MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

January 24, 2002

4:00 p.m. – REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The meeting was called to order by Vice President O’Neill at 4:03 p.m.

1.2 ROLL CALL

Members present:

Dr. Kay Alexander
Dr. Joe Dobbs
Mr. Eli Luria
Mr. Desmond O’Neill, Vice President
Mrs. Joyce Powell
Mr. Luis Villegas

Members absent:

Ms. Joan Livingston
Ms. Rachel Shetka, Student Trustee

Others present for all or a portion of the meeting:

Dr. Peter MacDougall, Supt/President and Secretary/Clerk to the Board of Trustees
Liz Auchincloss, President, CSEA
Ron Baker, Dean, Educational Programs
Kay Bruce, Public Information Officer
David Dietrich, Executive Director, SBCC Foundation
Lanny Ebenstein, Visitor
Sue Ehrlich, Vice President, Human Resources and Legal Affairs
Brian Fahnstock, Vice President, Business Services
Lynda Fairly, Vice President, Continuing Education
Jack Friedlander, Executive Vice President
Leslie Griffin, Controller, Business Services
Adam Hatch, Chair, Classified Council
John Kay, President, Instructors’ Association
Carla Long, Assoc. Executive Director, SBCC Foundation
Alex Pittmon, Director, Facilities & Operations
Lana Rose, President, Academic Senate
Andrew Wiedmann, Educational Technology Specialist, Media Services Department
Katya Zamyatina, President, Associated Student Body

1.3  WELCOME

Mr. O'Neill extended a cordial welcome to all present.

1.4  CLOSED SESSION (was taken out of order after Item 6)

Upon motion by Dr. Dobbs, seconded by Mr. Villegas, the Board convened to Closed Session to:

a.  ADJOURN TO CLOSED SESSION

   1) Conference with Labor Negotiators (Employee Organizations: IA/CSEA)
      Government Code Section 54957.6

b.  RECONVENE TO OPEN SESSION

Upon motion by Mrs. Powell, seconded by Dr. Alexander, the Board reconvened to Open Session. Mr. O'Neill announced the Board had met and conferred and haven given direction to the Superintendent/President on how to proceed.

1.5  MINUTES OF THE REGULAR MEETING OF DECEMBER 13, 2001

Upon motion by Dr. Dobbs, seconded by Mr. Villegas, the Board unanimously approved the Minutes of the Regular Meeting of December 13, 2001.

1.6  HEARING OF CITIZENS

Ms. Liz Auchincloss spoke with regard to the College Calendar. Ms. Auchincloss stated that the college calendar was to have gone to her for review by classified staff and that this had not been done. Ms. Auchincloss expressed her concerns with regard to the procedure taken with this calendar. The CSEA officers agreed this time that the calendar could stay on the agenda, however, they don't want this to be considered a precedent and in the future if this should happen again, they will ask that the calendar be pulled from the agenda.

Mr. Lanny Ebenstein commented on the 2002-05 College Plan, which was being voted on at this Board meeting.

1.7  COMMUNICATIONS

The following reports will be presented to the Board of Trustees about various matters involving the District. No action will be taken unless listed on a subsequent Agenda.

a.  REPORT BY ACADEMIC SENATE  – Ms. Lana Rose

   Ms. Rose reported on the great Flex Week. The departments did fabulous work and it was a very productive set of activities that took place. Ms. Rose commented on the invitations, which were given to the Board of Trustees for the 25-Year Faculty Dinner, which will take place on March 1. Ms. Rose also reminded everyone of May 31, which will be the Faculty’s Tribute to Dr. MacDougall.

