MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

March 22, 2001
4:00 p.m. – REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The meeting was called to order by President Livingston at 4:00 p.m.

1.2 ROLL CALL

Members present:

Dr. Kathryn Alexander
Dr. Joe Dobbs
Ms. Joan Livingston, President
Mr. Desmond O’Neill, Vice President
Mrs. Joyce Powell
Mr. Luis Villegas
Mr. Louis Ponick (left at 5:20 p.m.)

Members absent:

Mr. Eli Luria

Others present for all or a portion of the meeting:

Dr. Peter MacDougall, Supt/President and Secretary/Clerk to the Board of Trustees
Ms. Liz Auchincloss, CSEA President
Ms. Kay Bruce, Public Information Officer
Ms. Sue Ehrlich, Vice President, Human Resources and Legal Affairs
Mr. Brian Fahnstock, Vice President, Business Services
Ms. Lynda Fairly, Vice President, Continuing Education
Mr. George Federman, Associate Professor, Computer Information Systems
Ms. Esther Frankel, Instructor, Computer Information Systems
Dr. Jack Friedlander, Executive Vice President, Educational Programs
Ms. Ann Fryslie, Director, Student Activities
Mr. Bill Hamre, Vice President, Information Resources
Mr. Timo Piitulainen, Associated Student Body President
Mr. Alex Pittmon, Director, Facilities and Operations
Ms. Lana Rose, Academic Senate President
Ms. Pat Snyder, Executive Director, The Foundation for SBCC
Ms. Arleen Stagat, Chair, Classified Council
1.3 WELCOME

President Livingston extended a cordial welcome to all present.

1.4 CLOSED SESSION – NONE

1.5 MINUTES OF THE REGULAR MEETING OF FEBRUARY 22, 2001 AND SPECIAL MEETING OF MARCH 14, 2001

Upon motion by Mr. O’Neill, seconded by Mrs. Powell, the Board unanimously approved the Minutes of the Regular meeting of February 22, 2001.

Upon motion by Mrs. Powell, seconded by Dr. Dobbs, the Board unanimously approved the Minutes of the Special meeting of March 14, 2001.

1.6 HEARING OF CITIZENS

No citizens expressed a wish to address the Board.

1.7 COMMUNICATIONS

The following reports were presented to the Board of Trustees about various matters involving the District. No action was taken.

a. REPORT BY ACADEMIC SENATE – Ms. Lana Rose

Ms. Lana Rose reported that the Academic Senate would be selecting new Faculty Lecturer on 4/13/01. Ms. Rose announced that she would be attending the Academic Senate meeting from April 18 through April 21. Ms. Rose noted that the Academic Senate will be joining the College Planning Council and the Planning and Resources Committee at meetings which have been scheduled for April and May. The group will be listening to community forecasters which will give a sense of what the long term future might look like as it relates to the community and give grist for writing the new College Plan and to prepare for accreditation. Ms. Rose reported that they are reviewing Partnership for Excellence, even though not sure of what will be in the budget the Academic Senate will proceed with the process nonetheless. Ms. Rose announced that the Academic Senate would be reviewing the Senate’s Constitution. The elements of the Academic Senate constitution have not been reviewed recently and they want to make sure that they are working according to current needs. Ms. Rose announced that Jim Kriudenier will be participating in a Marathon on behalf of the College and to help raise money for the registration there will be a bake sale on 4/12/01. The amount needed is $200.00 and anything raised over that amount will go to the Children’s Center.

b. REPORT BY ASSOCIATED STUDENTS – Mr. Timo Piitulainen

Mr. Timo Piitulainen noted that the Student Senate was glad to see so many people were able to attend and honor the memory of Ruth Levy at the Memorial on Thursday, March 8. Mr. Piitulainen reported that six members of the Associated Students were in Washington, D.C. to attend a conference held by the American Student Association of Community Colleges. The students attended various workshops such as, how to make changes on the national level by lobbying to Congress, how to become better leaders, and the students also got to listen to some great speakers. Mr. Piitulainen reported that they were able to visit the city of Washington, DC with all its great monuments, buildings, and
at the same time learn about American history. Mr. Piitulainen noted that a workshop is being planned where they will share their experiences with other students at the College.

