MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

June 22, 2000

4:00 p.m. – REGULAR MEETING
Room A-211

Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.0 CALL TO ORDER

The meeting was called to order by Vice President Livingston at 4:06 p.m.

1.1 ROLL CALL

Members present:

Ms. Joan Livingston, Vice President
Mr. Eli Luria
Mr. Desmond O'Neill
Mrs. Joyce Powell

Members absent:

Dr. Kathryn Alexander
Dr. Joe Dobbs
Ms. Curry Smith, Student Trustee
Mr. Luis Villegas, President

Others present for all or a portion of the meeting:

Dr. Peter R. MacDougall, Supt./President and Secretary/Clerk to the Board of Trustees
Ms. Elizabeth Auchincloss, President, CSEA
Ms. Sue Ehrlich, Interim Vice President, Human Resources
Mr. Brian Fahnstock, Vice President, Business Services
Ms. Lynda Fairly, Vice President, Continuing Education
Dr. Jack Friedlander, Vice President, Academic Affairs
Ms. Ann Fryslie, Director, Student Activities
Ms. Leslie Griffin, Controller
Ms. Gretchen Hewlett, Foundation for SBCC
Dr. John Kay, President, Instructors' Association
Mr. Keith McLellan, Interim Associate Vice President, Student Services
Mr. Alex Pittmon, Director, Facilities and Operations
Ms. Lana Rose, Academic Senate President
Ms. Arleen Stagat, Computer Tech, Degree Audit, Transfer Center
Mr. Andrew W. Wiedmann, Media Services

1.3 WELCOME

Ms. Livingston extended a cordial welcome to all present.
1.4 CLOSED SESSION – None

1.5 MINUTES OF THE REGULAR MEETING OF MAY 18, 2000

Upon motion by Mr. O’Neill, seconded by Mrs. Powell, the Board unanimously approved the Minutes of the Regular Meeting of May 18, 2000.

1.6 HEARING OF CITIZENS

No citizens expressed a wish to address the Board.

1.7 COMMUNICATIONS

The following reports were presented to the Board of Trustees about various matters involving the District. No action was taken.

a. REPORT BY ACADEMIC SENATE – Ms. Lana Rose

Ms. Lana Rose passed out copies of her final report for the 1999-2000 Academic Senate activities that included both her summary and the major Academic Senate Committee reports. Ms. Rose noted that the year had been productive and highlighted major accomplishments of the Senate, including the administrative reorganization of the college and the restructuring of the director’s position for Study Abroad. Ms. Rose thanked Board Members, Dr. MacDougall, Dr. Friedlander, the Deans, and Academic Senate Members, for their support and encouragement throughout this past year, adding that her job has been made easier because of the cooperation and collegiality which exists on campus.

b. REPORT BY ASSOCIATED STUDENTS – None

c. REPORT BY CLASSIFIED COUNCIL – Ms. Pat Canning

Ms. Arleen Stagat reported to the Board of Trustees on behalf of Ms. Pat Canning. Topics highlighted included the Professional Growth program applications and an update on planned efforts to recruit volunteers to serve on college wide committees.

d. REPORT ON CURRENT EVENTS – None

e. REPORT ON CURRENT ISSUES – Dr. Peter MacDougall

1) Congratulated Lana Rose on her leadership of the Academic Senate.

2) Acknowledged the Classified Council and the employees who will be receiving professional growth increments.

3) Reported on the current status of the State budget. The most recent action by the Assembly resulted in a 48 to 24 defeat of the budget. Significant components of the Community College portion of the budget package include a 4.17 percent cost-of-living adjustment and $155 million for Partnership for Excellence. The Legislature is recommending an additional four percent in growth funds. An added $100 million in the budget may also result in a one-time block grant of up to one million dollars to be used for deferred maintenance or equipment replacement.
4) Commented on the proposed "School Facilities Accountability Act" that may lower the voter approval for school bonds to fifty-five percent. This Act would also establish a Citizens Committee to oversee expenditures, acting independently of the Board of Trustees.

