MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

March 21, 2002

4:00 p.m. – REGULAR MEETING
Room A-211

Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

President Livingston called the meeting to order at 4:04 p.m.

1.2 ROLL CALL

Members present:

Dr. Kay Alexander
Dr. Joe Dobbs
Ms. Joan Livingston, President
Mr. Eli Luria
Mr. Desmond O'Neil, Vice President
Mrs. Joyce Powell
Mr. Luis Villegas
Ms. Rachel Shetka, Student Trustee

Others present for all or a portion of the meeting:

Dr. Peter MacDougall, Supt/President and Secretary/Clerk to the Board of Trustees
Kathie Adams, Transfer Center, Instructor/Director
Lydia Aguirre, Transfer Center, TAP
Liz Auchincloss, President CSEA
Kay Bruce, Public Information Officer
Laura Castro, Transfer Center, Classified Staff
Sue Ehrlich, Vice President, Human Resources and Legal Affairs
Brian Fahnstock, Vice President, Business Services
Lynda Fairly, Vice President, Continuing Education
Jack Friedlander, Executive Vice President, Educational Programs
Leslie Griffin, Controller, Business Services
Bill Hamre, Vice President, Information Technology
Adam Hatch, Chair, Classified Council
John Kay, President, Instructors’ Association
Alex Pittmon, Director, Facilities & Operations
Lana Rose, President, Academic Senate
Arleen Stagat, Counseling, Classified Staff
Andrew Wiedmann, Educational Technology Specialist, Media Services Department
Katya Zamyatin, President, Associated Student Body
1.3 WELCOME

Ms. Livingston extended a cordial welcome to all present.

1.4 CLOSED SESSION (was taken out of order after item 6)

Upon motion by Mr. O’Neill, seconded by Dr. Dobbs, the Board convened to Closed Session to:

a. ADJOURN TO CLOSED SESSION

1) Conference with Labor Negotiators (Employee Organizations: IA/CSEA) Government Code Section 54957.6

2) Public Employee Discipline (1 case)

b. RECONVENE TO OPEN SESSION

Upon motion by Dr. Dobbs, seconded by Mr. Villegas, the Board reconvened to Open Session. Ms. Livingston announced that the board had met and conferred and have given direction to the Superintendent/President on how to proceed.

1.5 MINUTES OF THE REGULAR MEETING OF FEBRUARY 28, 2002

Upon motion by Mr. O’Neill, seconded by Mr. Luria, the Board unanimously approved the Minutes of the Regular Meeting of February 28, 2002.

1.6 HEARING OF CITIZENS

No citizens expressed a wish to address the Board.

1.7 COMMUNICATIONS

The following reports were presented to the Board of Trustees about various matters involving the District. No action was taken unless listed on a subsequent Agenda.

a. REPORT BY ACADEMIC SENATE – Ms. Lana Rose

Ms. Lana Rose commented on the lecture series, which has been taking place. Ms. Rose is proud to represent the faculty and they continue to amaze her with their excellence. Ms. Rose commented that her role in the Presidential Search Committee had been an incredibly fascinating and exhausting process. Ms. Rose noted that the Academic Senate meeting was cancelled, so there was nothing to report. Ms. Rose reported that the Steering committee felt that faculty was not ready to vote on the alternative calendar. The committee will move ahead with this in the Spring, or perhaps even in the early Fall. Ms. Rose thanked the Board for their attendance at the 25-year dinner for faculty. Ms. Rose announced that a nomination for the State’s Stanback Stroud Award had been submitted. Ms. Rose reported that she was off to State Academic Senate conference during spring break. Ms. Rose noted that her term as President for the Academic Senate is coming to an end and that elections for the new President will be taking place after Spring break.

