M I N U T E S
REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

June 21, 2001

4:00 p.m. – REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The meeting was called to order by President Livingston at 4:03 p.m.

1.2 ROLL CALL

Members present:

Dr. Kay Alexander
Dr. Joe Dobbs
Ms. Joan Livingston, President
Mr. Eli Luria
Mr. Desmond O’Neill, Vice President
Mrs. Joyce Powell
Mr. Luis Villegas

Members absent:

Mr. Louis Ponick, Student Trustee

Others present for all or a portion of the meeting:

Dr. Peter MacDougall, Supt./President and Secretary/Clerk to the Board of Trustees
Ms. Kay Bruce, Public Information Officer
Ms. Sue Ehrlich, Vice President, Human Resources and Legal Affairs
Mr. Brian Fahnestock, Vice President, Business Services
Ms. Lynda Fairly, Vice President, Continuing Education
Mr. Jack Friedlander, Executive Vice President, Educational Programs
Ms. Leslie Griffin, Controller
Mr. Bill Hamre, Vice President, Information Resources
Ms. Lana Rose, Academic Senate President
Ms. Pat Snyder, Executive Director, The Foundation for SBCC
Ms. Arleen Stagat, Chair, Classified Council
Mr. Andrew Wiedmann, Media, Educational Technology Specialist
1.3 WELCOME

Ms. Livingston extended a cordial welcome to all present.

1.4 CLOSED SESSION (was taken out of order after Item 6.1)

a. ADJOURN TO CLOSED SESSION

Upon motion by Dr. Dobbs, seconded by Mr. Villegas, the Board convened to closed session at 5:36 p.m. to discuss Item 1.4-a (1):

1) Evaluation of the Superintendent/President

b. RECONVENE TO OPEN SESSION

Upon motion by Mr. O'Neill, seconded by Dr. Dobbs, the Board reconvened to open session at 6:50 p.m. Ms. Livingston announced that the Board of Trustees recommended the following:

(a) to increase the Superintendent's salary by four percent;
(b) the auto lease and monthly mileage allowance will be eliminated and added would be a monthly salary adjustment.
(c) to include a monthly salary allocation to advance the District's interests both locally and statewide and;
(d) The Board of Trustees also rolled the contract over for four years.

Upon motion by Dr. Alexander, seconded by Dr. Dobbs the Board approved the evaluation and recommendations for the Superintendent/President.

1.5 MINUTES OF THE REGULAR MEETING OF MAY 24, 2001

Upon motion by Mr. O'Neill, seconded by Mrs. Powell, the Board unanimously approved the Minutes of the Regular Meeting of May 24, 2001.

1.6 HEARING OF CITIZENS

No citizens expressed a wish to address the Board.

1.7 COMMUNICATIONS

The following reports were presented to the Board of Trustees about various matters involving the District. No action was taken unless listed on a subsequent Agenda.

a. REPORT BY ACADEMIC SENATE - None
b. REPORT BY ASSOCIATED STUDENTS - None
c. REPORT BY CLASSIFIED COUNCIL - None
d. REPORT ON CURRENT EVENTS - Ms. Kay Bruce

Ms. Bruce had two events to announce. The first was the Eighth Annual Independence Day Bar-B-Que, which will be held on July 4 and is being sponsored by SBCC Alumni
Ms. Bruce had two events to announce. The first was the Eighth Annual Independence Day Bar-B-Que, which will be held on July 4 and is being sponsored by SBCC Alumni Association. It will take place at the Winslow Maxwell Overlook at Castillo Point. The event will begin at 6:45 p.m. The menu includes tri-tip and chicken BBQ, catered by HRC and entertainment by the SBCC Jazz Band and a Magician. The second event is The Rocky Horror Show which will be performed at the Garvin Theater from July 11-29th. It's being billed as an outrageous rock n roll spoof and it comes with a warning on it, that you enter the theater at your own risk. Both events have tickets for sale at the Garvin Theater.

