

A G E N D A

REGULAR MEETING OF THE BOARD OF TRUSTEES SANTA BARBARA COMMUNITY COLLEGE DISTRICT

July 18, 2002

4:00 p.m. – REGULAR MEETING
Room A-211

Administration Building
Santa Barbara City College
721 Cliff Drive

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

1.2 ROLL CALL

1.3 WELCOME

1.4 CLOSED SESSION

a. ADJOURN TO CLOSED SESSION

1) Personnel

a. Appointment/Employment- Superintendent-President (2 items)

b. Public Employee Discipline (1 item)

- The Board will consider and act upon the recommendation of the Superintendent/President of the College that a regular academic employee be disciplined

b. RECONVENE TO OPEN SESSION

1.5 MINUTES OF THE REGULAR MEETING OF JUNE 27, 2002

1.6 HEARING OF CITIZENS

The public may address the Board of Trustees on any matter pertaining to the school district that is not on the Agenda. Unless otherwise determined by the Board, each person is limited to five minutes (20 minutes per issue). Persons wishing to speak should complete a written request and return it to the Board secretary prior to the Board Meeting.

NOTE: The public may address the Board on each of the remaining items on the Agenda as those items are taken up. Persons wishing to speak should complete a written request and return it to the Board secretary prior to the Board Meeting.

1.7 COMMUNICATIONS

The following reports will be presented to the Board of Trustees about various matters involving the District. No action will be taken unless listed on a subsequent Agenda.

- a. REPORT BY ACADEMIC SENATE – Dr. Ray Launier
- b. REPORT BY ASSOCIATED STUDENTS – None
- c. REPORT BY CLASSIFIED COUNCIL – None
- d. REPORT ON CURRENT EVENTS – Ms. Kay Bruce
- e. REPORT ON CURRENT ISSUES – Dr. Peter MacDougall, President

1.8 GOVERNING BOARD

Board Members may at this time report about various matters involving the District. No action will be taken unless listed on a subsequent Board Agenda.

- A. ADOPTION OF RESOLUTION NO. 1 (2002-03) TO RECOGNIZE OUTSTANDING CONTRIBUTIONS OF PETER MACDOUGALL, SUPERINTENDENT/PRESIDENT BY NAMING THE CAMPUS ADMINISTRATION BUILDING IN HIS HONOR "THE MACDOUGALL ADMINISTRATION CENTER."
- B. APPROVAL OF CONTRACT OF SUPERINTENDENT/PRESIDENT JOHN B. ROMO FOR PERIOD FROM AUGUST 1, 2002 THROUGH JULY 30, 2006.

Attachment 1.8-b

- c. APPROVAL OF MODIFICATION TO THE CONTRACT OF PETER MACDOUGALL, SUPERINTENDENT/PRESIDENT.

The current contract of Dr. Peter MacDougall will be revised to conform to STRS requirements for creditable compensation, confirm retiree health benefits are provided, and identify responsibilities for the 2002-03 work schedule.

2. HUMAN RESOURCES & LEGAL AFFAIRS – Ms. Susan Ehrlich

2.1 HUMAN RESOURCES & LEGAL AFFAIRS CONSENT ITEMS

Consent Items are grouped to be acted upon by the Board with a single action. If Board members or a member of the public ask to have an Item acted upon separately; a request can be made to remove the Item from the Consent list.

