MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

January 25, 2001
4:00 p.m. – REGULAR MEETING
Room A-211

Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The meeting was called to order by President Livingston at 4:07 p.m.

1.2 ROLL CALL

Members present:

Dr. Kathryn Alexander
Dr. Joe Dobbs
Ms. Joan Livingston, President
Mr. Desmond O’Neill, Vice President
Mr. Louis Villegas
Mr. Louis Ponick, Student Trustee

Members absent:

Mr. Eli Luria
Mrs. Joyce Powell

Others present for all or a portion of the meeting:

Dr. Peter MacDougall, Superintendent/President and Secretary/Clerk to the Board of Trustees
Ms. Liz Auchincloss, CSEA President
Ms. Kay Bruce, Public Information Officer
Ms. Sue Ehrlich, Vice President, Human Resources and Legal Affairs
Mr. Brian Fahnstock, Vice President, Business Services
Ms. Lynda Fairly, Vice President, Continuing Education
Dr. Jack Friedlander, Executive Vice President, Educational Programs
Ms. Ann Fryslie, Director, Student & Alumni Activities
Dr. Peter Haslund, Professor of Political Science
Dr. John Kay, President, Instructor’s Association
Mr. Timo Peitulainen, Associated Student Body President
Ms. Lana Rose, Academic Senate President
Dr. John Kay, President, Instructor’s Association
Ms. Patricia Snyder, Executive Director, The Foundation for SBCC
Ms. Arleen Stagat, Chair, Classified Council
Ms. Patricia Stark, Associate Professor, Journalism
Mr. Will Stark, Visitor
Dr. Jack Ullum, Dean, Educational Programs
Mr. Andrew Wiedmann, Ed Tech Specialist, Media Services

1.3 WELCOME

President Livingston extended a cordial welcome to all present.

1.4 CLOSED SESSION – NONE

1.5 MINUTES OF THE REGULAR MEETING OF DECEMBER 14, 2000

Upon motion by Mr. O’Neill, seconded by Dr. Alexander, the Board unanimously approved the Minutes of the Regular meeting of December 14, 2000.

1.6 HEARING OF CITIZENS

No citizens expressed a wish to address the Board.

1.7 COMMUNICATIONS

The following reports were presented to the Board of Trustees about various matters involving the District. No action was taken.

a. REPORT BY ACADEMIC SENATE – Ms. Lana Rose

Ms. Rose reported on the success of flex week. An all day Retreat for Department Chairs was held and 36 Chairs attended. Mike McHargue led an all day Master Teacher seminar. A bus trip to the Museum of Tolerance was a great success. The Planetarium show dealt with working with students who do not want to be there, since astronomy is generally not what a general student looks forward to taking. The week was wrapped up with a Social Science Colloquium on Humanizing Technology for Liberal Arts Education that was quite fascinating.

Ms. Rose announced that the Academic Senate will be holding a special meeting on Wednesday, January 31, to discuss growth, balance, the service to the community, the facilities, just kind of how all of that works with the funds that come in. The next Academic Senate meeting will be looking at web plan with presentations from key people involved with that. Ms. Rose reported that they are trying to get the Senate informed on some of the big directions the College is taking.

b. REPORT BY ASSOCIATED STUDENTS – Mr. Timo Piitalainen

Mr. Piitalainen announced that the first Student Senate meeting would be held on Tuesday, of next week at 3:30 p.m. Mr. Piitalainen looks forward to another semester at Santa Barbara City College and one more semester working with a great team in the Student Senate.

Mr. Piitalainen reported that there are many important activities coming up. In April student elections for officer positions in the Student Senate will take place, last year there was a low voter turn out, so this year the senate will work to promote the elections, and hopefully obtain a better turnout.
Mr. Pitulainen commented that the Student Senate would be getting the East Campus snack shop. The Senate is very excited and they are planning on how they can use the building in a way that will be of value to the students at Santa Barbara City College.

Dr. MacDougall did note that this proposal has been made, however it still has to be reviewed by the Facilities Committee and presented to the Board.

c. REPORT BY CLASSIFIED COUNCIL  – Ms. Arleen Stagat

Ms. Stagat announced that the Council just finished up the nominations for the two positions that are open on the Council and the elections will be taking place shortly. Ms. Stagat reported that the Council was in the process of putting together an Internal Manual for all functions and duties of all officers in the Classified Council, which will be useful for new in-coming officers. The Outstanding Employee form has been revised and ready to be printed in April.

