003 SEMESTER

Upon motion by Dr. Alexander, seconded by Dr. Dobbs the Board unanimously approved the new courses and course modifications for Fall 2002 semester and/or Spring 2003 semester.

4. CONTINUING EDUCATION – Ms. Lynda Fairly-None

5. BUSINESS SERVICES – Mr. Brian Fahnestock

Upon motion by Dr. Dobbs, seconded by Mrs. Powell the Board unanimously approved the following Business Consent items, as contained in the agenda and attachments.

a. RATIFICATION OF PURCHASE ORDERS, Attachment 5.1-a

b. RATIFICATION OF PAYMENTS AS SUMMARIZED BELOW (Detailed report may be viewed in the Accounting Office, A-130.)

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TOTAL $2,052,207.89

c. APPROVAL OF 2002-03 MONTHLY MILEAGE LIST, Attachment 5.1-c

d. AUTHORIZATION OF ROBERT MORALES, PURCHASING MANAGER, TO ACT AS AGENT FOR THE BOARD OF TRUSTEES REGARDING CONTRACTS

e. AUTHORITY TO DECLARE/DISPOSE OF SURPLUS PROPERTY:
   1) Two pottery wheels - Art Department
   2) Typewriter, stand and labeler - Drafting

f. APPROVAL OF USE-OF-FACILITY AGREEMENT WITH HEALTH INFORMATION TECHNOLOGY AFFILIATE:
   6/30/02 – 12/31/06 St. Joseph Medical Center, Stockton, California

 g. APPROVAL OF AMENDMENT, 2001-02 VOCATIONAL/TECHNICAL EDUCATION ACT FUNDS, ADDITIONAL $10,354 (TOTAL $457,320)

h. RETROACTIVE APPROVAL OF AGREEMENT WITH THE CITY OF SANTA BARBARA FOR LEASE OF WESTSIDE COMMUNITY CENTER, $1,711.05 PER MONTH, EFFECTIVE 7/1/02 – 6/30/03, Attachment 5.1-h

i. ACCEPTANCE OF FACILITIES AND REPAIR FUNDS FROM THE CALIFORNIA DEPT. OF EDUCATION, CHILDREN'S CENTER, $2,119

j. APPROVAL OF 2002-03 PERSONNEL BENEFITS PLANS

k. RETROACTIVE APPROVAL OF MULTI-YEAR LEASE/SERVICE AGREEMENTS FOR COPY MACHINES WITH XEROX CORP. THROUGH THE LOS ANGELES UNIFIED SCHOOL DISTRICT (PIGGYBACK), Attachment 5.1-k

5.2 BUSINESS ACTION ITEMS

a. PUBLIC HEARING AND ADOPTION OF THE 2002-03 BUDGET

Upon motion by Mr. O'Neill, seconded by Dr. Dobbs the Board unanimously approved to convene as Committee-of-the Whole for the purpose of hearing comments regarding adoption of the 2002-03 Budget.

Upon motion by Dr. Dobbs, seconded by Mrs. Powell, the Board unanimously approved to reconvene to Regular Session

Upon motion by Mr. O'Neill, seconded by Dr. Dobbs, the Board unanimously approved the adoption of the 2002-03 Budget and authorized its transmittal to the Santa Barbara County Education Office, as contained in the agenda and attachments.

b. ADOPTION OF RESOLUTION NO. 34 (2001-02) AUTHORIZING ROUTINE INTERNAL TRANSFERS
Upon motion by Mr. O'Neill, seconded by Dr. Dobbs, the Board unanimously approved Resolution No. 34 (2001-02) authorizing routine internal transfers as contained in the agenda and attachments. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. O'Neill, Mrs. Powell
Noes: None
Absent: Mr. Luria, Mr. Villegas

c. ADOPTION OF RESOLUTION NO. 35 (2001-02) PROVIDING FOR 2001-02 BUDGET REVISIONS DUE TO RECEIPT OF UNBUDGETED REVENUE

Upon motion by Mr. O'Neill, seconded by Dr. Dobbs, the Board unanimously approved Resolution No 35 (2001-02) authorizing 2001-02 budget revisions for unbudgeted revenue as contained in the agenda and attachments. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. O'Neill, Mrs. Powell
Noes: None
Absent: Mr. Luria, Mr. Villegas.