The Superintendent/President recommends that the following items be approved:

<u>Name</u>	<u>Assignment</u>	<u>Rate</u>	<u>Date</u>	<u>Comments</u>
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CERTIFICATED FACULTY APPOINTMENTS

<u>Name</u>	<u>Assignment</u>	<u>Rate</u>	<u>Date</u>	<u>Comments</u>
MONTEATH, Christine	Caregiver, Kinko's Infant Center	I-8	8/12/02-5/30/03	1-Yr Temp Contract Renewal, Cat Funded
PALATO, Gladys	Caregiver, Kinko's Infant Center	I-6	8/12/02-5/30/03	1-Yr Temp Contract Renewal, Cat Funded
RIZO, Elizabeth	Director/Caregiver Kinko's Infant Cntr	III-10 +\$5,000	8/12/02-5/30/03	1-Yr Temp Contract Renewal, Cat Funded
WATTS, Janice	Caregiver, Kinko's Infant Center	I-7	8/12/02-5/30/03	1-Yr Temp Contract Renewal, Cat Funded

CERTIFICATED FACULTY RETIREMENT

SMITH, Thomas L.	Assoc Prof, HRC	IV-14	7/31/02	32 Years of Service
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CERTIFICATED FACULTY ADJUNCT APPOINTMENTS* Summer 2002

ASPRA, John	GAHAN, Coral	PARTEE, Ben
CONGLETON, Paula	HALLOCK, Ben	PATTERSON, Donald
CRAIGHEAD, Jason	KISTLER, Christina	SCALA, Jill
DIAMOND, Carol	KOPEIKIN, Ann Maria	VOLPI, Giorgio
FISHER, Kevin	MONDA, Kimberly	WERNER, Jonathan
FRENCH, James	MOROUPOLOS, Craig	ZAVALA, Oscar

*Not to exceed 60% credit and non-credit assignments

CERTIFICATED HOURLY APPOINTMENTS - CONTINUING EDUCATION DIVISION*

BERGSTROM, Debra	FORKUSH, Susan	McCARTY, Wendy
BLAND, Sally D.	GLENN, Marti	MEREDITH, Mary
BRUER, Ken	KEARSLEY, Karen E.	MULHOLLEN, Cindy
CALIO, James V.	LICHTMAN, Stuart A.	NIELSEN, Roberta
CORRIGAN, Gerald F.	MALVINNI, David	REARDON, Sue D.
DAY, Arden	MARTIN, Jeanne	REID, John

*Not to exceed 60% including any Credit Division assignments

MINIMUM QUALIFICATION EQUIVALENCY - CONTINUING EDUCATION DIVISION - Attachment 2.1-a

The following new faculty members' minimum qualification equivalencies have been approved by the programmer and appropriate Vice President and are now presented for approval by the Board of Trustees, in accordance with District Policy 1414.

NAME	DISCIPLINE
LEVINE, Stuart	ESL

CLASSIFIED PROMOTION

<u>Name</u>	<u>Assignment</u>	<u>Rate</u>	<u>Date</u>	<u>Comments</u>
LOPEZ, Lisa IRD	Administrative Secretary	32E	7/22/02	RE:W.Jacobs FT/12 Mo.
<u>CLASSIFIED RESIGNATION</u>				
CLOUD, Sara Occup. Ed.	VTEA Assistant	25C	8/14/02	
<u>CLASSIFIED RETIREMENT</u>				
HARRINGTON, Rita Purchasing	Purchasing Technician	31E	9/1/02	27 Years of Service
<u>CLASSIFIED APPOINTMENTS</u>				
KELLER, Nancy Admin.Services	Typist Clerk, Sr.	25C	7/19/02	RE:R.McKeone FT/12 Mo.
COCHRAN, Michael Financial Aid	Financial Aid Conversion Coord.	51C	7/19/02	Temp. One Year Assign. - 1/2 Time Job desc. Attachment 2.1-b
LIMON, Sonya CalSOAP	Cal SOAP Special Program Adv.	35B	7/22/02	New position-FT/12 Job desc. Attachment 2.1-c
TBA Admissions	Secretary, Sr.	TBD	TBD	Re:A.Cole 1/2T - 12 Mo.
BARRON, John Marketing	Secretary, Sr.	28C	7/19/02	RE:A.Cole 1/2T - 12 Mo.
TBA Kinko's Infant Center	Kinko's Infant Center Associate Teacher	TBD	TBD	New position - 1 Year Temporary Assign. Job desc. Attachment 2.1-d.
<u>CLASSIFIED TEMPORARY CHANGE IN ASSIGNMENT</u>				
VILLEGAS, Tina Facilities	Principal Clerk	29E	7/1/02	From: FT/12 Mo. To: 7/8-12 Mo.
<u>CLASSIFIED FAMILY CARE LEAVE OF ABSENCE</u>				
GARARD, Mikako International Students	Typist Clerk, Int.	21E	7/18/02	In accordance with CSEA Contract, Section 14.9
<u>CLASSIFIED PROFESSIONAL GROWTH INCREMENTS AND STIPENDS EFFECTIVE 7/1/02 – Attachment 2.1-e</u>				