e. REPORT ON CURRENT ISSUES

Dr. MacDougall highlighted on the following:

1. Reported that the State budget is still in the process of being defined. The Conference committee is meeting and it is uncertain as to what their final recommendations will be. The primary emphasis is being place on cost of living adjustment, growth funding, part-time faculty $62 M, $49 M to cover increases in energy expenses, a cost of living adjustment for PFE, and 32 capital construction projects. There is more optimism of what will be sent to governor, but uncertain of what the governor will do. Hope is that a strong lobbying campaign can be exerted on the Legislature and Governor.

2. Noted that summer session enrollment is about equal to or slightly less than last summer. Looks as though it will be a reasonably strong summer session, however, it doesn't have the growth that was sought.

3. Reported that the three-day CPC Planning Retreat was very successful. There was a sense of enthusiasm and strong involvement by everyone who took part. There were some very good ideas that came out of this meeting and they will be considered by the College Planning Council at their next meeting in July. The college is well on its way in developing the College Plan.

4. A word on housing. The college continues to be challenged on the issue of housing as it pertains to the ability to recruit and/or retain staff. The Foundation's Real Estate Committee is looking at the issue and trying to see how they might help in terms of resources. Brian Fahnestock is also looking into various forums to try and see what the college can possibly do in that area also. Proposals will be developed over the next month or so.

5. Acknowledged the completion of the window project in the Campus Center. It is a nice addition and earthquake safe. There are a number of projects going on this summer, the Louise Lowry Student Gathering Place, the Studio Theater, and of course the Campus Center project.

6. Wanted to commend Diane Hollems, Pablo Buckelew, Sue Ehrlich and other staff for their work on the SBCC Staff Development Program. It sets a good base for strengthening our work with our staff to upgrade their skills and capabilities. Recommendation is being made today regarding the Center for Management and Staff Development, the Board will be asked to approve it in concept and the way it will function to serve all campus groups, Employee University, etc., and certainly work with the College staff as well. It is an excellent model and very well put together.

7. Health Benefits Plan - Acknowledged Brian Fahnestock's work with a broker to enable the College to come in with a new plan. Noted the agenda item, which shows increases in the two plans that the College has of over 20% each which is a significant
increase. The other plan that will substitute for the existing Blue Cross plan is right around 11% over the previous cost.

8. Acknowledged the School of Media Arts proposal that Jack Friedlander has been working on and which is being presented for approval. It has been a very positive action and hopes that the Board will support.

1.8 GOVERNING BOARD

Mr. Villegas shared with the Board that the California Community College League had copied and sent out the Resolution that was sent to the National Association of Community College Trustees in regard to community colleges Centennial Celebration this year. It was a nice document, which was signed by David Viar of the League and Fritz Wenck, past President of CCCT. Mr. Villegas noted that SBCC is being recognized as being the oldest California community college dating back to 109 years. Mr. Villegas did note that Fresno College and Chaffey College are both challenging that statement.

Mr. Villegas reported on the Conference, which he attended. The focus on some of the workshops was going out for bond measures and there are still a lot of questions with regards to Prop 39. Los Angeles has a presentation on how they went out for their bond. Mr. Villegas will be sharing his notes with the Board members.

Ms. Livingston congratulated Luis Villegas on his appointment as a California Community College League Trustee, as it is nice to have representation on the California Community College League. Ms. Livingston reported that the League of Women Voters, on a statewide level, has chosen as one of their study projects to look into community college financing. The group has gotten the idea that there is an inequity between districts and colleges. It would be a wonderful opportunity to raise the awareness of community college funding and it would be one more voice at the statewide level that will be in support of, because they see the mission as absolutely essential and they would want to make sure that there is adequate funding. The message is getting out that something is wrong with how funds are allocated for community colleges, so keep this in mind if you know any League of Women Voters members.

