MINUTES

REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

October 24, 2002

4:00 p.m. – REGULAR MEETING
Room A-211
MAC Building
Santa Barbara City College
721 Cliff Drive

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

Vice President O'Neil called the meeting to order at 4:02 p.m.

1.2 ROLL CALL

Members present:

Dr Kathryn, Alexander
Dr. Joe Dobbs
Mr. Eli Luria
Mr. Desmond O'Neil, Acting President
Mrs. Joyce Powell
Mr. Luis Villegas
Mr. Rod Ebrahim, Student Trustee
Mr. Luis Villegas

Members absent:

Ms. Joan Livingston, President

Other present for all or a portion of the meeting:

Mr. John Romo, Supt/President and Secretary Clerk to the Board of Trustees
Auchincloss, Liz, President, CSEA
Baker, Ron, Dean, Educational Programs
Bruce, Kay, Public Information Officer
DelTufo, Andrea, Community Guest
Fahnestock, Brian, Vice President, Business Services
Fairly, Lynda, Vice President, Continuing Education
Fryslie, Ann, Director, Student Activities
Griffin, Leslie, Controller, Business Services
Hamre, Bill, Vice President, Information Resources
Kay, John, President, Instructors' Association
Lawson, Mary, Associate Professor, DSPS
1.3 WELCOME

Mr. O'Neill extended a cordial welcome to all present.

1.4 CLOSED SESSION - NONE

1.5 MINUTES OF THE REGULAR MEETING OF SEPTEMBER 26, 2002

Upon motion by Dr. Alexander, seconded by Mr. Luria, the Board unanimously approved the Minutes of the regular meeting of September 26, 2002.

1.6 HEARING OF CITIZENS

No citizens expressed a wish to address the Board.

1.7 COMMUNICATIONS

The following reports were presented to the Board of Trustees about various matters involving the District. No action was taken unless listed on a subsequent Agenda.

a. REPORT BY ACADEMIC SENATE — Ms. Lana Rose

Ms. Rose reported on the following: Acknowledged the retirement of many long-term faculty members, totaling up to about 132 years of teaching, which are on today's agenda. The Academic Senate would be voting on the Calendar on Wednesday, as well as, beginning the hearings for the positions that need to be filled and possibly nine or ten new positions. Esther Frankel has been appointed to the College Planning Council. The Senate approved the reorganization of the Faculty Development Cross-functional teams and this project will begin in January. The State Senate Area C meeting, which took place here on Saturday, went well and the State Senate meeting begins a week from today and there will be four Senators going to Los Angeles to attend the meeting.

b. REPORT BY ASSOCIATED STUDENTS — Ms. Yarid Ramirez

Ms. Ramirez reported on the follows: Student Senators attended the CCSAAC meeting in Costa Mesa, which took place October 11-13. A survey on the 4 options of the 16-week calendar is currently being conducted. To date 500 students have voted and next week the Student Senate will report the results to the Academic Senate for their consideration prior to their voting. Attended a lunch reception at the Santa Barbara Tri-County Blood Bank where SBCC was presented with a certificate of appreciation for the great contribution in the process of blood donation sponsored by the Student Senate. Will be attending, along with two senators, the Nuclear Age Peace Foundation Dinner thanks to the courteous invitation of President Romo.
c. REPORT ON CLASSIFIED EMPLOYEES – Ms. Liz Auchincloss

Ms. Auchincloss reported on the following: Working with Adam Hatch, and Sue Ehrlich to complete the transition from Classified Council. Trying to preserve the in-service, the Professional Growth, the Employee of the Year, and Classified Employee Week. Once those issues are resolved, the process of informing classified staff of what is taking place begins. The process on how classified staff will participate in the shared governance has begun, to aid in this President Romo has instituted regular meetings with representatives of classified staff to work on these issues. Also, as part of the restructuring of the College Planning Council, classified staff now has a second representative on CPC. Another topic that will be worked on with Vice President Ehrlich is the reclassification study, which will be processed through the MOU that was created during negotiations.

d. REPORT ON CURRENT EVENTS – Ms. Kay Bruce

Ms. Kay Bruce highlighted the following: The Laramie Project final performances will run until Saturday night. The Small Images exhibit will run through October 25. Día de los Muertos exhibition of traditional altars will begin next week and will be open from 9:00 a.m. until 8:00 p.m. each day at the Atkinson Gallery, with a reception being held on November 1; 5:30-8:00 p.m. The Continuing Education Faculty Art Show will run from November 2 through 14 at the Faulkner Gallery, with a reception on November 8, 5:00-6:30 p.m. November 3 is a flute extravaganza, which will be held at the FeBland Forum at 7:00 p.m. November 8 is the Historic Venues High School Chamber Choir Festival at the Our Lady of Sorrows Church starting at 6 p.m. November 12 is a Jazz night at Soho starting at 6:30 p.m. November 16 the Chamber Singers Concert will take place at the FeBland Forum at 7:00 p.m. November 14 is the Continuing Education Advisory Council meeting at the Tannahill Auditorium from Noon until 1:30 p.m. November 18 is the next Business & Industry luncheon at the Doubletree starting at 11:30 a.m., the featured speaker is Robert Tucker. November 20 and 21 are the preview performances for the next theater group production, which is Anton in Show Business, a comedy, which will play at the Jurkowitz Theater.