b.  REPORT BY ASSOCIATED STUDENTS  – Ms. Katya Zamyatina
Ms. Zamyatina reported that the Student Senate has 9 senators, who did very well in their academic achievements last semester. Five of them had a 4.0 GPA and they hope to continue doing well this next semester. The Student Senate is organizing a Club Day on February 5, where students can get more information about the clubs directly from the club members, this event will take place on the West Campus 9:00 am – 2:00 pm. An Election Campaign for fall 2002 will take place to promote the Student Senate. The Student Senate is also planning an International Day, co-sponsored with the International Students Office and various clubs on campus. Ms. Zamyatina announced that the Student Senate will be participating in the annual ASACC (American Student Association of Community Colleges) National Conference on Student Advocacy, which will take place in Washington D.C. This conference will take place March 23-26 and it will be a great opportunity and honor for SBCC Student Senators to attend on behalf of the SBCC community. Derrick Banks will be the advisor on this trip. Ms. Zamyatina noted that the parents of Jovani Tovar had written the Student Senate a letter, in which they express their thanks to the SBCC students, and the whole community for the expressed support and understanding they received.

c. REPORT BY CLASSIFIED COUNCIL – Mr. Adam Hatch

Mr. Hatch reported that there is now a full council. Mr. Michael Whitham was elected to represent the Facilities/Operations, Bookstore group and Ms. Sharon Coffield was elected to represent the M/S/C group. Mr. Hatch announced that the Spring Classified In-Service has been scheduled for April 26 and the planning has begun. The title for the event is “Friday Afternoon, LIVE”, participants will be looking at humor in life and the work place. There will be a couple of program choices, as well as, CPR, which is needed for the 1st professional growth increment.

d. REPORT ON CURRENT EVENTS – Ms. Kay Bruce

Ms. Kay Bruce announced the following events: A new Art Exhibit will be taking place at the Atkinson Gallery, the artist being Jocelyn Webb. Her exhibit will take place through February 21. On Saturday, January 26, Dr. MacDougall will be receiving a community service award, presented by the Dyslexia Awareness Resource Center. The Business & Industry group will be having their luncheon seminar on Monday, January 28. This month, Thomas Tighe, President and CEO of Direct Relief International will be speaking on his organization, as well as his experiences in Washington, D.C. and the Peace Corp. Faculty Lecture by Jim Chesher, will take place on February 7. Lunch time student recital is scheduled in DM-101 for February 22.

e. REPORT ON CURRENT ISSUES – Dr. Peter MacDougall

Dr. MacDougall highlighted on the following:

1. Acknowledged Ms. Kayta Zamyatina and the entire students in the Associated Student Body for their outstanding academic achievement. What a great model for the other students.

2. Acknowledged Ms. Liz Auchincloss and her comments and thanked her for the flexibility, which enabled the go ahead with the calendar on today’s agenda.

3. Noted that as a result of the budget, there will be 1.5% less per FTEs in the CCC funding. No COLA will be received for Partnerships for Excellence.
4. Acknowledged the agreements that will be recommended for the Certificated and Classified Managers, the Confidential employee groups and the non-credit Continuing Education Instructors’ Association. They are very positive proposals and appreciate the support of the Board for them.

5. Commended Ms. Lana Rose for the nice tone that she set with her comments to the faculty at the in-service day. The comments were appropriate, and particularly pertinent, this year with what took place in New York, Washington and Pennsylvania. Indications point out that Flex Week was very positive and productive.

6. Dedications will be taking place for the following. February 14, will be the dedication for the Cosmetology building and on April 25, the dedication will take place for the Jurkowitz Studio Theater. The LSG building is progressing well and is expected to be completed on time.

7. Noted that enrolment is looking very good for the semester, it looks as though it could be up as high as 7% for the semester, which remarkable given the stability of our population within the District. Again, a lot is due to the outreach efforts, concurrent enrollment and Employee University, etc.

8. Commented on a few items on today’s agenda. Non-resident and out of country foreign students’ tuition — the increase is in accordance with the increase on the statewide average, but does not add the facilities fees. the $14.00 per unit increase should not have an adverse impact on international student enrollment.

9. Commended the leadership of the Academic Senate and the College Planning Council for their work on the College Plan.

10. Acknowledged Jenny Webber’s retirement, after 33 years of service to the campus. She has done a wonderful job and she will be missed.

