MINUTES

REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

December 13, 2001

4:00 p.m. – REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The meeting was called to order by President Livingston at 4:03 p.m.

1.2 ROLL CALL

Members present:

Dr. Kay Alexander
Dr. Joe Dobbs
Ms. Joan Livingston, President
Mr. Eli Luria
Mr. Desmond O’Neill, Vice President (left at 5:25 p.m.)
Mrs. Joyce Powell, (left at 6:08 p.m.)
Mr. Luis Villegas
Ms. Rachel Shetka, Student Trustee

Others present for all or a portion of the meeting:

Dr. Peter MacDougall, Supt/President and Secretary/Clerk to the Board of Trustees
Liz Auchincloss, President, CSEA
Ron Baker, Dean, Educational Programs
Kay Bruce, Public Information Officer
R. Cam Camnare, SBCC Soccer Head Coach
Pat Canning, Coordinator School Relations
Tom Crawford, Visitor, Bishop High School Football Coach
Sue Ehrlich, Vice President, Human Resources and Legal Affairs
Robert Ehrmann, Director, Career Center
Brian Fahnestock, Vice President, Business Services
Lynda Fairly, Vice President, Continuing Education
Debbie Foley, Visitor
Jack Friedlander, Executive Vice President
Ann Fryslie, Director, Student Services
Leslie Griffin, Controller, Business Services
Malcolm Hamilton, Visitor, SBYFL
Bill Hamre, Vice President, Information Technology
Adam Hatch, Chair, Classified Council
Ellen O’Connor, Assistant Professor, Athletics
Pat O'Malley, Visitor  
Robin Paulsen, PE Track Coach  
Lana Rose, President, Academic Senate  
Jack Ullom, Dean, Educational Programs  
Andrew Wiedmann, Educational Technology Specialist, Media Services Department  
Margie Yahyani, Visitor  
Katya Zamyatina, President, Associated Student Body

1.3 WELCOME

Ms. Livingston extended a cordial welcome to all present.

1.4 CLOSED SESSION (was taken out of order after Item 7)

Upon motion by Dr. Dobbs, seconded by Mr. Villegas, the Board convened to Closed Session to:

a. ADJOURN TO CLOSED SESSION

1) Conference with Labor Negotiators (Employee Organizations: IA/CSEA)  
Government Code Section 54957.6
2) Public Employee Discipline/Dismissal/Release

b. RECONVENE TO OPEN SESSION

Upon motion by Dr. Alexander, seconded by Mr. Villegas, the Board reconvened to Open Session. 1) Ms. Livingston announced that the Board had met and has given direction to the Superintendent/President on how to proceed. 2) Ms. Livingston announced the Board had met and conferred and they will accept the conditions of Mr. Smith's retirement.

1.5 MINUTES OF THE REGULAR MEETING OF NOVEMBER 8, 2001.

Upon motion by Mr. O'Neill, seconded by Mr. Villegas, the Board unanimously approved the Minutes of the Regular Meeting of November 8, 2001.

1.6 HEARING OF CITIZENS

Numerous citizens expressed their concerns (both pros and cons) with regard to the item to be voted on by the Board at this board meeting to replace the natural field grass at La Playa Stadium with a synthetic in-fill playing surface when funds are available.

Ms. Yi Zhao-Burton expressed her concerns of the way John Dafoe handled her appeal of parking tickets.

1.7 COMMUNICATIONS

The following reports were presented to the Board of Trustees about various matters involving the District. No action was taken unless listed on a subsequent Agenda.

a. REPORT BY ACADEMIC SENATE — Ms. Lana Rose

Ms. Rose reported that the Academic Senate had finished prioritizing faculty positions, and had spent quite a bit of time on the college plan. Ms. Rose reported that she had sent a letter to the Commission on behalf of the Academic Senate, outlining their concerns with regards to the changes in the accreditation standards. The program review
changes that Dr. Friedlander brought to the Academic Senate were welcomed in streamlining, and making the Program Review process an annual process rather than a five-year process. Ms. Rose noted that the calendar for next year was passed, and that it would essentially be a rollover for this year as the debate for the alternative calendar proposition continues. Flex activities were presented to the Academic Senate and they have come up with some good plans. Sabbatical Leave reports will be presented to the Board at the next board meeting. Ms. Rose noted that a discussion took place with regards to Faculty/Staff housing and there is strong support with regards to moving forward with exploring those options. Ms. Rose announced their Hayward Award nominee from the college this year would be Kathy O'Connor. Also their nominee for the Standback Stroud Award for Diversity will be Manou Eskandari. Ms. Rose presented as her Christmas gift a poem from a new Poet Laureate named Billy Collins called "Nightclub". After reading the poem, Ms. Rose thanked the Board for the beautiful campus and their support.