CLASSIFIED SHORT-TERM HOURLY APPOINTMENTS

Adame, Jose	Dabos, Monica	Huerta, Danny
Adame, Patricia	Damitz, Merrilyn	Jansen, Nicole
Adams, Daniel	Dapont, Kevin	Jensen, Judy
Alvarez, Juan	Diaz, Luis	Joshi, Abhieet
Atilano, Antonia	Dodero, Anthony	Kaur, Jasvir
Barkey, Susan	Duerr, Judith	Kaur, Juldeep
Bean, Kim	Eichert, David	Kennedy, Susan
Berthet, Diane	Elayyan, Kholoud	Kim, Jung-il
Borton, Michael	Erdman, Duane	Kimbler, Wayland
Broughton, Michael	Eredia, Jose	Kokatay, Nalini
Brouillard, Adam	Ermac, Courtney	Kondo, Kozue
Brown, Michael	Ernest, Jennifer	Lane, Jeffrey
Brucker, Camellia	Fallon, Michael	Lansing, Melanie
Brummel, Josephine	Farley, Don	Leifer, Norma
Cabrera, Sergio	Ferrer, William	Leslie, Janique
Campbell, Lucas	Fodrea, Edith	Levin, Heather
Cara, Ornela	Garey, Scott	Lindsey, Kelly
Carlisle, Robert	Garner, Tammy	Lippmann, Gene
Castillo, Gilbert	Gomez, Javier	Lohr, Jessica
Cecil, Peter	Gorrindo, Judy	Lozano, Estella
Chavez, Claudia	Graham, Joann	Luikart, Heather
Cheesman, Ted	Gray, Olexij	Lund, Ryan
Cheng, Nick	Gregory, Katherine	Mac Kinnon, George
Chiu, Konsing	Guerin, Jennifer	Mattison, Susan
Cole, Marie	Gutekunst, Patricia	Regala, Edan
Collicco, Dominick	Hansen, Karen	Sanders, Gary
Collins, Christopher	Harley, Mary M.	Siedman, Nathan
Cooper, Margaret	Harz, Erik	Stockholm, Alma
Cooper, Robert	Herrera, Rita	Zaki, Mira
Cosio, Jose	Hillebrand, Clarice	
Cunningham, Ashley	Hinojos, Recia	
Curtis, Nicholas	Houston, Timothy	

CLASSIFIED SHORT-TERM HOURLY EMPLOYEES - CONTINUING EDUCATION DIVISION

ALFREDO, Carlos	BENISHEK, Daniel	JUAREZ, Victor
ALLEN, John	McNABNEY, Kirsten	KIRBY, Jo Ann

<u>Name</u>	<u>Assignment</u>	<u>Rate</u>	<u>Date</u>	<u>Comments</u>
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PROFESSIONAL CONSULTANTS/SPEAKERS

GROSSBOLL, Marilyn Family Dynamics Institute	Parenting Seminars ECE	\$5,000	7/1/02- 6/30/03	J. Osterhage Grant Funded
TURNER, Susan Turner Healthcare Assoc	RN Retention, Recruitment	\$20,000 Max	7/1/02- 6/30/03	M. Roberson RHORC Grant Funded