b. REPORT BY ASSOCIATED STUDENTS – Ms. Katya Zamyatina
Ms. Katya Zamyatina reported that the Student Senate had held promotions for the Student Senate elections on March 14th. This event went well and numerous students picked up applications. Deadline for submitting platforms for the positions is Friday, March 22. The Intercouncil council held their first meeting; one of the main discussions was the organization of International Day, which will take place in April. Ms. Zamyatina reported on various upcoming events: A Blood Drive will be held on April 16-17; An Arts & Crafts fair will take place April 29-May 2. Ms. Zamyatina announced the participation of Student Senators in various conferences; Eight of the Student Senators will be off to the National Conference on Student Advocacy in Washington D.C., they will leave tomorrow. Four of the Student Senators will be participating in a Spring break conference on Youth at the Millennium sponsored by the Nuclear Age Peace Foundation.

c. REPORT BY CLASSIFIED COUNCIL – Mr. Adam Hatch

Mr. Adam Hatch reported that the Classified In-Service invitations had gone out. The date is April 26th at the Schott Center. Mr. Hatch announced that the Classified Council had been asked to assist with Bike to Work Day, which will take place on May 22nd. Mr. Hatch noted that nomination forms for the selection of the Classified Employee of the Year would be sent out soon.

d. REPORT ON CURRENT EVENTS – Ms. Kay Bruce

Ms. Kay Bruce announced the following events: A public colloquium on “Hate Crimes” will take place tomorrow, from Noon to 1:30. A Student recital will also be held tomorrow at noon in DM101. Tonight thru Saturday, are the final performances of “Wild Oats”. On Monday, Legends in Jazz annual concert will take place in the Garvin Theater. This year's legend is Maria Schneider who is a Grammy Award winning composer and bandleader. Next Wednesday is the President’s Honor Roll Reception. At the Atkinson Gallery, Nina Warner's exhibition continues. April 8 – 19, there will be a showing of the paintings of Michael McClintock. You may recall that Michael was an art student here at SBCC who was tragically killed by a drunk driver in Montecito last October. “Youth at the Millennium” conference will be held on April 1-4. The first two days will take place in the FeBland Forum and it then switches to UCSB and to La Casa de Maria on April 4. April 12 & 13, is the Annual Spring Open House, in conjunction with UCSB's Spring Insight. Students can have tours of both UCSB and SBCC on the same day and learn about the transfer possibilities. April 14 is Jerry Sortomme’s Retirement Party. Monday, April 15 is the next B & L Luncheon. April 22, the Friends of the Luria Library will have their Annual Book sale. On April 23 SBCC Jazz will play at the Soho Club. April 24 is the Annual Career Fair where students have an opportunity on West Campus to meet with a good number of community employers. April 25 is the date for the next board meeting and the Dedication of the Jurkowitz Theater.

e. REPORT ON CURRENT ISSUES – Dr. Peter MacDougall

Dr. MacDougall highlighted on the following:

1. Congratulated Genny Anderson on her lecture, she did a superb job. Genny couldn’t have represented the college any more enthusiastically or competently.

2. Acknowledged the student members on how well they performed on the Superintendent/President selection committee. Thanked Rachel Shetka and Katya Zamyatina for representing the students as well as they did.

3. Noted that there will not be much to report on the budget until after the May revise.
4. Reported that quite a few Community College Districts did well with their local bonds. The Assembly approved a state bond issue for higher education in the range of $2.3 million, awaiting outcome from Senate. Within the next year, the Board needs to take a serious look at what to do in the district as far as a local bond is concerned.

5. Noted that the college, through CPC, as well as the respective governance groups, will be coming up with recommendations that will be forwarded to the Chancellor on the 2003-04 budget.

6. Acknowledged Ben Partee's work on moving forward with the artificial turf installation for La Playa Stadium.

7. Acknowledged the work-taking place in the area of exploration of staff/faculty housing options.

8. Reported that the process of interviewing faculty continues and making some recommendations today of rather exceptional individuals.

9. Acknowledged the exceptional job conducted by the DSPS staff with the external group that came in to review the program. Dr. Janet Shapiro, as well as the entire program was acknowledged as being a model program for the State.

10. Noted that the CCCT ballot needed to be discussed by the Board and a decision needs to be made on how they would handle it.

11. Acknowledged the "Youth at the Millennium" program. Louis Spaventa, Peter Haslund, and Dr. Eskandari have worked hard to bring this program in and it is being co-sponsored with the Nuclear Age Peace Foundation.