c. REPORT BY CLASSIFIED COUNCIL  

Ms. Arleen Stagat announced that it will be Bike to Work Week, 5/23/01, Classified Council has 5 volunteers who will working with Brian Fahnstock on this event. Ms. Stagat reported that last week their newsletter, Classified Currents and the Professional Growth flyer also went out. Ms. Stagat also noted that the nomination forms for the Outstanding Employee will be coming out this week and all nominations will be reviewed and announced by the May Board meeting. Ms. Stagat reported that the Classified Council responded to a state-wide survey on the composition of Classified Council Senates in California, from the 4C’s and that they had also received an invitation for “proposals for presentations” to a conference in June called “A Governance Odyssey.” Ms. Stagat noted that the Classified Council is looking into the committees currently here on campus, as there is a concern and they want to make sure that there are allowed to be represented on all the committees. Ms. Stagat also reminded everyone that the In-Service will be held on 4/20/01, 1:15 p.m. for cookies and the program will begin at 1:30 p.m. in the BC Forum.

d. REPORT ON CURRENT EVENTS  

Ms. Kay Bruce noted that there is plenty to fill next month. Final performance for Beauty Queen of Leenane is this week. Tomorrow at noon is the 2nd in the Student Musical Recital series. Saturday night and Sunday afternoon are performances by Quire of Voyces, Songs of Spain, which take place at St. Anthony’s Seminary Chapel. Monday night is the Legends of Jazz concert. Gerald Wilson is the Legend of Jazz, preview will be held at 4:00 and the performance will be at 7:00. The B&I luncheon and the Golf Tournament will both be held on Monday. Xiaowen Chen’s exhibition continues until next Friday, 3/30/01. There will be many events during the month of April and Ms. Bruce just mentioned a few. April 18 will be Preview Night, from 6:00-8:00 at the Sports Pavilion, students and their families can come and get information about all the wonderful things that are happening at SBCC. Annual Spring Dance Concert will be held on April 19, 20, and the 21 at 8:00 p.m. Earth Day will be held on Saturday, April 21, from 9:00-3:00 and this year’s theme will be Green Garden Field Day. The Legislative Breakfast will be held on April 27, Senator Jack O’Connell and Assemblywoman Hannah Beth-Jackson will be in attendance. Saturday evening will be the dinner honoring Henry Bagish and his 50 years of service to the college.

e. REPORT ON CURRENT ISSUES  

Dr. MacDougall highlighted on the following:

1. Remarked on the State Budget. Lack of a solution with regard to the energy crisis and the financial effect upon the state continue at an intense level. There is no obvious solution and still don’t know the effect it will have on the budget. It’s important to get the perspective of Senator O’Connell and Assemblywoman Hannah Beth-Jackson on what they see as happening in terms of meeting the energy demands.

2. Acknowledged Bill Hamre’s presentation on Project Redesign at the last Board meeting. It gave some insights into both the scopes, complexity and importance of the project that is taking place on the student system. Also acknowledged the work of Sue Ehrlich and her staff in putting the HR system in place and also Brian Fahnstock and his Business Services staff, for the upgrading of the software on the Business side.
3. Reported on the Faculty recruitment. Confident of the individuals which are being recommended to the Board. Noted that unless they are confident of the candidate, recommendation will be made to have the position filled on a temporary basis for a year rather than filling it on a tenure track basis.

4. Acknowledged the work of the Financial Aid staff regarding student loans and the lowering of the default rate. This has been the lowest default rate in a 10-year period, it is under six percent at 5.5 percent. So obviously staff is doing a good job.

5. Noted that Board members know of the activity-taking place on College Planning and preparation for accreditation. Also the mission statement that was shared with members at the study session is being refined. The discussions are strengthening it and in the end there will be a mission statement that will have a strong consensus and commitment behind it.

6. Expressed appreciation to Jack Friedlander, the Administrators and faculty for the work being done to look at the needs of the College and meeting objectives that are set forth for PFE. As with any budget there are conflicting pressures for how limited dollars can be allocated. Expectations are that judgments made will be in the best interest for the College.

7. Recognized the efforts being made in regard to the Bike to Work Day. There was a van parked outside of the Administration Building today and hopefully there will be one or two people that will decide that taking a van to work is not bad. Credited Brian Fahnstock for his determination to continue to present options to the College community to use other means of transportation.