e. REPORT ON CURRENT ISSUES – Mr. John Romo, President

Mr. John Romo highlighted the following events:

1. There seems to be a bit of a lull in Sacramento with regards to the budget, nothing to report at this Board meeting.

2. Accreditation Visit: Rocky Young submitted a draft of the report for review and the college responded with a few factual corrections and comments on some of the sections. When the final report is received in January the Board will be extremely pleased and proud of SBCC.

3. Kinkos Early Learning Center celebrated their 30th Anniversary. Mary and I both attended this event and were presented with two pieces of artwork by the staff and children of the Center, we are very proud of the Early Learning Centers. Also the Lou Grant Parent Child Coop-Silent Auction was a very successful event. More than 400 people turned out and they are still tallying up the totals.

4. Dinner/Theater evening took place last Friday. Before dinner our group was joined by some of the special people involved with the Center for Philosophical Education Symposium. The symposium was in honor of Dr. Alfred Gruenbaum and was a
successful three-day event. Joe White noted that it had brought in two year and four-year philosophers from across the US and also a gentleman from the London School of Economics.

5. The College Transfer Fair was a successful event. 70 colleges and universities were represented. Thanked Pat Canning and all the staff in Student Affairs for their excellent job in setting up this event.

6. Have continued to work very closely with David Dietrich and the Foundation staff and hosted the President’s Council event which took place on the West Campus. The beautiful Fall weather provided a great setting for this wonderful afternoon.

7. Announced that Helen Pedotti, a long time friend of the college had made another gift to the college, the Foundation has been working with her and they have completed a charitable remainder annuity trust. The funds will create the Pedotti Family endowment, which will support programs to support a greater understanding of world affairs for SBCC students in both the credit and non-credit programs. Special emphasis will be on increasing awareness of other people and their cultures, and to encourage learning in the areas of diplomatic service and public policies. The funds will be used to support, professional growth for faculty members, and underwriting the cost of lectures.

8. Acknowledged the contribution made by Dell Computers of 20 work-stations valued at over $80,000 which will become part of the Digital Arts Center. They will be here and installed for the Spring term.

9. Reported that the B&I Luncheon had an excellent turnout to hear W. Mitchell, who was the keynote speaker. Lynda Fairly, Jack Friedlander, and I participated in a panel making a presentation to the League of Women Voters; had a very active Q & A period. Also Lynda Fairly, Jack Friedlander, and I were guest of the Barron Ron Herron radio show.

10. Was a keynote speaker at the Gevirtz Graduate School of Education. Spoke on the community college system and on a Symposium sponsored by the Lieutenant Governor on the status of education in the State of California.

11. Dr. Ron Baker has been recognized by CAPED (California Association for Post-Secondary Education and Disability) as administrator of the year. Ron is a founding member of CAPED, well-deserved recognition for his years of service and commitment to disabled students and disabled student programs.

12. Recognized Eli Luria for the exciting educational opportunity he offered the community by teaching the workshop “Keeping a Diary Through Sketching”. There were more than 50 students who attended the Saturday morning class.

1.8 GOVERNING BOARD

Mr. Eli Luria commented on the B&I Luncheon, which was outstanding. The keynote speaker was brilliant and he has such courage. His message was to take responsibility for yourself and move ahead and do the things that you can. A very positive speech and well received.

Item 3.1 was taken out of order at this time.

2. HUMAN RESOURCES & LEGAL AFFAIRS – Ms. Susan Ehrlich
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2.1 HUMAN RESOURCES & LEGAL AFFAIRS CONSENT ITEMS

Consent Items are grouped to be acted upon by the Board with a single action. If Board members or a member of the public ask to have an item acted upon separately; a request can be made to remove the item from the Consent list.

Upon motion by Dr. Dobbs, seconded by Dr. Alexander, the Board unanimously approved the Human Resources and Legal Affairs Consent items, as contained in the agenda and attachments.