Ms. Stagat announced that the Council was in the process of starting a new web page, which will include photos from the fall in-service, list the members of the Classified Council and also a description of their duties, what the Classified Council does and they hope to include the Professional Growth manual.

Ms. Stagat noted that the Council was gearing up for professional growth increments and also getting ready for the spring in-service, which hopefully will take place April 20 and the theme will be "Disaster Recovery".

d. REPORT ON CURRENT EVENTS  – Ms. Kay Bruce

Ms. Bruce reported that Monday was the beginning of spring semester and according to all, it went smoothly.

Ms. Bruce announced the opening of the Thomas Larson Exhibit, February 20. Mr. Larson will be giving his artist talk on February 1. Ms. Bruce invited everyone to the dedication for the Tremewan Overlook at 2:00 p.m. and the celebration of Hilda Tremewan 99th birthday, which will take place on February 2. Ms. Bruce announced that there would be two free lectures at the Schott center, which have to do with the interconnectedness of the ocean and land, both are at 7:30 p.m. Ms. Bruce also reported for the sports enthusiast that there would be a number of athletic activities that will be taking place, such as basketball, golf, track and field, men’s and women’s tennis, men’s volleyball, baseball, and softball.

e. REPORT ON CURRENT ISSUES  – Dr. Peter MacDougall

1) Commented on the opening of the semester, which got off to an excellent start. Appreciated the in-service presentations, there was a sense of spirit and a feeling that a lot is happening at SBCC. It was an excellent beginning, there was good focus to it and appreciated what everyone did to kick it off in such a positive way.

2) Welcomed Timo Pitulainen back after his break and also Louis Ponick who will be sworn in as Student Trustee. Mr. Ponick along with Mr. Villegas and Ms. Livingston attended the Legislative conference in Sacramento.
3) Reported that the LSG building is well underway. There will be some visual pollution for some time, however hard work has already taken place inside, and hope is to have it completed and occupied during the Summer of 2002 and moving in the Fall 2002.

4) Commented on the Governors Budget. It's a good beginning, in spite of the drain caused by the energy crisis, hope is that this will be a beginning point for community colleges budget and that it will even be better in May and June when it is finally settled. Did get the statutory COLA of 3.9%, however there was no COLA extended for Partnership For Excellence so that will be a high priority to insure that the COLA is extended to that. Growth figure for the state is about 3%, with the assumption that there will be a cap around 2.5% for the college. A positive feature was the $62 million appropriation made for improving the salaries of part-time faculty. A major step by the Governor and significant progress could not have been made in this area without the allocation.

Negative aspects of the budget were that there was no appropriation made for Partnership for Excellence request, which was for $100 million, and the Governor did not put anything in for the Technology request, which was $94.6 million. One other negative from the standpoint of the college is that not all of the requests for facilities improvements were funded, which included our submittal of the gym remodel. Hope is that by the time the budget is set perhaps the project could be back in the budget.

5) Applauded Dr. Friedlander for his leadership, the work of the Deans and the College faculty for putting together the three grants being submitted in today's agenda. The College has been very successful in receiving these three grants and every one of them are in the range of $100,000.

6) Reported on the Memorandum of Understanding with the County that has been an excellent outcome with the collaboration we have had on Employee University. The outcome of our investment would be that the College would be able to use new classroom facilities in the evening and on weekends. This would help in terms of parking and general crowding.

7) Commented on the District audit. The Fiscal committee reviewed the document very thoroughly with the auditor. Thanked Brian Fahnestock and Leslie Griffin for their work in preparing the College for the audit.

8) Announced that recently received was a report from the University of California office about the transfer for community colleges for the 1999-00 year and SBCC ranked 2nd in the state. Santa Monica, nearly 2x's the size of SBCC, ranked 1st place. Very pleased with the numbers and with the diversity of students who transferred to the various UC campuses.