<u>Name</u>	<u>Assignment</u>	<u>Rate</u>	<u>Date</u>	<u>Comments</u>
WEST, Jeanne	CNA Retention- Recruitment	\$30,000 Max.	7/1/02- 6/30/03	M. Roberson RHORC Grant Funded
WHITE, Dennis	Presentation Media Arts	\$250	4/16/02	G. Smith Grant Funded
<u>PROFESSIONAL CONSULTANTS/SPEAKERS - CONTINUING EDUCATION DIVISION</u>				
ARON, Elaine	Cont. Ed.	\$400	11/9/02	Guest lecturer, Growing Up Highly Sensitive (A. Cameron)
BOISE, Phil	Cont. Ed.	\$75 ea \$825 tot	9/11,18,25/02 10/2,9,16,23, 30/02; 11/6,13,20/02	Guest lecturer, Green Gardener Certificate Program (K. Power)
BOISE, Phil	Cont. Ed.	\$75 ea \$750 tot	9/9,16,23,30/ 02 10/7,14,21,28/02 11/4,18/02	Guest lecturer, Green Gardener Certificate Program (K. Power)
BROWNING, Bill	Cont. Ed.	\$2500	10/11/02	Guest lecturer, Parade of Green Buildings (K. Power)
BURRIDGE, Bob	Cont. Ed.	\$550	11/22/02	Guest lecturer, Aquamedia Workshop (K. Power)
CLOTWORTHY, Dee	Cont. Ed.	\$50	6/17/02	Guest lecturer, Magic Makeover (B. Louis)
DEAN, Julian	Cont. Ed.	\$50	5/6/02	Guest lecturer, Overview of Alzheimer's Disease (R. Robinson)
EMERSON, Fred	Cont. Ed.	\$150	10/25/02	Guest lecturer, Visit to Wildling Museum & Environs (K. Power)
EMERSON, Fred	Cont. Ed.	\$50	11/8/02	Guest lecturer, What's in the Creek? Arroyo Burro Estuary (K. Power)

<u>Name</u>	<u>Assignment</u>	<u>Rate</u>	<u>Date</u>	<u>Comments</u>
EMERSON, Fred	Cont. Ed.	\$150	10/11/02	Guest lecturer, Explore Arroyo Hondo Preserve (K. Power)
HARVEY, Stefan	Cont. Ed.	\$350	5/11/02	Speaker in a class, Children & Writing Workshop (R. Robinson)
HOFFMAN, Gene	Cont. Ed.	\$100	10/20/02	Guest lecturer, What Matters Most? Omega Program class (M. Kelley)
JOHNSTON, Russ	Cont. Ed.	\$50 ea \$550 tot	9/12,19,26/02 10/3,10,17,24 , 31/02;11/7,14 , 21/02	Guest lecturer Enjoyment of Music (K. Power)
KELLY, Frank K.	Cont. Ed.	\$100	9/22/02	Guest lecturer, What Matters Most? Omega Program class (M. Kelley)
O'DONAHUE, John	Cont. Ed.	\$2600	10/7/02	Guest lecturer, Mind/Supermind series (A. Cameron)
WALSH, Roger	Cont. Ed.	\$1700	10/28/02	Guest lecturer, Mind/Supermind series (A. Cameron)
WILLIAMS, John	Cont. Ed.	\$1000 tot	9/21&22/02	Guest lecturer, Foundations of Glass Manipulation (K. Power)

PROFESSIONAL VOLUNTEERS

BARAJAS, Natalie	EOPS	N/A	7/5/02	M. Wright
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PROFESSIONAL VOLUNTEERS - CONTINUING EDUCATION DIVISION

BRODY, MD, Arthur	LURIA, Eli
FAIRLY, Lynda	NOWLIN, Angela

COLLEGE WORKSTUDY & TUTORIAL AND CalWORKS WORKSTUDY – Attachment 2.1-f

2.2 HUMAN RESOURCES & LEGAL AFFAIRS ACTION ITEMS

- a. RECOMMEND APPROVAL OF PROCEDURES REGARDING COMPUTER USE BY EMPLOYEES

The Superintendent/President recommends approval of procedures regarding computer use by employees.