CERTIFICATED FACULTY RETIREMENTS

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<th>FREEMAN, Pope</th>
<th>Prof, Theatre Arts</th>
<th>V-15</th>
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<td></td>
<td></td>
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CLASSIFIED APPOINTMENTS

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<th>REGALADO, Thomas</th>
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3. EDUCATIONAL PROGRAMS – Dr. Jack Friedlander

3.1 SABBATICAL LEAVE PRESENTATION (was taken out of order)

James E. Stevens, Professor in English, reported on his sabbatical leave activities during the fall 2000 semester.

3.2 RECOMMEND APPROVAL OF THE ESTABLISHMENT OF MINIMUM GRADE STANDARDS IN MAJORS TO BE INCLUDED IN DISTRICT POLICY #1416.

Upon motion by Mrs. Powell, seconded by Dr. Alexander, the Board unanimously approved the establishment of Minimum Grade Standards in Majors to be included in District Policy #1416, as contained in the agenda and attachments.

3.3 RECOMMEND RETROACTIVE APPROVAL OF THE SUBMITTAL OF THE FISCAL OPERATIONS REPORT AND APPLICATION TO PARTICIPATE (FISAP)

Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board unanimously approved the submittal of the Fiscal Operations Report and Application to Participate (FISAP), as contained in the agenda and attachments.

3.4 RECOMMEND APPROVAL OF CANDIDATES FOR THE ASSOCIATE IN ARTS DEGREE AND ASSOCIATE IN SCIENCE DEGREE, SUMMER 2002

Upon motion by Mrs. Powell, seconded by Dr. Dobbs, the Board unanimously approved conferring each of the candidates for the Associate in Arts Degree and Associate in Science Degree the appropriate degrees subject to completion of state and local requirements, as contained in the agenda and attachments.
4. CONTINUING EDUCATION – Ms. Lynda Fairly - None

5. BUSINESS SERVICES – Mr. Brian Fahnestock

Upon motion by Mrs. Powell, seconded by Mr. Villegas, the Board unanimously approved the following Business Consent items, as contained in the agenda and attachments.

a. RATIFICATION OF PURCHASE ORDERS, Attachment 5.1-a

b. RATIFICATION OF PAYMENTS AS SUMMARIZED BELOW (Detailed report may be viewed in the Accounting Office, A-130.)

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c. AUTHORIZATION TO DECLARE/DISPOSE OF SURPLUS EQUIPMENT: tennis ball machine and Tennis Tower machine (P.E.)

d. ACKNOWLEDGMENT OF RECEIPT AND REVIEW OF THE SBCCD AUDIT REPORT FOR THE FISCAL YEAR ENDED 6/30/02, (Detailed report may be viewed in the Accounting Office, A-130)

e. APPROVAL OF AGREEMENT WITH SANTA BARBARA NEIGHBORHOOD CLINIC FOR STUDENT HEALTH SERVICES, Attachment 5.1-e

5.2 BUSINESS ACTION ITEMS

a. ADOPTION OF RESOLUTION NO. 10 (2002-03) AUTHORIZING ROUTINE INTERNAL BUDGET TRANSFERS

Upon motion by Mrs. Powell, seconded by Dr. Alexander, the Board unanimously approved Resolution 10 (2002-03) authorizing routine internal transfers, as contained in the agenda and attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mr. O’Neill, Mrs. Powell, Mr. Luria, Mr. Villegas

Noes: None

Absent: Ms. Livingston

Concur: Rod Ebrahimi, Student Trustee

b. ADOPTION OF RESOLUTION NO. 11 (2002-03) PROVIDING FOR 2002-03 BUDGET REVISIONS DUE TO RECEIPT OF UNBUDGETED REVENUE
Upon motion by Mrs. Powell, seconded by Dr. Alexander, the Board unanimously approved Resolution No. 11 (2002-03) authorizing 2002-03 budget revisions for unbudgeted revenue, as contained in the agenda and attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mr. O’Neill, Mrs. Powell, Mr. Luria, Mr. Villegas

Noes: None

Absent: Ms. Livingston

Concur: Rod Ebrahimi, Student Trustee

c. ADOPTION OF RESOLUTION NO. 12 (2002-03) AUTHORIZING INTERFUND TRANSFER TO THE GENERAL FUND

Upon motion by Dr. Dobbs, seconded by Mrs. Powell, the Board unanimously approved Resolution No. 12 (2002-03) authorizing 2002-03 budget revisions for unbudgeted revenue, as contained in the agenda and attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mr. O’Neill, Mrs. Powell, Mr. Luria, Mr. Villegas

Noes: None

Absent: Ms. Livingston

Concur: Rod Ebrahimi, Student Trustee

d. AUTHORIZATION TO APPLY FOR FEDERAL ASSISTANCE AND ADOPTION OF RESOLUTION NO. 13 (2002-03) AUTHORIZING SIGNATURES ON THE APPLICATION