2. HUMAN RESOURCES & LEGAL AFFAIRS – Ms. Susan Ehrlich

2.1 HUMAN RESOURCES & LEGAL AFFAIRS – CONSENT ITEMS

Ms. Sue Ehrlich announced the following appointments:

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<tr>
<th>Name</th>
<th>Assignment</th>
<th>Rate</th>
<th>Date</th>
<th>Comments</th>
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<tbody>
<tr>
<td>STEWART, Sharon</td>
<td>Allied Health &amp; Nursing Lab. Teach. Ass't.</td>
<td>37B</td>
<td>8/13/01</td>
<td>New position. FT/10 Mo. Attachment 2.1-b</td>
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<tr>
<td>MARTIN DEL CAMPO, Francisco Cont. Ed.</td>
<td>Director, Community Technology Center, Continuing Education</td>
<td>50A</td>
<td>07/01/01</td>
<td>RE: J. Martinez New position Attachment 2.1-c</td>
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The position of Custodian, Applications Database & Systems Administrator, and Graphic Designer positions were removed from the Agenda.

Upon motion by Mr. O'Neill, seconded by Mr. Villegas, the Board unanimously approved the Human Resources consent items, as contained in the Agenda and Attachments.
2 HUMAN RESOURCES & LEGAL AFFAIRS ACTION ITEMS
   a. RECOMMEND APPROVAL OF COMPUTER USE POLICY BP 3720

      Upon motion by Mrs. Powell, seconded by Dr. Dobbs, the Board unanimously approved
      the Computer Use Policy BP3720, as contained in the Agenda and Attachments.

   b. RECOMMEND APPROVAL OF PROPOSED STAFF PROFESSIONAL DEVELOPMENT
      PROGRAM

      Upon motion by Mr. O'Neil, seconded by Dr. Alexander, the Board unanimously approved
      the Proposed Staff Professional Development Program, as contained in the Agenda and
      Attachments.

   c. SUPERINTENDENT/PRESIDENT CONTRACT (was taken out of order after Item 6.1)

      (Recommendation and vote is listed under Item 1.4)

      1. Extend the existing contract through June 2005.

3. EDUCATIONAL PROGRAMS – Dr. Jack Friedlander

   3.1 RECOMMEND APPROVAL OF 2001 SUMMER SESSION FACULTY

      Upon motion by Dr. Alexander and seconded by Dr. Dobbs, the Board unanimously approved the
      2001 Summer Session Faculty as contained in the Agenda and Attachments.

   3.2 RECOMMEND APPROVAL TO ESTABLISH THE CENTER FOR MANAGEMENT AND STAFF
      DEVELOPMENT

      Upon motion by Mrs. Powell and seconded by Mr. O'Neil, the Board unanimously approved to
      establish the Center for Management and Staff Development as contained in the Agenda and
      Attachments.

   3.3 RECOMMEND APPROVAL OF THE PROPOSED STUDENT WORKER SALARY SCHEDULE
      AND THE CHANGE IN PROCEDURE THAT ALLOWS STUDENTS TO ADVANCE TO THE
      NEXT STEP IN THE SALARY SCHEDULE

      Upon motion by Mr. Luria and seconded by Mr. O'Neil, the Board unanimously approved the
      proposed Student Worker Salary Schedule and the change in procedure that allows students to
      advance to the next step in the salary schedule as contained in the Agenda and Attachments.

   3.4 RECOMMEND APPROVAL TO ESTABLISH THE SCHOOL OF MEDIA ARTS

      Upon motion by Mr. O'Neil and seconded by Mr. Luria, the Board unanimously approved to
      establish the School of Media Arts as contained in the Agenda and Attachments.