b. REPORT BY ASSOCIATED STUDENTS – Ms. Katya Zamyatina

Ms. Zamyatina shared sorrow and sympathy for Jovani Tova, 22 yr. HRC student, who was killed last Sunday. Ms. Zamyatina announced that the Student Senate would be providing free coffee, hot chocolate and tea to wish students “Good Luck” with their finals. Ms. Zamyatina also noted that the Unity Shoppe food can drive would end Wednesday, December 19 and that they would be delivering the items to the Unity Shoppe on Thursday morning. Ms. Zamyatina thanked the SBCC community for their support. Ms. Zamyatina reported that during the last Student Senate meeting goals were set for the next semester, which will focus on organizing more activities and projects which would be both educational and entertaining.

c. REPORT BY CLASSIFIED COUNCIL – Mr. Adam Hatch

Mr. Hatch reported that nominations were held at the December Council meeting and Adam Hatch was elected Chair to replace Arleen Stagat and Cindy Salazar was elected Vice-Chair to replace Olga Gonzales. Nominations will be taking place for two Council positions, a M/S/C position to replace Pat Canning and a Facilities/Operations/Bookstore position to replace Kathleen Finn. Ballots should be going out for these and are due back on January 7. Mr. Hatch noted that Chuck Brewster and Jamie Hatch have been nominated and elected by Classified Council to fill the unexpired terms of Arleen Stagat and Olga Gonzales within the Data Processing/Para professional group. Mr. Hatch announced that they have currently certified five classified staff members for professional growth increments. Mr. Hatch announced that preliminary planning had begun for the Spring In-Service, which is scheduled to take place April 26.

d. REPORT ON CURRENT EVENTS – Ms. Kay Bruce

Ms. Bruce reported on the following events: Tomorrow afternoon the Continuing Education Department will hold their holiday reception, at the Tannahill Auditorium from 4-6 p.m. Tomorrow night there will be an electronic music concert at the Garvin Theater; and a performance by Quire of Voyces, Mysteries of Christmas at St. Anthony’s Seminary.

e. REPORT ON CURRENT ISSUES – Dr. Peter MacDougall

Dr. MacDougall highlighted on the following:
1. There is nothing new to report on the state budget. However, the Governor's budget message will have been delivered by the time the Board meets again, hope to have some news then.

2. Ms. Rose, Dr. Serban and myself have sent letters to Accrediting Commission, as there are some significant concerns with regards to the current direction being taken and these are outlined in the letters. These should be reviewed, as once the new standards are in place, they govern the accreditation for some time to come.

3. Reported that there were changes made that applied to three objectives in the College Plan. The Board may consider tabling the item for next month's Board meeting.

4. A copy of the article "Lions in Winter" was provided to the Board. This article appears in the Santa Barbara Magazine and speaks of Santa Barbara's finest. Mr. Luria received a great review.

5. Acknowledged the progress on two major construction projects - The tile is in place in the Studio Theater. The LSG Bldg continues to progress, it is taking shape and has been a dramatic renovation. This has been a significant change and improvement for two very important programs, Biological Sciences and Earth Science.

6. Thanked Dr. Friedlander and all of the college community for their work on the college plan. This plan has been thoroughly exposed and people have had an opportunity to contributed to it, and will serve the college well.

7. Commended Bob Ehrmann on his sabbatical leave report and for the exceptional job that he does in directing the Career Center. It is one of the finest in any community college and the college is fortunate to have a person with Bob's vision and leadership.

8. Reported that a meeting with representatives from Club West and the Athletic Director, Ben Partee had taken place with regards to the proposal to change La Playa Stadium. A thorough discussion took place on this and the recommendation will be for the Board to pass this decision.

9. Recognized and commended Brian Fahnestock and Leslie Griffin on the great work that took place in the quarterly report.

10. Acknowledged the report on Institutional Effectiveness, which will be presented by Dr. Serban. As part of the self-study the college will be looking very critically and thoroughly at how to approach the assessment of Institutional Effectiveness and will be making modifications to it.