5) Applications and enrollments update:
   - Summer applications - increase 4.0%
   - Summer enrollments - increase 8.0%
   - Fall applications - increase of 12.0%
   - Fall enrollments - slight decrease

6) Briefly commented on Project Redesign.
   a. The Student Services Conversion Project has been delayed. Meetings are scheduled with Oracle to try and implement by no later than May 2001.
   b. Noted that a new contract with Dell is included in current Agenda. The recommendation includes a new HP server.
   c. Reported that due to financial difficulties, the agreement with Student Online has been suspended. Other alternatives are being considered.
   d. WEB Plan is in place and proceeding effectively.

7) Recognized Vice President Fahnestock for his role in coordinating the placement of temporary facilities to accommodate new faculty and staff. The temporary buildings will cost approximately $400,000.

8) Provided update on the recently completed temporary facilities for the Biological Sciences Department. The faculty is pleased with the quality of the rooms and the setup.

9) Mentioned that the Castillo Point project will be delayed due to significant discoveries of archaeological value.

10) Noted that both the Children's Center playground and La Playa Stadium projects are currently underway.

11) Commended Vice President Ehrlich and the Human Resources staff for the recognition ceremony they planned for the classified staff retirees.

12) Acknowledged four grants on the current Board Agenda, noting that three additional grants are to be presented for retroactive approval at the next meeting.

13) Noted the resignation of Jane Jackson, Secretary/Assistant to the Superintendent and Board of Trustees.

1.8 GOVERNING BOARD

Board Members had a number of questions concerning the issues that Dr. MacDougall highlighted during his report on current issues. Topics addressed included the International Student enrollments;
how the property taxes affect funding at the community college level; the LaPlaya Stadium project; and the practicality of a Citizens Advisory Board in the event that the 55 percent limit passes with regard to the school bond issue.

2. HUMAN RESOURCES – Ms. Susan Ehrlich

2.1 HUMAN RESOURCES CONSENT ITEMS

Ms. Sue Ehrlich announced the following classified staff appointments:

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>Rate</th>
<th>Date</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Richards, Kent IRD</td>
<td>Director of Information Technology, Networks &amp; Telecomm. (M/S/C)</td>
<td>61C</td>
<td>07/01</td>
<td>New Position Attachment 2.1-h</td>
</tr>
<tr>
<td>Ms. McQuade-Auchterlonie, Peg Cont. Ed.</td>
<td>Director of Institute For Business Assistance (M/S/C)</td>
<td>52E</td>
<td>07/12</td>
<td>Temp. Replacement, 1 yr., Attachment 2.1-i</td>
</tr>
<tr>
<td>BURRIDGE, Madeline Student Health Services</td>
<td>Wellness Program Assistant</td>
<td>44E</td>
<td>8/10</td>
<td>From: 3/4T-11 Mo. To: FT/10 Mo.</td>
</tr>
</tbody>
</table>

Removed from the Agenda under Classified Appointments was the Custodian Position at the Wake Center and Cosmetology Assistant.

Upon motion by Mr. O'Neill, seconded by Mrs. Powell, the Board unanimously approved the Human Resources Consent Items as contained in the Agenda and Attachments.

3. STUDENT AFFAIRS – Mr. William Cordero/Mr. Keith McLellan

3.1 RECOMMENDED APPROVAL TO SUBMIT A FUND FOR STUDENT SUCCESS GRANT, APPLICATION RFA NO. 00-0011, UNDERREPRESENTED STUDENT ACCESS TO TECHNOLOGY-BASED SUPPORT SERVICES, IN THE AMOUNT OF $67,501

This project will adapt the Transfer Achievement Program to a technology-based delivery system, teach underrepresented students the computer literacy skills needed to utilize new support services technology, and convert hard copy information and planning tools to an on-line system.

Upon motion by Mr. O'Neill, seconded by Mr. Luria, the Board unanimously approved submittal of the Fund for Student Success grant application.

