MINUTES

REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

July 26, 2001

4:00 p.m. – REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

President Livingston called the meeting to order at 4:02 p.m.

1.2 ROLL CALL

Members present:

Dr. Alexander
Ms. Joan Livingston
Mr. Eli Luria
Mr. Desmond O'Neill, Vice President
Mrs. Joyce Powell
Mr. Luis Villegas

Members absent:

Dr. Joe Dobbs

Others present for all or a portion of the meeting:

Dr. Peter MacDougall, Supt./President and Secretary/Clerk to the Board of Trustees
Auchincloss, Liz, CSEA President
Baird, Nancy, HR Tech, Human Resources and Legal Affairs
Baker, Ron, Dean Educational Programs
Benjamin, Bill, Human Resources Technology Analyst, Human Resources
Bermudes, Barbara, Auxiliary Accounts, Business Services
Browne, Leilani Senior Secretary, Human Resources
Bruce, Kay, Public Information Officer
Buckelew, Pablo Dean Educational Programs
Cartwright, Joan Senior Secretary, Educational Program
Castellanos, Stella, Classified Human Resources Clerk, Human Resources
Chavez, David Custodian, Facilities and Operations
Chavez-Nunez, Patricia Professor, ESL
Coffield, Sharon, Assistant Controller, Business Services
Craven, Jane, Dean Educational Programs
Cull, Shelley, Secretary, President's Office
Curtis, Allison, Supervisor, Admissions and Records
Edwards, Kristen, SBCC Student  
Ehrlich, Sue, Vice President, Human Resources and Legal Affairs  
Fairly, Lynda Vice President, Continuing Education  
Fortson, David, Assemblymember Jackson Representative  
Friedlander, Jack, Executive Vice President, Educational Programs  
Frisch, Carla, Senator O’Connell Representative  
Hamre, Bill Vice President, Information Resources  
Hollems, Diane Coordinator II, Professional Development Studies  
Jensen, Henny, SBCC Student  
Johnston, Barbara, Sr. Account Clerk, Business Services  
Kay, John, SBCC Instructors’ Association  
Lewis, Steve, Admin, Services Manager, Business Services  
Long, Carla, Assoc. Executive Director of Finance, Foundation for SBCC  
MacDougall, Leslie, Guest  
Mayhew, Joann, Senior Secretary, Academic Senate  
Miller, Harriett, Mayor, City of Santa Barbara  
O’Connor, Ellen, Associate Professor/Coach, Physical Education  
Pazich, Betty, Coordinator, Admissions and Records  
Pickering, David, Financial Analyst, Business Services  
Pittmon, Alex, Director, Facilities and Operations  
Preston, Dru, Sr. Account Clerk, Business Services  
Pugh, Joyce, Senior Secretary, Educational Programs  
Richards, Kent, Director, Information Resources Department  
Rose, Lana, Academic Senate President  
Salazar, Cindy, Vice President, CSEA  
Sanford, Jack, Guest  
Saunders, Lisa, Accountant, Business Services  
Schwamm, Beverly Administrative Secretary, Educational Programs  
Serban, Andreea, Director, Institutional Assessment  
Snyder, Pat, Executive Director, Foundation for SBCC  
Solberg, Curtis, Professor, History  
Spaventa, Marilyn, ESL Instruction  
Stagat, Arleen Chair, Classified Council  
Thomas, Nancy, Principal Clerk, Admissions and Records  
Timm, Shar-Lynn Certification Clerk, Human Resources  
Tower, Rosie, Payroll Manager, Business Services  
Ulloa, Jack Dean Educational Programs  
Ulloa, Jack, Dean Educational Programs  
Watkins, Daniel, Campus Pipeline/WEB CT, Administration  
Wedow, Suzanne,  
Wiedmann, Andrew Media, Educational Technology Specialist

1.3 WELCOME

Ms. Livingston extended a cordial welcome to all present.

1.4 CLOSED SESSION – NONE

1.4 MINUTES OF THE REGULAR MEETING OF JUNE 21, 2001

Upon motion by Mr. Luria, seconded by Mr. Villegas, the Board unanimously approved the Minutes of the Regular Meeting of June 21, 2001.
1.5 HEARING OF CITIZENS

Numerous citizens spoke to the issue of Ms. Ingrid Schmitz and the Santa Barbara Tennis Program.

