1. Superintendent/President Search and Selection Process
   a. Status report and discussion: candidate information; screening committee; proposed membership, and other issues.
      Recommendations were presented to the Board from the various campus groups; Academic Senate, Classified Council and Associated Students. As a result of the recommendations, the following changes were made in the draft selection procedures pertaining to membership of the screening committee: an additional faculty member (total 3), a second student member (the person would be the student trustee) and a second member of the classified staff appointed by the Classified Council. It was agreed that continued work would take place on the candidate information sheet. The brochure describing the position and other information would be made available to Trustees in time for the CCLC conference. The timeline for the process was also shortened in accord with recommendations presented. The number of candidates to be interviewed and recommendations forwarded to the Board was also changed.

2. Campus Facilities and Housing
   a. Long-Range Development Plan (LRDP) next steps.
      The importance of the college having approval of the LRDP was emphasized. Steps will be taken to expedite that process and obtain Coastal Commission approval. The issue of campus parking is to be addressed as part of this plan.

   b. La Playa Stadium Artificial Turf Update
      The President reported that the Athletic Director Assistant Dean, Ben Partee was working on the report and it was expected to be ready later next month. Facilities Committee will be confronting the issue at their meeting on Tuesday, October 16.

   c. Housing
      A general discussion regarding housing for faculty, staff and students took place. There was an agreement that if free land became available in Carpinteria for a Higher Education Center and faculty-staff housing, such a project would be an area of emphasis for the college.
Discussion resulted in some positives and negatives being expressed regarding the college becoming involved with faculty or student housing. No consensus was reached in regard to any student housing or faculty/staff housing at the Wake Center. That issue will be addressed at a subsequent Board meeting.

3. **State Issues**

   a. **Senate Bill 753 Status**
      The President has previously reported in the open meeting that the Governor reinstated a small portion of the money that had previously been cut. Specifically, $17 million dollars for deferred maintenance and $15 million for instructional equipment. In addition $34 million for projects has been approved.

   b. **The 2002-2003 Budget**
      It is clear that there are a series of downward adjustments taking place in the vitality of the state’s economy. These are not positive results and it is anticipated that the 2002-2003 budget may well lead to restricted funding for the Community Colleges. At this point, the situation does not look promising.

4. **Accreditation Self Study**

   a. **Review of the process**
      The Superintendent/President reviewed the process being followed for accreditation and shared with the Board an update report being provided to the Executive Director of the Accrediting Commission, Dr. Barbara Beno. He is pleased with the extent to which members of the college community were engaging in a review of the accreditation standards. Board Members expressed appreciation that the accreditation process was being handled in a conscientious and systematic manner by members of the college community.

5. **Miscellaneous**

   a. **Campus Signage Project**
      The President reported that a consultant had been hired to provide recommendations to the college community as to how we could improve upon the ability of individuals new to the campus to locate buildings they were seeking. The sign project is designed to improve how visitors can locate and access the building to which they desire access. Future directions were outlined.

   b. **Custodian Reorganization**
      It was just reported that this matter is under discussion with CSEA, and that there is a need for supervisory personnel in the custodial ranks. The approach will be either to have lead positions with authority to direct a work force or to convert those positions to management positions.
c. **Fall Enrollment, Continuing Education**
   Though there are no specifics on the numbers, the turn out for non-credit classes since September 11 has been much lower than anticipated. The incidents of September 11 appear to be having a more significant effect upon non-credit attendance.

d. **Calendar and Faculty Policies**
   Dr. Friedlander has decided that the issue of a sixteen-week calendar needed more deliberation and the time-line for decision making and developing a recommendation to be forwarded to the Trustees has been set for March, 2002.

e. **Faculty Policies**
   Faculty have raised questions regarding the minimum number of days for teaching and the minimum number of days for holding office hours. The existing policies are being reconsidered. It is expected that recommendations will be made to the Trustees.

f. **International Students Developments**
   *Two areas were discussed:*

   1. The number of students from the Middle East who have returned home. The number has been quite small. In all cases the students have expressed their desires to remain here, but because of strong parental desires to have them home, a number (approximately eight) have decided to leave. It is too early to tell what the impact will be regarding spring acceptances. Overall, the impact is not as dramatic as expected.

   2. The Board was informed of a Bill proposed by Senator Feinstein to place a moratorium for visas for international students. This is not seen as an appropriate action at this time. The bill may be withdrawn.

g. **Study Abroad**
   The President reported that at this time the college expects to proceed with all study abroad programs. The situation will continue to be monitored closely. If it appears as though the situation in any country will jeopardize the well being of our students, a judgement will be to curtail the program. At this point however, we will proceed with all programs as planned.

h. **Faculty Recruitment and Selection 2002-2003 and 2003-2004**
   We anticipate extensive faculty recruitment efforts during the coming year and next year. Because of retirement incentives there will be a significant number of retirements in 2002-03, and therefore a large number of new faculty will need to be recruited. The challenge of housing, given the large number of faculty to be recruited to the college was emphasized.
The meeting adjourned at approximately 9:20 p.m.

11/1/01       
Date

Peter R. MacDougall
Superintendent/President
Secretary/Clerk to the Board of Trustees

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