4. ACADEMIC AFFAIRS – Dr. Jack Friedlander/Mrs. Lynda Fairly

4.1 SUMMARY OF CONTINUING EDUCATION STATISTICS 1997-2000

Vice President Lynda Fairly provided handouts to the Board and highlighted some of the basic statistics for the Continuing Education Program. The summary statistics, designed to identify the health of the community, were requested as part of the Community Indicators Project and revealed some new data.
4.2 RECOMMENDED APPROVAL OF THE 1998-99 SABBATICAL LEAVE REPORT FOR DR. ELIDA MORENO

Upon motion by Mrs. Powell, seconded by Mr. O'Neill, the Board unanimously approved the 1998-99 Sabbatical Leave Report for Dr. Elida Moreno.

4.3 RECOMMENDED APPROVAL OF POLICY NO. 4125, ARTICULATION, IN THE GENERAL EDUCATION SECTION OF DISTRICT POLICIES

Upon motion by Mr. Luria, seconded by Mr. O'Neill, the Board unanimously approved Policy No. 4125 of the general education section of the district policies.

4.4 RECOMMENDED APPROVAL OF CHANGES TO POLICY NO. 1400, EMPLOYMENT OF FACULTY, SECTIONS 1410 AND 1411

Upon motion by Mr. O'Neill, seconded by Mr. Luria, the Board unanimously approved the changes to Policy No. 1400 of the district policies.

4.5 RECOMMENDED APPROVAL OF THE 2000 SUMMER SESSION INSTRUCTORS

Upon motion by Mr. O'Neill, seconded by Mrs. Powell, the Board unanimously approved the 2000 summer session instructors as contained in the Agenda and the Attachment.

4.6 RECOMMENDED RETROACTIVE APPROVAL OF A GRANT AMENDMENT REQUEST TO THE CHANCELLOR’S OFFICE (see Item No. 4.9)

A request has been submitted by Santa Barbara Community College to amend Grant No. 98-0665, Technology Model Applications Pilot (TMAPP), to extend the date of the project performance completion from June 30, 2000 to December 31, 2000, and to revise the project budget detail.

This project was originally approved for implementation from July 1999 through June 2000. Initially, Santa Barbara City College did not receive funding until August of 1999 that delayed the project by two months. The additional six months will allow college staff and administration additional time to provide appropriate feedback and input into the project. The budget revision changes are minimal. An amount of $3,000 is being transferred from Other Operating Expenses and Services to Instructional Salaries.

4.7 RECOMMENDED RETROACTIVE APPROVAL FOR SUBMISSION OF FINAL PROPOSAL OF A FIPSE GRANT, APPLICATION NUMBER P116B000115, TO THE U.S. DEPARTMENT OF EDUCATION, WASHINGTON, D.C., FOR GRANT FUNDS IN THE AMOUNT OF $248,306 (see Item No. 4.9)

This project is designed to enhance, test, evaluate and disseminate the tools and teaching/learning strategies incorporated into a courseware production software package, Gyrus, developed at SBCC. Gyrus will be used in the design of online course materials and to train faculty in the design and delivery of effective online instruction at community colleges throughout California.

4.8 RECOMMENDED RETROACTIVE APPROVAL OF A GRANT APPLICATION TO THE CHANCELLOR’S OFFICE; FACULTY DEVELOPMENT PROGRAM FOR THE 21st CENTURY IN THE AMOUNT OF $70,703 (see Item No. 4.9)
This project is to create a comprehensive, cost-effective, sustainable faculty development program and to produce a dynamic web-based curriculum that will train faculty in using technology effectively. The curriculum will include the development of skills needed to integrate course content into a web-based distributed learning environment and the strategies to promote effective online interaction and communication between faculty and students.

4.9 RECOMMENDED RETROACTIVE APPROVAL OF SUBMISSION TO THE CHANCELLOR'S OFFICE OF A GRANT APPLICATION, STUDENT SUCCESS IN A DISTRIBUTED LEARNING ENVIRONMENT, REQUESTING GRANT FUNDS IN THE AMOUNT OF $69,137

The purpose of this planning grant is to develop a prototype or model that will ensure the success of students participating in a web-based distributed learning environment. By providing universal electronic communications and information management tools to students and faculty, SBCC intends to create a web-based distributed learning environment that will provide valuable exposure to communication and information technologies while improving instruction across the college.