1.7 COMMUNICATIONS

The following reports were presented to the Board of Trustees about various matters involving the District. No action was taken unless listed on a subsequent Agenda.

a. REPORT BY ACADEMIC SENATE – Ms. Lana Rose

Ms. Lana Rose congratulated Dr. MacDougall on his 20 years. Ms. Rose reported that the Academic Senate held their summer meeting. The Academic Senate welcomed two new Senators, Barbara Bell from English and Sonia Zuniga-Lomeli from ESL-Foreign Language. Ms. Rose noted that one big issue being faced is proposed constitutional revisions, which would change the representation on the Senate. Ms. Rose, four of the past Presidents and an at large member from the Senate are purposing a change, which would give each Division, one vote. This proposed change would have to go to the plenary session and a vote of the faculty will take place during the first week of school. Ms. Rose also reported that there have been some proposed changes to the Calendar. Ms. Rose will present her Annual Report at the August board meeting, which will include the work done by the committees and the Academic Senate's goals and objectives for next year.

b. REPORT BY ASSOCIATED STUDENTS – None

c. REPORT BY CLASSIFIED COUNCIL – Ms. Arileen Stagat

Ms. Arileen Stagat reported that Ms. Sue Ehrlich attended the last meeting of the Classified Council and reported on the “fish philosophy”. Fish Philosophy is an employee motivation class that started in Seattle at the Fish Market. The Council is looking into the possibility of presenting it at one of the Classified Inservices. Ms. Ehrlich also presented to the Council the Accreditation Self-study and explained what the Council role will be. Ms. Ehrlich also discussed the Cottage Hospital program “Hands On Treatment”. This program has someone come to your office and give you a massage, they will be looking into the possibility of having this provided by the Employee Wellness program. Ms. Pat Canning spoke on the United Way campaign and asked for volunteers. Mr. Adam Hatch is working on the Classified Council's website. Mr. Hatch is working on putting in forms, photos, calendar and other exciting items. Hopefully, it will be up and running by the next Board meeting. Ms. Stagat also reported that the Classified Council is reviewing their roles and definitions, which stirs up lively discussions. Ms. Stagat also announced that Ms. Canning resigned from the Classified Council, she has other related job duties and she could no longer be a part of the Council. Ms. Stagat noted that they are in their planning stages for the fall In Service, she should have a date for this by the next Board meeting.

d. REPORT ON CURRENT EVENTS – Ms. Kay Bruce

Ms. Kay Bruce had just a few events to report on this month. The Rocky Horror Show is finishing up its run with performances this evening through Sunday. Ms. Bruce noted that on August 20, will be the start of the fall semester and before that on August 17, will be the Faculty In Service, which will take place at the Garvin Theater.
REPORT ON CURRENT ISSUES – Dr. Peter MacDougall

Dr. MacDougall highlighted on the following:

1. Reported on the State budget. On the positive side, there was funding for the cost of living adjustment, energy funds of $49m, and some money for some capital outlay projects. On the negative side was the veto on the cost of living adjustment for the Partnership for Excellence funds the district has received. The college has salary commitments based on those dollars and all cost of living adjustments that will have to come from some other fund. The Governor also took approximately $100m out of the ongoing budget, by vetoing instructional equipment, library materials, and scheduled maintenance and repairs. Community colleges will receive little if any state funds in those two categories. Community colleges will have to look very seriously at talking with the Legislature to see if there is a will to reinstate the funds. Very disappointed in the outcomes regarding the Governor’s action on the budget.

2. Reported on facilities projects. All projects are going very well and is pleased with progress. Also noted that the Louise Lowry Davis Student Gathering Plaza dedication will take place on Tuesday, September 11 at 2:00 p.m.

3. Extended appreciation to the staff for their efforts in submitting various grants to obtain funding for the college to be able to realize the potential in a number of areas. Such outcomes would not be accomplished without these funds.

4. Noted the recommended appointment of Maryilyn Spaventa as Dean. The college is fortunate to have Marilyn and she is going to be an excellent Dean.

5. Commented on the Rocky Horror Picture Show. The show was a pleasant surprise, the theater arts department did an outstanding job. Proud of Rick Mokler and the department. Would recommend seeing it.

6. Acknowledged Jody Millward for being selected in a position where she will eventually become the National President for the Teachers of English in two-year colleges. Ms. Millward is an outstanding faculty member, committed to student success. Proud of her achievement and it’s a great reflection upon the faculty of the college.

1.8 GOVERNING BOARD - None

The Board members and the College community celebrated Dr. MacDougall’s 20th Anniversary as Superintendent/President.

2. HUMAN RESOURCES & LEGAL AFFAIRS – Ms. Susan Ehrlich

2.1 HUMAN RESOURCES & LEGAL AFFAIRS CONSENT ITEMS

Consent Items are grouped to be acted upon by the Board with a single action. If Board members or a member of the public ask to have an item acted upon separately, a request can be made to remove the item from the Consent list.