11. Commented on the retirement of Dave Pickering. He has served the college well for a number of years and wanted to thank him for that.

12. Noted the death of one an SBCC HRC student. This had a significant effect on the students in the HRC program. There was outpouring of support from the college community, which was greatly appreciated by the parents of the student. This was a senseless loss.
13. Acknowledged that this is the Annual Meeting of the Board of Trustees, in which the President and Vice President are elected and policies are set. Thanked the Board for the outstanding work they have provided to the college.

14. Thanked the Foundation for the wonderful President's Holiday Reception. Gratified by the large number of friends that the college has and how supportive they are of what the college does and how fortunate the college is to have that support.

1.8 GOVERNING BOARD

Ms. Joan Livingston acknowledged Rachel Shetka, Student Trustee, on her appointment to CPEC position with the Governors office. The competition was very strong and Ms. Shetka had to go through several interviews before being selected. Congratulations, Rachel.

a. ELECTION OF PRESIDENT AND VICE PRESIDENT

The Education Code Sections 35143/72125 requires that a President and Vice President be elected during this meeting. It is recommended that the Board proceed in accordance with Board policy established on December 12, 1985, to conduct an election for President and Vice President.

Upon motion by Mr. Villegas, seconded by Mr. Luria, the Board unanimously, elected Ms. Joan Livingston as President of the Board of Trustees for 2002-2003.

Upon motion by Dr. Dobbs, seconded by Mr. O'Neill, the Board unanimously, elected Mr. O'Neill as Vice President of the Board of Trustees for 2002-2003.

b. ESTABLISHMENT OF MEETING DATES, TIME AND PLACE

Upon motion by Mr. O'Neill, seconded by Dr. Alexander, the Board unanimously approved the regular meetings of the Board of Trustees be held on the second and fourth Thursdays of each month. Further that the regular meetings will begin at 4:00 p.m., and will be held in Room A-211 of the Administration Building.

c. SUBCOMMITTEES FOR THE BOARD OF TRUSTEES FOR 2002

Upon motion by Dr. Alexander, seconded by Mr. O'Neill, the Board unanimously approved the proposed memberships for the subcommittees for the coming years as follows:

<table>
<thead>
<tr>
<th>Educational Policies</th>
<th>Fiscal</th>
<th>Facilities</th>
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<tbody>
<tr>
<td>Joe Dobbs, Chair</td>
<td>Luis Villegas, Chair</td>
<td>Eli Luria, Chair</td>
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<tr>
<td>Desmond O'Neill</td>
<td>Kathryn Alexander</td>
<td>Luis Villegas</td>
</tr>
<tr>
<td>Joyce Powell</td>
<td>Desmond O'Neill</td>
<td>Kathryn Alexander</td>
</tr>
<tr>
<td>Kathryn Alexander (alt)</td>
<td>Joe Dobbs (alt)</td>
<td>Joyce Powell (alt)</td>
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d. RECOMMEND APPROVAL OF THE COLLEGE PLAN 2002-2005

Upon motion by Dr. Alexander and seconded by Dr. Dobbs, the Board unanimously approved tabling this agenda item until the January Board meeting.

Item 3.3 was taken out of order at this time.
Item 3.1 was taken out of order at this time.
2. HUMAN RESOURCES & LEGAL AFFAIRS – Ms. Susan Ehrlich

2.1 HUMAN RESOURCES & LEGAL AFFAIRS CONSENT ITEMS

Upon motion by Mrs. Powell, seconded by Dr. Dobbs, the Board unanimously approved the Human Resources and Legal Affairs consent items, as contained in the agenda and attachments.

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
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<tr>
<td>DURFOR, Stephanie</td>
<td>Instructor, AD Nursing</td>
<td>I-10</td>
<td>1/15/02</td>
<td>FT, Tenure-Track Probationary-1 Status contingent upon completion of Master's Degree by Dec 2002 Cat Funded</td>
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<td>LEE, Kim</td>
<td>Instructor, AD Nursing</td>
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<td>1/15/02</td>
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<td>BROWN, Julie</td>
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<td>Instructor, Certified Nurse Assistant</td>
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<td>1/15/02-5/31/02</td>
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Instructor, Cosmetology position was deleted from this agenda.