11. Commented on Sabbatical leaves, and the positive effect they have.

12. Thanked Dr. Jack Friedlander, his staff, and all the Deans involved in the grant renewals which are being submitted today on the agenda, they total over $600,000.

1.8 GOVERNING BOARD

a. RECOMMEND APPROVAL OF THE COLLEGE PLAN 2002-2005

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously approved the College Plan for 2002-2005, as contained in the agenda and attachments.

2. HUMAN RESOURCES & LEGAL AFFAIRS – Ms. Susan Ehrlich

2.1 HUMAN RESOURCES & LEGAL AFFAIRS CONSENT ITEMS

Upon motion by Mrs. Powell, seconded by Dr. Dobbs, the Board unanimously approved the Human Resources and Legal Affairs consent items, as contained in the agenda and attachments.

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2.2 HUMAN RESOURCES & LEGAL AFFAIRS ACTION ITEMS

a. RECOMMEND APPROVAL OF THE 2002-04 COMPENSATION PACKAGES FOR CERTIFICATED, CLASSIFIED MANAGERS AND SUPERVISORS; CONFIDENTIAL; AND NON-CREDIT HOURLY INSTRUCTORS

Upon motion by Mrs. Powell, seconded by Mr. Luria, the Board unanimously approved the 2002-04 compensation package for Certificated, Classified Managers and Supervisors; Confidential; and Non-Credit Hourly Instructors, as contained in the agenda and attachments.

3. EDUCATIONAL PROGRAMS – Dr. Jack Friedlander

3.1 RECOMMEND APPROVAL OF THE SABBATICAL LEAVES FOR 2002-2003

Upon motion by Dr. Dobbs, seconded by Mr. Villegas, the Board unanimously approved the sabbatical leaves for the 2002-2003 academic year, as contained in the agenda and attachments.

3.2 RECOMMEND APPROVAL OF THE CHILD DEVELOPMENT TRAINING CONSORTIUM 2001-2002 INSTRUCTIONAL AGREEMENT NUMBER 02-21827 BETWEEN SANTA BARBARA CITY COLLEGE AND YOSEMITE COMMUNITY COLLEGE DISTRICT.

See Business Consent Item 5.1-g for the approval of this item.

3.3 RECOMMEND APPROVAL OF THE CERTIFICATED PART-TIME FACULTY, SPRING 2002 SEMESTER.

Upon motion by Mrs. Powell, seconded by Mr. Luria, the Board unanimously approved the certificated part-time faculty for the spring 2002 semester, as contained in the agenda and attachments.

3.4 RECOMMEND APPROVAL OF THE SANTA BARBARA CITY COLLEGE CALENDAR FOR THE 2002-2003 ACADEMIC YEAR

Upon motion by Dr. Dobbs, seconded by Dr. Alexander, the Board unanimously approved the Santa Barbara City College calendar for the 2002-2003 academic year, as contained in the agenda and attachments.

4. CONTINUING EDUCATION – NONE

5. BUSINESS SERVICES – Mr. Brian Fahnstock
5.1 BUSINESS CONSENT ITEMS

Upon motion by Mr. Luria, seconded by Mr. Villegas, the Board unanimously approved the following Business Consent items, as contained in the agenda and attachments.

a. RATIFICATION OF PURCHASE ORDERS, Attachment 5.1-a

b. RATIFICATION OF PAYMENTS AS SUMMARIZED BELOW (Detailed report may be viewed in the Accounting Office, A-130)