The Superintendent/President recommends that the following items be approved:
SBCCD Board of Trustees

Minutes

July 26, 2001

Name
HOLES, M. Diane

Assignment
Assistant Dean of Educational Programs

Rate
IV-4+Doct

Date
7/1/01-6/30/01

Comments
2-Yr Ed Adm Contract
New Position

Classified Appointments

AUTHIER, Raymond
Film Studies

Instructional Computer Lab Coordinator

Rate
39C

Date
8/1/01

Comments
New position

ALEXANDER, Ryan
Film Studies

Lab. Teach. Ass’t.

Rate
37A

Date
8/1/01

Comments
New position

MONROY-MIELCAREK, Liliana
Cont. Ed.

Citizenship Services Coordinator

Rate
40A (M/S/C)

Date
8/1/01

Comments
RE: F. Martin del Campo

STEPHENS, Elise
Bio Science

Lab. Tech., Sr.

Rate
34C

Date
8/13/01

Comments
RE: K. Ashton
FT/12 Mo.

HOCK, Jennifer
Educational Programs

On-Line Student Support Specialist

Rate
41A

Date
8/1/01

Comments
RE: J. Mathiot
FT/12 Mo.

The positions of Inst, ESL, Teacher, Early Learning Center, and the Secretary/Confidential positions were removed from the Agenda.

Upon motion by Mr. O'Neill, seconded by Mr. Villegas, the Board unanimously approved the Human Resources consent items, as contained in the Agenda and Attachments.

3. EDUCATIONAL PROGRAMS – Dr. Jack Friedlander

3.1 RECOMMEND APPROVAL OF THE NEW COURSES AND COURSE MODIFICATIONS FOR FALL 2001 AND SPRING 2002 SEMESTERS.

Upon motion by Mr. Luria, seconded by Dr. Alexander, the Board unanimously approved the New Courses and Course Modifications for fall 2001 and spring 2002 semesters, as contained in the Agenda and Attachments.

3.2 RECOMMEND APPROVAL OF RESIDENCY AND RECENCY REQUIREMENT FOR THE DEGREE, DISTRICT POLICY NUMBER 4125.

Upon motion by Dr. Alexander, seconded by Mr. Luria, the Board unanimously approved the Residency and Recency requirement for the Degree, District Policy Number 4125, as contained in the Agenda and Attachments.

3.3 RATIFICATION OF APPROVAL OF SUBMISSION TO THE CHANCELLOR’S OFFICE OF A GRANT APPLICATION FOR SECOND YEAR FUNDING FOR THE STUDENT SUCCESS GRANT NO. 01-153-017 ENTITLED “A FACULTY DEVELOPMENT PROGRAM FOR THE 21ST CENTURY”. SECOND YEAR GRANT FUNDS REQUESTED IN THE AMOUNT OF $76,295.
Upon motion by Mr. O'Neill, seconded by Mr. Luria, the Board unanimously approved ratification of approval of submission to the Chancellor's office of a grant application for second year funding for the Student Success Grant, as contained in the Agenda and Attachments.

3.4 RATIFICATION OF APPROVAL OF SUBMISSION TO THE CHANCELLOR'S OFFICE OF A GRANT AGREEMENT AMENDMENT NO. 00-011-017 FOR A FUND FOR STUDENT SUCCESS GRANT (AGREEMENT NO. 01-153-017) ENTITLED "A FACULTY DEVELOPMENT PROGRAM FOR THE 21ST CENTURY" (SEE ITEM 3.3).

Upon motion by Mr. O'Neill, seconded by Mr. Luria, the Board unanimously approved ratification of approval of submission to the Chancellor's office of a grant agreement amendment entitled "A Faculty Development Program for the 21st Century", as contained in the Agenda and Attachments.

3.5 RATIFICATION OF APPROVAL OF SUBMISSION TO THE CHANCELLOR'S OFFICE OF AN ECONOMIC DEVELOPMENT GRANT APPLICATION NO. 01-0326 FOR A PROJECT ENTITLED "INDUSTRY DRIVEN REGIONAL COLLABORATIVE". GRANT FUNDS REQUESTED IN THE AMOUNT OF $170,748.

Upon motion by Mr. O'Neill, seconded by Mr. Luria, the Board unanimously approved ratification of approval of submission to the Chancellor's office of a grant for a project entitled "Industry Driven Regional Collaborative" grant, as contained in the Agenda and Attachments.