12. Acknowledged some nice things, which have occurred for SBCC alumnus: Mr. Ben Howland, was named National Coach of the Year. Ms. Angela Belcher was featured in an article on the cover of FORBES magazine. Ms. Belcher will also be acknowledged as one of the twelve Most Influential Women in Chemistry for the Next Century. It is a great tribute to SBCC for having a role in the formative development of these individuals.

13. Acknowledged the presentation that will be made on the Transfer Modules. Hard work has taken place by the staff in the Transfer Center. Wonderful resource for students to be able to utilize and get a better handle on the complexities of transfer and to be more self-sufficient in guiding themselves in this process.

1.8 GOVERNING BOARD

Mr. Luis Villegas recommended a slate for the CCCT Board. Mr. Villegas has been impressed with the membership of the board. Mr. Villegas recommendation would be to go with current incumbents, with the exception of one. The Board agreed to have Mr. Villegas submit the ballot with the recommendations he presented.

2. HUMAN RESOURCES & LEGAL AFFAIRS – Ms. Susan Ehrlich

2.1 HUMAN RESOURCES & LEGAL AFFAIRS CONSENT ITEMS
Upon motion by Dr. Dobbs, seconded by Mrs. Powell, the Board unanimously approved the Human Resources and Legal Affairs consent items, as contained in the agenda and attachments.

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<tr>
<td>SMITH, Suzanne</td>
<td>Human Resources Technician</td>
<td>28D (M/S/C)</td>
<td>03/22/02</td>
<td>FT/12 Mo. New position. Job description Attachment 2.1-c</td>
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The positions of Teacher (Kinko's Early Learning Center), and Webmaster were removed from this agenda.

2.2 HUMAN RESOURCES & LEGAL AFFAIRS ACTION ITEMS

a. RECOMMEND APPROVAL OF AUTHORIZATION TO APPOINT FACULTY

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously approved authorization for the Superintendent/President to appoint faculty. The Board will be notified of these appointments at the April meeting.

b. RECOMMEND REVISION OF DISTRICT POLICY #1300, ADMINISTRATOR RETREAT RIGHTS, PER STATUTORY REVISIONS

Upon motion by Mrs. Powell, seconded by Mr. Villegas, the Board unanimously approved the revision of District policy #1300, Administrator Retreat Rights, per statutory revisions.

3. EDUCATIONAL PROGRAMS – Dr. Jack Friedlander


Upon motion by Mr. Villegas, seconded by Mr. O'Neill, the Board unanimously approved the new courses and course modifications for Spring and Fall Semesters 2002.

3.2 PRESENTATION OF THE TRANSFER ACHIEVEMENT PROGRAM TRANSFER SUCCESS MODULES

Kathie Adams, Director of the Transfer Center, and Lydia Aguirre presented a demonstration of the Transfer Success Modules developed by the Transfer Achievement Program (TAP).

4. CONTINUING EDUCATION – Ms. Lynda Fairly

4.1 RECOMMENDED APPROVAL OF NEW COURSES AND TITLE CHANGES, CONTINUING EDUCATION DIVISION – SPRING 2002

Upon motion by Mr. Luria, seconded by Mrs. Powell, the Board unanimously approved new courses and title changes for the Continuing Education Division—Spring 2002.

5. BUSINESS SERVICES – Mr. Brian Fahnestock

5.1 BUSINESS CONSENT ITEMS
Upon motion by Dr. Dobbs, seconded by Mr. Villegas, the Board unanimously approved the following Business consent items, except for Item 5.1-d, as contained in the agenda and attachments.

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board approved Business consent Item 5.1-d (Mr. O'Neill abstained from this item), as contained in the agenda and attachments.

a. RATIFICATION OF PURCHASE ORDERS, Attachment 5.1-a

b. RATIFICATION OF PAYMENTS AS SUMMARIZED BELOW (Detailed report may be viewed in the Accounting Office.)