   3.5 RATIFICATION OF APPROVAL OF SUBMISSION TO THE CHANCELLOR'S OFFICE OF FUND
      FOR STUDENT SUCCESS GRANT APPLICATION NUMBER N01-0351 ENTITLED "GATEWAY
      TO SUCCESS PROGRAM," GRANT FUNDS REQUESTED IN THE AMOUNT OF $45,619
Upon motion by Mr. O'Neill and seconded by Mrs. Powell, the Board unanimously approved ratification of approval of submission to the Chancellor's Office of the Student Success Grant entitled "Gateway to Success Program" as contained in the Agenda and Attachments.

3.6 RATIFICATION OF APPROVAL OF SUBMISSION TO THE CHANCELLOR'S OFFICE THE DISTRICT'S VTEA TITLE 1-C FUNDS PLAN FOR 2001-2002. THE DISTRICT'S PROPOSED VTEA TITLE 1-C ALLOCATION FOR 2001-2002 IS $446,996

Upon motion by Mr. O'Neill and seconded by Mrs. Powell, the Board unanimously approved ratification of approval of submission to the Chancellor's Office the District's VTEA Title 1-C Funds Plan for 2001-2002 as contained in the Agenda and Attachments.

3.7 RATIFICATION OF APPROVAL OF SUBMISSION TO THE CHANCELLOR'S OFFICE OF AN APPLICATION TO CONTINUE THE TECH-PREP GRANT FUNDED PROJECT FOR 2001-2002, A TOTAL OF $71,000 IS BEING REQUESTED TO CONTINUE FUNDING THIS PROGRAM

Upon motion by Mr. O'Neill and seconded by Mrs. Powell, the Board unanimously approved ratification of approval of submission to the Chancellor's Office of an application to continue the Tech-Prep Grant Funded Project for 2001-2001 as contained in the Agenda and Attachments.

4. CONTINUING EDUCATION – Mrs. Lynda Fairly – None

5. BUSINESS SERVICES – Mr. Brian Fahnestock

5.1 BUSINESS CONSENT ITEMS

Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board unanimously approved the following Business Consent Items as contained in the Agenda and Attachments.

a. RATIFICATION OF PURCHASE ORDERS, Attachment 5.1-a

b. RATIFICATION OF PAYMENTS AS SUMMARIZED BELOW (Detailed report may be viewed in the Accounting Office, A-130.)

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<td>VendorLink</td>
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<td>SBCC All Funds</td>
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<td>TOTAL:</td>
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c. APPROVAL OF 2001-02 MONTHLY MILEAGE LIST, Attachment 5.1-c

d. AUTHORITY TO DECLARE/DISPOSE OF SURPLUS EQUIPMENT: 13 light tables - Graphic Design & Photography Dept.

e. AUTHORIZATION FOR SUPERINTENDENT/PRESIDENT TO ACCEPT BIDS (Bid #546 due July 5) AND AWARD CONTRACT FOR COSMETOLOGY REMODEL. (This will be resubmitted to the Board of Trustees on July 26 as an information item.)

f. APPROVAL OF MICHAEL STRUVEN, INDEPENDENT CONTRACTOR, TO DEVELOP SALARY AND BENEFIT BUDGET MODEL FOR AN AMOUNT NOT TO EXCEED $5,500
g. ACCEPTANCE OF INSTRUCTIONAL EQUIPMENT FUNDING, “Digital Imaging: Changing the Face of Traditional Photography,” $99,840, Attachment 5.1-g

h. APPROVAL OF AGREEMENT WITH SANTA BARBARA NEIGHBORHOOD CLINIC FOR STUDENT HEALTH SERVICES, Attachment 5.1-h

5.2 BUSINESS ACTION ITEMS

a. ADOPTION OF RESOLUTION NO. 42 (2000-01) ESTABLISHING THE 2001-02 APPROPRIATION LIMIT

Upon motion by Mr. O’Neill, seconded by Dr. Dobbs, the Board unanimously approved Resolution No. 42 (2000-01) establishing the 2001-02 Appropriation Limit, as contained in the Agenda and Attachments. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. Luria, Mr. O'Neill, Mrs. Powell, Mr. Villegas

Noes: None

Absent: Mr. Ponick

Concur: None

b. PUBLIC HEARING AND ADOPTION OF THE TENTATIVE 2001-02 BUDGET

Upon motion by Mr. O’Neill, seconded by Mr. Villegas, the Board unanimously approved to convene as a Committee of the Whole for the purpose of hearing comments regarding the adoption of the Tentative 2001-02 Budget.