3.6 RATIFICATION OF APPROVAL OF SUBMISSION TO THE CHANCELLOR'S OFFICE OF A GRANT APPLICATION NO. 01-0326 FOR A PROJECT ENTITLED "INDUSTRY DRIVEN REGIONAL COLLABORATIVE" (HOSPITALITY JOB INCENTIVE). GRANT FUNDS REQUESTED IN THE AMOUNT OF $170,748.

Upon motion by Mr. O'Neill, seconded by Mr. Luria, the Board unanimously approved ratification of approval of submission to the Chancellor's office of a grant application for a project entitled "Industry Driven Regional Collaborative" grant, as contained in the Agenda and Attachments.

3.7 RATIFICATION OF APPROVAL OF SUBMISSION TO THE CHANCELLOR'S OFFICE OF A GRANT APPLICATION NO. 01-336 FOR A PROJECT ENTITLED "JOB DEVELOPMENT INCENTIVE PROGRAM" (HOSPITALITY INDUSTRY DRIVEN). GRANT FUNDS REQUESTED IN THE AMOUNT OF $170,748.

Upon motion by Mr. O'Neill, seconded by Mr. Luria, the Board unanimously approved ratification of approval of submission to the Chancellor's office of a grant application for a project entitled "Job Development Incentive Program", as contained in the Agenda and Attachments.

4. CONTINUING EDUCATION – Mrs. Lynda Fairly – None

5. BUSINESS SERVICES – Mr. Brian Fahnestock

5.1 BUSINESS CONSENT ITEMS

Upon motion by Mr. O'Neill, seconded by Mrs. Powell, the Board unanimously approved the following Business Consent Items, as contained in the Agenda and Attachments.

a. RATIFICATION OF PURCHASE ORDERS, Attachment 5.1-a

b. RATIFICATION OF PAYMENTS AS SUMMARIZED BELOW (Detailed report may be viewed in the Accounting Office, A-130.)
c. AUTHORITY TO DECLARE/DISPOSE OF SURPLUS EQUIPMENT: Wenger folding leg orchestra risers - Drama Music

d. AUTHORIZATION TO CERTIFY THE PROJECTS LISTED BELOW FOR THE 2001-02 SCHEDULED MAINTENANCE PROGRAM WITH THE CHANCELLOR’S OFFICE

<table>
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<tr>
<th>Priority</th>
<th>Project Description</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>1</td>
<td>Install new air handler, Student Services Bldg.</td>
<td>$61,500</td>
</tr>
<tr>
<td>2</td>
<td>Replace PE air handlers</td>
<td>191,750</td>
</tr>
<tr>
<td>3</td>
<td>Replace Occupational Ed. Boiler</td>
<td>8,000</td>
</tr>
<tr>
<td>4</td>
<td>Replace electrical panels - Wake Center</td>
<td>116,500</td>
</tr>
<tr>
<td>5</td>
<td>Replace Admin Bldg. roof</td>
<td>32,175</td>
</tr>
<tr>
<td>6</td>
<td>Replace Schott Center emergency generator</td>
<td>31,030</td>
</tr>
<tr>
<td>7</td>
<td>Replace PE boiler</td>
<td>22,000</td>
</tr>
<tr>
<td>8</td>
<td>Replace Schott Center fire alarm system</td>
<td>37,700</td>
</tr>
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Total State Allocation $500,655

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e. AUTHORIZATION FOR VICE PRESIDENT, BUSINESS SERVICES, TO ENTER INTO AN AGREEMENT WITH THOMPSON-NAYLOR ARCHITECTS, FOR DESIGN SERVICES, BUSINESS/COMMUNICATION ENTRY REMODEL, $9,750

f. AUTHORIZATION FOR VICE PRESIDENT, BUSINESS SERVICES, TO ENTER INTO AN AGREEMENT WITH BARTON MYERS ASSOCIATES, INC., ARCHITECTS/PLANNERS, DESIGN SERVICES FOR POSSIBLE WEST CAMPUS PARKING STRUCTURE/HOUSING, $25,000

g. APPROVAL OF AGREEMENT WITH SCIENCE APPLICATIONS INTERNATIONAL CORPORATION (SAIC) FOR DEVELOPMENT OF A TRANSPORTATION DEMAND MANAGEMENT STRATEGY, $18,392, Attachment 5.1-g

h. APPROVAL OF CHANGE ORDER: STUDENT SERVICES HVAC, (Bid #541). $2,912, Attachment 5.1-h