8. Announced the Dedication of the playground for the Children’s Center will take place tomorrow. $115,000 was raised for the upgrades so that the playground would be in compliance with Federal and State regulations. The Barbakow family helped with a $25,000 challenge grant and the Foundation was able to obtain a series of donations and grants.

9. Reviewed the Board being presented with two projects at its last meeting and the conceptual endorsement given, for the Studio Theater project and the initial drawings for the Student Gathering Point. Reported that through the Foundation activities the donor for the Studio Theater has agreed to an additional $125,000, so the renovation cost will come to $625,000.

10. Acknowledged Timo Piitulainen and the students for their sensitivity during a time of campus crisis and deep personal loss for the parents of Ruth Levy. Mr. Piitulainen and the students were very personal in their approach, going to the hospital, expressing their concern, attending the funeral and providing the stimulus for the campus memorial to be held. Thanked Mr. Piitulainen, Mr. Ponick and all the students who were in involved for their great work.

1.8 GOVERNING BOARD

Mrs. Joyce Powell complimented Dr. MacDougall for writing the letters of sympathy he had to write recently and he expressed himself very well.

Ms. Joan Livingston also thanked Dr. MacDougall for writing the letters of sympathy. Ms. Livingston congratulated Dr. MacDougall on his being named "Man of the Year" by the Santa Barbara Foundation. Ms. Livingston also commented on the Foundation’s Board of Directors Meeting, which was held yesterday. Ms. Livingston noted that there were two faculty speakers,
Larry Friesen and Jan Schultz from the Geology Department who spoke on behalf of the remodel of the Life Science/Geology building and the need for programming support. It was a wonderful opportunity for members of the Foundation to have contact with faculty members and hopefully there will be more of this.

Dr. Kay Alexander stated that it was imperative that there be a good turn out for the Legislative Breakfast. Dr. Alexander emphasized that it was important for the invitations sent to the college community be accepted and attended.

Mr. Luis Villegas asked that Mr. Richard Lieb, President of the CCC Board of Governors be invited to attend the Legislative Breakfast. Dr. MacDougall as well as Mr. Villegas would be extending an invitation to Mr. Lieb.

Mr. Des O'Neill stated that he would be attending the Monterey Conference in June and that he may also attend the Capitol Days in Sacramento.

a. BALLOTING FOR 2001 ELECTION OF CANDIDATES FOR CALIFORNIA COMMUNITY COLLEGE TRUSTEES (CCCT) BOARD OF DIRECTORS

Upon motion by Mr. O'Neill, seconded by Mrs. Powell, the Board unanimously approved the following ballot for the CCCT Board of Directors for 2001:

- Luis Villegas (Santa Barbara)
- Anthony E. Bugarin (San Joaquin Delta)
- Tom Clark (Long Beach)
- Charles H. Hayden (Desert)
- Don L. Jenkins (Rio Hondo)
- Michele Jenkins (Santa Clarita)
- Mary Mason (Foothill-Deanza)
- Georgia L. Mercer (Los Angeles)
- John Moore (Cerritos)
- Maria Nieto Senour (San Diego)
- Mark Takano (Riverside)

2. HUMAN RESOURCES & LEGAL AFFAIRS – Ms. Susan Ehrlich

2.1 HUMAN RESOURCES & LEGAL AFFAIRS – CONSENT ITEMS

Ms. Sue Ehrlich announced the following appointments

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>Rate</th>
<th>Date</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>VILLANUEVA, Eli</td>
<td>Special Program</td>
<td>35A</td>
<td>4/9/01</td>
<td>RE: T. Medel</td>
</tr>
<tr>
<td>EOPS</td>
<td>Advisor</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>STAUGAARD, Connie</td>
<td>Bookstore Cashier</td>
<td>17A</td>
<td>4/3/01</td>
<td>RE: R. Gillette</td>
</tr>
<tr>
<td></td>
<td>Bookstore</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>SCHAFFER, Betsy</td>
<td>Business Process</td>
<td>64D</td>
<td>4/23/01</td>
<td>Temp. Assign. – 2 Yr</td>
</tr>
<tr>
<td>Business Services</td>
<td>Manager</td>
<td>M/S/C</td>
<td></td>
<td>Attachment 2.1-c</td>
</tr>
</tbody>
</table>
Upon motion by Dr. Dobbs, seconded by Mr. O'Neill, the Board unanimously approved the consent items as contained in the Agenda and Attachments.