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c. AUTHORIZATION TO DECLARE/DISPOSE OF SURPLUS EQUIPMENT: Metal lathe, molding metal saw, and table saw - Facilities & Operations

d. 2001-02 MONTHLY MILEAGE: Add Patricia English, Human Resources, $34/month - 12 months, effective 12/1/01

e. REJECTION OF CLAIMS: 1) JEAN WRIGHT, 2) CARLOS PALACIO

f. RETROACTIVE APPROVAL OF 2002-03 SUBMITTAL OF SCHEDULED MAINTENANCE PROJECT FUNDING PROPOSALS, Attachment 5.1-f:

| 1. Fire Alarm System: Replacement, Phase I | $373,000  |
| 2. LRC Chiller Replacement                 | 253,000   |
| 3. Campus Center Seismic Re-glazing, Phase II | 308,000  |
| 4. Administration Bldg Boiler Re-piping    | 261,000   |
| 5. Campus Center Steam System              | 83,000    |
| 6. Drama/Music Bldg Switch Gear Replacement| 130,780   |
| 7. PE: Replace Main Electrical 5kv Service | 101,160   |
| 8. Schott Center Electrical Upgrades, Phase II | 188,256  |
| 9. Physical Science Bldg Switch Gear Overhaul | 24,600   |
| 10. Drama/Music Bldg Emergency Generator Replacement | 34,900  |
| 11. Schott Center Emergency Generator      | 68,000    |
| 12. Humanities Bldg: Boiler Replacement    | 23,320    |
| **TOTAL**                                 | **$1,849,016** |

g. APPROVAL OF AGREEMENT WITH CARPINTERIA SANITARY DISTRICT RE. LOU GRANT PARENT/CHILD WORKSHOP PLAYGROUND, Attachment 5.1-g
h. RETROACTIVE APPROVAL OF 2001-02 CHILD DEVELOPMENT TRAINING CONSORTIUM WITH YOSEMITE CCD, Attachment 5.1-h

i. APPROVAL OF AGREEMENT WITH COUNTY OF SANTA BARBARA: SBCC to provide Computer Training Classes for Social Services’ Independent Living Program, Attachment 5.1-i

j. ACCEPTANCE OF ECONOMIC DEVELOPMENT GRANT, $170,748, AND APPROVAL OF 2001-02 AGREEMENT #01-336-010 WITH CHANCELLOR’S OFFICE, “Job Development Incentive Program” (HRC), Attachment 5.1-j

k. ACCEPTANCE OF FUND FOR STUDENT SUCCESS GRANT, $133,333, AND APPROVAL OF 2001-02 AGREEMENT #01-149-008 WITH CHANCELLOR’S OFFICE, “Campus-wide Mobilization for Work-Based Learning,” Attachment 5.1-k

l. ACCEPTANCE OF ECONOMIC DEVELOPMENT GRANT, $222,726, AND APPROVAL OF AGREEMENT #01-326-057 WITH CHANCELLOR’S OFFICE, “Industry Driven Regional Collaborative Fund” (Associate Degree Nursing), Attachment 5.1-l

m. ACCEPTANCE OF FUND FOR STUDENT SUCCESS GRANT, $70,065, AND APPROVAL OF AGREEMENT #N01-351-06 WITH CHANCELLOR’S OFFICE, “Gateway to Success Program,” Attachment 5.1-m

n. RETROACTIVE APPROVAL OF AGREEMENT WITH MonsterTRAK FOR COMPUTERIZED EMPLOYMENT INFORMATION SERVICES, Effective 12/12/01 – 12/11/02, Attachment 5.1-n

o. AUTHORIZATION TO FILE NOTICE OF COMPLETION: BUSINESS / COMMUNICATION ENTRY REMODEL

p. APPROVAL OF CONTRACT EDUCATION: AGREEMENT WITH METROPOLITAN TRANSIT DISTRICT; SBCC TO CONDUCT “COMPUTERS-INTRODUCTION TO WINDOWS AND OUTLOOK” AT THE WAKE CENTER, Attachment 5.1-p

q. ACKNOWLEDGEMENT OF RECEIPT OF QUARTERLY FINANCIAL REPORT ENDING 12/31/01, (to be distributed at the Board meeting)

r. ACCEPT AND FILE FINANCIAL STATEMENTS AND THE AUDITOR’S LETTER OF MANAGEMENT FOR THE FOUNDATION FOR SANTA BARBARA CITY COLLEGE FOR FISCAL YEAR END JUNE 30, 2001, Attachment 5.1-r