2.2 HUMAN RESOURCES & LEGAL AFFAIRS ACTION ITEMS - NONE

2.3 HUMAN RESOURCES & LEGAL AFFAIRS INFORMATION ITEM

a. UPDATE ON SUPERINTENDENT-PRESIDENT SEARCH PROCESS

Sue Ehrlich, Vice President, Human Resources and Legal Affairs gave an update on the process of the Superintendent/President search.

3. EDUCATIONAL PROGRAMS – Dr. Jack Friedlander

3.1 SABBATICAL LEAVE PRESENTATION

Robert Ehrmann, Director of the Career Center, reported on his sabbatical leave activities during the 1999-2000 academic year.

3.2 RECOMMEND APPROVAL OF CANDIDATES FOR THE ASSOCIATE IN ARTS DEGREE AND ASSOCIATE IN SCIENCE DEGREE, FALL 2001
Upon motion by Mr. Villegas, seconded by Mr. Luria, the Board unanimously approved conferring upon each of the candidates for the 218 Associate in Arts degrees and the candidates for the 63 Associate in Science degrees the appropriate degrees subject to completion of the state and local requirements.

3.3 RECOMMEND APPROVAL OF THE REPLACEMENT OF THE NATURAL FIELD GRASS AT LA PLAYA STADIUM WITH A SYNTHETIC IN-FILL PLAYING SURFACE

Upon motion by Dr. Alexander, seconded by Mrs. Powell (6 yes, 1 no - Mr. O'Neill) the Board approved the replacement of the natural field grass at La Playa Stadium with synthetic in-fill when funds are available.

4. CONTINUING EDUCATION – Mrs. Lynda Fairly

4.1 RECOMMENDED APPROVAL OF NEW COURSES AND TITLE CHANGES, CONTINUING EDUCATION DIVISION – WINTER 2002

Upon motion by Mr. Villegas, seconded by Mr. Luria, the Board unanimously approved the new courses and title changes for the Continuing Education Division, effective winter 2002.

5. BUSINESS SERVICES – Mr. Brian Fahnestock

5.1 BUSINESS SERVICES CONSENT ITEMS

Upon motion by Dr. Alexander, seconded by Mr. Luria the Board unanimously approved the following Business Consent items as contained in the agenda and attachments.

a. RATIFICATION OF PURCHASE ORDERS, Attachment 5.1-a

b. RATIFICATION OF PAYMENTS AS SUMMARIZED BELOW  (Detailed report may be viewed in the Accounting Office, A-130)

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c. ACKNOWLEDGMENT OF RECEIPT OF QUARTERLY FINANCIAL REPORT ENDING 9/30/01  (Detailed report may be viewed in the Accounting Office, A-130)

d. AUTHORIZATION TO DECLARE/DISPOSE OF SURPLUS EQUIPMENT:
   Geology Department: Truck #47, 1978 Dodge four-wheel drive
   Audio Visual Department: 2 slide projectors, 3 LCD projectors, 1 A/V enhancer, 1 Audio EQ, 8 16mm film projectors

e. APPROVAL OF 2001-02 HAZARDOUS SUBSTANCES PROGRAM AGREEMENT WITH CHANCELLOR'S OFFICE, Attachment 5.1-e

f. APPROVAL OF 2001-02 MONTHLY MILEAGE: Allison Curtis, Dual Enrollment Coordinator, $50/month, 12 months, effective 1/1/02

 g. ACCEPTANCE OF 2001-02 NON-CREDIT MATRICULATION FUNDING FROM THE CHANCELLOR'S OFFICE, $561,227
h. RETROACTIVE APPROVAL OF AMENDMENT TO EXTEND TO 6/30/04 THE AGREEMENT WITH SB COUNTY SHERIFF'S DEPT. OFFERING COLLEGE CREDIT COURSES OFF CAMPUS, Attachment 5.1-h

i. APPROVAL OF FUND FOR STUDENT SUCCESS GRANT, "UNDER-REPRESENTED STUDENT ACCESS TO TECHNOLOGY-BASED SUPPORT SERVICES," $45,001, Attachment 5.1-i

j. APPROVAL OF AGREEMENT WITH EL INSTITUTO MIGUEL DE CERVANTES FOR STUDY-ABROAD PROGRAM: GUANAJUATO, MEXICO, SUMMER 2002, Attachment 5.1-j