1.8 GOVERNING BOARD

Board Members may at this time report about various matters involving the District. No action will be taken unless listed on a subsequent Board Agenda.
Mr. Luis Villegas reported he is up for re-election to CCCT board, official action may have to be taken by the Board. Mr. Villegas announced that he would be attending CA Board of Governors meeting next Wednesday. Main topics for discussion will be the budget, PFE dollars, and technology dollars. Mr. Villegas asked that if the Board had any items that they would like for him to take forward, please talk to Luis.

Ms. Joan Livingston thanked Luis Villegas and Dr. MacDougall for their representation at in Sacramento. Ms. Livingston noted that the legislative conference was very productive and it gave her a chance to get to know the new student trustee, Louis Ponick. Ms. Livingston welcomed Mr. Ponick and she is sure that he made some great connections at the conference and Mr. Ponick also was able to meet some of our Legislators. Mr. Ponick portrayed himself extremely well.

a. OATH OF OFFICE FOR NONVOTING STUDENT MEMBER OF THE BOARD

Dr. MacDougall, Secretary/Clerk, administered the Oath of Office to Mr. Louis Ponick.

3.2 Taken out of order at this time

2. HUMAN RESOURCES & LEGAL AFFAIRS – Ms. Susan Ehrlich

2.1 HUMAN RESOURCES & LEGAL AFFAIRS CONSENT ITEMS

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Removed from Classified Appointments were the Typist Clerk, Intermediate, Security Officer I and the Lab Teaching Assistant positions.

Upon motion by Mr. O’Neill, seconded by Mr. Villegas, the Board unanimously approved the Human Resources Consent items as contained in the Agenda and Attachments.

3. EDUCATIONAL PROGRAMS – Dr. Jack Friedlander

3.1 PRESENTATION OF FACULTY LECTURER HONORARIUM (Taken out of order)

Dr. MacDougall on behalf of the Board Members, presented Dr. Peter O. Haslund, Professor of Political Science, with a $1,000 honorarium and a Certificate of Recognition for his selection as the 2000-2001 Faculty Lecturer. Dr. Haslund presented his lecture entitled, "Altered Lenses for the Global Village," to the College community on December 12, 2000.

3.2 SABBATICAL LEAVE PRESENTATION (Taken out of order)
Ms. Patricia Stark, Associate Professor in Journalism reported on her sabbatical leave activities during the fall 1999 and spring 2000 semesters. The title of Ms. Stark's project was "Catching the Wave" which was to bring the promise of the electronic revolution to the journalism curriculum. One of the things that Ms. Stark was able to do on her sabbatical was to take her lectures and convert them to PowerPoint presentations, which she has found to be very effective. Ms. Stark also spent time researching how the internet and technology is used in the professional news media and then how to convert that into curriculum for the students. Ms. Stark noted that there are so many resources on the internet, which make it so much easier to work on stories today, where in the past there was quite a bit of footwork required of the reporter.

3.3 RECOMMEND APPROVAL OF THE CERTIFICATED PART-TIME FACULTY, SPRING 2001 SEMESTER

Upon motion by Dr. Dobbs, seconded by Mr. O'Neil, the Board unanimously approved the Certificated part-time Faculty, Spring 2001 semester as contained in the Agenda and Attachments.

3.4 RECOMMEND APPROVAL OF THE SABBATICAL LEAVES FOR 2001-2002

Upon motion by Dr. Dobbs, seconded by Mr. Villegas, the Board unanimously approved the Sabbatical Leaves for 2001-2002 as contained in the Agenda and Attachments.

3.5 RECOMMEND APPROVAL OF THE SANTA BARBARA CITY COLLEGE CALENDAR FOR THE 2001-2002 ACADEMIC YEAR

Upon motion by Dr. Dobbs, seconded by Mr. O'Neil, the Board unanimously approved the Santa Barbara City College Calendar for the 2001-2002 Academic Year as contained in the Agenda and Attachments.

3.6 RECOMMEND APPROVAL OF THE MEMORANDUM OF UNDERSTANDING BETWEEN SANTA BARBARA CITY COLLEGE AND THE COUNTY OF SANTA BARBARA

Upon motion by Mr. Villegas, seconded by Mr. O'Neil, the Board unanimously approved the Memorandum of Understanding between Santa Barbara City College and the County of Santa Barbara as contained in the Agenda and Attachments.