Attachment 2.2-a

- 3. EDUCATIONAL PROGRAMS – Dr. Jack Friedlander-None
- 4. CONTINUING EDUCATION – Ms. Lynda Fairly-None
- 5. BUSINESS SERVICES – Mr. Brian Fahnestock

Consent Items are grouped to be acted upon by the Board with a single action. If Board members or a member of the public ask to have an Item acted upon separately, a request can be made to remove the Item from the Consent list.

The Superintendent/President recommends the following items be approved.

- a. RATIFICATION OF PURCHASE ORDERS, Attachment 5.1-a
- b. RATIFICATION OF PAYMENTS AS SUMMARIZED BELOW (Detailed report may be viewed in the Accounting Office, A-130.)

	<u>Check Ranges</u>	<u>Amount</u>
Cafeteria Account	324945-324983	\$207,612.34
SBBT Revolving Fund	6065-6069	13,749.06
VendorLink	573-614	247,624.05
SBCC All Funds	262645-263423	<u>2,176,997.34</u>
TOTAL		\$2,645,982.79

- c. APPROVAL OF 2002-03 SERVICE CONTRACTS WITH THE COUNTY OF SANTA BARBARA:
 - 1) County to provide food and incentives for the Independent Living Program Youth for an amount not to exceed \$11,500, Attachment 5.1-c 1)
 - 2) County to provide two-tiered Independent Living Program workshop training for an amount not to exceed \$11,550, Attachment 5.1-c 2)
- d. AUTHORITY TO DECLARE/DISPOSE OF SURPLUS EQUIPMENT - PRINT SHOP:
 - A.B. Dick 9850 Offset Press tag# 21117
 - Ryobi 3200 Offset Press tag# 21116
 - Miehle Favorite Press tag# 21120
 - Hamada 660 Offset Press tag# 21118

- e. APPROVAL OF 2002-03 AGREEMENT WITH THE SBCC HOTEL/RESTAURANT MANAGEMENT DEPT. FOR FOOD SERVICE TO THE EARLY LEARNING CENTER, Attachment 5.1-e
- f. ACCEPTANCE OF 2002-03 VOCATIONAL AND TECHNICAL EDUCATION (VTEA) GRANT FUNDING, \$524,291, AND APPROVAL OF AGREEMENT WITH THE CHANCELLOR'S OFFICE, Attachment 5.1-f
- g. APPROVAL OF CHANGE ORDER: Attachment 5.1-g
 - 1) Sports Pavilion Re-Roofing Project (BID #562) in the amount of \$10,579.66
- h. AUTHORIZATION TO FILE NOTICES OF COMPLETION:
 - 1) Life Science / Geology Cabling (Bid #553)
 - 2) Gymnasium Floor Refinishing Project (BID #560)
 - 3) Sports Pavilion Re-Roofing Project (BID #562)
- i. APPROVAL OF CONSULTANT AGREEMENT WITH 3D/INTERNATIONAL FOR ASSESSMENT OF SBCC FACILITIES, \$58,006 (Base Services), Attachment 5.1-i
- j. APPROVAL OF 2002-03 Cal-SOAP AGREEMENT WITH THE CALIFORNIA STUDENT AID COMMISSION, \$642,833, Attachment 5.1-j
- k. APPROVAL OF PROFESSIONAL SERVICES CONTRACT WITH SAM ELLIS FOR INFORMATION TECHNOLOGY CONSULTING, EFFECTIVE 7/18/02 - 6/30/03, (to be distributed at the Board meeting)

5.2 BUSINESS ACTION ITEMS

- a. ADOPTION OF RESOLUTION NO. 2 (2002-03) AUTHORIZING ROUTINE INTERNAL TRANSFERS

The Superintendent/President recommends approval of Resolution No. 2 (2002-03) authorizing routine internal transfers.

