MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

July 18, 2002

4:00 p.m. – REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College
721 Cliff Drive

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

President Livingston called the meeting to order at 4:00 p.m.

1.2 ROLL CALL

Members present:

Dr. Alexander
Ms. Joan Livingston, President
Mr. Eli Luria
Mr. Desmond O’Neill, Vice President
Mrs. Joyce Powell
Mr. Luis Villegas

Members absent:

Dr. Joe Dobbs

Others present for all or a portion of the meeting:

Dr. Peter MacDougall, Supt/President and Secretary Clerk to the Board of Trustees
Auchincloss, Liz, President, CSEA
Baker, Ron, Dean, Education Programs
Barnes, Jeff, Faculty Resource Center
Bruce, Kay, Public Information Officer
Chavez, David, Custodian, Facilities and Operations
DaFoe, John, Director, Security
Dietrich, David, Executive Director, Foundation for SBCC
Fairy, Lynda, Vice President, Continuing Education
Fargo, Sara, Secretary, President’s Office
Fleming, Steve, Manager, Administrative Services
Fryslie, Ann, Director Student Activities
Hamre, Bill, Vice President, Information Resources
Hatch, Adam, Chair, Classified Council
Hayes, Connie, Student Activities
Hollens, Diane Administration
Launier, Ray, Vice President, Academic Senate
Ledbetter, Alma, Retiree
MacDougall, Leslie, Guest
Pittmon, Alex, Director, Facilities and Operations
Ullum, Jack, Dean, Education Programs
Wadow, Suzanne, Foundation for SBCC
Wiedmann, Andrew, Educational Technology
Wright, Marsha, EOPS/Care Dept.

1.3 WELCOME
Ms. Livingston extended a cordial welcome to all present.

1.4 CLOSED SESSION

a. ADJOURN TO CLOSED SESSION

Upon motion by Mr. O’Neill, seconded by Dr. Alexander, the Board convened to Closed Session at 4:04 p.m.

1) Personnel

a. Appointment/Employment- Superintendent-President (2 items)

b. Public Employee Discipline (1 item)
   • The Board will consider and act upon the recommendation of the Superintendent/President of the College that a regular academic employee be disciplined

b. RECONVENE TO OPEN SESSION

Upon motion by Mrs. Powell, seconded by Dr. Alexander, the Board reconvened to Open Session at 4:13 p.m.

a. Action will be taken on these items when they come up on Item 1.8.

b. No action was taken on this item.

1.5 MINUTES OF THE REGULAR MEETING OF JUNE 27, 2002

Upon motion by Mr. O’Neill, seconded by Mrs. Powell, the Board approved the Minutes of June 27, 2002, with the following corrections. The minutes should reflect that Mr. Luis Villegas was not present, and that Ms. Joyce Powell was present at the Board meeting.

1.6 HEARING OF CITIZENS

No citizens expressed a wish to address the Board.

1.7 COMMUNICATIONS

The following reports were presented to the Board of Trustees about various matters involving the District. No action was taken unless listed on a subsequent Agenda.
a. REPORT BY ACADEMIC SENATE — Dr. Ray Launier

Dr. Ray Launier read the following report from Ms. Lana Rose. The Academic Senate voted on the Computer Use Policy that is before the Board today and it was approved unanimously, pending review of the final editing of the document you have before you. Thanked the Taskforce and Vice President Ehrlich and all who worked quickly and effectively to resolve concerns on the original draft. The Academic Senate also discussed proposed changes to the Student’s Standards of Conduct. They also discussed cleanup language in the Academic Senate Constitution and Bylaws, as well as correcting some inequities in the Senate Committee Chair Compensation Schedule. Faculty will ratify the changes at the beginning of the semester. Plenary Sessions are planned for the second week of classes to discuss the proposed change to the sixteen-week calendar. New faculty training is scheduled for August 12, 13, 14. New Adjunct training will take place August 14. A Department Chair training session will be held on August 15. The Adjunct Faculty Training Handbook will be available for the training sessions and distributed to all adjunct faculty before school begins.

