MINUTES

REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

October 25, 2001

4:00 p.m. – REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The meeting was called to order by President Livingston at 4:06 p.m.

1.2 ROLL CALL

Members present:

Dr. Kay Alexander
Ms. Joan Livingston. President
Mr. Eli Luria
Mr. Desmond O'Neil, Vice President
Mrs. Joyce Powell
Mr. Luis Villegas
Ms. Rachel Shetka, Student Trustee

Members absent:

Dr. Joe Dobbs

Others present for all or a portion of the meeting:

Dr. Peter MacDougall, Supt/President and Secretary/Clerk to the Board of Trustees
Liz Aucinhcloss, President, CSEA
Ron Baker, Dean, Educational Programs
Kay Bruce, Public Information Officer
Sue Ehrlich, Vice President, Human Resources and Legal Affairs
Brian Fahnstock, Vice President, Business Services
Lynda Fairly, Vice President, Continuing Education
Jack Friedlander, Executive Vice President, Educational Programs
Ann Fryslie, Director of Student Activities
Bill Hamre, Vice President, Information Technology
John Kay, President, Instructors' Association
Keith McEllan, Dean, Educational Programs
Alex Pittmon, Director, Facilities and Operations
Lana Rose, President, Academic Senate
Arleen Stagat, Chair, Classified Council
Jack Ullom, Dean, Educational Programs
Suzanne Wedow, Foundation for SBCC
Andrew Wiedmann, Educational Technology Specialist, Media Services Dept.
Ana Marie Ygualt, Assistant Professor, Foreign Language Dept.

1.3 WELCOME

Ms. Livingston extended a cordial welcome to all present.

1.4 CLOSED SESSION (was taken out of order after Item 6)

Upon motion by Mr. O'Neill, seconded by Dr. Alexander, the Board convened to Closed Session to:

a. ADJOURN TO CLOSED SESSION

1) Conference with Labor Negotiators (Employee Organizations: IA/CSEA)
   Government Code Section 54957.6
2) Public Employee Discipline (1 case)

b. RECONVENE TO OPEN SESSION

Upon motion by Mr. Villegas, seconded by Dr. Alexander, the Board reconvened to Open Session. Ms. Livingston announced that the Board met and has given direction to the Superintendent/President on how to proceed.

1.5 MINUTES OF THE REGULAR MEETING OF OCTOBER 11, 2001

Upon motion by Mr. O'Neill, seconded by Mrs. Powell, the Board unanimously approved the Minutes of the Regular Meeting of October 11, 2001.

1.6 HEARING OF CITIZENS

No citizens expressed a wish to address the Board.

1.7 COMMUNICATIONS

The following reports will be presented to the Board of Trustees about various matters involving the District. No action will be taken unless listed on a subsequent Agenda.

a. REPORT BY ACADEMIC SENATE — Ms. Lana Rose

Ms. Lana Rose reported on the comments the Academic Senate had with regard to the process for selection and the job description of the President/Superintendent. Ms. Rose noted that on November 14, the Academic Senate would be ranking 24 positions. Ms. Rose announced that she would be attending the State Academic Senate this week.

b. REPORT BY ASSOCIATED STUDENTS — None

c. REPORT BY CLASSIFIED COUNCIL — Ms. Arleen Stagat

Ms. Arleen Stagat reported that the Classified Council has received six Professional Growth submissions, which makes a total of 12 and they will be reviewed at their next meeting. Ms. Stagat reminded everyone of the Classified In-Service, which will take place on Friday, October 26.
d. REPORT ON CURRENT EVENTS – Ms. Kay Bruce

Ms. Kay Bruce announced the following: Final performance of “All My Sons” will be this week; Classified In-Service will take place on Friday, October 26; the dedication of the Entertainment Production Center will take place after the In-Service at 4:00 p.m.; there will be two art exhibits taking place next week, Dia de los Muertos Exhibit of altars at the Atkinson Gallery and Continuing Education Faculty Art Show at the Faulkner Gallery; dedication of the Lee Luria Glass Arts Studio will take place on November 2, 3:00 p.m. at the Wake Center; Dorantes Lecture will take place on November 7, 12:15 in the Garvin Theater; Choral Festival will take place November 3, 6:00 p.m. at the First Presbyterian Church; Grand Opening of the newly renovated Tannahill Auditorium will take place November 8, right before the Continuing Education Citizens’ Advisory Council meeting.

e. REPORT ON CURRENT ISSUES – Dr. Peter MacDougall

Dr. MacDougall highlighted on the following:

1. Commended Kay Bruce and the outstanding job she performs at each board meeting.

2. Reported on the possible consequences the college may be facing. There are considerations. 1) Governor is asking all state agencies in preparation for the 2002-03 budget to prepare budgets with a minus five, minus ten and minus fifteen percent. Currently the Chancellor’s office will have to do it, but it will not be an expectation for individual colleges at this time. 2) Governor has frozen state positions, which will result in savings over the next seven or eight months, if the freeze is not lifted. 3) Projection of revenue that the Legislative Analyst made based on the income maintaining its present rate through the end of the year. There will be a 9.5 billion dollar shortfall to the State of California. This is a serious situation.