Upon motion by Mr. Luria, seconded by Mr. O'Neill, the Board unanimously and retroactively approved submission of the grant applications and proposals as contained in Agenda Items 4.6, 4.7, 4.8, and 4.9.

5. BUSINESS SERVICES – Mr. Brian Fahnestock

5.1 BUSINESS CONSENT ITEMS

Upon motion by Mr. O'Neill, seconded by Mr. Luria, the Board unanimously approved the following Business Consent Items as contained in the Agenda and the Attachments.

a. RATIFICATION OF PURCHASE ORDERS, Attachment 5.1-a

b. RATIFICATION OF PAYMENTS AS SUMMARIZED BELOW (Detailed report may be viewed in the Accounting Office, A-130.)

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<tr>
<th>Description</th>
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<tr>
<td>Cafeteria Account</td>
<td>323430 - 323469</td>
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<tr>
<td>SBTT Revolving Fund</td>
<td>5919 - 5925</td>
<td>1,193.24</td>
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<tr>
<td>SBCC All Funds</td>
<td>237112 - 237879</td>
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<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$1,173,557.52</strong></td>
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c. APPROVAL OF 1999-00 MONTHLY MILEAGE LIST, Attachment 5.1-c

d. DENIAL OF CONTRACT FOR BID #528 TO SUPPLY/DELIVER PAPER TO SANTA BARBARA CITY COLLEGE

After review of the only bid submitted on May 31, staff recommended denying award of contract, as terms and cost are not in the best interest of the college.

e. AUTHORIZATION TO ESTABLISH TRUST ACCOUNTS, Attachment 5.1-e

f. APPROVAL OF AGREEMENT WITH DMG-MAXIMUS TO PREPARE 2000-01 FISCAL YEAR MANDATED COST CLAIMS, Attachment 5.1-f

g. ACCEPTANCE OF 2000-01 FEDERAL GRANTS:

1) $189,986 – Supplemental Educational Opportunity Grant
2) $386,402 – Work-Study Program

h. ACCEPTANCE OF 2000-01 STATE REALLOCATED GRANT FUNDS:
   1) $ 5,989 – CARE, Child Care
   2) $20,000 – EOPS, Student Grants
   3) $12,630 – CalWORKs, Child Care

i. APPROVAL OF 2000-05 USE OF FACILITIES AGREEMENTS (HEALTH TECH):
   1) Vista Hospital Systems, Inc., Arroyo Grande, Attachment 5.1-i
   2) Pueblo Radiology Group, Santa Barbara (standard SBCC Agreement)
   3) Breast Enhancement Center (standard SBCC Agreement)

j. APPROVAL OF LEASE/USE AGREEMENT WITH THE CITY OF SANTA BARBARA
   FOR WESTSIDE COMMUNITY CENTER, CHILD CARE PROGRAM, 7/1/00 – 6/30/01,
   Attachment 5.1-j

k. APPROVAL OF CONSULTANT AGREEMENT FOR PROFESSIONAL SERVICES,
   TELECOMMUNICATIONS PLANNING AND REPLACEMENT EQUIPMENT PROJECT
   DEVELOPMENT, Attachment 5.1-k

l. APPROVAL OF AGREEMENT WITH L. M. SWANEY & ASSOCIATES FOR
   PREQUALIFICATION OF CONSTRUCTION PROJECT BIDDERS, Attachment 5.1-l

m. APPROVAL OF AGREEMENT WITH EL CENTRO GRANADÍ DE ESPAÑOL, SPRING
   2001, STUDY ABROAD PROGRAM: SPAIN, Attachment 5.1-m

n. APPROVAL OF TRAVEL ARRANGEMENTS WITH OAKWOOD APARTMENTS,
   GERBER AND CONTIKI TOURS, AND COUNCIL TRAVEL; FALL 2000 INTERNSHIP
   PROGRAM: WASHINGTON, D.C.