b. REPORT BY ASSOCIATED STUDENTS — None

c. REPORT BY CLASSIFIED COUNCIL — None

d. REPORT ON CURRENT EVENTS — Ms. Kay Bruce

Ms. Kay Bruce announced the following events: The Theater Group’s production of "You Can’t Take It With You" continues through July 27 at the Gavin Theater; The Dedication of the new Earth and Biological Sciences building will take place on August 15 at 4:00 p.m.; President John Romo will address the faculty at the Annual Faculty In-Service on August 16 at 9:00 a.m. in the Garvin Theater; A campus wide reception will take place for President John Romo on August 16 from 3:30 p.m. to 5:00 p.m. in the Louise Lowry Davis Friendship Plaza; and on August 19 we are off to the start of another great Fall Semester.

e. REPORT ON CURRENT ISSUES — Dr. Peter MacDougall, President

Dr. MacDougall highlighted the following:

a. There has been no action taken on the State budget. The only difference with the budget this year than in the past is the Court ruling about whether money can be forwarded from the State to meet obligations. The Court ruling has indicated that minimum funds may be sent. For example to meet salary obligations, enough money will be sent to meet minimum wage obligations only.

The situation with the State Budget will be with us for a couple of years. Already the projections for next year indicate a shortage of $9.8 billion, that is not this current coming year, but the 2003-04 budget. I wish there was better news in this area but there is none.

b. Thanked Ray Launier for presenting the report for the Academic Senate today and also asked that he pass on his thanks to Lana Rose. Appreciates how they have worked well together the last 21 years.

c. Commented on the Earth and Biological Sciences Building. The faculty from Earth and Biological Sciences are very enthusiastic about the building. The Board should feel very proud of the building and what it is going to do for both of those departments. Acknowledged the work of Brian Fahnestock and Alex
Pittman who have done an excellent job in coordinating with the architect and the contractor.

d. Reported on the athletic field. Preliminary work will be completed today and tomorrow afternoon they will begin the process of putting in the artificial turf, which should take about a week.

e. Commended Sue Ehrlich and Jack Friedlander and the members of the committee who worked in a collegial way to do an excellent job of bringing the Computer Policies forward. There will be one slight modification that will be made when that item is presented.

f. Recognized Dr. Joe Dobbs for the tribute paid to him by the Tri County Optometry Association for Lifetime Achievement Award.

g. Congratulated Mr. and Mrs. Eli Luria for the recognition they received last Friday evening by the Arthritis Foundation. They were paid tribute for their work with that group.

h. This is my last Board meeting and as I said when I said goodbye at the College Planning Council, it is really hard to put into words how I feel. To try to sum up 21 years of work at the college is not easy. In many ways it has just been a flash as I look back on it. But I think the most important thing in any organization is the capacity of the individuals who constitute that organization to be able to work well together. What creates ability for an organization to reach its potential is the ability of people in all parts of that organization to contribute the talents that they have. That only happens when all components are working in mutual support of one another. I think that has been the strength of SBCC. It starts with the Trustees, and goes on to the college administration, the talented faculty, and of course, the Classified staff. You can hire good people but if you don’t have an environment in which the talents of those people are respected and called upon, you are not going to be able to realize the potential that they have. And if there is one thing I think that this college has done, it has given individuals a chance to express their capabilities. The examples of it are all over the place. I won’t repeat any but we can be very very proud of the college today and we can be proud of the college because of the individuals who have, done such an exceptional job in expressing their talents.

Today, I particularly want to thank the Board and I want to thank you because I report to you. You are my bosses, and I could not have asked for better bosses over 21 years. I also want to acknowledge the administrative team that is here today – Jack Friedlander, Sue Ehrlich, Brian Fahnstock, Bill Hamre, and Lynda Fairly, five wonderful Vice Presidents who worked very very hard. I think we have worked well together. I see David Dietrich here as the Director of the Foundation. I certainly want to acknowledge our good fortune in having David. He is doing an exceptional job in providing leadership for that organization. So I thank you all.