3.7 RECOMMEND RATIFICATION OF SUBMITTAL OF A GRANT APPLICATION TO THE CHANCELLOR’S OFFICE FOR THE VOCATIONAL EDUCATION GRANT AGREEMENT ENTITLED, DIGITAL IMAGING: CHANGING THE FACE OF TRADITIONAL PHOTOGRAPHY, SPECIFICATION NO. 00-0437, IN THE AMOUNT OF $99,840

Upon motion by Mr. O'Neil, seconded by Mr. Villegas, the Board unanimously approved the submittal of grant application to the Chancellor's office for the Vocational Education Grant Agreement entitled; Digital Imaging as contained in the Agenda and Attachments.

3.8 RECOMMEND RATIFICATION OF SUBMITTAL OF A GRANT APPLICATION TO THE CHANCELLOR'S OFFICE FOR THE VOCATIONAL EDUCATION GRANT AGREEMENT ENTITLED, "WORKFORCE DEVELOPMENT INSTRUCTIONAL EQUIPMENT FOR BUSINESS EDUCATION," SPECIFICATION NO. 00-0437, IN THE AMOUNT OF $100,000
Upon motion by Mr. O'Neil, seconded by Mr. Villegas, the Board unanimously approved the submittal of grant application to the Chancellor's office for the Vocational Education Grant Agreement entitled, Workforce Development Instructional Equipment for Business Education as contained in the Agenda and Attachments.

3.9 RECOMMEND RATIFICATION OF SUBMITTAL OF A GRANT APPLICATION TO THE CHANCELLOR’S OFFICE FOR THE VOCATIONAL EDUCATION GRANT AGREEMENT ENTITLED, “WORKFORCE DEVELOPMENT INSTRUCTIONAL EQUIPMENT FOR FAMILY AND CONSUMER SCIENCES,” SPECIFICATION NO. 00-0438, IN THE AMOUNT OF $100,000

Upon motion by Mr. O'Neil, seconded by Mr. Villegas, the Board unanimously approved the submittal of grant application to the Chancellor’s office for the Vocational Education Grant Agreement entitled, Workforce Development Instructional Equipment for Family and Consumer Sciences as contained in the Agenda and Attachments.

4. CONTINUING EDUCATION – Mrs. Lynda Fairly – None

5. BUSINESS SERVICES – Mr. Brian Fahnestock

5.1 BUSINESS CONSENT ITEMS

Upon motion by O'Neil, seconded by Mr. Dobbs, the Board unanimously approved the following consent items as contained in the Agenda and Attachments.

a. RATIFICATION OF PURCHASE ORDERS, Attachment 5.1-a

b. RATIFICATION OF PAYMENTS AS SUMMARIZED BELOW (Detailed report may be viewed in the Accounting Office, A-130)

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c. ACKNOWLEDGMENT OF RECEIPT AND REVIEW OF THE SBCCD “AUDIT REPORT” FOR THE YEAR ENDED 6/30/00, Enclosure 2

d. ACKNOWLEDGMENT OF RECEIPT AND REVIEW OF THE PARKING FEES PROGRAM “STATEMENT OF REVENUES AND EXPENDITURES” FOR THE YEAR ENDED 6/30/00, Enclosure 3

e. RETROACTIVE APPROVAL TO SUBMIT 2001-02 HAZARDOUS SUBSTANCE PROJECT FUNDING PROPOSALS:

1) Hazardous Substances Inspection Report $102,000
2) Asbestos Abatement – Schott Center 29,400

f. 2000-01 INSTITUTIONAL MEMBERSHIP LIST: Add National Assn. of International Educators (NAFSA), $1,400, (Jack Friedlander)
g. RETROACTIVE APPROVAL OF 2000-01 SERVICES AGREEMENT WITH NATIONAL COMPUTER SYSTEMS (NCS), FOR THE OUTSOURCING OF REPORTING RESPONSIBILITIES UNDER THE TAXPAYER RELIEF ACT OF 1997, Attachment 5.1-g

h. RETROACTIVE APPROVAL OF PURCHASE ORDERS, Attachment 5.1-h
   1) #210591: Nortel computer equipment upgrades CMAS Contract #3-00-700263E, SBA #51426
   2) #210079: 2 portable office buildings, purchased utilizing the Santa Ana Unified School District Bid #22-97