k. APPROVAL OF AGREEMENT WITH A.C.C.E.N.T. FOR STUDY-ABROAD PROGRAM: PARIS, SUMMER 2002, Attachment 5.1-k

l. APPROVAL OF AGREEMENT WITH A.C.C.E.N.T. FOR STUDY-ABROAD PROGRAM: LONDON, SUMMER 2002, Attachment 5.1-l

m. APPROVAL OF AGREEMENT WITH CENTRO CULTURALE GIACOMO PUCCINI FOR STUDY-ABROAD PROGRAM: VIAREGGIO, ITALY, SUMMER 2002, Attachment 5.1-m

n. APPROVAL OF AGREEMENT WITH A.C.C.E.N.T. FOR CONTINUING EDUCATION STUDY-ABROAD PROGRAM: PARIS/CASTELNAU DE MONTMIRAL, FALL 2002, Attachment 5.1-n

o. ACCEPTANCE OF $89,950 GRANT FROM WORKFORCE INVESTMENT ACT / CALIFORNIA DEPARTMENT OF EDUCATION, ADULT EDUCATION AND FAMILY LITERACY ACT, Attachment 5.1-o

5.2 BUSINESS SERVICES ACTION ITEMS

a. ADOPTION OF RESOLUTION NO. 13 (2001-02) AUTHORIZING ROUTINE INTERNAL BUDGET TRANSFERS

Upon motion by Dr. Dobbs, seconded by Mr. Villegas the Board unanimously approved Resolution No. 13 (2001-02) authorizing routine internal transfers as contained in the agenda and attachments. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. Luria, Mr. Villegas

Noes: None

Absent: Mr. O'Neill, Mrs. Powell

Consent: Ms. Shetka

b. ADOPTION OF RESOLUTION NO. 14 (2001-02) PROVIDING FOR 2001-02 BUDGET REVISIONS DUE TO RECEIPT OF UNBUDGETED REVENUE

Upon motion by Dr. Dobbs, seconded by Mr. Villegas the Board unanimously approved Resolution No. 14 (2001-02) providing for 2001-02 budget revisions due to receipt of unbudgeted revenue as contained in the agenda and attachments. The vote follows:
Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. Luria, Mr. Villegas

Noes: None

Absent: Mr. O'Neill, Mrs. Powell

Consent: Ms. Shetka

c. LIFE SCIENCE/GEOLGY REMODEL - CHANGE ORDER #8

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<tr>
<td>8</td>
<td>$ 5,460.95</td>
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Change Orders Total: $ 225,460.11
Revised Contract Price: $7,743,460.11

Upon motion by Mr. Luria, seconded by Dr. Alexander, the Board unanimously approved Change Order No. 8, as contained in the agenda and attachments.

d. COSMETOLOGY ACADEMY REMODEL – CHANGE ORDER #3

Upon motion by Mr. Luria, seconded by Dr. Alexander, the Board unanimously approved Change Order No. 3, as contained in the agenda and attachments.

e. BUSINESS/COMMUNICATION ENTRY – CHANGE ORDER #1

Upon motion by Mr. Luria, seconded by Dr. Alexander, the Board unanimously approved Change Order No. 1, as contained in the agenda and attachments.

f. ACCEPTANCE OF BIDS AND AWARD OF CONTRACT FOR INTEGRATED TEXT MANAGEMENT AND POINT-OF-SALE SYSTEM, BID #551

Upon motion by Dr. Alexander, seconded by Mr. Luria, the Board unanimously approved the acceptance of the bid and authorized award of contract to Nebraska Book Company as contained in the agenda and attachments.

6. INFORMATION RESOURCES - NONE

7. GENERAL

7.1 INSTITUTIONAL EFFECTIVENESS ANNUAL REPORT, 2000-2001

Dr. Andreea Serban, Director of Institutional Assessment, Research and Planning, presented an overview of the College’s annual assessment of its effectiveness.

1.4 was taken at this time.

8. ADJOURNMENT

Upon motion by Dr. Dobbs, seconded by Dr. Alexander the Board unanimously approved adjournment of this Board meeting, setting the next Regular Meeting of the Board of Trustees, Thursday, January 24, 2002, at 4:00 p.m., in Room A-211.
APPROVED BY THE BOARD OF TRUSTEES ON January 24, 2002

[Signatures]

Vice President, Board of Trustees

Superintendent/President
Secretary/Clerk of the Board