There is a person who is in the back of the room who came in – I was a little surprised to see her bright and early. But I certainly want to acknowledge my wife, Leslie, for being here. And Alma Ledbetter is here along with Angie Esqueda – thank you.

My final comment is I have been blessed to work with wonderful people and to have a tremendously supportive wife and family — I couldn’t ask for a better way to spend 21 years. So thank you very much.
1.8 GOVERNING BOARD (Item 1.8a was taken after Item 6)

Board Members may at this time report about various matters involving the District. No action will be taken unless listed on a subsequent Board Agenda.

a. ADOPTION OF RESOLUTION NO. 1 (2002-03) TO RECOGNIZE OUTSTANDING CONTRIBUTIONS OF PETER MACDOUGALL, SUPERINTENDENT/PRESIDENT BY NAMING THE CAMPUS ADMINISTRATION BUILDING IN HIS HONOR “THE MACDOUGALL ADMINISTRATION CENTER.”

Upon motion by Dr. Alexander, seconded by Mrs. Joyce Powell, the Board unanimously approved Resolution No. 1 (2002-03) which recognizes the outstanding contributions of Peter MacDougall, Superintendent/President by naming the Campus Administration Building in his honor “The MacDougall Administration Center”. The vote follows:

Ayes: Dr. Alexander, Ms. Livingston, Mr. Luna, Mr. O’Neill, Mrs. Powell, Mr. Villegas

Noes: None

Absent: Dr. Dobbs


Upon motion by Mr. O’Neill, seconded by Mr. Luria, the Board unanimously approved the contract of Superintendent/President John B. Romo for period from August 1, 2002 through July 30, 2006.

c. APPROVAL OF MODIFICATION TO THE CONTRACT OF PETER MACDOUGALL, SUPERINTENDENT/PRESIDENT.

Upon motion by Dr. Alexander, seconded by Mr. Luria, the Board unanimously approved the modification to the contract of Peter MacDougall, Superintendent/President.

2. HUMAN RESOURCES & LEGAL AFFAIRS – Ms. Susan Ehrlich

2.1 HUMAN RESOURCES & LEGAL AFFAIRS CONSENT ITEMS

The positions of Secretary, Sr. for Admissions and the Kinko’s Infant Center Associate Teacher were removed from this agenda.

Upon motion by Mr. O’Neill, seconded by Dr. Alexander, the Board approved the Human Resources and Legal Affairs Consent items, as contained in the agenda and attachments. Mr. Luis Villegas and Mr. Eli Luria abstained from this item.

2.2 HUMAN RESOURCES & LEGAL AFFAIRS ACTION ITEMS

a. RECOMMEND APPROVAL OF PROCEDURES REGARDING COMPUTER USE BY EMPLOYEES

Upon motion by Dr. Alexander, seconded by Mr. O’Neill, the Board unanimously approved the Procedures regarding Computer use by Employees with the correction noted below:
3720.61 Authorization
Except in compelling circumstances, or under time-dependent, critical operational circumstances, or emergency circumstances as defined in Appendix A, Definitions, such actions must be authorized in advance and in writing by the College President or responsible Vice President. This authority may not be further delegated. Authorization shall be limited to action no broader than necessary to resolve the situation.

3. EDUCATIONAL PROGRAMS – Dr. Jack Friedlander-None

4. CONTINUING EDUCATION – Ms. Lynda Fairly-None

5. BUSINESS SERVICES – Mr. Brian Fahnstock

   Upon motion by Dr. Alexander, seconded by Mr. O'Neill, the Board unanimously approved the following Business Consent Items, as contained in the agenda and attachments.

   a. RATIFICATION OF PURCHASE ORDERS, Attachment 5.1-a

   b. RATIFICATION OF PAYMENTS AS SUMMARIZED BELOW (Detailed report may be viewed in the Accounting Office, A-130.)