i. AUTHORIZATION TO FILE NOTICE OF COMPLETION: CAMPUS CENTER SEISMIC REGLAZING, Bid #538

j. RETROACTIVE APPROVAL OF 2001-02 LEASE FOR WESTSIDE COMMUNITY CENTER, Attachment 5.1-j

k. APPROVAL OF AGREEMENT WITH ST. FRANCIS HOSPITAL FOR SERVICES TO SBCC STUDENTS, Attachment 5.1-k

l. AUTHORIZATION TO ENTER INTO MULTI-YEAR AGREEMENT FOR COPY MACHINES WITH CANON BUSINESS SOLUTIONS WEST, INC., THROUGH THE LOS ANGELES COUNTY UNIFIED SCHOOL DISTRICT (PIGGYBACK), Attachment 5.1-l
5.2 BUSINESS ACTION ITEMS

a. LIFE SCIENCE/GEOLOGY REMODEL - CHANGE ORDER 4

<table>
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<th>CO #</th>
<th>Amount</th>
<th>Add'l Days</th>
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<tbody>
<tr>
<td>4</td>
<td>$16,904.06</td>
<td>4</td>
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Change Orders total: $124,482.37
Revised contract price $7,642,482.37

Upon motion by Mr. O'Neill, seconded Mrs. Powell, the Board unanimously approved the Change Order No. 4, as contained in the Agenda and Attachments.

b. ADOPTION OF RESOLUTION NO. 1 (2001-02) AUTHORIZING REIMBURSEMENT OF GRATUITIES

Upon motion by Mr. O'Neill, seconded by Mr. Villegas, the Board unanimously approved the adoption of Resolution No. 1 (2001-02) authorizing reimbursement of gratuities, as contained in the Agenda and Attachments. The vote follows:

Ayes: Dr. Alexander, Ms. Livingston, Mr. Luria, Mr. O'Neill, Mrs. Powell, Mr. Villegas

Noes: None

Absent: Dr. Dobbs

Concur: None

c. ADOPTION OF RESOLUTION NO. 2 (2001-02) AUTHORIZING ROUTINE INTERNAL TRANSFERS

Upon motion by Mr. O'Neill, seconded by Mrs. Powell, the Board unanimously approved the adoption of Resolution No. 2 (2001-02) authorizing routine internal transfers, as contained in the Agenda and Attachments. The vote follows:

Ayes: Dr. Alexander, Ms. Livingston, Mr. Luria, Mr. O'Neill, Mrs. Powell, Mr. Villegas

Noes: None

Absent: Dr. Dobbs

Concur: None

d. ADOPTION OF RESOLUTION NO. 3 (2001-02) PROVIDING FOR 2000-01 BUDGET REVISIONS DUE TO RECEIPT OF UNBUDGETED REVENUE

Upon motion by Mr. O'Neill, seconded by Mrs. Powell, the Board unanimously approved the adoption of Resolution No. 3 (2001-02) providing for 2000-01 budget revisions due to receipt of unbudgeted revenue, as contained in the Agenda and Attachments. The vote follows:

Ayes: Dr. Alexander, Ms. Livingston, Mr. Luria, Mr. O'Neill, Mrs. Powell, Mr. Villegas

Noes: None
Absent: Dr. Dobbs

Concur: None

e. ACCEPTANCE OF BIDS AND AWARD OF CONTRACT FOR P. E. WEIGHT ROOM ACOUSTICAL WALL (Bid #547)

Upon motion by Mrs. Powell, seconded by Mr. Luria, the Board unanimously approved the acceptance of bids and award of contract for P.E. Weight Room Acoustical Wall, as contained in the Agenda and Attachments.

5.3 BUSINESS INFORMATION ITEMS

a. ACCEPTANCE OF BIDS AND AWARD OF CONTRACT - COSMETOLOGY REMODEL (Bid #546), Attachment 5.3-a

6. INFORMATION RESOURCES – Mr. Bill Hamre – NONE

7. GENERAL ITEMS

7.1 PRESENTATION ON THE RESULTS OF THE SANTA BARBARA CITY COLLEGE EXPERIENCES SURVEY

Ms. Andrea Serban presented the results of the Santa Barbara City College Experiences Survey and gave some highlights of some of the main findings of the survey conducted in spring 2001.

8. ADJOURNMENT

Upon motion of Mr. O'Neill, seconded by Mr. Villegas the Board unanimously approved adjournment at 5:47 p.m., setting a Study Session which will be held on September 13, 2001, in Room A-218C at 4:00 p.m. and the next Regular Meeting of the Board of Trustees will be held on Thursday, September 27, 2001, at 4:00 p.m., in Room A-211.

APPROVED BY THE BOARD OF TRUSTEES ON August 23, 2001

[Signatures]
President, Board of Trustees

[Signature]
Superintendent/President
Secretary/Clerk of the Board