3. Acknowledged Dr. Gayle Baker and Ms. Christine Nix and their work with the new program Retail and Consumer Studies.

4. Noted that with regard to housing, that the college will focus on getting the Long Range Development Plan approved by the Coastal Commission, so that there will not be a roadblock in the way, if the college is able to obtain funding for the construction of the three buildings that are part of it. In the interim, it is the President’s intention to complete a more systematic and comprehensive assessment of whether or not the college should seek to provide housing and if so, what option(s) should be pursued.

5. Acknowledged the leadership of the Classified Council by Arleen Staget, who will be stepping down from her position. Ms. Staget has brought enthusiasm and a commitment to her service on the Council.

6. Noted the Dedication of the Film Production facilities, which will take place on Friday. Dr. Jack Friedlander, again, has done a wonderful job with the faculty in developing this concept.

7. Acknowledged Dr. Dobb’s perfect attendance, never missing a meeting of the Rotary Club for the past 37 years.

8. Noted that Mr. Keith McLellan and Dr. Jack Ulom will make a presentation at today’s board meeting with regard to Student Success. As an open admission institution, it is important for the college to have programs to support students’ success. Many
students have not experienced educational success previously and need systematic intervention and support services to develop the skills need to succeed.

1.8 GOVERNING BOARD

President Livingston confirmed that the Study Session date was November 13th, a Tuesday and that the Superintendent/President selection process will be discussed.

President Livingston announced that May 11 there will be a special event held to say "goodbye" to Dr. Peter MacDougall, which will be put together by the Foundation.

Mr. Eli Luria suggested that the Board explore doing something through the Foundation with regard to housing for faculty. Dr. MacDougall noted that there are options that have not been looked at and again noted that all consequences of each of them also has to be researched.

2. HUMAN RESOURCES & LEGAL AFFAIRS – Ms. Susan Ehrlich

2.1 HUMAN RESOURCES & LEGAL AFFAIRS CONSENT ITEMS

Ms. Sue Ehrlich announced the following appointment:

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Upon motion by Dr. Alexander, seconded by Mr. Villegas the Board unanimously approved the Human Resources and Legal Affairs consent items, as contained in the agenda and attachments.

2.2 HUMAN RESOURCES & LEGAL AFFAIRS ACTION ITEMS

a. RECOMMEND APPROVAL OF PUBLIC HEARING ON THE DISTRICT’S INITIAL I.A. EMPLOYEES COLLECTIVE BARGAINING CONTRACT PROPOSAL

On October 11, 2001, the District officially adopted its initial collective bargaining contract proposal and followed appropriate public disclosure procedures regarding its initial contract proposal.

Upon motion by Mr. O’Neill, seconded by Dr. Alexander, the Board unanimously approved entering into a public hearing to provide the public with an opportunity to express itself regarding the District’s initial IA proposal.

No one expressed a wish to speak at the public hearing.

Upon motion by Mr. O’Neill, seconded by Dr. Alexander, the Board unanimously approved closing the public hearing.

b. RECOMMEND APPROVAL OF PUBLIC HEARING ON DISTRICT’S INITIAL CLASSIFIED EMPLOYEES COLLECTIVE BARGAINING CONTRACT PROPOSAL
On October 11, 2001, the District officially adopted its initial collective bargaining contract proposal and followed appropriate public disclosure procedures regarding its initial contract proposal.

Upon motion by Mr. O'Neill, seconded by Dr. Alexander, the Board unanimously approved entering into a public hearing to provide the public with an opportunity to express itself regarding the District's initial Classified Employees Collective Bargaining proposal.

No one expressed a wish to speak at the public hearing.

Upon motion by Mr. O'Neill, seconded by Dr. Alexander, the Board unanimously approved closing the public hearing.

3. EDUCATIONAL PROGRAMS – Dr. Jack Friedlander

3.1 RECOMMEND RETROACTIVE APPROVAL AND SUBMITTAL OF 2000-2001 FISAP REPORT.

The annual Fiscal Operations Report (FISAP) for 2000-2001 has been completed and submitted to the Department of Education.

Upon motion by Mrs. Powell, seconded by Mr. O'Neill, the Board unanimously approved the 2000-01 FISAP report and its submittal to the Department of Education.

3.2 SABBATICAL LEAVE PRESENTATION

Ana Marie Ygualt, Assistant Professor in Spanish, reported on her sabbatical leave activities during the 1999-2000 academic year.

3.3 PRESENTATION ON STUDENT SUCCESS

Dr. Jack Ullom and Mr. Keith McEllyan, Deans of Educational Programs, gave a presentation on initiatives to increase student success at SBCC.