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   TOTAL: $2,645,982.79

   c. APPROVAL OF 2002-03 SERVICE CONTRACTS WITH THE COUNTY OF SANTA BARBARA:

      1) County to provide food and incentives for the Independent Living Program Youth for an amount not to exceed $11,500, Attachment 5.1-c 1)

      2) County to provide two-tiered Independent Living Program workshop training for an amount not to exceed $11,550, Attachment 5.1-c 2)

   d. AUTHORITY TO DECLARE/DISPOSE OF SURPLUS EQUIPMENT - PRINT SHOP:

      A.B. Dick 9850 Offset Press tag# 21117
      Ryobi 3200 Offset Press tag# 21116
      Miehle Favorite Press tag# 21120
      Hamada 660 Offset Press tag# 21118

   e. APPROVAL OF 2002-03 AGREEMENT WITH THE SBCC HOTEL/RESTAURANT MANAGEMENT DEPT. FOR FOOD SERVICE TO THE EARLY LEARNING CENTER, Attachment 5.1-e

   f. ACCEPTANCE OF 2002-03 VOCATIONAL AND TECHNICAL EDUCATION (VTEA) GRANT FUNDING, $524,291, AND APPROVAL OF AGREEMENT WITH THE CHANCELLOR'S OFFICE, Attachment 5.1-f

   g. APPROVAL OF CHANGE ORDER: Attachment 5.1-g
1) Sports Pavilion Re-Roofing Project (BID #562) in the amount of $10,579.66

h. AUTHORIZATION TO FILE NOTICES OF COMPLETION:
   1) Life Science / Geology Cabling (Bid #553)
   2) Gymnasium Floor Refinishing Project (BID #560)
   3) Sports Pavilion Re-Roofing Project (BID #562)

i. APPROVAL OF CONSULTANT AGREEMENT WITH 3D/INTERNATIONAL FOR ASSESSMENT OF SBCC FACILITIES, $58,006 (Base Services), Attachment 5.1-i

j. APPROVAL OF 2002-03 Cal-SOAP AGREEMENT WITH THE CALIFORNIA STUDENT AID COMMISSION, $642,833, Attachment 5.1-j

k. APPROVAL OF PROFESSIONAL SERVICES CONTRACT WITH SAM ELLIS FOR INFORMATION TECHNOLOGY CONSULTING, EFFECTIVE 7/18/02 - 6/30/03, (to be distributed at the Board meeting)

5.2 BUSINESS ACTION ITEMS

a. ADOPTION OF RESOLUTION NO. 2 (2002-03) AUTHORIZING ROUTINE INTERNAL TRANSFERS

Upon motion by Mrs. Powell, seconded by Dr. Alexander, the Board unanimously approved Resolution No. 2 (2002-03) authorizing routine internal transfers. The vote follows:

Ayes: Dr. Alexander, Ms. Livingston, Mr. Luria, Mr. O'Neill, Mrs. Powell, Mr. Villegas

Noes: None

Absent: Dr. Dobbs

b. ADOPTION OF RESOLUTION NO. 3 (2002-03) PROVIDING FOR 2001-02 BUDGET REVISIONS DUE TO RECEIPT OF UNBUDGETED REVENUE

Upon motion by Mrs. Powell, seconded by Dr. Alexander, the Board unanimously approved Resolution No. 3 (2002-03) providing for 2001-02 budget revisions due to receipt of unbudgeted revenue. The vote follows:

Ayes: Dr. Alexander, Ms. Livingston, Mr. Luria, Mr. O'Neill, Mrs. Powell, Mr. Villegas

Noes: None

Absent: Dr. Dobbs

c. APPROVAL OF AGREEMENT (GRPM-1142) WITH THE CALIF. DEPT. OF EDUCATION FOR FACILITIES RENOVATION AND REPAIR, CHILD DEVELOPMENT SERVICES, $2,119, AND ADOPTION OF RESOLUTION NO. 4 (2002-03)
Upon motion by Mrs. Powell, seconded by Mr. O'Neill, the Board unanimously approved Resolution No. 4 (2002-03) agreement with the Calif. Dept. of Education for Facilities Renovation and Repair. The vote follows:

Ayes: Dr. Alexander, Ms. Livingston, Mr. Luria, Mr. O'Neill, Mrs. Powell, Mr. Villegas

Noes: None

Absent: Dr. Dobbs

d. APPROVAL OF AGREEMENT (FITP-1159) WITH THE CALIF. DEPT. OF EDUCATION FOR INFANT/TODDLER PLAYGROUND, CHILD DEVELOPMENT SERVICES, $3,973, AND ADOPTION OF RESOLUTION NO. 5 (2002-03)

Upon motion by Mrs. Powell, seconded by Mr. O'Neill, the Board unanimously approved Resolution No. 5 (2002-03) agreement with the Calif. Dept. of Education for Infant/Toddler Playground. The vote follows:

Ayes: Dr. Alexander, Ms. Livingston, Mr. Luria, Mr. O'Neill, Mrs. Powell, Mr. Villegas

Noes: None

Absent: Dr. Dobbs

e. LIFE SCIENCE/GEOLOGY REMODEL - CHANGE ORDERS NO. 14 AND 15

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Change Orders total: $477,489.19
Revised contract price: $7,995,489.19

Upon motion by Mr. O'Neill, seconded by Mr. Villegas, the Board unanimously approved Change Orders No. 14 and 15 for the referenced project as described in the agenda and attachments.

f. AUTHORIZATION FOR SUPERINTENDENT/PRESIDENT TO ACCEPT BIDS AND AWARD CONTRACT FOR DEMOLITION OF TEMPORARY "R" BUILDINGS (BID #567)

Upon motion by Mr. Luria, seconded by Mr. O'Neill, the Board unanimously approved authorization for Superintendent/President to accept bids and award contract for the demolition of the temporary "R" buildings.

g. AUTHORIZATION TO ACCEPT BIDS AND AWARD CONTRACT: OFFSET PRESS & DIGITAL PLATEMAKER, BID #564

Upon motion by Mr. Luria, seconded by Mr. O'Neill, the Board unanimously approved the acceptance of bids and authorized contract to be awarded to Heidelberg USA, in the amount of $105,540 as contained in the agenda and attachments.
h. AUTHORIZATION TO ACCEPT BIDS AND AWARD CONTRACT: CAMPUS CENTER REFRIGERATION SYSTEM RELOCATION, BID #585

Upon motion by Mr. O'Neill, seconded by Dr. Alexander the Board unanimously approved authorization for the Superintendent/President to accept bids and award contract up to the maximum of $100,000, if received before the next Board meeting.

i. AUTHORIZATION TO ACCEPT BIDS AND AWARD CONTRACT: CAMPUS CENTER STEAM BOILER/STORAGE TANK REPLACEMENT, BID #586

Upon motion by Mr. O'Neill, seconded by Mr. Villegas, the Board unanimously approved the acceptance of bids and authorized contract to be awarded to Wick Boiler in the amount of $48,000 as contained in the agenda and attachments.

5.3 BUSINESS INFORMATION ITEMS

a. Mr. Brian Fahnstock reviewed and answered questions regarding the 2002-03 budget.

b. Mr. Brian Fahnstock reviewed and answered questions regarding the 2002-03 Personnel Benefits Plans.

6. INFORMATION RESOURCES – Mr. Bill Hamre - None

Item 1.8a was taken at this time.

7. ADJOURNMENT

Upon motion Mr. O'Neill, seconded by Dr. Alexander, the Board unanimously approved adjourning this Board Meeting, setting the next Regular Meeting of the Board of Trustees, Thursday, August 22, 2002, at 4:00 p.m., in Room A-211. A Study Session has been scheduled for Thursday, August 8, 2002, at 4:00 p.m., in Room A-218C.

APPROVED BY THE BOARD OF TRUSTEES ON August 22, 2002

[Signatures]
President, Board of Trustees
Superintendent/President
Secretary/Clerk of the Board