i. APPROVAL OF CLINICAL FACILITIES AGREEMENT WITH LOMPOC HEALTH CARE DISTRICT FOR RADILOGIC TECHNOLOGY

j. ACCEPTANCE OF ECONOMIC DEVELOPMENT GRANT AND APPROVAL OF CHANCELLOR’S OFFICE AGREEMENT: “New Media/Multimedia/Entertainment,” $194,564, Attachment 5.1-j

k. ACKNOWLEDGMENT OF PARTNERSHIP FOR EXCELLENCE SURVEY, Enclosure 4

5.2 BUSINESS ACTION ITEMS

a. ADOPTION OF RESOLUTION NO. 22 (2000-01) ESTABLISHING NON-RESIDENT TUITION FEE FOR 2001-02

   Upon motion by Dr. Dobbs, seconded by Mr. O’Neill, the Board unanimously approved the adoption of Resolution No. 22 (2000-01) establishing non-resident tuition fee for 2001-02 as contained in the Agenda and Attachments. The vote follows:

   Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. O’Neill, Mr. Villegas

   Noes: None

   Absent: Mr. Luria, Mrs. Powell

   Concur: Mr. Ponick

b. ADOPTION OF RESOLUTION NO. 23 (2000-01), AUTHORIZING PARTICIPATION IN THE CalSTRS TAX-SHELTERED ANNUITY PROGRAM

   Upon motion by Mr. O’Neill, seconded by Dr. Alexander, the Board unanimously approved the adoption of Resolution No. 23 (2000-01) authorizing participation in the CalSTRS Tax Sheltered Annuity Program as contained in the Agenda and Attachments. The vote follows:

   Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. O’Neill, Mr. Villegas

   Noes: None

   Absent: Mr. Luria, Mrs. Powell

   Concur: Mr. Ponick
c. ADOPTION FOR RESOLUTION NO. 24 (2000-01) AUTHORIZING ROUTINE INTERNAL BUDGET TRANSFERS

Upon motion by Dr. Dobbs, seconded by Mr. Villegas, the Board unanimously approved the adoption of Resolution No. 24 (2000-01) authorizing routine internal budget transfers as contained in the Agenda and Attachments. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. O'Neill, Mr. Villegas

Noes: None

Absent: Mr. Luria, Mrs. Powell

Concur: Mr. Ponick

d. ADOPTION OF RESOLUTION NO. 25 (2000-01) PROVIDING FOR 2000-01 BUDGET REVISIONS DUE TO RECEIPT OF UNBUDGETED REVENUE

Upon motion by Dr. Dobbs, seconded by Mr. Villegas, the Board unanimously approved the adoption of Resolution No. 25 (2000-01) providing for 2000-01 budget revisions due to receipt of unbudgeted revenue as contained in the Agenda and Attachments. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. O'Neill, Mr. Villegas

Noes: None

Absent: Mr. Luria, Mrs. Powell

Concur: Mr. Ponick

e. ADOPTION OF RESOLUTION NO. 26 (2000-01) AUTHORIZING INTER-FUND TRANSFER TO THE GENERAL FUND

Upon motion by Mr. Villegas, seconded by Mr. O'Neill, the Board unanimously approved the adoption of Resolution No. 26 (2000-01) authorizing inter-fund transfer to the General Fund as contained in the Agenda and Attachments. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. O'Neill, Mr. Villegas

Noes: None

Absent: Mr. Luria, Mrs. Powell

Concur: Mr. Ponick

6. INFORMATION RESOURCES – Mr. Bill Hamre – None

3.1 PRESENTATION OF FACULTY LECTURER HONORARIUM (was taken out of order at this time)
7. ADJOURNMENT

Upon motion by Mr. O'Neill, seconded by Dr. Dobbs, the Board unanimously approved the adjournment of this Board Meeting at 5:09 p.m., setting the next Regular Meeting of the Board of Trustees on Thursday, February 22, 2001, at 4:00 p.m., in Room A-211.

APPROVED BY THE BOARD OF TRUSTEES ON February 22, 2001

[Signatures]

President, Board of Trustees
Superintendent/President
Secretary/Clerk of the Board