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<td>SBCC All Funds</td>
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c. 2001-02 MONTHLY MILEAGE LIST: Add Liliana Monroy-Mielcarek, Director of Citizenship Center, Continuing Education, $72/month - 12 months, effective 8/1/01

d. DENIAL OF CLAIM: WILLIAM PAULSEN

e. RETROACTIVE APPROVAL OF USE-OF-FACILITY AGREEMENTS WITH HEALTH INFORMATION TECHNOLOGY AFFILIATES

<table>
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<th>Effective Dates</th>
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<td>1/1/02 – 12/31/06</td>
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f. AUTHORIZATION TO FILE NOTICE OF COMPLETION: ELEVATOR REPAIRS (BID #549)

g. AUTHORIZATION TO PAY CLAIM: Pacific Life and Equipment, $20,018.13, Purchase Order #220448, Attachment 5.1-g

h. APPROVAL OF AGREEMENT WITH MALACA INSTITUTO FOR STUDY ABROAD PROGRAM: MALAGA, SPAIN; SUMMER 2002; Attachment 5.1-h

i. AUTHORITY TO DECLARE/DISPOSE OF SURPLUS EQUIPMENT: Ranges, griddles, ovens and various other items - HRC

j. ACCEPTANCE OF FUND FOR THE IMPROVEMENT OF POSTSECONDARY EDUCATION (FIPSE) GRANT, "DEVELOPING AND DISSEMINATING TOOLS AND
STRATEGIES FOR EFFECTIVE ONLINE INSTRUCTION,* (GYRUS), #P116B000115, $169,884, 2001-02

5.2 BUSINESS ACTION ITEMS

a. ADOPTION FOR RESOLUTION NO. 20 (2001-02) AUTHORIZING ROUTINE INTERNAL BUDGET TRANSFERS

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously approved Resolution No. 20 (2001-02) authorizing routine internal transfers, as contained in the agenda and the attachments. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston Mr. Luria, Mr. O'Neill, Mrs. Powell, Mr. Villegas

Noes: None

Absent: None

Concur: Ms. Shetka

b. ADOPTION OF RESOLUTION NO. 21 (2001-02) AUTHORIZING AN INTERFUND TRANSFER TO THE CONSTRUCTION FUND

Upon motion by Mrs. Powell, seconded by Mr. O'Neill, the Board unanimously approved Resolution No. 21 (2001-02) authorizing an interfund transfer to the Construction Fund, as contained in the agenda and attachments. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston Mr. Luria, Mr. O'Neill, Mrs. Powell, Mr. Villegas

Noes: None

Absent: None

Concur: Ms. Shetka

c. ADOPTION OF RESOLUTION NO. 22 (2001-02) PROVIDING FOR 2001-02 BUDGET REVISIONS AND TRANSFERS, MID-YEAR ADJUSTMENT

Upon motion by Mr. O'Neill, seconded by Mrs. Powell, the Board unanimously approved Resolution No. 22 (2001-02) providing for 2001-02 budget revisions and transfers, mid year adjustments, as contained in the agenda and attachments. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston Mr. Luria, Mr. O'Neill, Mrs. Powell, Mr. Villegas

Noes: None

Absent: None

Concur: Ms. Shetka
6. INFORMATION RESOURCES – Mr. Bill Hamre

6.1 AUTHORIZATION FOR SUPERINTENDENT/PRESIDENT TO ACCEPT BIDS AND AWARD CONTRACT: SUN MICROSYSTEMS SERVER TECHNOLOGY, BID #558

Upon motion by Mrs. Powell, seconded by Dr. Alexander, the Board unanimously granted authorization to the Superintendent/President to award the contract for the Sun Microsystems Server Technology to the vendor with the highest overall score based on the evaluation framework and weighting included in Bid #558.

1.4 CLOSED SESSION was taken out of order at this time.

7. ADJOURNMENT

Upon motion by Mr. O’Neill, seconded by Mr. Villegas the Board unanimously approved adjournment of this Board meeting, setting the next Regular Meeting of the Board of Trustees, Thursday, April 25, 2002, at 4:00 p.m., in Room A-211.

APPROVED BY THE BOARD OF TRUSTEES ON _____________ April 25 _____________, 2002

[Signatures]
President, Board of Trustees

Superintendent/President
Secretary/Clerk of the Board