2.2 HUMAN RESOURCES & LEGAL AFFAIRS – ACTION ITEM

a. AUTHORIZATION TO APPOINT FACULTY

Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board unanimously approved the Superintendent/President having the authority to confirm appointments for faculty positions before the April meeting.

After the above action item was approved, Ms. Ehrlich announced that Catherine Carroll has accepted the position as Instructor in Communications, Cynthia Fraser-Gonzales has accepted the position as Instructor in Spanish, and Louis Spaventa has accepted the position as Instructor in English Skills.

3. EDUCATIONAL PROGRAMS – Dr. Jack Friedlander

3.1 SABBATICAL LEAVE PRESENTATION

Mr. George Federman, Associate Professor, Computer Information Systems reported on his sabbatical leave activities during the fall 1998 and spring 1999 semesters.

3.2 COMPUTER INFORMATION SYSTEMS PROGRAM REVIEW

Ms. Esther Frankel summarized the outcomes of the program review report for the Computer Information Systems Program. Ms. Frankel gave an overview of what has been happening in terms of their programs. An AS degree program is in place to prepare students for transfer, there are two Certificates, the Database Certificate which is new and the traditional PC Support Certificate. There is a new Skills Competency award in the Web Server Administration area and there are also courses at the professional level that students can chose from.


Upon motion by Dr. Alexander, seconded by Mr. Villegas, the Board unanimously approved the Emergency Closure of the Off-Campus Site of the Cosmetology Program, Thursday, October 26, 2000 through Monday, October 30, 2000 as contained in the Agenda and Attachments.

3.4 RECOMMEND APPROVAL OF THE SUBMITTAL TO THE CHANCELLOR'S OFFICE OF A GRANT APPLICATION ENTITLED, "COMMUNITY COLLEGE TEACHER AND READING DEVELOPMENT PARTNERSHIP (TRDP)," GRANT NO. 00-0445, IN THE AMOUNT OF $250,000

Upon motion by Mr. Villegas, seconded by Mrs. Powell, the Board unanimously approved the submittal to the Chancellor's office a grant application entitled "Community College Teacher and Reading Development Partnership (TRDP)," grant No. 00-0445 as contained in the Agenda and Attachments.

4. CONTINUING EDUCATION – Mrs. Lynda Fairly
4.1 RECOMMENDED APPROVAL OF NEW COURSES AND TITLE CHANGES, CONTINUING EDUCATION DIVISION, SPRING 2001

Upon motion by Mr. O'Neill, seconded by Mr. Villegas, the Board unanimously approved the New Courses and Title Changes as contained in the Agenda and Attachments.

5. BUSINESS SERVICES – Mr. Brian Fahnestock

5.1 BUSINESS CONSENT ITEMS

Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board unanimously approved the following consent items as contained in the Agenda and Attachments.

a. RATIFICATION OF PURCHASE ORDERS, Attachment 5.1-a

b. RATIFICATION OF PAYMENTS AS SUMMARIZED BELOW (Detailed report may be viewed in the Accounting Office.)

<table>
<thead>
<tr>
<th>Description</th>
<th>Check Ranges</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cafeteria Account</td>
<td>323923-324069</td>
<td>$158,904.12</td>
</tr>
<tr>
<td>SBBT Revolving Fund</td>
<td>5973-5978</td>
<td>9,299.50</td>
</tr>
<tr>
<td>SBCC All Funds</td>
<td>245742-246244</td>
<td>1,065,571.26</td>
</tr>
<tr>
<td>VendorLink</td>
<td>30-39</td>
<td>15,371.70</td>
</tr>
<tr>
<td>TOTAL</td>
<td>30-39</td>
<td>$1,249,146.58</td>
</tr>
</tbody>
</table>

c. AUTHORIZATION TO DECLARE/DISPOSE OF SURPLUS EQUIPMENT:
   1) Four speech synthesizers (DSPS)
   2) 1980 4 x 4 Dodge truck (Geology)
   3) Handicap van #17 (PE)