Attachment 5.2-a

- b. ADOPTION OF RESOLUTION NO. 3 (2002-03) PROVIDING FOR 2001-02 BUDGET REVISIONS DUE TO RECEIPT OF UNBUDGETED REVENUE

The Superintendent/President recommends adoption of Resolution No. 3 (2002-03) authorizing 2001-02 budget revisions for unbudgeted revenue as contained in the Attachment.

Attachment 5.2-b

- c. APPROVAL OF AGREEMENT (GRPM-1142) WITH THE CALIF. DEPT. OF EDUCATION FOR FACILITIES RENOVATION AND REPAIR, CHILD DEVELOPMENT SERVICES, \$2,119, AND ADOPTION OF RESOLUTION NO. 4 (2002-03)

The Superintendent/President recommends approval of the referenced agreement and adoption of Resolution No. 4 (2002-03) authorizing the Vice President, Business Services to sign the agreement on behalf of the District.

Attachment 5.2-c

- d. APPROVAL OF AGREEMENT (FITP-1159) WITH THE CALIF. DEPT. OF EDUCATION FOR INFANT/TODDLER PLAYGROUND, CHILD DEVELOPMENT SERVICES, \$3,973, AND ADOPTION OF RESOLUTION NO. 5 (2002-03)

The Superintendent/President recommends approval of the referenced agreement and adoption of Resolution No. 5 (2002-03) authorizing the Vice President, Business Services to sign the agreement on behalf of the District.

Attachment 5.2-d

- e. LIFE SCIENCE/GEOLOGY REMODEL - CHANGE ORDERS NO. 14 AND 15

<u>CO #</u>	<u>Amount</u>	<u>Add'l Days</u>
14	\$21,364.45	--
15	95,222.87	30
Change Orders total:		\$ 477,469.19
Revised contract price		\$ 7,995,469.19

The Superintendent/President recommends approval of Change Orders No. 14 and 15 for the referenced project as described in the Attachment.

Attachment 5.2-e

- f. AUTHORIZATION FOR SUPERINTENDENT/PRESIDENT TO ACCEPT BIDS AND AWARD CONTRACT FOR DEMOLITION OF TEMPORARY "R" BUILDINGS (BID #567)

The Superintendent/President requests authorization to accept bids and award contract for the demolition of the temporary "R" buildings.

- g. AUTHORIZATION TO ACCEPT BIDS AND AWARD CONTRACT: OFFSET PRESS & DIGITAL PLATEMAKER, BID #564

Bids were opened on July 9 for the referenced project. A recommendation will be presented at the Board meeting.

- h. AUTHORIZATION TO ACCEPT BIDS AND AWARD CONTRACT: CAMPUS CENTER REFRIGERATION SYSTEM RELOCATION, BID #565

Bids will be opened July 17 for the referenced project and a recommendation presented at the Board meeting.

- i. AUTHORIZATION TO ACCEPT BIDS AND AWARD CONTRACT: CAMPUS CENTER STEAM BOILER/STORAGE TANK REPLACEMENT, BID #566

Bids will be opened July 17 for the referenced project and a recommendation presented at the Board meeting.

5.3 BUSINESS INFORMATION ITEMS

a. PRESENTATION OF 2002-03 BUDGET

b. PRESENTATION OF 2002-03 PERSONNEL BENEFITS PLANS

6. INFORMATION RESOURCES – Mr. Bill Hamre - None

7. ADJOURNMENT

A Study Session will be held on Thursday, August 8, 2002 in Room A218C @ 4:00 p.m. The next Regular Meeting of the Board of Trustees will be held on Thursday, August 22, 2002, at 4:00 p.m., in Room A-211.