5.2 BUSINESS ACTION ITEMS
a. ADOPTION OF RESOLUTION NO. 15 (2001-02) ESTABLISHING NON-RESIDENT TUITION FEE FOR 2002-03

Upon motion by Mr. Luria, seconded by Mrs. Powell, the Board unanimously approved Resolution No. 15 (2001-02) establishing non-resident tuition fee for 2002-03, as contained in the agenda and attachments. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mr. Luria, Mr. O'Neili, Mrs. Powell, Mr. Villegas
Noes: None
Absent: Ms. Livingston, Ms. Shetka (Student Trustee)

b. ADOPTION FOR RESOLUTION NO.16 (2001-02) AUTHORIZING ROUTINE INTERNAL BUDGET TRANSFERS

Upon motion by Mrs. Powell, seconded by Mr. Luria, the Board unanimously approved Resolution No. 16 (2001-02) authorizing routine internal budget transfers, as contained in the agenda and attachments. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mr. Luria, Mr. O'Neili, Mrs. Powell, Mr. Villegas
Noes: None
Absent: Ms. Livingston, Ms. Shetka (Student Trustee)

c. ADOPTION OF RESOLUTION NO. 17 (2001-02) PROVIDING FOR 2001-02 BUDGET REVISIONS DUE TO RECEIPT OF UNBUDGETED REVENUE

Upon motion by Mrs. Powell, seconded by Mr. Luria, the Board unanimously approved Resolution No. 17 (2001-02) providing for 2001-02 budget revisions, as contained in the agenda and attachments. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mr. Luria, Mr. O'Neili, Mrs. Powell, Mr. Villegas
Noes: None
Absent: Ms. Livingston, Ms. Shetka (Student Trustee)

d. LIFE SCIENCE/GEOLOGY REMODEL - CHANGE ORDER #8

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Change Orders Total: $242,941.65
Revised Contract Price: $7,760,941.65

Upon motion by Mr. Luria, seconded by Mr. Villegas, the Board unanimously approved Change Order No. 9, contained in the agenda and attachments.

e. COSMETOLOGY ACADEMY REMODEL – CHANGE ORDER #4
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Change Orders Total: $44,399
Revised Contract Price: $471,984

Upon motion by Mr. Luria, seconded by Mr. Villegas, the Board unanimously approved Change Order No. 4, as contained in the agenda and attachments.

f. AUTHORIZATION TO ACCEPT BIDS AND AWARD CONTRACT: ARCHITECTURAL BARRIER REMOVAL – Ramps/Slope Walkways for Site Access, Bid #552

Upon motion by Mr. Luria, seconded by Dr. Dobbs, the Board unanimously approved the Superintendent/President to accept bids and award contract for Bid #552.

g. AUTHORIZATION TO ACCEPT BIDS AND AWARD CONTRACT: ARCHITECTURAL BARRIER REMOVAL – Paths of Travel/Access Upgrades, Bid #554

Upon motion by Mr. Luria, seconded by Dr. Dobbs, the Board unanimously approved the Superintendent/President to accept bids and award contract for Bid #554.

6. INFORMATION RESOURCES – NONE

1.4 CLOSED SESSION was taken out of order at this time.

7. ADJOURNMENT

Upon motion by Dr. Dobbs, seconded by Mr. Villegas, the Board unanimously approved adjournment of this Board meeting, setting the next Regular Meeting of the Board of Trustees, Thursday, February 28, 2002, at 4:00 p.m., in Room A-211. A Study Session for the Board of Trustees will be held on Thursday, February 7, 2002 in Room A-218C.

APPROVED BY THE BOARD OF TRUSTEES ON February 28, 2002

President, Board of Trustees

Superintendent/President
Secretary/Clerk of the Board