4. CONTINUING EDUCATION – Mrs. Lynda Fairly – None

5. BUSINESS SERVICES – Mr. Brian Fahnestock

5.1 BUSINESS CONSENT ITEMS

Upon motion by Mr. O'Neill, seconded by Mrs. Powell, the Board unanimously approved the following Business Consent items as contained in the agenda and attachments.

a. RATIFICATION OF PURCHASE ORDERS, Attachment 5.1-a

b. RATIFICATION OF PAYMENTS AS SUMMARIZED BELOW (Detailed report may be viewed in the Accounting Office, A-130.)

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c. AUTHORIZATION TO DECLARE/DISPOSE OF SURPLUS EQUIPMENT: Cooling system flusher (Auto Shop)

d. RETROACTIVITY APPROVAL OF AGREEMENT WITH MISSION UNIFORM SERVICE FOR H/R/C UNIFORMS, 9/28/01 – 9/27/04, Attachment 5.1-d

e. APPROVAL OF SERVICES AGREEMENT WITH NATIONAL COMPUTER SYSTEMS, INC., FOR THE OUTSOURCING OF REPORTING RESPONSIBILITIES UNDER THE TAXPAYER RELIEF ACT OF 1997, Attachment 5.1-e

Services include the processing of the 1098T forms sent out to all students who made tuition payments during the calendar year. It is a mandatory Federal Government requirement for all institutions. Students may qualify for Hope Tax Credit or be eligible for the Lifetime Learning Tax Credit.

f. RETROACTIVE APPROVAL OF SBCC’S PARTICIPATION IN THE SANTA BARBARA REGIONAL INTEGRATED PEST MANAGEMENT COALITION AS PROPOSED BY THE COMMUNITY ENVIRONMENTAL COUNCIL, Attachment 5.1-f

g. APPROVAL OF THOMPSON - NAYLOR ARCHITECTS’ PROPOSAL FOR REMODEL/ADDITION TO GYMNASIUM, $9,000, Attachment 5.1-g

h. RETROACTIVE APPROVAL OF PUEBLO RADIOLOGY AS CLINICAL FACILITIES FOR SBCC’S RADIOLOGIC TECHNOLOGY, 8/1/00 – 7/31/05

i. ACCEPTANCE OF BIDS AND AWARD OF CONTRACT FOR ELEVATOR REPAIRS, BID #549

On October 23, 2001, bids were received for the referenced project. A recommendation will be presented at the Board meeting.

j. ACCEPTANCE OF BIDS AND AWARD OF CONTRACT FOR WALKWAY LIGHTING, BID #550

On October 23, 2001, bids were received for the referenced project. A recommendation will be presented at the Board meeting.

5.2 BUSINESS ACTION ITEMS

a. ADOPTION OF RESOLUTION NO. 10 (2001-02) AUTHORIZING ROUTINE INTERNAL BUDGET TRANSFERS

Upon motion by Dr. Alexander, seconded by Mr. Villegas the Board unanimously approved Resolution No. 10 (2001-02) authorizing routine internal transfers as contained in the agenda and attachments. The vote follows:

Ayes: Dr. Alexander, Ms. Livingston, Mr. Luria Mr. O’Neill, Mrs. Powell Mr. Villegas

Noes: None

Absent: Dr. Dobbs

Consent: Ms. Shetka
b. ADOPTION OF RESOLUTION NO. 11 (2001-02) PROVIDING FOR 2001-02 BUDGET REVISIONS DUE TO RECEIPT OF UNBUDGETED REVENUE

Upon motion by Dr. Alexander, seconded by Mr. Villegas, the Board unanimously approved Resolution No. 11 (2001-02) authorizing 2001-02 budget revisions for unbudgeted revenue as contained in the agenda and attachments. The vote follows:

Ayes: Dr. Alexander, Ms. Livingston, Mr. Luria Mr. O’Neill, Mrs. Powell Mr. Villegas

Noes: None

Absent: Dr. Dobbs

Consent: Ms. Shetka

c. LIFE SCIENCE/GEOLOGY REMODEL - CHANGE ORDER #7

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Change Orders Total: $ 219,999.16
Revised Contract Price: $7,737,999.16

Upon motion by Mr. O’Neill, seconded by Dr. Alexander, the Board unanimously approved Change Order No. 7, as described in the agenda and attachments.

d. COSMETOLOGY ACADEMY REMODEL – CHANGE ORDER #2

Upon motion by Mr. O’Neill, seconded by Dr. Alexander, the Board unanimously approved Change Order No. 2 in the amount of $1,729, as described in the agenda and attachments.

6. INFORMATION RESOURCES – Mr. Bill Hamre – NONE

1.4 CLOSED SESSION (was taken out of order at this time)

7. ADJOURNMENT

Upon motion by Mr. O’Neill, seconded by Mr. Villegas the Board unanimously approved adjournment of this Board meeting, setting the next Regular Meeting of the Board of Trustees on Thursday, November 8, 2001, at 4:00 p.m., in Room A-211. A Study Session will be held on Tuesday, November 13, 2001, at 4:00 p.m., in Room A-218C.

APPROVED BY THE BOARD OF TRUSTEES ON November 8, 2001

[Signatures]

President, Board of Trustees

Superintendent/President

Secretary/Clerk of the Board