d. APPROVAL OF CONSULTANT CONTRACTS FOR LIFE SCIENCE/ GEOLOGY REMODEL PROJECT
   1) $124,000 – Melvin Bentley, Division of the State Architect Certified Construction Inspector
   2) $48,000 – Charles Paul Diedrich, Construction Project Manager

e. RETROACTIVE APPROVAL OF AGREEMENT WITH THE SAN FRANCISCO COMMUNITY COLLEGE DISTRICT FOR THE CALIFORNIA EARLY CHILDHOOD MENTOR PROGRAM, Attachment 5.1-e

f. AUTHORIZATION TO ENTER INTO AGREEMENT WITH UC SAN FRANCISCO REGARDING ALLIED HEALTH WORKFORCE PROJECT, $88,829, 2/1/01-4/30/02

g. RETROACTIVE APPROVAL OF ONE-TIME AGREEMENT FOR CHILD DEVELOPMENT SERVICES (MATERIALS AND SUPPLIES), $833, Attachment 5.1-g

h. AUTHORIZATION TO ESTABLISH TRUST ACCOUNTS, Attachment 5.1-h

i. RETROACTIVE APPROVAL OF CASA DORINDA AS CLINICAL FACILITY, HEALTH TECHNOLOGIES, 8/1/00-7/31/05

5.2 BUSINESS ACTION ITEMS
a. **ADOPTION OF RESOLUTION NO. 30 (2000-01) AUTHORIZING ROUTINE INTERNAL TRANSFERS**

Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board unanimously approved the adoption of Resolution No. 30 (2000-01) authorizing routine internal transfers as contained in the Agenda and Attachments. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. O'Neill, Mrs. Powell, Mr. Villegas

Noes: None

Absent: Mr. Luria, Mr. Ponick (Student Trustee)

b. **ADOPTION OF RESOLUTION NO. 31 (2000-01) PROVIDING FOR 2000-01 BUDGET REVISIONS DUE TO RECEIPT OF UNBUDGETED REVENUE**

Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board unanimously approved the adoption of Resolution No. 31 (2000-01) providing for 2000-01 budget revisions due to receipt of unbudgeted revenue. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. O'Neill, Mrs. Powell, Mr. Villegas

Noes: None

Absent: Mr. Luria, Mr. Ponick (Student Trustee)

c. **ADOPTION OF RESOLUTION NO. 32 (2000-01) APPROVING THE AMENDMENT TO THE SCHOOLS EXCESS LIABILITY FUND (SELF) JPA AGREEMENT**

Upon motion by Dr. Dobbs, seconded by Mr. Villegas, the Board unanimously approved the adoption of Resolution 32 (2000-01) approved the amendment to the schools excess liability fund (self) JPA Agreement as contained in the Agenda and Attachments. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. O'Neill, Mrs. Powell, Mr. Villegas

Noes: None

Absent: Mr. Luria, Mr. Ponick (Student Trustee)

d. **APPROVAL OF SUBCONTRACTOR SUBSTITUTION – LIFE SCIENCE/GEOLGY REMODEL**

Upon motion by Mr. O'Neill, seconded by Dr. Dobbs, the Board unanimously approved the subcontractor substitution – Life Science/Geology remodel as contained in the Agenda and Attachments.

e. **LIFE SCIENCE/GEOLGY REMODEL - CHANGE ORDER 1**

Upon motion by Mr. O'Neill, seconded by Mr. Dobbs, the Board unanimously approved the Life Science/Geology Remodel – change order 1 as contained in the Agenda and Attachments.
6. INFORMATION RESOURCES – Mr. Bill Hamre – None

7. ADJOURNMENT

Upon motion by Mr. O'Neill, seconded by Dr. Dobbs, the Board unanimously approved the adjournment of this Board Meeting at 5:45 p.m., setting the next Regular Meeting of the Board of Trustees on Thursday, April 26, 2001, at 4:00 p.m., in Room A-211. A Board Study Session will be held on Thursday, May 10, 2001, in A-218-C at 4:00 p.m.

APPROVED BY THE BOARD OF TRUSTEES ON April 26, 2001

[Signatures]

President, Board of Trustees

Superintendent/President
Secretary/Clerk of the Board