Upon motion by Dr. Alexander, seconded by Mr. Villegas, the Board unanimously approved Resolution No. 13 (2002-03) authorizing the Director of Facilities or the Vice President, Business Services, to sign a reimbursement application for emergency repairs (Ref: 1/28/99 Board Agenda - removal of debris and wind-damaged trees resulting from January 1998 storms), as contained in the agenda and attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mr. O’Neill, Mrs. Powell, Mr. Luria, Mr. Villegas

Noes: None

Absent: Ms. Livingston

Concur: Rod Ebrahimi, Student Trustee

e. ADOPTION OF RESOLUTION NO. 14 (2002-03) AUTHORIZING THE DISTRICT TO PROCEED WITH AN ELECTION REGARDING MEDICARE SERVICES FOR S.T.R.S. MEMBERS NOT CURRENTLY COVERED

Upon motion by Dr. Dobbs, seconded by Mr. Luria, the Board unanimously approved Resolution No. 14 authorizing a District election by eligible STRS members for the purpose of choosing whether or not they wish to participate in the Medicare program, as
 contained in the agenda and attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mr. O'Neill, Mrs. Powell, Mr. Luria, Mr. Villegas
Noes: None
Absent: Ms. Livingston
Concur: Rod Ebrahimi, Student Trustee

f. ADOPTION OF RESOLUTION NO. 15 (2002-03) TO RECOGNIZE THE CONTRIBUTITIONS OF BARBARA AND DORWIN CARTWRIGHT BY NAMING THE SANTA BARBARA CITY COLLEGE LEARNING ASSISTANCE CENTER AS THE "CARTWRIGHT LEARNING ASSISTANCE CENTER."

Upon motion by Mrs. Powell, seconded by Dr. Alexander, the Board unanimously approved Resolution 15 (2002-03) to name the Santa Barbara City College Learning Assistance Center as the "Cartwright Learning Assistance Center", as contained in the agenda and attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mr. O'Neill, Mrs. Powell, Mr. Luria, Mr. Villegas
Noes: None
Absent: Ms. Livingston
Concur: Rod Ebrahimi, Student Trustee

g. ADOPTION OF RESOLUTION NO 16 (2002-03) IN SUPPORT OF PROPOSITION NO. 47

Upon motion by Dr. Alexander, seconded by Mr. Luria, the Board unanimously approved Resolution No. 16 (2002-03) in support of Proposition No. 47, the Kindergarten-University Public Education Facilities Bond Act of 2002, as contained in the agenda and attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mr. O'Neill, Mrs. Powell, Mr. Luria, Mr. Villegas
Noes: None
Absent: Ms. Livingston
Concur: Rod Ebrahimi, Student Trustee

h. LIFE SCIENCE/GEOLGY REMODEL - CHANGE ORDER #18

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Change Orders Total: $577,969.44
Revised Contract Price: $8,095,969.44
Upon motion by Mr. Luria, seconded by Mr. Villegas, the Board unanimously approved change order #18, as contained in the agenda and attachment.

i. AUTHORIZATION TO ACCEPT BIDS AND AWARD CONTRACT: REPLACEMENT VESSEL FOR MARINE DIVING TECHNOLOGY, BID #569

Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board unanimously approved acceptance of the only bid received at the October 14 bid opening and awarded the contract to Davis Boats of Pase Robles in the amount of $104,762.

j. AUTHORIZATION TO ACCEPT BIDS AND AWARD CONTRACT: NMR CONVERSION TO A FOURIER TRANSFORM NMR SPECTROMETER (CHEMICAL ANALYSIS INSTRUMENT), BID #570

Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board unanimously approved acceptance of the only bid received at the October 22 bid opening and awarded the contract to Anasazi instruments in the amount of $53,775, as contained in the addendum.

6. INFORMATION RESOURCES – Mr. Bill Hamre - None

7. INSTITUTIONAL EFFECTIVENESS ANNUAL REPORT 2001-02 – Andreea Serban/Jack Friedlander

Dr. Andreea Serban, Director of Institutional Assessment, Research and Planning, and Dr. Jack Friedlander, Executive Vice President for Educational Programs, presented an overview of the college’s annual assessment of institutional effectiveness and its use in Educational Programs. The measures of institutional effectiveness in this report are the result of an extensive review conducted in Spring 2002 in conjunction with the work for the experimental institutional self study for re-accreditation.

8. ADJOURNMENT

Upon motion by Dr. Dobbs, seconded by Mr. Villegas, the Board approved adjourning this Board meeting, setting the next Regular Meeting of the Board of Trustees on Thursday, November 21, 2002, at 4:00 p.m., in Room A-211.

APPROVED BY THE BOARD OF TRUSTEES ON November 21, 2002

[Signatures]

President, Board of Trustees

Superintendent/President
Secretary/Clerk of the Board