Upon motion by Dr. Dobbs, seconded by Mr. O’Neill, the Board unanimously approved to reconvene to Regular Session.

Upon motion by Mrs. Powell, seconded by Mr. O’Neill, the Board unanimously approved the adoption of the Tentative 2001-02 Budget and authorized its transmittal to the Santa Barbara County Education Office, as contained in the Agenda and Attachments.

c. ADOPTION OF RESOLUTION NO. 43 (2000-01) AUTHORIZING ROUTINE INTERNAL BUDGET TRANSFERS

Upon motion by Mr. O’Neill, seconded by Dr. Alexander, the Board unanimously approved the adoption of Resolution No. 43 (2000-01) authorizing routine internal budget transfers, as contained in the Agenda and Attachments. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. Luria, Mr. O’Neill, Mrs. Powell, Mr. Villegas

Noes: None

Absent: Mr. Ponick

Concur: None
c. APPROVAL OF 2001-02 AGREEMENT WITH THE CALIFORNIA DEPARTMENT OF EDUCATION FOR CHILD DEVELOPMENT SERVICES AND ADOPTION OF RESOLUTION NO. 44 (2000-01), $142,918

Upon motion by Mrs. Powell, seconded by Dr. Alexander, the Board unanimously approved Resolution No. 44 (2000-01) Agreement with the California Department of Education for Child Development Services, as contained in the Agenda and Attachments. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. Luria, Mr. O'Neill, Mrs. Powell, Mr. Villegas

Noes: None

Absent: Mr. Ponick

Concur: None

e. APPROVAL OF 2001-02 PERSONNEL BENEFITS PROGRAM

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously approved the 2001-02 Personnel Benefits Program, as contained in the Agenda and Attachments.

f. LIFE SCIENCE/GEOLOGY REMODEL – CHANGE ORDER 3

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<tbody>
<tr>
<td>3</td>
<td>$61,436.38</td>
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Change Orders total: $107,578.31
Revised contract price $7,625,578.31

Upon motion by Mr. O'Neill, seconded by Dr. Dobbs, the Board unanimously approved the Life Science/Geology Remodel – Change Order 3, as contained in the Agenda and Attachments.

5.3 BUSINESS INFORMATION ITEMS

a. ACCEPTANCE OF BIDS AND AWARD OF CONTRACT – CAMPUS CENTER PLAZA/A.D.A. WALKWAY (BID #545)

The Superintendent/President accepted bids and awarded the contract for the Campus Center Plaza / ADA Walkway to A. Felix Construction in the amount of $42,170.

6. INFORMATION RESOURCES – Mr. Bill Hamre

6.1 CONTRACT FOR DATA COMMUNICATIONS SERVICES

Upon motion by Dr. Dobbs, seconded by Mr. O'Neill, the Board unanimously approved the contract for Data Communications Services, as contained in the Agenda and Attachments.
1.4 CLOSED SESSION (was taken out of order at this time)

7. ADJOURNMENT

Upon motion by Mr. O’Neill, seconded by Dr. Dobbs, the Board unanimously approved adjournment at 6:53 p.m., setting the next Regular Meeting of the Board of Trustees on Thursday, July 26, 2001, at 4:00 p.m., in Room A-211.

APPROVED BY THE BOARD OF TRUSTEES ON July 26, 2001

[Signatures]

President, Board of Trustees

Superintendent/President
Secretary/Clerk of the Board