o. RETROACTIVE APPROVAL OF 2000-01 STUDENT ACCIDENT INSURANCE, BLUE
   CROSS – PLAN B, $12,000, Attachment 5.1-o

5.2 BUSINESS ACTION ITEMS

a. 2000-01 TENTATIVE BUDGET

   Upon motion by Mr. O’Neill, seconded by Mr. Luria, the Board unanimously approved the
   2000-2001 Tentative Budget as contained in the Agenda and Enclosure No. 1 and its
   submission to the County Office of Education by July 1, 2000.

b. ADOPTION OF RESOLUTION NO. 39 (1999-00) ESTABLISHING THE 2000-01
   APPROPRIATION LIMIT

   Pursuant to Article III-B of the California Constitution and Chapter 1205, Statutes of 1980,
   all community college districts are required to compute an annual appropriation limit. The
   2000-01 computation results in an approximate appropriation limit of $57,000,000 and the
   appropriation subject limit is $39,000,000.
Upon motion by Mr. O’Neill, seconded by Mrs. Powell, the Board unanimously approved Resolution No. 39 (1999-00) establishing an appropriation limit for the 2000-2001 fiscal year as contained in the Agenda and Attachment 5.2-b.

The vote follows:

Ayes: Ms. Livingston, Mr. Luria, Mr. O’Neill, and Mrs. Powell
Noes: None
Absent: Dr. Alexander, Dr. Dobbs, Ms. Smith and Mr. Villegas

c. ADOPTION OF RESOLUTION NO. 40 (1999-00) PROVIDING FOR 1999-00 BUDGET REVISIONS AND TRANSFERS FOR UNBUDGETED REVENUE (see Item No. 5.2-d)

d. ADOPTION OF RESOLUTION NO. 41 (1999-00) AUTHORIZING ROUTINE INTERNAL BUDGET TRANSFERS

Upon motion by Mrs. Powell, seconded by Mr. Luria, the Board unanimously approved Resolution No. 40 (1999-00) budget revisions and transfers for unbudgeted revenue and Resolution No. 41 (1999-00) authorizing routine internal transfers.

e. ADOPTION OF RESOLUTION NO. 42 (1999-00), DELEGATION OF GOVERNING BOARD POWERS/DUTIES

The Board of Trustees, by Resolution, has delegated to certain officers the authority to make budget revisions within a fund and to transfer cash between funds. This was done to eliminate the delay of payment to a vendor if an unexpected expenditure causes a major object to exceed its approved appropriation. A staffing change requires the approval of a revised Resolution.

Upon motion by Mrs. Powell, seconded by Mr. Luria, the Board unanimously approved Resolution No. 42 (1999-00) delegating the ability to transfer cash funds and to make budget revisions subject to the stated restrictions as contained in Attachment 5.2-e.

The vote follows:

Ayes: Ms. Livingston, Mr. Luria, Mr. O’Neill, and Mrs. Powell
Noes: None
Absent: Dr. Alexander Dr. Dobbs, Ms. Smith and Mr. Villegas

f. APPROVAL OF 2000-01 EMPLOYEE BENEFITS PROGRAM

Upon motion by Mrs. Powell, seconded by Mr. Luria, the Board unanimously approved the 2000-2001 Employee Benefits Program as contained in the Agenda and the Attachment.

g. PROPOSAL FOR HEWLETT PACKARD SERVER TECHNOLOGY, BID #529

Upon motion by Mr. O’Neill, seconded by Mrs. Powell, the Board unanimously approved acceptance of a proposal to provide HP server technology, bid no. 529, received on June 22, 2000, from CIO Technologies in the amount of $87,300, as contained in the Agenda and handouts relating to this bid.
6. INFORMATION RESOURCES – None

7. ADJOURNMENT

Upon motion by Mr. O'Neill, seconded by Mrs. Powell, the Board unanimously approved Adjournment at 5:17 p.m., setting a Board of Trustees Study Session on Thursday, June 29, 2000, at 4:00 p.m., in Room A-218-C and the next Regular Meeting of the Board of Trustees on Thursday, July 27, 2000, at 4:00 p.m., in Room A-211.

APPROVED BY THE BOARD OF TRUSTEES ON July 27, 2000

[Signature]
President, Board of Trustees

[Signature]
Superintendent/President
Secretary/Clerk of the Board

2000