c. ADOPTION OF RESOLUTION NO. 36 (2001-02) AUTHORIZING INTERFUND TRANSFER TO THE CHILD DEVELOPMENT FUND

Upon motion by Mr. O'Neill, seconded by Dr. Dobbs, the Board unanimously approved Resolution No. 36 (2001-02) authorizing an interfund transfer in the amount of $9,700 from the General Fund to the Child Development Fund as contained in the agenda and attachments. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. O'Neill, Mrs. Powell
Noes: None
Absent: Mr. Luria, Mr. Villegas.

e. ADOPTION OF RESOLUTION NO. 37 (2001-02) AUTHORIZING THE ESTABLISHMENT OF A CHECKING ACCOUNT FOR COSMETOLOGY

Upon motion by Mrs. Powell, seconded by Mr. O'Neill, the Board unanimously approved Resolution No. 37 (2001-02) authorizing the establishment of a checking account with Santa Barbara Bank and Trust for the Cosmetology program as contained in the agenda and attachments. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. O'Neill, Mrs. Powell, Mr. Villegas.
Noes: None
Absent: Mr. Luria, Mr. Villegas.
f. APPROVAL OF 2002-03 AGREEMENT (GCAM-2012) WITH THE CALIF. DEPT. OF EDUCATION FOR CHILD DEVELOPMENT SERVICES AND ADOPTION OF RESOLUTION NO. 38 (2001-02), $148,257

Upon motion by Mr. O'Neill, seconded by Dr. Alexander the Board unanimously approved the referenced agreement and adoption of Resolution No. 38 (2001-02) authorizing the Vice President of Business Services to sign the agreement on behalf of the District, as contained in the agenda and attachments. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. O'Neill, Mrs. Powell

Noes: None

Absent: Mr. Luria, Mr. Villegas.

g. LIFE SCIENCE/GEOLOGY REMODEL - CHANGE ORDER NO. 13

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Change Orders total: $360,881.87
Revised contract price $7,878,881.87

Upon motion by Mr. O'Neill, seconded by Mrs. Powell the Board unanimously approved Change Order No. 13 in the amount of $61,436.38 for the referenced project as contained in the agenda and attachments.

h. GYMNASIUM FLOOR REFINISHING (BID #560) - CHANGE ORDER NO. 1

Upon motion by Mr. O'Neill, seconded by Mrs. Powell the Board unanimously approved Change Order No. 1 in the amount of $4,725 for the referenced project as contained in the agenda and attachments.

i. AUTHORIZATION TO ACCEPT BIDS AND AWARD CONTRACT: PRINTING OF SANTA BARBARA CITY COLLEGE CATALOG, BID #563

Upon motion by Mrs. Powell, seconded by Dr. Dobbs, the Board unanimously approved the acceptance of bids and authorized contract be awarded to American Foothill Publishing Co., in the amount of $7,782.00 as contained in the agenda and attachments.

6. INFORMATION RESOURCES – Mr. Bill Hamre - None

7. ADJOURNMENT

Upon motion by Mr. O'Neill, seconded by Dr. Alexander, the Board unanimously approved adjourning this Board meeting in memory of Ms. Lillian Cuellar and Mr. Isidor Elias.

The next Regular Meeting of the Board of Trustees will be held on Thursday, July 18, 2002, at 4:00 p.m., in Room A-211.
SBCCD Board of Trustees

Minutes

June 27, 2002

APPROVED BY THE BOARD OF TRUSTEES ON

July 18, 2002

[Signatures]

President, Board of Trustees

[Signatures]

Superintendent/President
Secretary/Clerk of the Board